

**THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, MARCH 22, 2021 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, JACOBSON, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND CITY CLERK ERICA HILL.**

- 1. Call to Order.** Mayor Turnbow called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Erica Hill called roll; quorum present to conduct business.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**

Public Works Director Mike Krass provided a review of the staff report included in the Council packet and informed Council that the recently approved stop signs have been installed on Sunset Lane.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet. The rehabilitation of the Optimists Shelter at Recreation Park should be completed this week. He announced that the department has achieved the Tree City USA designation again. This designation has been achieved annually since 2013. He answered questions from the Council.

City Planner Katie Jardieu provider a review of the Comprehensive Plan update included in the Council packet. She noted the re-engagement of Bushyhead Law for the annexation plan and Lynchpin Ideas to assist with the recruitment and retention plans. The Parks and Recreation Department has formed focus groups to help assess residents' priorities.

Emergency Management Director Ryan Murdock provided an update on the recent weather warning notifications. Raymore's tornado siren warnings will sound for 3 minutes at a time and every 15 minutes for the duration of the event. He noted that the sirens are intended for outdoor notifications.

Councilmember Abdegawad asked for the best way to get COVID vaccination events including those who are not on social media. Mr. Murdock suggested to contact him as he maintains a local list of those events.

Assistant City Manager Mike Ekey provided an update on the Use Tax Communication event. He discussed the Use Tax Informational Open House being held on Wednesday, March 24 from 6:30 p.m. to 8:00 p.m. at Centerview. He answered questions from the Council. Mr. Feuerborn noted that the Metropolitan Community Colleges and Raymore-Peculiar School District have been invited to speak at the event on their ballot measures.

City Manager Jim Feuerborn stated the next meeting will be the work session on April 5.

**7. Committee Reports.**

**8. Consent Agenda.**

**A. City Council regular meeting minutes, March 8, 2021**

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the Consent Agenda as presented.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**9. Unfinished Business. Second Readings.**

**A. Award of Contract: HVAC Maintenance**

**BILL 3604: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LIPPERT MECHANICAL SERVICES CONTRACTORS FOR PREVENTATIVE HVAC MAINTENANCE AND REPAIRS FOR A THREE-YEAR PERIOD."**

City Clerk Erica Hill conducted the second reading of Bill 3604 by title only.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3604 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3604 as **Raymore City Ordinance 2021-010.**

**7. New Business. First Readings.**

**A. Mutual Cooperation Agreement - Water District #10**

**BILL 3605: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PUBLIC WATER SUPPLY DISTRICT #10 OF CASS COUNTY, MISSOURI, FOR MUTUAL COOPERATION INCLUDING TERMINATION OF WATER SERVICE FOR NONPAYMENT OF SEWER BILLS."**

City Clerk Erica Hill conducted the first reading of Bill 3605 by title only.

City Attorney Jonathan Zerr provided a review of the staff report included in the council packet. He stated this agreement is for Mutual Cooperation with Joint Customers Including Termination of Water Service for Nonpayment of Sewer Bill with Public Water Supply District #10 of Cass County, Missouri. Under the Agreement, the Water District and the City will have certain rights, obligations, duties, and responsibilities which will benefit each entity when serving the joint customers. The Agreement also allows for the City to receive meter reading records on a monthly basis for purposes of billing the joint customers for their sanitary sewer service. Currently, the City and the Water District work on separate meter reading software which has frustrated the efforts of the City to gather data/information on the water usage of the joint customers.

In exchange for the water disconnect/termination of joint customers due to non-payment of sanitary sewer bills and the meter reading records of the joint customers, the Water District will receive indemnification for any liability in the termination/disconnection of water service to a joint customer (due to failure to pay the sanitary sewer charges). The Water District will also be paid for loss of revenue from the sale of water incurred as a result of discontinuing water service because of the failure of any joint customer to pay the sanitary sewer charges to the City. It is contemplated that similar agreements will be presented to the other surrounding Water Districts that have joint customers with the City for adoption. This will allow for a cohesive and uniform process for each joint customer served by the City.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3605 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**B. Award of Contract - Body and Dashboard Cameras**

**BILL 3606: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DIGITAL ALLY FOR THE PURCHASE AND INSTALLATION OF BODY-WORN AND IN-CAR CAMERAS IN THE AMOUNT OF \$177,849.40 AND TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Erica Hill conducted the first reading of Bill 3606 by title only.

