

**THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, OCTOBER 26, 2020 AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, JACOBSON, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, CITY CLERK JEANIE WOERNER, AND STAFF MEMBERS.**

**1. Call To Order.** Mayor Pro Tem Townsend called the meeting to order at 7:00 p.m.

**2. Roll Call.** City Clerk Jeanie Woerner called roll; quorum present to conduct business. Mayor Turnbow absent.

**3. Pledge of Allegiance.**

**4. Presentations/Awards.**

Sheryl Morgan City Clerk-Blue Springs presented a retirement pin to City Clerk Jeanie Woerner on behalf of the Missouri City Clerks and Finance Officers Association.

**5. Personal Appearances.**

**6. Staff Reports.**

Public Works Director Mike Krass reviewed the staff report included in the Council packet.

Parks and Recreation Director Nathan Musteen reviewed the staff report included in the Council packet and updated the Council on current events. He recognized Parks employee Boyd Fields who will be retiring October 31, 2020.

Communications Manager Melissa Harmer provided information on the website redevelopment project. The Arts Commission is sponsoring the American Legion Band at Hawk Ridge Park amphitheatre on October 28, 2020.

City Manager Jim Feuerborn announced agenda items for the November 2 work session.

**7. Committee Reports.**

**8. Consent Agenda.**

**A. City Council regular meeting minutes, October 12, 2020**

**B. Resolution 20-57: Acceptance and Final Pay - Memorial Park Arboretum Lights**

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the Consent Agenda as presented.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

## **9. Unfinished Business. Second Readings.**

### **A. Adoption of the FY 2021 City Budget (public hearing)**

**BILL 3576: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2021 BUDGET."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3576 by title only.

Mayor Pro Tem Townsend announced this public hearing is continued from the October 12 meeting.

City Manager Jim Feuerborn stated that the proposed Budget and Capital Improvement Program (CIP) was approved on first reading, as amended, on October 12. Those amendments have been incorporated into the proposed budget presented for second reading.

Mayor Pro Tem Townsend opened the public hearing for public comments and hearing none, closed the public hearing at 7:18 p.m.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3576 as amended on October 12, 2020.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye

Councilmember Jacobson      Aye  
Councilmember Townsend      Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3576 as **Raymore City Ordinance 2020-058.**

**B. Budget Amendment - FY20 Operating Adjustments**

**BILL 3577: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AMENDING THE FISCAL YEAR 2020 OPERATING BUDGET."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3577 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3577 by title only.

**DISCUSSION:** None

**VOTE:** Councilmember Abdelgawad      Aye  
Councilmember Barber      Aye  
Councilmember Berendzen      Aye  
Councilmember Burke, III      Aye  
Councilmember Circo      Aye  
Councilmember Holman      Aye  
Councilmember Jacobson      Aye  
Councilmember Townsend      Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3577 as **Raymore City Ordinance 2020-059.**

**C. Award of Contract - Ward Road Design**

**BILL 3575: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WILSON & COMPANY FOR THE WARD ROAD DESIGN PROJECT, CITY PROJECT NUMBER 20-360-301, IN THE AMOUNT OF \$413,103 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3575 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3575 by title only.

**DISCUSSION:** None

**VOTE:** Councilmember Abdelgawad Aye  
 Councilmember Barber Aye  
 Councilmember Berendzen Aye  
 Councilmember Burke, III Aye  
 Councilmember Circo Aye  
 Councilmember Holman Aye  
 Councilmember Jacobson Aye  
 Councilmember Townsend Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3575 as **Raymore City Ordinance 2020-060.**

**D. Service Contract with the Little Blue Valley Sewer District**

**BILL 3578: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE AMENDED AND RESTATED SERVICE CONTRACT FOR SEWER SERVICE WITH THE LITTLE BLUE VALLEY SEWER DISTRICT."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3578 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3578 by title only.

