



# RAYMORE PARKS AND RECREATION BOARD

## **AGENDA**

**Tuesday, July 28, 2020**

**7:00PM - Centerview  
227 Municipal Circle  
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances**
- 5. Consent Agenda.**  
*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*
  - A. Park Board Minutes June 23, 2020
  - B. Park Board Minutes (special meeting) July 6, 2020
- 6. Staff Reports**  
Parks Superintendent  
Parks & Recreation Director
- 7. Unfinished Business - None**
- 8. New Business**
  - A. Schedule of Fees Action Item  
  
The Park Board will review the Schedule of Fees to be recommended to the City Council for the FY21 Budget.
  - A. FY21 Budget Recommendation Action Item  
  
Staff is presenting the proposed fiscal 2021 parks and recreation budget for board review and recommendation to the City Council.
- 9. Public Comment**
- 10. Board Member Comment**

## 11. Adjournment

---

### ***Items provided under "Miscellaneous" in the Park Board Packet:***

- *May 26, 2020 - Work Session Notes (Omitted in the June packet)*
  - *July 14, 2020 - Work Session Notes*
- 

### **EXECUTIVE SESSION (CLOSED MEETING)**

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

**THE RAYMORE PARKS AND RECREATION BOARD MET IN SPECIAL SESSION TUESDAY, JULY 6, 2020, IN THE GILMORE ROOM AT CENTERVIEW AT 227 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Members Bartow, Harris, Houdyshell, Manson, Supple and Williamson. Chairman Trautman and Member Collier are absent.

**STAFF PRESENT:** Director Musteen, Superintendent Rulo and Office Assistant Naab.

**1. Call to Order:** Vice Chairman Manson called the meeting to order at 6:58pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. New Business**

Brookside Trail Head - Park Land Dedication

Action Item

Director Musteen presented a proposal from the developers of the Brookside Subdivision to exchange the original parkland that was dedicated for a smaller lot closer to the trail and the extended Bristol Drive. Additional amenities include a parking lot, water fountain and park bench which will create more of a trailhead park are included. The developer has agreed to construct the parking lot now as part of the final paving work for Bristol Drive and will assume ownership of the original parkland that was dedicated at the southern end of Cedar Ridge Drive.

**Motion:** Member Harris moved to accept the proposal.  
Member Houdyshell seconded the motion.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	2 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Absent
		Member Williamson	Aye

**11. Board Member Comment - No Comments**

**12. Adjournment**

**Motion:** Member Bartow moved to adjourn the special meeting.  
Member Harris seconded the motion.

**Discussion:** None

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	2 Absent	Member Harris	Aye

Member Houdyshell	Aye
Member Manson	Aye
Member Supple	Aye
Member Trautman	Absent
Member Williamson	Aye

The regular meeting of the Raymore Park Board adjourned at 7:39 pm.

Respectfully submitted,

Nathan Musteen  
Parks & Recreation Director

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JUNE 23, 2020, IN CENTERVIEW AT 227 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Bartow, Harris, Houdyshell, Manson, Supple and Williamson. Member Collier is absent.  
Member Supple left at 735 pm.

**STAFF PRESENT:** Director Musteen, Superintendent Rulo and Office Assistant Naab.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:00pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes

May 26, 2020

**Motion:** Member Harris moved to accept the Park Board minutes of May 26, 2020  
Member Manson seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	1 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

**6. Staff Reports**

Parks Superintendent Rulo highlighted his written report.

Parks & Recreation Director Musteen highlighted his written report.

**7. Old Business - None**

**8. New Business**

Eagle Scout Presentation

Action Item

Jeneva Craig, from Boyscout Troop 7124 in Raymore, presented her Eagle Scout Project to the Park Board for approval.  
General discussion about her project regarding "bee hotels" along the trail system to promote pollinators.

**Motion:** Member Harris moved to accept the Eagle Scout Project.  
Member Houdyshell seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	1 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

Park Side Development - Park Land Dedication Action Item

Staff presented a proposal for park land dedication as required by code for the Park Side Development. Director Musteen explained the new development located off North Madison and the park land dedication. The developer has proposed a dedication of park land totaling 12 of the required 17.16 acres with additional \$103,000 of fee-in-lieu to be paid to the Parks Fund at each phase of development.

**Motion:** Member Harris moved to accept the Park Land Dedication as described.  
Member Houdyshell seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	1 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

**9. Board Elections**

Call for Nominees: Board Chair - Steve Trautman was nominated by Bill Manson.  
Steve Trautman accepted the nomination  
No other nominations

<b>Vote:</b>	5 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	1 Absent	Member Harris	Aye
	1 Abstain	Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Abstain
		Member Williamson	Aye

Calls for Nominees: Board Vice Chair - William Manson was nominated by Steve Trautman  
William Manson accepted the nomination  
No other nominations

<b>Vote:</b>	5 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	1 Absent	Member Harris	Aye
	1 Abstain	Member Houdyshell	Aye
		Member Manson	Abstain
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

**10. Public Comment**

Brad Ryberg (1532 Horse Shoe Drive Raymore, MO) spoke to the Park Board regarding improvements to the Disc Golf Course. The bridge from 10 to 11 that crosses through Hole 18. Go across the back side to avoid that hole. Similar bridges currently used at Hawk Ridge Park would work well. A spot going from 13 to 14 could use a bridge and/or rocks for that area of the creek. The bank has washed away.

Superintendent Rulo will go look at the mentioned areas.

Eric Eastwood Ward 1, (924 Hedge Apple Place Raymore MO.) No equipment would be required to make the improvements. Other disc golfers have offered metal beams for use.

