

**THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, SEPTEMBER 14, 2020 AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, JACOBSON, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, CITY CLERK JEANIE WOERNER, AND STAFF MEMBERS.**

- 1. Call To Order.** Mayor Turnbow called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Jeanie woerner called roll; quorum present to conduct business.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**

Mayor Turnbow presented the annual State of the City Address. (attached to these minutes)

**5. Personal Appearances.**

**6. Staff Reports.**

Development Services Director Jim Cadoret reviewed the staff report included in the Council packet as well as upcoming agenda items for the Board of Adjustment and Planning and Zoning Commission.

City Manager Jim Feuerborn announced agenda items for the September 21 work session. He advised the Council that the FY 2021 Capital Improvement Program provides for replacement of the sewer line on Maple Street in the Silverlake subdivision. When the 2020 street and curb project recently began in that area, crews learned that the existing sewer pipe had completely failed. He has signed an emergency order for \$90,000 for immediate repairs of the sewer line.

Chief of Police Jan Zimmerman presented Captain Jim Wilson with the Department's Distinguished Service Medal based on his recent actions in saving the life of a person who was threatening suicide.

**7. Committee Reports.**

**8. Consent Agenda.**

- A. City Council Regular Meeting Minutes, August 24, 2020**
- B. Resolution 20-48: Appointment of Reginald Townsend to the Belton-Raymore Transportation Development District (TDD)**
- C. Resolution 20-49: Acceptance and Final Pay - Recreation Park Playground**
- D. Resolution 20-50: Adoption of the Regional Multi-Hazard Mitigation Plan**

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the Consent Agenda as presented.

**DISCUSSION:** None

**VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

**9. Unfinished Business. Second Readings.**

**A. Award of Contract - North Foxridge Drive Safe Routes to School (SRTS)**

**BILL 3558: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AMINO BROTHERS COMPANY, INC FOR THE NORTH FOXRIDGE DRIVE SAFE ROUTES TO SCHOOLS PROJECT, PROJECT NUMBER TAP-3301(526), IN THE AMOUNT OF \$114,618.70 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3558 by title only.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3558 by title only.

**DISCUSSION:** None

**VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3558 as **Raymore City Ordinance 2020-048.**

**B. Award of Contract - Johnston Lake Fountain**

**BILL 3567: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BRINTON ELECTRIC COMPANY FOR THE JOHNSTON LAKE FOUNTAIN, PROJECT NUMBER 20-343-701, IN THE AMOUNT OF \$26,020 INCLUDING AN ALTERNATE BID FOR COMMUNITY ART ELECTRICAL SERVICE IN THE AMOUNT OF \$3,467 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3567 by title only.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3567 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3567 as **Raymore City Ordinance 2020-049.**

**C. Replat of Prairie View of The Good Ranch**

**BILL 3566: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FINAL PLAT OF THE PRAIRIE OF THE GOOD RANCH LOTS 1 THRU 65 AND TRACTS "A" THRU "F", A REPLAT OF THE PRAIRIE VIEW OF THE GOOD RANCH SUBDIVISION."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3566 by title only.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3566 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye

Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3566 as **Raymore City Ordinance 2020-050**.

**10. New Business. First Readings.**

**A. Oak Ridge Farms Rezoning R-1 to PUD (public hearing)**

**BILL 3570: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM "R-1" SINGLE-FAMILY RESIDENTIAL DISTRICT TO "PUD" PLANNED UNIT DEVELOPMENT DISTRICT, A 23-ACRE TRACT OF LAND LOCATED EAST OF WASHINGTON STREET AND NORTH OF RAMBLEWOOD SUBDIVISION, IN RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3570 by title only.

