

THE RAYMORE CITY COUNCIL MET IN SPECIAL SESSION MONDAY, APRIL 12, 2021 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, JACOBSON, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND RECORDING SECRETARY BRITTNEY PARKER.

- 1. Call to Order.** Mayor Turnbow called the meeting to order at 7:15 p.m.
- 2. Roll Call.** Recording Secretary Brittney Parker called roll; quorum present to conduct business.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**

Proclamations were presented to the Raymore Dispatchers and the Raymore Animal Control for Animal Care and Control Appreciation Week and National Public Safety Telecommunicators Week.

5. Personal Appearances.

6. Staff Reports.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. He reviewed the items for the upcoming Board of Adjustment and Planning and Zoning Commission meetings.

Communications Manager Melissa Harmer reviewed the Raymore Arts Commission's upcoming summer events. Parks and Recreation Director Nathan Musteen reviewed the Parks and Recreation Department events planned for spring and summer. They answered questions from the Council.

Chief of Police Jan Zimmerman provided a summary of dispatch duties and recognized their hard work.

City Manager Jim Feuerborn announced items for the work session on April 19. He congratulated City Clerk Erica Hill on the completion of the Missouri Municipal League Certified Municipal Official program.

7. Committee Reports.

8. Consent Agenda.

- A. City Council regular meeting minutes, March 8, 2021**
- B. Resolution 21-10: Johnston Lake Fountain Project - Acceptance and Final Payment**
- C. Resolution 21-11: Appointment of Ben Bailey to Board of Adjustment**

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the Consent Agenda as presented.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

9. Unfinished Business. Second Readings.

A. Mutual Cooperation Agreement - Water District #10

BILL 3605: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PUBLIC WATER SUPPLY DISTRICT #10 OF CASS COUNTY, MISSOURI, FOR MUTUAL COOPERATION INCLUDING TERMINATION OF WATER SERVICE FOR NONPAYMENT OF SEWER BILLS."

Recording Secretary Brittney Parker conducted the second reading of Bill 3605 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3605 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3605 as **Raymore City Ordinance 2021-012.**

B. Award of Contract - Body and Dashboard Cameras

BILL 3606: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH

DIGITAL ALLY FOR THE PURCHASE AND INSTALLATION OF BODY-WORN AND IN-CAR CAMERAS IN THE AMOUNT OF \$177,849.40 AND TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”

Recording Secretary Brittney Parker conducted the second reading of Bill 3606 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3606 by title only.

DISCUSSION: none

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3606 as **Raymore City Ordinance 2021-013.**

C. Budget Amendment - Body and Dash Camera Purchase

BILL 3607: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE FISCAL YEAR 2021 OPERATING AND INTERNAL SERVICES BUDGETS.”

Recording Secretary Brittney Parker conducted the second reading of Bill 3607 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3607 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3607 as **Raymore City Ordinance 2021-014.**

D. Budget Amendment - Personnel

BILL 3608: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE FY 2021 BUDGET TO REFLECT CHANGES IN THE ADOPTED 2020-2021 EMPLOYEE SALARY RANGE CHART."

Recording Secretary Brittney Parker conducted the second reading of Bill 3608 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3608 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3608 as **Raymore City Ordinance 2021-015.**

7. New Business. First Readings.

A. Easement Vacation - 816 Bridgeshire Drive (public hearing)

BILL 3610: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, VACATING A PORTION OF A UTILITY EASEMENT LOCATED ON LOT 178 IN EDGEWATER AT CREEKMOOR 6TH PLAT, A SUBDIVISION IN THE CITY OF RAYMORE, CASS COUNTY, MISSOURI."

Recording Secretary Brittney Parker conducted the first reading of Bill 3610 by title only.

Mayor Turnbow opened the public hearing at 7:42 p.m. and called for a staff report.

Development Services Director Jim Cadoret provided a review of the staff report included in the council packet. Richard Rhodes, representing property owner ALH LLC, is requesting to vacate 10 feet of a 25-foot utility easement in the rear yard of the property located at 813 Bridgeshire Drive. ALH is the builder for the home under construction on the property. The future homeowner desires to construct an in-ground pool that will extend into the rear yard utility easement. There are no existing utilities located within the easement. If approved, a 15-foot wide easement area will remain for any future utility installation.