**11. Board Member Comment**

**12. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting.  
Member Manson seconds the motion.

**Discussion:** None

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Absent
	1 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

The regular meeting of the Raymore Park Board adjourned at 7:39 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant

# **STAFF REPORT**

**To: Park Board**  
**From: Steve Rulo**  
**Parks Superintendent**  
**Date: July 28, 2020**  
**Subject: Parks and Maintenance Report**

---

## **Park Operations**

- Staff continues to do routine mowing.
- Staff received the new Bunker Rake (Turtle) for grooming the ball fields.
- Staff cleaned up some hanging limbs around the new playgrounds at Recreation Park and T.B. Hanna.
- Staff prepped and worked the Baseball tournament July 10-12.
- Staff has been watering the sod daily at T.B. Hanna.
- Staff is in the process of building more Corn Hole boxes for the Recreation Dept.
- The Memorial Park Playground has been completed.
- Staff has been weedeating and spraying flower beds where they can.
- Staff installed a second drain in a rain garden at Hawk Ridge Park, this helped the Eagle Scout (Katie) to finish up her Monarch Way Station.
- Superintendent Rulo has been sitting on interviews for the Recreation Superintendents position.
- Staff has installed new lights in the Parks Shop, they only have the equipment shop left to change out.
- Superintendent Rulo sat in the Pre-Bid meetings for the Johnston Lake Fountain.
- Staff has started preparing the fields on Sunday evenings for the men's softball league.
- Staff cleaned up the Disc Golf Course by weed eating, sprayed, and re-mulched.



## MONTHLY REPORT

July 2020

### **HIGHLIGHTS**

- Fall sports registration is open for youth volleyball, baseball, softball, soccer and flag football. Learn more and register online at [raymore.com/parks](http://raymore.com/parks)
- The Raymore Farmers Market opened for the season on Tuesday, July 7 at 4 p.m. The market is in a new location on Municipal Circle behind City Hall and will run every Tuesday through September. Parking will be available in the open grass lot and more accessible parking for people with disabilities will be available at Centerview.
- Raymore summer day campers wrapped up travel week at camp. Campers experienced different cultures by playing specific games and activities related to Mexico, China, Australia and France.
- Parks maintenance staff worked with Buildings & Ground staff to water sod at City Hall and repair the irrigation system at City Hall.
- The Parks and Recreation Board met in special session on July 6 to discuss parkland dedication in the Brookside Subdivision.
- July 6 - 10, the Raymore Summer Camp theme was "Outdoorsman Week." Campers fished Johnston Lake at Hawk Ridge Park, roasted marshmallows at the fire pit in Moon Valley Park, played at the Fort and practiced first aid by making tourniquets for fake injuries. This year's group of campers are very good at fake screams from fake injuries for their fake tourniquets!
- The first Grand Slam Tournament of the season was held at Recreation Park on July 10 and 12 The tournament was Friday through Sunday with around 30 teams participating.



- Summer Adult Softball League began at Recreation Park on Sunday, July 12. The RAC was reserved by volleyball clubs to hold tryouts from July 9-15.
- The final Tiny Tee Ball class was Saturday, July 11.
- The Memorial Park playground at The Arboretum is now open. The new poured in place surface was a grant from the Missouri Department of Natural Resources utilizing recycled materials from tires. [Learn more about the park in \*The Review\*](#)



- Athletic Coordinator Todd Brennon participated in the South Metro Coordinators Meeting to recap the baseball season and discuss upcoming fall sports. Brennon also met with representatives from the Ray-Pec School District to discuss gymnasium use during the winter.
- The Parks and Recreation Board met in a work session on July 14 to discuss the schedule of fees and next year's budget.
- The Raymore Summer Camp celebrated arts week the week of July 13 - 17. The campers worked on theater productions all week that they will be performing today. They also did a talent show, paintings and pottery.



- Recreation Coordinator Corinne Daut hosted a Mario Kart tournament on July 17 as part of our virtual gaming programming. The top three players will represent Raymore in the KC MESA regional in August.
- A Mother/Daughter painting class was held at the RAC on Sunday, July 19.
- Administrative staff held interviews for the Recreation/Facilities Superintendent position.
- Pre-bid meetings were held for the installation of the aeration fountain for Johnston Lake.

RAYMORE PRESENTS

# MOVIE IN THE PARK



Friday, July 31, Dusk  
Memorial Park Lions  
Shelter

Join us for a free viewing of  
*Star Wars: The Rise of Skywalker*

Bring blankets or chairs and  
remember to keep a safe  
distance from people not in  
your group! #SocialDistance

SPONSORED BY:





- ▶ FRIDAY, AUG. 21
- ▶ HAWK RIDGE PARK  
NEXT TO SOCCER PRACTICE FIELDS

- ▶ HEAT 1: 5:30 P.M. CHECK IN
- ▶ HEAT 2: 6 P.M. CHECK IN
- ▶ HEAT 3: 6:30 P.M. CHECK IN

Join the Raymore Parks & Recreation Department for our annual Mini Mud Run! Children ages 4-12 can run through a number of outdoor obstacles with a little mud & water along the way! Register online at [www.raymore.com/parks](http://www.raymore.com/parks) or call 816-322-2791.



**Early Bird Deadline:** July 31 - \$15  
**Registration Deadline:** Aug. 19 - \$25  
**Walk-up Registration:** Aug. 21 - \$30

Sponsored by:





# Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** July 28, 2020

<input type="checkbox"/>	<b>Discussion Item</b>	<input checked="" type="checkbox"/>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<input type="checkbox"/>	<b>Presentation</b>

**Title / Issue / Request:**

<b>FY21 Schedule of Fees</b>
------------------------------

**Background / Justification:**

The City Council approves a Schedule of Fees and Charges each year in preparation for the upcoming fiscal year.

During the July 14 work session, the Park Board reviewed the schedule of fees for the FY 21 fiscal year. Attached is a list of recommended changes as reviewed by the Board in July.

- The Public Security Office section is the same policy for private events held at Centerview.
- The Vendor Fee includes food, drink, goods, merchandise and services per the Board discussion.

**Financial Impact:** - See Attachment

**Project Timeline:**

July - Park Board Review and approval  
August - City Manager recommendation to the City Council

**Staff Recommendation:**

Staff is seeking a recommendation from the Park Board for approval to present to the City Manager.