**DISCUSSION:** None

**VOTE:** Councilmember Abdelgawad Aye  
 Councilmember Barber Aye  
 Councilmember Berendzen Aye  
 Councilmember Burke, III Aye  
 Councilmember Circo Aye  
 Councilmember Holman Aye  
 Councilmember Jacobson Aye  
 Councilmember Townsend Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3578 as **Raymore City Ordinance 2020-061.**

**E. Service Contract with the Middle Big Creek Sewer District**

**BILL 3579: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AN AMENDED AND RESTATED SERVICE CONTRACT FOR SEWER SERVICE WITH THE MIDDLE BIG CREEK SEWER DISTRICT."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3579 by title only.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the second reading of Bill 3579 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3579 as **Raymore City Ordinance 2020-062.**

## **10. New Business. First Readings.**

### **A. Appointment of Erica Hill as City Clerk**

**RESOLUTION 20-58: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI APPROVING THE APPOINTMENT OF ERICA HILL AS CITY CLERK."**

City Clerk Jeanie Woerner conducted the reading of Resolution 20-58 by title only.

City Manager Jim Feuerborn stated Jeanie Woerner has announced her retirement as City Clerk effective October 31, 2020. Section 115.140 of the Raymore City Code calls for the City Manager to appoint a City Clerk with the advice and consent of a majority of the City Council. City Manager Jim Feuerborn recommends the appointment of Erica Hill as City Clerk effective November 1, 2020. Following approval of this Resolution by the City Council, Ms. Woerner will administer the oath of office to Ms. Hill.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the reading of Resolution 20-58 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye

Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

City Clerk Jeanie Woerner administered the Oath of Office to Erica Hill.

**B. North Cass Plaza Preliminary Plat (public hearing)**

**RESOLUTION 20-56: "A RESOLUTION OF THE RAYMORE CITY COUNCIL APPROVING THE NORTH CASS PLAZA PRELIMINARY PLAT, LOCATED SOUTH OF NORTH CASS PLAZA AT DEAN AVENUE, ALL IN RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Jeanie Woerner conducted the reading of Resolution 20-56 by title only.

Mayor Pro Tem Townsend opened the public hearing at 7:26 p.m. and called for a staff report.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Dave Otis, representing Good-Otis LLC, is requesting preliminary plat approval of North Cass Plaza, a 2-lot commercial subdivision located on the south side of North Cass Parkway, east of I-49. This public hearing was properly advertised in *The Journal* and he asked for the mailed notices to adjoining property owners, notice of publication, Unified Development Code, application, Growth Management Plan, and staff report to be entered into the record. The previous preliminary plat expired in 2014, with an extension granted by Council in 2019. With the extension of Dean Avenue south of North Cass Parkway and current construction beginning on the first building of the Raymore Commercial Center, has increased interest by businesses looking to develop in this area. The one neighbor located within 185 feet of the project boundary, was mailed information along with an invitation to schedule a Good Neighbor meeting if desired. The neighbor did not reach out and no meeting was scheduled. The Planning and Zoning Commission voted 8-0 to accept the staff proposed findings of fact and forward this case to the City Council with a recommendation of approval.

Mayor Pro Tem Townsend opened the public hearing for public comment, and hearing none closed the public hearing at 7:28 p.m.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the reading of Resolution 20-56 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye

Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

**C. North Cass Plaza Final Plat**

**BILL 3581: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE NORTH CASS PLAZA FINAL PLAT, LOCATED IN SECTION 19, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3581 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Dave Otis, representing Good-Otis LLC, is requesting preliminary plat approval of North Cass Plaza, a 2-lot commercial subdivision located on the south side of North Cass Parkway, east of I-49. With the extension of Dean Avenue south of North Cass Parkway and current construction beginning on the first building of the Raymore Commercial Center, has increased interest by businesses looking to develop in this area. The Planning and Zoning Commission voted 8-0 to accept the staff proposed findings of fact and forward this case to the City Council with a recommendation of approval.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3581 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**D. Confirmation of Undeveloped Lots to Have Sidewalk Installed by City**