City Manager Jim Feuerborn provided a review of the staff report included in the council packet. In recent years, the deployment of body-worn cameras has generated considerable discussion as law enforcement agencies work with their communities to provide transparency and enhance trusting relationships. When the Missouri Sunshine Law changed to include language protecting citizen privacy, the Police Department proceeded with discussions, testing of equipment and policy development. The Raymore Police Department has a significant history with Digital Ally and have used their in-car cameras in their vehicles since 2007. The in-car camera warranties expire in June of this year and all units are due for replacement. By using the Digital Ally body-worn cameras in conjunction with the Digital Ally in-car cameras, the systems will be compatible and many additional features will be available that would not be available if a different system was used. Officer familiarity with the in-car system and the design/durability of the body-worn cameras provides a safe and effective camera system. Staff has reviewed the price submitted by Digital Ally in the amount of \$177,849.40 and recommends award of contract to Digital Ally for purchase and installation of body-worn and in-car cameras.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3606 by title only.

**DISCUSSION:** Councilmember Abdelgawad noted the extensive presentation on this item at the work session on March 15.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**C. Budget Amendment - Body and Dash Camera Purchase**

**BILL 3607: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE FISCAL YEAR 2021 OPERATING AND INTERNAL SERVICES BUDGETS."**

City Clerk Erica Hill conducted the first reading of Bill 3607 by title only.

City Manager Jim Feuerborn provided a review of the staff report included in the council packet. The FY 2021 budget includes the purchase of digital cameras for patrol cars in the

VERP (03) fund of \$40,000. City staff recommends that these funds be moved to the Restricted Revenue Fund (04). In addition, City staff recommends moving \$140,000 from the General Fund (01) Available Fund Balance to the Restricted Revenue Fund (04).

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3607 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**D. Budget Amendment - Personnel**

**BILL 3608: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE FY 2021 BUDGET TO REFLECT CHANGES IN THE ADOPTED 2020-2021 EMPLOYEE SALARY RANGE CHART."**

City Clerk Erica Hill conducted the first reading of Bill 3608 by title only.

Assistant City Manager Mike Ekey provided a review of the staff report included in the council packet. At the March 15 City Council work session, staff presented several proposed changes to the FY 2021 Budget that would amend the current Employee Salary Range Chart. These amendments include the addition of a part-time Animal Shelter Attendant, a proposed change to vacate Range 1 and move the Office Assistant (Parks Department) and the Assistant Building Technician (Buildings & Grounds) to Range 2. Additionally, staff is recommending the creation of an Assistant Staff Engineer (Range 16) as part of our on-going recruitment process for engineering staff in the Public Works Department. This amendment also cleans up the notes section to ensure clarity regarding part-time employees.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3608 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**11. Public Comments.** Please identify yourself for the record and keep comments to a maximum of five minutes.

**12. Mayor/Council Communication.**

Mayor Turnbow and Councilmembers thanked the Parks Department for their cooperation with the Optimists Shelter rehabilitation and their resourcefulness of events during COVID, thanked staff for the addition of the body-worn and in-car cameras, and noted the availability of the Council meetings and work sessions online.

Councilmember Jacobson thanked citizens for picking up trash throughout the community.

Councilmember Burke thanked the school district for keeping the students in the virtual or hybrid status for the remainder of the school year versus bringing all students back to full-time, in-person instruction.

Councilmember Barber noted the reserves in the budget to allow the actions from this evening.

Councilmember Berendzen reminded citizens to keep vehicles locked to deter crimes of convenience.

Mayor Turnbow expressed his condolences on the passing of former Councilmember Judy Goff.

**13. Adjournment.**

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to adjourn.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 7:38 p.m.

Respectfully submitted,

Erica Hill  
City Clerk