**Attachments:**

1. Schedule of Fees - proposed changes

## Schedule of Fees and Charges

*Adjustments Requested or Additions - Reviewed, July 2020*

### **Parks and Recreation**

#### Rental Fees - resident

Hawk Ridge Park - ½ Shelter	\$35
Hawk Ridge Park - Full Shelter	\$70
Soccer / Flag Football Field	\$25/hour
Soccer / Flag Football Field	\$150/day
Soccer Field Rental per season	\$2000 for 10 weeks

#### Rental Fees - non-resident

Hawk Ridge Park - ½ Shelter	\$70
Hawk Ridge Park - Full Shelter	\$140
Soccer / Flag Football Field	\$75/hour
Soccer / Flag Football Field	\$225/day
Soccer Field Rental per season	\$3000 for 10 weeks

#### Specifically Permitted Rentals

Disc Golf Course Tournament	\$300 per day
-----------------------------	---------------

### **Raymore Activity Center**

2 Day Tournament Rental	\$1200
Deposit	\$600

### **Hawk Ridge Park - Amphitheater**

	Resident/Non-Profit	Non-Resident/Commercial
1 Day Rental	\$600	\$800
Deposit	\$300	\$400
Public Safety Officer*	\$40/hour per Officer	
Alcohol Permit	\$100 for any event requesting alcohol	
Vendor Fee**	\$50	

\* Public Safety Officers are required for any rental.

- Non-Alcohol Event      1 Officer required for events with 200 attendees  
1 additional officer for every 100+ attendees.
- Alcohol Event          2 Officers required  
1 additional officer for every 100+ attendees.

\*\* Vendor Fee                      Approved vendor selling food, drink, goods, merchandise or services.



## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** July 28, 2020

_____	Discussion Item	X	Action Item
X	Council Recommendation	_____	Presentation

**Title / Issue / Request:**

<b>FY21 Budget Recommendation</b>
-----------------------------------

**Background / Justification:**

Department Staff began the process of preparing the FY21 Budget in early May. During this process, we evaluated current FY20 budget expenditures, projections and future needs.

On June 9, Staff presented the Park Board detail sheets of FY21 budget during the work session and members of the board had the opportunity to review the proposed budget line by line and ask questions of the staff.

Staff presented their recommendations to the City Manager on June 18.

On July 14, staff presented to the Park Board a draft version of the proposed FY21 budget. No changes were made during the work session and staff was tasked to present the proposed budget for acceptance and recommendation to the City Council during the July Park Board meeting. The City Manager will present the budget to the City Council in August.

The proposed budget currently has an ending balance with revenues higher than expenses, however, final projections for tax revenue, personnel matters, fuel prices, insurance, etc. were estimated for the proposed budget and will be finalized by the Finance Director and approved by the City Manager in July/August prior to the budget presentation to the City Council.

**Financial Impact:** - See Attachment

**Project Timeline:**

Finance Director review and presentation preparations	June
Presentation to City Manager	June
Park Board Review - Work Session	July
Park Board Final Review	July 28
City Manager Final Review	July 29 - August 16
City Manager Presentation to the City Council	August 17
FY17 Budget/CIP Public Hearing & 1st Reading	October 12
FY17 Budget/CIP 2nd Reading	October 26

**Staff Recommendation:**

Staff requests a motion to accept and recommend the proposed FY21 Budget as presented with the authorization for the Parks and Recreation Director and the City Manager to make necessary changes to balance the final budget based on updated projections.

**Attachments:**

FY21 Proposed Park Fund Budget



**Parks and Recreation (25)**

	2017-18 Actual	2018-19 Actual	2019-20 Council Adopted	2019-20 Council As Amended	2019-20 Projected	2020-21 Department Requested
<b>Fund Balance</b>						
Beginning of Year	576,832	461,537	454,305	461,353	461,353	337,272
<b>Revenue Parks</b>						
Property Taxes	384,680	403,678	420,565	420,565	419,437	431,891
Miscellaneous Revenues	27,458	27,053	23,641	23,641	11,500	11,500
Park Revenues	6,170	5,588	6,790	6,790	1,800	7,350
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000	100,000
Transfer from Parks Sales Tax Fund	350,000	350,000	375,000	375,000	375,000	400,000
<b>Revenue Recreation</b>						
Miscellaneous	3,621					
Programs	333,163	255,232	229,950	229,950	139,305	211,970
Facility Rental Revenue	13,058	25,304	32,900	32,900	15,000	32,900
Concession Revenue	47,893	53,743	67,500	67,500	40,000	65,000
<b>Revenue Centerview</b>						
Facility Rental Revenue	32,050	47,390	62,125	62,125	35,000	62,125
Program Revenue	2,520	4,095	6,600	6,600	4,000	6,600
<b>Revenue The RAC</b>						
Miscellaneous		174	3,000	3,000	1,000	2,700
Concession Revenue		2,400	6,000	6,000	1,000	5,400
Facility Rental Revenue	275	3,968	9,875	9,875	1,800	9,325
Program Revenue	(40)	147,000	181,475	181,475	134,050	179,740
<b>Total Revenue</b>	<b>1,300,846</b>	<b>1,425,625</b>	<b>1,525,421</b>	<b>1,525,421</b>	<b>1,278,892</b>	<b>1,526,501</b>
<b>Total Fund Bal &amp; Revenues</b>	<b>1,877,679</b>	<b>1,887,162</b>	<b>1,979,726</b>	<b>1,986,774</b>	<b>1,740,245</b>	<b>1,863,774</b>
<b>Expenditures Parks</b>						
Personnel	477,162	479,271	567,737	567,737	586,960	626,591
Commodities	24,538	19,670	25,183	25,183	18,320	21,710
Maintenance & Repairs	50,997	50,886	48,750	48,750	42,998	45,750
Utilities	47,764	40,910	53,975	53,975	47,070	49,059
Contractual	65,314	76,481	81,320	81,320	68,511	73,689
Capital Outlay	-	-	1,500	1,500	1,500	3,500
Transfers/Miscellaneous	122,617	48,366	50,650	50,650	50,650	62,060
<b>Expenditures Recreation</b>						
Personnel	347,253	434,739	180,088	180,088	180,088	179,461
Commodities	17,185	6,087	7,350	7,350	4,400	6,050
Contractual	232,793	186,558	178,378	178,378	115,025	137,628
Capital Outlay			-	-	-	-
<b>Expenditures Centerview</b>						
Personnel		168	56,257	56,257	56,257	57,372
Commodities	3,851	2,038	2,460	2,460	2,487	2,396
Maintenance & Repairs	1,372	434	2,000	2,000	2,000	2,000
Utilities	10,072	11,032	9,900	9,900	9,100	10,668
Contractual	11,356	10,063	20,346	20,346	17,046	20,346
<b>Expenditures RAC</b>						
Personnel		239	152,404	152,404	152,404	149,503
Commodities	-	4,794	8,000	8,000	6,970	6,830
Maintenance & Repairs	-	431	1,800	1,800	1,800	1,800
Utilities	3,868	15,521	12,900	12,900	10,200	11,640
Contractual	-	38,121	59,873	59,873	29,187	57,902
	1,416,141	1,425,809	1,520,871	1,520,871	1,402,973	1,525,954
Capital Expenditures						
Other	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,416,141</b>	<b>1,425,809</b>	<b>1,520,871</b>	<b>1,520,871</b>	<b>1,402,973</b>	<b>1,525,954</b>
<i>Net Revenue over Expenditures</i>	<i>(115,295)</i>	<i>(184)</i>	<i>4,550</i>	<i>4,550</i>	<i>(124,081)</i>	<i>548</i>
<b>Fund Balance (Gross)</b>	<b>461,537</b>	<b>461,353</b>	<b>458,855</b>	<b>465,903</b>	<b>337,272</b>	<b>337,820</b>
<i>Less: Reserve Balance</i>	<i>283,228</i>	<i>285,162</i>	<i>304,174</i>	<i>304,174</i>	<i>280,595</i>	<i>305,191</i>
<b>Available Fund Balance - End of Year</b>	<b>178,309</b>	<b>176,191</b>	<b>154,681</b>	<b>161,729</b>	<b>56,678</b>	<b>32,630</b>

