

**THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, NOVEMBER 9, 2020 AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, JACOBSON, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, CITY CLERK ERICA HILL, AND STAFF MEMBERS.**

- 1. Call to Order.** Mayor Pro Tem Townsend called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Erica Hill called roll; quorum present to conduct business. Mayor Turnbow absent. Councilmember Holman joined the meeting at 7:01 p.m.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**

Raymore Arts Commission Chair Loren Jones reviewed recent and upcoming activities of the Commission.

**5. Personal Appearances.**

**6. Staff Reports.**

Development Services Director Jim Cadoret reviewed the staff report included in the Council packet. He announced upcoming Board of Adjustment and Planning Commission items. He answered general questions from the Council.

Chief of Police Jan Zimmerman reviewed safety and security measures in place on Election Day. Captain Roger Mayberry shared drone footage captured throughout the day. They answered general questions from the Council.

City Manager Jim Feuerborn announced the City has received the Distinguished Budget Presentation award for the 16th consecutive year. Purchasing Specialist Kim Quade has been recertified as a Certified Professional Public Buyer for another 5 years. He announced the November 16 work session will be a joint meeting between the Council and all boards and commissions for the presentation of the Comprehensive Plan initiative.

**7. Committee Reports.**

**8. Consent Agenda.**

- A. City Council regular meeting minutes, October 26, 2020**
- B. Resolution 20-53: Acceptance of Public Improvements - Brookside 10th Plat Lots 416-420 and Lots 382-386**
- C. Resolution 20-59: Acceptance and Final Pay - TB Hanna Site Work**

- D. Resolution 20-60: Appointment of Jessica Berry to the Arts Commission**
- E. Resolution 20-61: Re-appointment of Jerry Faulkner to the Planning and Zoning Commission**
- F. Resolution 20-62: Re-appointment of Jeremy Mansur to the Planning and Zoning Commission**

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the Consent Agenda as presented.

**DISCUSSION:** None

**VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

**9. Unfinished Business. Second Readings.**

**A. North Cass Plaza Final Plat**

**BILL 3581: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE NORTH CASS PLAZA FINAL PLAT, LOCATED IN SECTION 19, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Erica Hill conducted the second reading of Bill 3581 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3581 by title only.

**DISCUSSION:** None

**VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3581 as **Raymore City Ordinance 2020-063.**

**B. General Obligation Series 2020 Bond Issue**

**BILL 3582: "AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF \$8,990,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2020 OF THE CITY OF RAYMORE, MISSOURI, AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS BY THE CITY."**

City Clerk Erica Hill conducted the second reading of Bill 3582 by title only.

City Manager Jim Feuerborn noted that the Council has been provided the final Ordinance that includes the final numbers from the bid sale this morning.

Sid Douglas, Special Bond Counsel, reviewed the actions surrounding the bid process and noted an interest rate of 2.15% was achieved. The principal amount of the bonds was \$8,990,000, the winning bidder proposed a premium of \$1,002,000. The net proceeds of the sale is \$9.8 million.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3582 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3582 as **Raymore City Ordinance 2020-064.**

**C. Establishing a Stop Sign**

**BILL 3583: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, ESTABLISHING A STOP SIGN WITHIN THE CITY LIMITS OF RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Erica Hill conducted the second reading of Bill 3583 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3583 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3583 as **Raymore City Ordinance 2020-065.**

**D. Approval of Amended and Restated Employment Agreement - City Manager**

**BILL 3585: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH JIM FEUERBORN FOR THE SERVICES OF A CITY MANAGER, AUTHORIZING APPROVAL OF THIS ORDINANCE AND EXECUTION OF THE CONTRACT HEREIN FOR APPOINTMENT OF A CITY MANAGER FOR ORDERLY ADMINISTRATION OF THE LEGAL ADMINISTRATIVE AND CONTRACTUAL MATTERS OF THE CITY."**

City Clerk Erica Hill conducted the second reading of Bill 3585 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3585 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3585 as **Raymore City Ordinance 2020-066.**

**7. New Business. First Readings.**

**A. 33rd Amendment to the Unified Development Code (public hearing)**

**BILL 3586: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE UNIFIED DEVELOPMENT CODE."**

City Clerk Erica Hill conducted the first reading of Bill 3586 by title only.

Mayor Pro Tem Townsend opened the public hearing at 7:35 p.m. and called for a staff report.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. He asked for the Growth Management Plan (GMP), Unified Development Code (UDC), notice of publication, and staff report to be entered into the record. In July 2020, the Planning and Zoning Commission completed its annual review of the Unified Development Code. Staff proposed 17 revisions to the UDC. At its Oct. 20 meeting, the Planning and Zoning Commission voted 8-0 to accept the proposed findings of fact and to forward the amendments to the Council with a recommendation of approval of the 17 revisions.

