

## **RAYMORE PARKS AND RECREATION BOARD**

### **SPECIAL MEETING - AGENDA**

**Tuesday, March 9, 2020**

**6:00PM - City Hall  
100 Municipal Circle  
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Presentation**
  - A. Assistant City Manager Mike Ekey, Use Tax

**5. New Business**

- A. Hawk Ridge Park Design Contract Action Item

Staff is presenting a recommendation for award of contract for the design and consultant fees associated with the improvements at Hawk Ridge Park.

- B. Overnight Camping Request Action Item

Troop 32 is requesting permission for an overnight campout at Hawk Ridge Park on May 22 - 23. Staff is seeking board approval to move forward with the request.

- 6. Board Member Comment**
- 7. Adjournment**

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#### **EXECUTIVE SESSION (CLOSED MEETING)**

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*



## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** March 9, 2021

<input type="checkbox"/>	Discussion Item	X	Action Item
X	Council Recommendation	<input type="checkbox"/>	Presentation

**Title / Issue / Request:**

<b>Hawk Ridge Park Design Contract</b>
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**Background / Justification:**

In January, the City of Raymore interviewed three qualified architect / design teams who submitted proposals to plan and prepare design, layout and construction phase documents for the improvements at Hawk Ridge Park and Sunset Lane.

During February, staff worked with the CFS Engineer team to identify the scope of work and present a project that meets the expectations as defined by the 2020 G.O. Bond initiative and stays within the funding allocated for both Hawk Ridge Park and Sunset Lane improvements.

The Hawk Ridge Park portion of the proposal includes west side improvements for the practice soccer fields and connecting road while the east side improvements include an entrance plaza and parking. Additionally, the contract includes provisions for additional improvements should funding allow.

Upon approval by the Parks and Recreation Board, staff will enter into final negotiations and present to the City Council for approval as one contract for both Hawk Ridge Park and Sunset Lane.

**Financial Impact:**

Total compensation for professional services is \$168,682.00. This fee is below the budgeted 20% of the total project budget of \$1,200,000.

### **Project Timeline:**

March 9 -	Park Board
March 22 -	1st Reading, City Council
April 12 -	2nd Reading, City Council
April 19 -	Notice to Proceed

### **Staff Recommendation:**

Staff recommends CFS Engineers as the best qualified firm for award of the Hawk Ridge Park Improvements and requests a motion to move forward with a recommendation to the City Council in the amount of \$168,682 for consulting, design, bidding and construction administration fees.



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**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** March 9, 2021

<input type="checkbox"/>	<b>Discussion Item</b>	<input checked="" type="checkbox"/>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<input type="checkbox"/>	<b>Presentation</b>

**Title / Issue / Request:**

<b>Hawk Ridge Park Overnight Camping Request</b>
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**Background / Justification:**

Dan Barnes of Troop 32 is requesting permission for an overnight campout at Hawk Ridge Park on May 22 - 23.

Mr. Barnes and his troop work tirelessly with the Parks department on special events and numerous Eagle Scout projects. Although our overnight camping policy has always been restricted to Moon Valley, the Municipal Code specifically states:

**SECTION 250.085: - OVERNIGHT CAMPING**

It shall be unlawful for any person to camp in a public park. Overnight camping is permitted in designated areas set aside for organized groups with approval by staff through the Parks and Recreation Board's permitting process.

Troop 32 is also seeking permission to do a service project in Hawk Ridge Park by gaining permission to do a trash clean-up in the water. This would require the troopers to physically get into the water with adult supervision. A date has not been established at this time.

**Staff Recommendation:**

Staff is seeking board approval to grant these one time requests upon completion of departmental policies and procedures.