CITY OF RAYMORE  
 ADMINISTRATION RECOMMENDED BUDGET  
 AS OF: JUNE 30TH, 2020

25 -PARK FUND

FINANCIAL SUMMARY

	2017-2018	2018-2019	2019-2020		2020-2021			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

REVENUE SUMMARY

NON-DEPARTMENTAL

PARKS DIVISION

PROPERTY TAXES	384,680	403,678	420,565	414,313	419,437	431,891		
MISCELLANEOUS	27,458	27,053	23,641	10,655	11,500	11,500		
FACILITY RENTAL REVENUE	6,170	5,588	6,790	2,313	1,800	7,350		
TRANSFERS - INTERFUND	450,000	450,000	475,000	316,667	475,000	500,000		
TOTAL PARKS DIVISION	868,308	886,319	925,996	743,948	907,737	950,741		

RECREATION DIVISION

MISCELLANEOUS	3,621	0	0	0	0	0		
CONCESSION REVENUE	47,893	53,743	67,500	2,328	40,000	65,000		
FACILITY RENTAL REVENUE	13,058	25,304	32,900	0	15,000	32,900		
PROGRAM REVENUE	333,163	255,232	229,950	82,286	139,305	211,970		
TOTAL RECREATION DIVISION	397,733	334,278	330,350	84,613	194,305	309,870		

CENTERVIEW

FACILITY RENTAL REVENUE	32,050	47,390	62,125	26,343	35,000	62,125		
PROGRAM REVENUE	2,520	4,095	6,600	585	4,000	6,600		
TOTAL CENTERVIEW	34,570	51,485	68,725	26,928	39,000	68,725		

RAYMORE ACTIVITY CENTER

MISCELLANEOUS	0	174	3,000	859	1,000	2,700		
CONCESSION REVENUE	0	2,400	6,000	512	1,000	5,400		
FACILITY RENTAL REVENUE	275	3,968	9,875	1,955	1,800	9,325		
PROGRAM REVENUE	(40)	147,000	181,475	64,975	134,050	179,740		
TOTAL RAYMORE ACTIVITY CENTER	235	153,541	200,350	68,301	137,850	197,165		

TOTAL REVENUES	1,300,846	1,425,624	1,525,421	923,789	1,278,892	1,526,501		
	=====	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PARKS DIVISION

PERSONNEL	477,162	479,271	567,737	332,923	586,960	626,591		
COMMODITIES	24,538	19,670	25,183	8,633	18,320	21,710		
MAINTENANCE & REPAIRS	50,997	50,886	48,750	24,959	42,998	45,750		
UTILITIES	47,764	40,910	53,975	24,116	47,070	49,059		
CONTRACTUAL	65,314	76,481	81,320	32,646	68,511	73,689		
CAPITAL PROJECTS	0	0	1,500	0	1,500	3,500		
TRANSFERS/MISCELLANEOUS	122,617	48,366	50,650	33,767	50,650	62,060		
TOTAL PARKS DIVISION	788,392	715,585	829,115	457,044	816,009	882,359		

CITY OF RAYMORE  
 ADMINISTRATION RECOMMENDED BUDGET  
 AS OF: JUNE 30TH, 2020

25 -PARK FUND

FINANCIAL SUMMARY

	(----- 2019-2020 -----)				(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>RECREATION DIVISION</u>								
PERSONNEL	347,253	434,739	180,088	108,943	180,088	179,461	_____	_____
COMMODITIES	17,185	6,087	7,350	820	4,400	6,050	_____	_____
CONTRACTUAL	<u>232,793</u>	<u>186,558</u>	<u>178,378</u>	<u>35,753</u>	<u>115,025</u>	<u>137,628</u>	=====	=====
TOTAL RECREATION DIVISION	597,230	627,384	365,816	145,516	299,513	323,139	_____	_____
<u>CENTERVIEW</u>								
PERSONNEL	0	168	56,257	18,690	56,257	57,372	_____	_____
COMMODITIES	3,851	2,038	2,460	1,953	2,487	2,396	_____	_____
MAINTENANCE & REPAIRS	1,372	434	2,000	230	2,000	2,000	_____	_____
UTILITIES	10,072	11,032	9,900	5,804	9,100	10,668	_____	_____
CONTRACTUAL	<u>11,356</u>	<u>10,063</u>	<u>20,346</u>	<u>10,108</u>	<u>17,046</u>	<u>20,346</u>	=====	=====
TOTAL CENTERVIEW	26,651	23,736	90,963	36,784	86,890	92,782	_____	_____
<u>RAYMORE ACTIVITY CENTER</u>								
PERSONNEL	0	239	152,404	58,725	152,404	149,503	_____	_____
COMMODITIES	0	4,794	8,000	2,736	6,970	6,830	_____	_____
MAINTENANCE & REPAIRS	0	431	1,800	22	1,800	1,800	_____	_____
UTILITIES	3,868	15,521	12,900	6,398	10,200	11,640	_____	_____
CONTRACTUAL	<u>0</u>	<u>38,121</u>	<u>59,873</u>	<u>23,331</u>	<u>29,187</u>	<u>57,902</u>	=====	=====
TOTAL RAYMORE ACTIVITY CENTER	<u>3,868</u>	<u>59,106</u>	<u>234,977</u>	<u>91,212</u>	<u>200,561</u>	<u>227,675</u>	=====	=====
TOTAL EXPENDITURES	1,416,141	1,425,810	1,520,870	730,556	1,402,973	1,525,954	_____	_____
REVENUE OVER/(UNDER) EXPENDITURES	( 115,295)	( 187)	4,552	193,233	( 124,081)	548	=====	=====