Mayor Turnbow opened the public hearing for public comment and hearing none, closed the public hearing at 7:43 p.m.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3610 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

B. Sunset Lane Design Reimbursement Agreement

BILL 3611: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO A STREET DESIGN REIMBURSEMENT AGREEMENT WITH PARK SIDE LLC TO DESIGN A PORTION OF THE EXTENSION OF SUNSET LANE."

Recording Secretary Brittney Parker conducted the first reading of Bill 3611 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the council packet. As part of the 2020 General Obligation Bond Issue, voters approved the extension of Sunset Lane from its current terminus in the Raymore Market Center north to its intersection with the future extension of 163rd Street, and the extension of 163rd Street from its current terminus in the Westbrook at Creekmoor 15th Plat east to its intersection with the extension of Sunset Lane. Park Side LLC is preparing to develop the Park Side Subdivision, wherein a portion of the road improvements are adjacent to or cross through. The developer desires to commence design of the road improvements and to complete the construction of the road improvements in advance of the City schedule for the design and construction of the remaining portions of Sunset Lane. Park Side LLC is requesting a reimbursement agreement to expedite the design, and ultimately the construction, of those portions of the road improvements that are adjacent to, or cross through, the Park Side Subdivision.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3611 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye

Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

C. Award of Contract - Street Light Maintenance

BILL 3612: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CUSTOM LIGHTING SERVICES LLC DBA BLACK AND MCDONALD TO PROVIDE STREET LIGHT MAINTENANCE SERVICES."

Recording Secretary Brittney Parker conducted the first reading of Bill 3612 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the council packet. On March 7, 2016, City Council approved a staff proposal to purchase 1,341 lights from KCP&L. A component of the agreement requires that the City contract with an approved maintenance vendor for the service and installation of the street lights. Staff issued a Request For Qualifications/Quote (RFQu) for street light maintenance services. Bids were received March 25, 2021. A total of one (1) bid was received from Custom Lighting Services LLC, dba Black and McDonald. Staff has checked references for work recently performed for other public agencies. There were no issues or concerns about the work performed. Custom Lighting Services LLC, dba Black and McDonald currently has the contract with KCP&L to service the street lights in Raymore as well as many other surrounding areas. Staff estimates annual cost of \$48,888.00 maintenance.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3612 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

D. Award of Contract - Sunset Lane & Hawkrigde Park Improvements

BILL 3613: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH COOK, FLATT & STROBEL ENGINEERS FOR THE SUNSET LANE / HAWK"

RIDGE PARK, CITY PROJECT NUMBER 20-010 IN THE AMOUNT OF \$368,423 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."

Recording Secretary Brittney Parker conducted the first reading of Bill 3613 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the council packet. Staff is requesting Council award a contract for design services for the extension of Sunset Lane from its terminus near the Compass Health Facility to the north boundary of Hawk Ridge Park, improvements to the east side of Hawk Ridge Park which include a parking lot and entrance plaza and improvements to the west side of Hawk Ridge Park which also includes a parking lot and road connection to the existing parking lot at Johnston Drive. Staff reviewed five statements of qualifications that were submitted and recommended the City retain the services of Cook, Flatt & Stobel Engineers to provide engineering services for the Sunset Lane / Hawk Ridge Park Project.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3613 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

E. Award of Contract - Hawk Ridge Park Design Services

BILL 3614: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2021 CAPITAL BUDGET."

Recording Secretary Brittney Parker conducted the first reading of Bill 3614 by title only.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the council packet. Staff is requesting a budget amendment in the Parks GO Bond Fund for the Hawk Ridge Park Improvements project. Initially the improvements to the park were split into two projects. However, with the park improvement designs and Sunset Road designs being combined into one project, it is necessary to advance the funding for the Hawk Ridge Park Improvements project in the Capital Improvements Budget.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3614 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

11. Public Comments. Please identify yourself for the record and keep comments to a maximum of five minutes.

12. Mayor/Council Communication.

Mayor Turnbow and Councilmembers congratulated the re-elected Councilmembers, recognized the Animal Control officers and Dispatchers, noted the upcoming events of the Arts Commission and Parks and Recreation Department, congratulated Mr. Bailey for his appointment to the Board of Adjustment, and thanked city staff for their work.

13. Adjournment.

MOTION: By Councilmember Townsend, second by Councilmember Holman to adjourn.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 8:14 p.m.

Respectfully submitted,

Brittney Parker
Recording Secretary