

# **RAYMORE ARTS COMMISSION AGENDA**

**Tuesday, April 13, 2021 - 7 p.m.**  
**City Hall Council Chambers, 100 Municipal Circle, Raymore, MO 64083**

Masks are required to be worn inside City buildings.

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Public Comments**

*Please identify yourself for the record and keep your comments to a maximum of five minutes.*

**5. Presentations**

**6. Committee Updates**

- a. Public Art Committee

**7. Staff Reports**

- a. Update on summer entertainment schedule, Summer Scene, HRP Sculpture installation, Raymore Arts Commission passport project

**8. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Arts Commission. If any Commissioner would like to have an item removed from the Consent Agenda and considered separately, he/she may do so.*

- a. **Arts Commission Meeting minutes - Feb. 2021**

***Motion to approve the consent agenda***

**9. Unfinished Business**

**10. New Business**

- a. **Purchase of double-sided light pole banner brackets and banners for 16 light poles in Original Town along 58 Highway and around T.B. Hanna Station for \$1,815.04.**

***Motion to approve the agenda item***

## **11. Commissioner Comments**

## **12. Adjournment**

*Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify the City Clerk at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **FEBRUARY 9, 2021**, VIRTUALLY IN A ZOOM MEETING. COMMISSIONER LOREN JONES AND COMMUNICATIONS MANAGER MELISSA HARMER WERE PRESENT AT CENTERVIEW, 227 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. COMMISSIONERS PRESENT ONLINE WERE: JONES, YOUNG, P. SETSER, R. BERRY, J. BERRY. COMMISSIONER SIMPSON WAS ABSENT.

**1. Call to Order**

**2. Roll Call** - Communications Manager Melissa Harmer called roll and a quorum was present.

**3. Pledge of Allegiance**

**4. Public Comments**

**5. Presentations**

Assistant City Manager Mike Ekey gave a presentation on the City's Comprehensive Planning process and invited commissioners to the upcoming virtual Community Conversation on Feb. 23.

**6. Committee Updates**

a. Public Art Committee

Commissioner R. Berry said the Public Art Committee met to take care of odds and ends about the Hawk Ridge Park sculpture project and talk about Summer Scene, possible concerts and the Community Conversation. Berry also mentioned a community Little Free Library that was being built.

**7. Staff Reports**

a. Melissa Harmer stated that \$700 has been spent out of FY 2021 budget.

**8. Consent Agenda**

Commissioner Berry moved to approve the November 2020 meeting minutes. Commissioner Gribble seconded the motion.

Role call for approval: R. Berry - Yes, P. Setser- Yes, J. Gribble- Yes, C. Young- Aye, J. Berry- Yes, Loren Jones- Yes.

**9. Unfinished Business**

**10. New Business**

## 11. Commissioner Comments

Commissioner R. Berry said it was good to see everybody. Commissioner Setser said she had a chance to talk to the president of the American Legion Band of Greater Kansas City and they said they had a great time playing in October in Raymore for the Arts Commission's concert at the Hawk Ridge Park amphitheater. Setser said she was the only person in attendance at the Holiday Sing Along on Dec. 7, 2020, that was streamed live on Facebook. Setser discussed having a second sing-along this December in the same day for those who would be unable to attend the late afternoon time slot. Commissioner Gribble had no comment. Commissioner Young said he was looking forward to bigger turnouts at cArts Commissioner events as we come out of the COVID-19 pandemic. Commissioner J. Berry had no comment. Commissioner Jones asked commissioners to put on their thinking caps to get ideas for outdoor entertainment as things open up and people are able to attend events again. Jones said he was excited to see the finished sculpture for Hawk Ridge Park.

## 12. Adjournment

- a. Commissioner Berry moved and Gribble seconded to adjourn the meeting.
- b. Role call for approval: J. Berry- Yes, C. Young- Yes, J. Gribble- Yes, P. Setser- Yes, R. Berry- Yes, L. Jones- Yes.

Submitted by:

A handwritten signature in cursive script, appearing to read "Melissa Farmer". The signature is written in black ink on a white background.

## **AGENDA ITEM MEMO**

**To:** Raymore Arts Commission

**From:** Melissa Harmer, Communications Manager

**Re:** Purchase of double-sided light pole brackets and banners for display in Original Town

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T.B. Hanna Station at 214 S. Washington St. is the home of the Raymore Arts Commission's largest annual arts and music festival, Summer Scene, and houses the musical instrument play pieces at the Variety KC Inclusive Playground that are sponsored by the commission. The purchase of 16 double-sided light pole brackets and 17"x36" double-sided banners for each bracket would allow the commission to promote its events and the commission in general year-round. There are approximately 16 light poles around T.B. Hanna Station in Original Town, with nine of them being along 58 Highway.

The full price for hardware and banners for 16 poles is \$3,255.04. The Commission originally voted to set aside \$1,440 in the restricted fund for the purchase of light pole banners and hardware in October 2020. That balance can be used toward this purchase and the difference is \$1,815.04.

Care would be taken in designing banners for events and seasons that could be used year after year, without having to order everything new every time.

The estimate from FastSigns is available to view on the next page.

***Motion to approve***



17331 E US HWY 40  
 Suite 104  
 Independence, MO 64055  
 (816) 252-0909

# ESTIMATE

## EST-62309

More than fast. More than signs. ®  
 fastsigns.com/223

Payment Terms: Net 30

Created Date: 4/8/2021

**DESCRIPTION:** Double sided pole banner kits with banners

**Bill To:** City Of Raymore  
 100 Municipal Circle  
 Raymore, MO 64083  
 US

**Pickup At:** FASTSIGNS  
 17331 E US HWY 40  
 Suite 104  
 Independence, MO 64055  
 US

**Requested By:** Melissa Harmer  
 Email: mharmer@raymore.com  
 Work Phone: (816) 892-3002  
 Tax ID: On file

**Salesperson:** Stan Hoffman

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Double sided pole banner kits	16	\$129.44	\$2,071.04
2	Banner 17 x 36 double sided	32	\$37.00	\$1,184.00

Payment is required at the time of the order unless prior arrangements have been made.

<b>Subtotal:</b>	\$3,255.04
<b>Taxes:</b>	\$0.00
<b>Grand Total:</b>	\$3,255.04

Estimates are valid for 30 days. Customer changes to job specifications may change the pricing.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_