25 -PARK FUND

FINANCIAL SUMMARY

REVENUES	2017-2018	2018-2019	(----- 2019-2020 -----)			(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

NON-DEPARTMENTAL  
 =====

<u>MISCELLANEOUS</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>TRANSFERS - INTERFUND</u>	_____	_____	_____	_____	_____	_____	_____	_____

PARKS DIVISION  
 =====

<u>PROPERTY TAXES</u>								
25-25-4010-0000 REAL ESTATE PROPERTY TA	319,326	334,327	358,840	348,769	350,839	366,666	_____	_____
25-25-4020-0000 PERSONAL PROPERTY TAX	<u>65,354</u>	<u>69,352</u>	<u>61,725</u>	<u>65,545</u>	<u>68,598</u>	<u>65,225</u>	_____	_____
TOTAL PROPERTY TAXES	384,680	403,678	420,565	414,313	419,437	431,891	_____	_____

25-4010-0000 REAL ESTATE PROPERTY TAX PERMANENT NOTES:  
 NEW ACCOUNT FOR 05-06 BUDGET AND FISCAL. WAS COMBINED WITH  
 PERSONAL AND SHOWN IN 4055 IN PAST.

25-4020-0000 PERSONAL PROPERTY TAX PERMANENT NOTES:  
 EW ACCOUNT FOR 05-06 BUDGET AND FISCAL. WAS COMBINED WITH  
 PERSONAL AND SHOWN IN 4055 IN PAST.

25-4055-0000 PARK MAINTENANCE LEVY PERMANENT NOTES:  
 THIS ACCOUNT IS NO LONGER USED IN 05-06 BUDGET AND FISCAL.  
 REAL & PERSONAL SEPERATED AND SHOWN IN 4010 AND 4020

<u>MISCELLANEOUS</u>								
25-25-4350-0000 INTEREST REVENUE	15,685	23,662	23,641	10,655	11,500	11,500	_____	_____
25-25-4370-0000 MISCELLANEOUS REVENUE	474	1,391	0	0	0	0	_____	_____
25-25-4480-1500 DONATIONS - LEGACY	<u>11,300</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	_____	_____
TOTAL MISCELLANEOUS	27,458	27,053	23,641	10,655	11,500	11,500	_____	_____

25-4480-1500 DONATIONS - LEGACY PERMANENT NOTES:  
 The Legacy account has been moved to the Raymore Community  
 Foundation

<u>FACILITY RENTAL REVENUE</u>								
25-25-4710-0000 PARK RENTAL FEES	6,170	5,588	6,790	2,313	1,800	7,350	_____	_____
Lions Shelter	45	70.00	3,150.00					
West Shelter	20	50.00	1,000.00					
Optimist Shelter	30	50.00	1,500.00					
Moon Valley Shelter	10	50.00	500.00					
Depot	10	70.00	700.00					
Hawk Ridge Park	10	50.00	500.00					
TOTAL FACILITY RENTAL REVENUE	6,170	5,588	6,790	2,313	1,800	7,350	_____	_____

25 -PARK FUND

REVENUES	(----- 2019-2020 -----)(----- 2020-2021 -----)					DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END			

25-4710-0000 PARK RENTAL FEES  
 PERMANENT NOTES:  
 Rental fees include fees for shelter rentals.  
 Sport rentals moved to recreation division.

TRANSFERS - INTERFUND

25-25-4901-0000 TRANSFER FROM GENERAL F	100,000	100,000	100,000	66,667	100,000	100,000		
General Fund Support	1 95,000.00	95,000.00						
Festival Support	1 5,000.00	5,000.00						
25-25-4947-0000 TRANSFER FROM PARK SALE	350,000	350,000	375,000	250,000	375,000	400,000		
Park Sales Tax	1 400,000.00	400,000.00						
TOTAL TRANSFERS - INTERFUND	450,000	450,000	475,000	316,667	475,000	500,000		

TOTAL PARKS DIVISION	868,308	886,319	925,996	743,948	907,737	950,741		
----------------------	---------	---------	---------	---------	---------	---------	--	--

RECREATION DIVISION  
 =====

PROPERTY TAXES

MISCELLANEOUS

25-26-4315-0000 RECREATION GRANTS - PAR	3,621	0	0	0	0	0		
TOTAL MISCELLANEOUS	3,621	0	0	0	0	0		

CONCESSION REVENUE

25-26-4700-0000 CONCESSION	47,893	53,743	67,500	2,328	40,000	65,000		
Concession Revenue	1 65,000.00	65,000.00						
TOTAL CONCESSION REVENUE	47,893	53,743	67,500	2,328	40,000	65,000		

26-4700-0000 CONCESSION  
 CURRENT YEAR NOTES:  
 No spring soccer, smaller youth baseball/softball league, no June tournaments

FACILITY RENTAL REVENUE

25-26-4710-0000 RENTAL FEES	13,058	25,304	32,900	0	15,000	32,900		
Sports Tourn Fees	14 2,350.00	32,900.00						
TOTAL FACILITY RENTAL REVENUE	13,058	25,304	32,900	0	15,000	32,900		

26-4710-0000 RENTAL FEES  
 NEXT YEAR NOTES:  
 10% decrease

PROGRAM REVENUE

25-26-4715-1600 PROGRAM - LEAGUE MISC	24,151	24,742	12,300	2,334	10,500	11,320		
Flag Football - Youth	126 70.00	8,820.00						
Flag Football League Sponsor	1 1,500.00	1,500.00						
Photo Commission	1 1,000.00	1,000.00						
25-26-4715-1605 PROGRAM - DAY CAMP	88,343	0	0	240	0	0		
25-26-4715-1610 PROGRAM - BASEBALL/SOFT	81,489	85,087	88,600	38,410	50,700	83,200		
T-ball	170 65.00	11,050.00						
Coach Pitch Softball	110 85.00	9,350.00						
Machine Pitch Baseball	160 85.00	13,600.00						