Mayor Turnbow opened the public hearing at 7:26 p.m. and called for a staff report.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Sean Seibert, representing CT Midland, is requesting a reclassification of zoning of 23.80 acres, located east of N. Washington Street and north of the Ramblewood Subdivision, from "R-1" Single Family Residential District to "PUD" Planned Unit Development District. The applicant's proposal respects the existing zoning and land use of the surrounding area. Single-family detached homes are proposed on the periphery of the property with attached single-family units proposed for the middle of the development. This public hearing was properly advertised in *The Journal* and he asked for the mailed notices to adjoining property owners, notice of publication, Unified Development Code (UDC), application, Growth Management Plan (GMP), staff report, and the preliminary plan for the subdivision layout, to be entered into the record. A Good Neighbor meeting was held on July 15 with four (4) residents attending who asked general questions. No opposition was heard. He reviewed the Findings of Fact outlined in the staff report. With new preliminary plans, the UDC requires park land dedication based on the number of dwelling units. The applicant has requested the City provide credit for a proposed eight (8) foot trail to be constructed surrounding the pond at the south end of the property. The Park Board has reviewed this request and approved the plan for the trail construction and dedication. Staff feels this property would allow for an extension of the successful, existing well development residential community. Therefore, staff recommends approval of the rezoning. The Planning and Zoning Commission voted 8-0 at their August 4 meeting, to accept the staff proposed findings of fact and forward to the City Council with a recommendation of approval.

Sean Duke, Snyder & Associates, 802 Francis, St. Joseph, Missouri representing the applicant stated they are proposing to proceed with the same architectural style of the single and family homes as they have in the Master Plan for Heritage Hills. They have removed the four and six unit proposal. He explained the planned green space and answered general questions from Council.

Mayor Turnbow opened the floor for public comment and hearing none, closed the public hearing at 7:32 p.m.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3570 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**B. Award of Contract - Auditor**

**BILL 3568: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING AN AGREEMENT WITH DANA F. COLE & COMPANY, LLP TO SERVE AS THE INDEPENDENT AUDITOR FOR THE CITY FOR A THREE-YEAR PERIOD."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3568 by title only.

Finance Director Elisa Williams provided a review of the staff report included in the Council packet. The City retains the services of an auditor to obtain independent audits of the City's financial statements. Staff issued a Request for Qualifications (RFQ) and received two responses. After review of the RFQs, staff recommends that Dana F. Cole & Company, LLP be retained as the City's independent auditor for the next three years.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3568 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye

Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

**C. Award of Contract - Financial Advisor**

**BILL 3569: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PIPER SANDLER & COMPANY TO SERVE AS THE INDEPENDENT FINANCIAL ADVISOR TO THE CITY FOR A THREE-YEAR PERIOD."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3569 by title only.

Finance Director Elisa Williams provided a review of the staff report included in the Council packet. The City retains the services of a financial advisor to assist the City in identifying capital financing alternatives and planning its debt program. Staff issued a Request for Qualifications (RFQ) and received three responses. After review of the RFQs, staff recommends that Piper, Sandler & Company be retained to act as the City's independent financial advisor for the next three years.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3569 by title only.

**DISCUSSION:** None

**VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

**D. Award of Contract - Ward Road Surveying**

**BILL 3571: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH OLSSON FOR THE WARD ROAD SURVEYING PROJECT, CITY PROJECT NUMBER 20-360-302, IN THE AMOUNT OF \$40,200 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3571 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet. This proposed project will provide survey information that will be incorporated into the design of Ward Road. Staff issued a Request for Qualifications (RFQ) and received six responses. After review of the RFQs, staff recommends award of a contract to Olsson and Associates for this project. He answered general questions from Council.

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3571 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to recess the regular meeting of the City Council and enter the meeting of the Raymore Community Foundation at 7:42 p.m.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

**E. Raymore Community Foundation Meeting**

**1. Call to Order.**

Director Turnbow called the meeting to order at 7:42 p.m.

**2. Roll Call.**

Directors in attendance: Sonja Abdelgawad, Kevin Barber, John Berendzen, Joseph Burke, Tom Circo, Jay Holman, Dale Jacobson, Reginald Townsend and Kristofer Turnbow.