Mayor Pro Tem Townsend opened the public hearing for public comment, and hearing none closed the public hearing at 7:37 p.m.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3586 by title only.

**DISCUSSION:** Councilmember Holman asked how often the UDC is amended. Mr. Cadoret stated that the UDC is reviewed annually by the Planning Commission and changes are made as needed between the annual reviews.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

## **B. Award of Contract - On-Call Engineering Technical Support Services**

**BILL 3584: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WALTER P. MOORE TO PROVIDE ON-CALL TECHNICAL SUPPORT SERVICES."**

City Clerk Erica Hill conducted the first reading of Bill 3584 by title only.

Public Works Director Mike Krass reviewed the staff report included in the Council packet. The Public Works Department has an occasional need for Engineering technical support services. Staff will negotiate the scope of services required for a project on a case-by-case basis based on the fixed pricing as attached. Staff has reviewed the statement of qualifications submitted and recommends the City retain

the services of Walter P. Moore to provide on-call Technical Support Services for a three-year period.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3584 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

### **C. MARC Household Hazardous Waste Agreement**

**BILL 3587: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING AN AGREEMENT WITH THE MID-AMERICA REGIONAL COUNCIL SOLID WASTE MANAGEMENT DISTRICT, RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE PROGRAM."**

City Clerk Erica Hill conducted the first reading of Bill 3587 by title only.

Public Works Director Mike Krass reviewed the staff report included in the Council packet. The City participates annually in the Mid-America Regional Council (MARC) Solid Waste Management District Household Hazardous Waste (HHW) program. This program allows Raymore residents to participate in several HHW drop off events held throughout the metropolitan area including an event that alternates between Raymore and Belton. Residents also have access to several permanent HHW drop off locations throughout the metropolitan area that can be used year-round. MARC calculates the annual fee for this service based on a per capita rate of \$1.07 multiplied by the 2018 Census' estimated population for our community (21,784) based on this the fee for 2021 is \$23,308.88. He answered general questions from the Council.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3587 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye

Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

**D. Award of Contract - Staffing Analysis** (Emergency Reading)

**BILL 3588: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEJORANDO GROUP, FOR A STAFFING ANALYSIS; AND AUTHORIZING THE MAYOR TO DECLARE THIS AS AN EMERGENCY."**

City Clerk Erica Hill conducted the first reading of Bill 3588 by title only.

City Manager Jim Feuerborn reviewed the staff report included in the Council packet. With the continued growth of our community, staff is recommending a comprehensive staffing analysis to look at the City's current staffing levels, how we compare to other cities and how our staffing can continue to support future growth. The goal, as outlined by the City Council's Strategic Plan, is to ensure that the City can continue to provide high levels of customer service in the areas of Public Safety, Parks and Public Works. The City issued a request for qualifications and received responses from The Mejorando Group, Novak Consulting, MGT Consulting and The Matrix Group. Based on interviews, a thorough review of the proposals and input from department heads, staff is recommending the Mejorando Group for this study. This item is being submitted as an emergency reading so work can begin immediately.

Councilmember Abdelgawad noted that the company is located in Arizona and asked for clarification on the process. Mr. Feuerborn stated there will be site visits and noted the consultant is very familiar with the area as he grew up in the area and was previously a City Manager in a local city. He answered general questions of clarifications from Council.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3588 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Pro Tem Townsend declared Bill 3588 as an emergency and called for the second reading in its entirety.

City Clerk Erica Hill conducted the second reading of Bill 3588 in its entirety.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3588 in its entirety.

Mayor Pro Tem Townsend announced Raymore City Code Section 110.290, requires that public comment shall be heard on all Bills proposed for emergency readings. He opened the floor for public comment at 7:55 p.m. No comments were heard.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3588 as **Raymore City Ordinance 2020-067.**

**11. Public Comments.** Please identify yourself for the record and keep comments to a maximum of five minutes.

**12. Mayor/Council Communication.**

Mayor Pro Tem Townsend and Councilmembers thanked staff for their involvement in the Election Day processes, Mr. Jones for his Arts Commission report, the new and re-appointed appointed volunteers, and the citizens for voting, congratulated staff of the successful sale of the bonds and the Distinguished Budget Award, Mr. Feuerborn on his contract renewal, and Mrs. Quade's recertification.

Mayor Pro Tem Townsend noted the Veteran's Day celebration is tomorrow at City Hall.

**13. Adjournment.**

**MOTION:** By Councilmember Holman, second by Councilmember Barber to adjourn.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye



Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 8:08 p.m.

Respectfully submitted,

Erica Hill  
City Clerk