25 -PARK FUND

REVENUES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Player Pitch Baseball/Softball	350	95.00	33,250.00					
Independent Team Fee	10	1,250.00	12,500.00					
Team Sponsorships	15	150.00	2,250.00					
Field Sponsorships	6	200.00	1,200.00					
25-26-4715-1615 PROGRAM - BASKETBALL	20,115		0	0	0	0		
25-26-4715-1620 PROGRAM - SOCCER	64,439	100,821	79,750	27,767	47,800	70,400		
Spring, Youth (U5/U6)	50	70.00	3,500.00					
Spring, Youth (U8-U14)	220	90.00	19,800.00					
Fall, Youth (U5/U6)	30	70.00	2,100.00					
Fall, Youth (U8-U14)	200	90.00	18,000.00					
League Sponsorships	2	3,000.00	6,000.00					
Independent Teams U8-U10	6	850.00	5,100.00					
Independent Teams U11-U12	8	1,050.00	8,400.00					
Independent Teams U13-Up	6	1,250.00	7,500.00					
	0	0.00	0.00					
25-26-4715-1625 PROGRAM - ADULT SOFTBAL	15,700	13,050	16,650	2,025	11,650	15,300		
Men's - 3 Seasons - 12 Teams	34	450.00	15,300.00					
25-26-4715-1630 PROGRAM - MISC	5,084	0	0	0	0	0		
25-26-4715-1635 PROGRAM - INSTRUCTIONAL	3,387	940	1,500	280	280	1,500		
Misc. Instructional Programs	1	200.00	200.00					
E-Sports & Virtual Programming	2	500.00	1,000.00					
Outdoor Education	1	300.00	300.00					
25-26-4715-1640 PROGRAM - TINY SPORTS	10,535	11,450	13,050	5,605	7,500	12,150		
Tiny Football	30	45.00	1,350.00					
Tiny Soccer Fall	60	45.00	2,700.00					
Tiny Basketball	60	45.00	2,700.00					
Tiny T-ball	60	45.00	2,700.00					
Tiny Soccer Spring	60	45.00	2,700.00					
25-26-4715-1645 PROGRAM - FITNESS	5,005	0	0	0	0	0		
25-26-4720-0000 SPECIAL EVENT CONTRIBUT	14,915	19,142	18,100	5,625	10,875	18,100		
Easter Cash Sponsorships	3	500.00	1,500.00					
Touch A Truck	4	250.00	1,000.00					
Spirit of America Event Spon.	5	500.00	2,500.00					
Movie Night Series Sponsors	3	500.00	1,500.00					
Fall Event Sponsorship	1	750.00	750.00					
Fall Event Participant Fee	1	500.00	500.00					
Fishing Derby	1	300.00	300.00					
Mini Mud Run	5	500.00	2,500.00					
Food Truck Event Sponsors	2	250.00	500.00					
Food Truck Vendor Fees	10	75.00	750.00					
Misc. Partnership Support	3	500.00	1,500.00					
Mini Mud Run Participant Fees	320	15.00	4,800.00					
<b>TOTAL PROGRAM REVENUE</b>	<b>333,163</b>	<b>255,232</b>	<b>229,950</b>	<b>82,286</b>	<b>139,305</b>	<b>211,970</b>		

26-4715-0000 PROGRAM PERMANENT NOTES:  
 recreation program fees and charges

26-4715-1600 PROGRAM - LEAGUE MISC NEXT YEAR NOTES:  
 10% decrease

25 -PARK FUND

REVENUES	2017-2018	2018-2019	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

26-4715-1610 PROGRAM - BASEBALL/SOFTBALL  
 CURRENT YEAR NOTES:  
 Although Baseball/Softball was played - a smaller number of players registered for the summer season.

26-4715-1610 PROGRAM - BASEBALL/SOFTBALL  
 NEXT YEAR NOTES:  
 6% decrease

26-4715-1620 PROGRAM - SOCCER  
 NEXT YEAR NOTES:  
 12% Decrease:  
 \*Addition of a U14 Recreation Division  
 \*Reduction of the Raymore United fee structure to accomodate Independent teams.  
 \*Eliminate the Uniform fees

26-4715-1625 PROGRAM - ADULT SOFTBALL  
 NEXT YEAR NOTES:  
 8% Decrease

26-4715-1640 PROGRAM - TINY SPORTS  
 NEXT YEAR NOTES:  
 7% Decrease

26-4720-0000 SPECIAL EVENT CONTRIBUTION  
 PERMANENT NOTES:  
 special event fees, charges, and donations

TOTAL RECREATION DIVISION	397,733	334,278	330,350	84,613	194,305	309,870		
---------------------------	---------	---------	---------	--------	---------	---------	--	--

CENTERVIEW  
 =====

MISCELLANEOUS

FACILITY RENTAL REVENUE

25-27-4710-0000 RENTAL FEES	2017-2018	2018-2019	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
Full Facility	25	225.00	5,625.00					
Harrelson Hall	90	175.00	15,750.00					
Harrelson A	90	60.00	5,400.00					
Harrelson B	220	120.00	26,400.00					
Gilmore Room	50	25.00	1,250.00					
The Grove	0	25.00	0.00					
Lobby	10	50.00	500.00					
Audio / Visual	40	50.00	2,000.00					
Alcohol Permit	20	100.00	2,000.00					
Public Safety Officer	80	40.00	3,200.00					
TOTAL FACILITY RENTAL REVENUE	32,050	47,390	62,125	26,343	35,000	62,125		