**RESOLUTION 20-55: A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, CONFIRMING THE DECISION TO INSTALL SIDEWALK ON CERTAIN IDENTIFIED UNDEVELOPED LOTS AND AUTHORIZING CITY STAFF TO TAKE THE STEPS NECESSARY TO HAVE SIDEWALK INSTALLED."**

City Clerk Jeanie Woerner conducted the reading of Resolution 20-55 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. On October 12, Council held public hearings to determine those undeveloped lots on which the City will install sidewalks and levy a special assessment against the lot for the costs. It is staff's belief that all the sidewalk will be installed before the levy assessment period. This Resolution confirms the list of identified lots and authorizes the City staff to proceed with the steps necessary to have the sidewalk installed.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the reading of Resolution 20-55 title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

#### **E. General Obligation Series 2020 Bond Issue**

**BILL 3582: "AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF \$9,000,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2020 OF THE CITY OF RAYMORE, MISSOURI, AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS BY THE CITY."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3582 by title only.

Special Bond Counsel Todd Goffoy with Piper, Sandler & Co. and City Manager Jim Feuerborn provided a review of the staff report included in the Council packet. On August 4, 2020, Raymore voters approved the issuance of no tax increase debt to fund \$17.57 million in street improvements and \$5.93 million in parks improvements. Bill 3582 calls for the sale of general obligation bonds to fund a portion of those improvements. The first sale is scheduled for November 9, 2020, for a total principal amount of \$9 million. During the first quarter of 2021, the second portion of the election approved General Obligation bonds in the approximate amount of \$9 million is expected to be sold. During the first quarter of 2022, the final portion of the election approved General Obligation bonds in the approximate amount of \$5.5 million is expected to be sold. General questions of Council were answered.



**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3582 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**F. Establishing a Stop Sign**

**BILL 3583: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, ESTABLISHING A STOP SIGN WITHIN THE CITY LIMITS OF RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3583 by title only.

Public Works Director Mike Krass stated Bristol Drive is identified as a collector street in the City's Transportation Plan. The City's Stop Sign Policy calls for the installation of stop signs on roads that intersect collector and arterial streets. Staff recommends a stop sign be installed on Coventry Lane at Bristol Drive.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3583 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

City Manager Jim Feuerborn left the Council Chambers before discussion on Bill 3585.

**H. Approval of Amended and Restated Employment Agreement - City Manager**

**BILL 3585: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH JIM FEUERBORN FOR THE SERVICES OF A CITY MANAGER, AUTHORIZING APPROVAL OF THIS ORDINANCE AND EXECUTION OF THE CONTRACT HEREIN FOR APPOINTMENT OF A CITY MANAGER FOR ORDERLY ADMINISTRATION OF THE LEGAL ADMINISTRATIVE AND CONTRACTUAL MATTERS OF THE CITY."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3585 by title only.

City Attorney Jonathan Zerr reviewed the terms of the agreement outlined in the staff report included in the Council packet. He stated the City Council has been in negotiations with City Manager Jim Feuerborn for an amended and restated employment agreement. The agreement is now before Council for approval.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to approve the first reading of Bill 3585 by title only.

**DISCUSSION:** Councilmembers thanked City Attorney Zerr for his assistance with the contract negotiations.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**11. Public Comments.**

**12. Mayor/Council Communication.**

Mayor Pro Tem Townsend and Councilmembers thanked City Clerk Jeanie Woerner for her years of service and wished her well in her retirement, welcomed Erica Hill to the City Clerk position, thanked Mr. Krass for the installation of the stop sign, and recognized the contract extension for Mr. Feuerborn.

**MOTION:** By Councilmember Holman, second by Councilmember Barber to adjourn to Executive Session to discuss personnel matters as authorized by §610.021 (3).

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore City Council adjourned to Executive Session at 7:55 p.m.

### **13. Adjournment.**

**MOTION:** By Councilmember Holman, second by Councilmember Barber to adjourn.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 8:04 p.m.

Respectfully submitted,

Jeanie Woerner  
City Clerk