**3. Approval of minutes.**

**a. January 13, 2020 meeting minutes**

**MOTION:** By Director Townsend, second by Director Holman to approve the January 13, 2020 minutes as presented.

**DISCUSSION:** None

<b>VOTE:</b>	Director Abdelgawad	Aye
	Director Barber	Aye
	Director Berendzen	Aye
	Director Burke, III	Aye
	Director Circo	Aye
	Director Holman	Aye
	Director Jacobson	Aye
	Director Townsend	Aye
	Director Turnbow	Aye

**4. New Business**

**a. Disbursement of Funds-Resolution 20-01**

**RESOLUTION 20-01: "A RESOLUTION DISBURSING FUNDS FROM THE RAYMORE COMMUNITY FOUNDATION TO PURCHASE AND INSTALL A PUBLIC ART PIECE AS APPROVED BY THE RAYMORE ARTS COMMISSION."**

City Clerk Jeanie Woerner conducted the reading of Resolution 20-01 by title only.

Assistant City Manager Mike Ekey stated the Raymore Community Foundation's Donation and Disbursement Policy states the Board of Directors is required to approve disbursements of \$10,000 or more. This disbursement will help fund the approved public art piece approved by the Arts Commission. The public art piece will be located at Hawk Ridge Park just to the north of the amphitheater, a location approved by the Parks & Recreation Board. He answered general questions from the Directors.

Communications Manager Melissa Harmer provided information on the artist proposal and advised the Arts Commission is supportive of this public art piece.

**MOTION:** By Director Townsend, second by Director Holman to approve Resolution 20-01 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Director Abdelgawad	Aye
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Director Barber	Aye
Director Berendzen	Aye
Director Burke, III	Aye
Director Circo	Aye
Director Holman	Aye
Director Jacobson	Aye
Director Townsend	Aye
Director Turnbow	Aye

**5. Adjourn.**

**MOTION:** By Director Townsend, second by Director Holman to adjourn the meeting of the Raymore Community Foundation and resume the regular City Council meeting.

**DISCUSSION:** None

**VOTE:**

Director Abdelgawad	Aye
Director Barber	Aye
Director Berendzen	Aye
Director Burke, III	Aye
Director Circo	Aye
Director Holman	Aye
Director Jacobson	Aye
Director Townsend	Aye
Director Turnbow	Aye

The meeting of the Board of Directors for Raymore Community Foundation adjourned at 7:48 p.m.

**11. Public Comments.**

**12. Mayor/Council Communication.**

Councilmembers commended Mayor Turnbow for his State of the City address and his leadership, recognized Captain Jim Wilson for earning the Raymore Police Department’s Distinguished Service Medal, and thanked staff for moving forward in planning the GO Bond projects.

Councilmember Jacobson stated he volunteers for the First Responders Hero Fund and recently participated along with members of the Police Department, in a fundraising telethon.

Councilmember Abdelgawad stated she looks forward to hearing from residents at the Community Conversation event planned for this Fall.

Councilmember Barber encouraged Raymore citizens who have comments and questions to call City staff and not post issues on social media.

Councilmember Townsend spoke to Captain Wilson’s recent address to the Optimist Club and his leadership in Youth Court.

Councilmember Berendzen stated he is pleased the proposed budget contains funding for conducting a manpower study.

Mayor Turnbow thanked members of the Council for their comments on the State of the City and thanked Mr. Ekey for his assistance in writing the document. He commended Captain Jim Wilson for earning the Raymore Police Department’s Distinguished Service Medal. He apologized for the City’s need to cancel the fireworks and recognition of Patriot’s Day due to COVID.

**13. Adjournment.**

**MOTION:** By Councilmember Townsend, second by Councilmember Holman to adjourn.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 8:09 p.m.

Respectfully submitted,

Jeanie Woerner  
City Clerk