27-4710-0000 RENTAL FEES  
 NEXT YEAR NOTES:  
 ~10% Decrease

25 -PARK FUND

REVENUES	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PROGRAM REVENUE</u>								
25-27-4715-1600 PROGRAMS-MISC	2,520	4,095	6,600	585	4,000	6,600		
Instructional Classes	4	200.00	800.00					
Sr. Programs	1	200.00	200.00					
Valentines Ball Event	140	20.00	2,800.00					
Yoga	80	35.00	2,800.00					
TOTAL PROGRAM REVENUE	2,520	4,095	6,600	585	4,000	6,600		
TOTAL CENTERVIEW	34,570	51,485	68,725	26,928	39,000	68,725		
RAYMORE ACTIVITY CENTER =====								
<u>MISCELLANEOUS</u>								
25-28-4370-0000 MISCELLANEOUS REVENUE	0	174	3,000	859	1,000	2,700		
Open Gym Program Fee	900	3.00	2,700.00					
TOTAL MISCELLANEOUS	0	174	3,000	859	1,000	2,700		
28-4370-0000 MISCELLANEOUS REVENUE	NEXT YEAR NOTES: 10% Decrease							
<u>CONCESSION REVENUE</u>								
25-28-4700-0000 CONCESSION	0	2,400	6,000	512	1,000	5,400		
Concession Revenue	9	600.00	5,400.00					
TOTAL CONCESSION REVENUE	0	2,400	6,000	512	1,000	5,400		
28-4700-0000 CONCESSION	NEXT YEAR NOTES: 10% Decrease							
<u>FACILITY RENTAL REVENUE</u>								
25-28-4710-0000 RENTAL FEES	275	3,968	9,875	1,955	1,800	9,325		
Gym 1/2 Court	20	50.00	1,000.00					
Gym Full Court	75	85.00	6,375.00					
Day Full Facility	1	750.00	750.00					
Afterhours Full Facility	1	1,200.00	1,200.00					
TOTAL FACILITY RENTAL REVENUE	275	3,968	9,875	1,955	1,800	9,325		
<u>PROGRAM REVENUE</u>								
25-28-4715-1600 PROGRAM - LEAGUE MISC	200	8,150	27,375	9,198	17,500	27,375		
Youth Volleyball	200	75.00	15,000.00					
Youth Volleyball Clinic	50	20.00	1,000.00					
Photo Commission	2	1,000.00	2,000.00					
Volleyball League Sponsorship	2	1,500.00	3,000.00					
Futsal	75	65.00	4,875.00					
Futsal League Sponsorship	1	1,500.00	1,500.00					
25-28-4715-1605 PROGRAM - DAY CAMPS	0	106,073	104,950	37,997	85,000	104,950		
Enrollment Fee	130	30.00	3,900.00					
June (75 C @ 4 Wks)	280	95.00	26,600.00					
July/Aug (90 C @ 6 Wks)	660	95.00	62,700.00					



25 -PARK FUND

REVENUES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Field Trip (70 C @ 5 Trips)	350	25.00	8,750.00					
Spring Break Camp	20	75.00	1,500.00					
Winter Break Camp	20	75.00	1,500.00					
25-28-4715-1615 PROGRAM - BASKETBALL	0	20,957	24,150	14,945	24,150	28,500		
Youth Instructional (K)	45	50.00	2,250.00					
Youth 1st-4th Grade	150	75.00	11,250.00					
Youth 5th-8th Grade	80	95.00	7,600.00					
Youth Clinic	30	35.00	1,050.00					
League Sponsorship	1	2,000.00	2,000.00					
Photo Commission	1	750.00	750.00					
Independent League	6	600.00	3,600.00					
25-28-4715-1630 PROGRAM - MISCELLANEOU(	240)	1,240	4,650	1,025	4,000	4,650		
Misc. Rec Programs	1	350.00	350.00					
Craft Fair Events	2	1,200.00	2,400.00					
Adult Social Event	1	1,900.00	1,900.00					
25-28-4715-1645 PROGRAM - FITNESS	0	10,030	14,150	1,440	3,000	11,065		
Fit to Health Sr. Class	36	40.00	1,440.00					
	0	0.00	0.00					
Yoga	90	35.00	3,150.00					
	0	0.00	0.00					
Martial Arts	115	35.00	4,025.00					
Zumba	70	35.00	2,450.00					
25-28-4715-1650 PROGRAM - ADULT VOLLEYB	0	375	4,000	370	400	1,000		
Coed Recreational	0	250.00	0.00					
Coed Intermediate	0	250.00	0.00					
Coed Competitive	0	0.00	0.00					
Women's Recreational	0	250.00	0.00					
Women's Competitive	0	250.00	0.00					
Adult Open Play Volleyball	40	25.00	1,000.00					
25-28-4715-1655 PROGRAM - ADULT BASKETB	0	175	2,200	0	0	2,200		
Men's Recreational 5v5	4	300.00	1,200.00					
Men's Pick Up 3v3	25	40.00	1,000.00					
TOTAL PROGRAM REVENUE	( 40)	147,000	181,475	64,975	134,050	179,740		
28-4715-1645 PROGRAM - FITNESS	NEXT YEAR NOTES: 21% Decrease - fitness classes and trends are on the decline.							
28-4715-1650 PROGRAM - ADULT VOLLEYBALL	NEXT YEAR NOTES: Volleyball saw a trend in open or (drop-n play) Pricing structure is 20 participants x \$25 per session x 2 sessions.							
TOTAL RAYMORE ACTIVITY CENTER	235	153,541	200,350	68,301	137,850	197,165		
TOTAL REVENUES	1,300,846	1,425,624	1,525,421	923,789	1,278,892	1,526,501		



25 -PARK FUND

PARKS DIVISION

EXPENDITURES	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
25-5010-0000 SALARIES/WAGES	0	7,488	386,371	225,872	404,228	418,357		
25-5010-1250 SALARIES/WAGES	326,563	314,624	0	3,355	0	0		
25-5020-0000 FICA	0	0	30,285	16,883	31,651	33,281		
25-5020-1010 FICA	204	( 1,101)	0	0	0	0		
25-5020-1250 FICA	24,755	25,927	0	259	0	0		
25-5030-0000 UNEMPLOYMENT	0	0	448	257	448	480		
25-5030-1250 UNEMPLOYMENT	366	340	0	0	0	0		
25-5040-0000 GROUP INSURANCE	0	0	74,707	40,862	74,707	85,711		
25-5040-1250 GROUP INSURANCE	54,664	51,132	0	0	0	0		
25-5045-0000 LAGERS	0	0	58,943	34,708	58,943	64,595		
25-5045-1250 LAGERS	46,270	51,095	0	0	0	0		
25-5050-0000 OVERTIME	0	159	9,506	4,783	9,506	16,690		
25-5050-1250 OVERTIME	13,296	19,591	0	33	0	0		
25-5060-0000 WORKERS COMP	0	0	7,477	5,913	7,477	7,477		
25-5060-1250 WORKERS COMP	<u>11,044</u>	<u>10,015</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL PERSONNEL	477,162	479,271	567,737	332,923	586,960	626,591		
<u>COMMODITIES</u>								
25-6065-1250 EQUIPMENT & FIXTURES-PARKS	5,688	2,359	6,500	1,170	4,590	5,200		
Replacement Tables/Bleachers	4	800.00	3,200.00					
Fountain Maintenance	1	500.00	500.00					
Bases for Ballfields	1	1,000.00	1,000.00					
Trash Barrels	1	500.00	500.00					
Misc. Improvements	0	400.00	0.00					
25-6070-1250 FUEL/OIL	10,000	12,265	10,392	2,670	7,306	10,392		
Unleaded fuel	2,000	2.75	5,500.00					
Diesel fuel	150	3.28	492.00					
Tractor/Mower fuel	4	1,100.00	4,400.00					
25-6150-1010 OFFICE SUPPLIES	2,577	370	1,200	504	892	800		
Misc. Office Supplies	1	800.00	800.00					
25-6260-1250 TOOLS/EQUIPMENT	1,100	1,052	2,000	456	1,500	1,200		
Misc. Hand Tools	1	450.00	450.00					
Misc. Safety Equipment	1	250.00	250.00					
Power Tools for Shop	1	500.00	500.00					
25-6270-1010 UNIFORMS	293	178	198	0	198	225		
Board Member Shirts	9	25.00	225.00					
25-6270-1250 UNIFORMS	4,880	3,445	4,893	3,834	3,834	3,893		
Boots / FT	6	150.00	900.00					
Boots / Seasonal	3	50.00	150.00					
Coveralls	6	0.00	0.00					
Jackets	6	0.00	0.00					
Pants	30	35.00	1,050.00					
Gloves	12	15.00	180.00					
Hats	12	20.00	240.00					
Short Sleeve Shirts / FT	45	15.50	697.50					
Long Sleeve Shirts / FT	12	16.25	195.00					
Sweatshirts / FT	12	30.00	360.00					
Short Sleeve Shirts / Seasonal	10	12.00	120.00					
TOTAL COMMODITIES	24,538	19,670	25,183	8,633	18,320	21,710		

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	(----- 2019-2020 -----)(----- 2020-2021 -----)					DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END			
25-6030-0000 COMMUNICATION EQUIPMENT	PERMANENT NOTES: Typically used for hand-held radios and other communication equipment of that sort.							
25-6065-1250 EQUIPMENT & FIXTURES-PARKS	PERMANENT NOTES: Park fixtures budgeted here include picnic tables, bleachers, fountains, etc. that are in the parks for public use, fixed to the grounds, and not included as tools or supplies.							
25-6070-1250 FUEL/OIL	PERMANENT NOTES: Fuel for parks vehicles and equipment. Fuel is purchased in Raymore from local vendors, while tractor fuel is purchased through MFA.							
25-6150-1010 OFFICE SUPPLIES	PERMANENT NOTES: Administrative office supplies for department are coded here.							
25-6190-0000 POSTAGE	PERMANENT NOTES: Postage is kept in the recreation division.							
25-6260-1388 TOOLS/EQUIPMENT	PERMANENT NOTES: Place ball field preparation equipment in this item - for items purchased solely for user groups.							
25-6270-1250 UNIFORMS	PERMANENT NOTES: Uniforms for staff - coveralls and jackets are only every other year.							

MAINTENANCE & REPAIRS

25-6400-1010 BUILDING MAINTENANCE	1,891	0	0	0	0	0	_____	_____
25-6400-1250 BUILDING MAINTENANCE	0	232	2,000	12	1,000	1,500	_____	_____
Paint - Shelt/Conces	1	500.00	500.00					
Misc. Hardware - Shelt/Conces	1	500.00	500.00					
Misc. Repairs - Shelt/Conces	1	500.00	500.00					
25-6410-1250 EQUIPMENT MAINTENANCE	465	902	500	0	0	500	_____	_____
Misc. Equipment Maintenance	1	500.00	500.00					
25-6430-1250 GROUNDS MAINTENANCE	41,228	36,532	41,500	21,084	37,538	38,000	_____	_____
Topsoil	1	700.00	700.00					
Seed	1	2,500.00	2,500.00					
Fertilizer	2	1,000.00	2,000.00					
Turf Area Herbicides	2	1,500.00	3,000.00					
Plateau Herbicide - Greenways	0	750.00	0.00					
Playground Mulch	3	1,000.00	3,000.00					
Flowerbed Mulch	2	1,500.00	3,000.00					
Landscape Beds/Bulbs	5	500.00	2,500.00					
Sod/Rock	1	1,000.00	1,000.00					
Misc. Paint	1	400.00	400.00					
Timers/Lights - Repair/Replace	1	500.00	500.00					

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	2019-2020					2020-2021		
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Misc. Repairs	4	500.00	2,000.00					
Native Seed - Greenways	1	800.00	800.00					
Restroom Supplies	1	1,600.00	1,600.00					
Infield Fines	1	3,000.00	3,000.00					
Infield Drying Agent	1	1,500.00	1,500.00					
Field Chalk/Paint	1	6,500.00	6,500.00					
Trashcan Liners	1	2,000.00	2,000.00					
Misc. Electrical Repairs	4	500.00	2,000.00					
25-6430-1255 GROUNDS MAINT-TREES	1,828	8,800	4,000	3,595	4,000	5,000		
Tree Purchase to Plant	20	250.00	5,000.00					
25-6430-1500 GROUNDS MAINTENANCE - LEGAC	4,635	3,609	0	0	0	0		
25-6490-1010 VEHICLE MAINTENANCE	951	810	750	269	460	750		
Misc. Repairs	1	750.00	750.00					
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>50,997</b>	<b>50,886</b>	<b>48,750</b>	<b>24,959</b>	<b>42,998</b>	<b>45,750</b>		

25-6430-1250 GROUNDS MAINTENANCE PERMANENT NOTES:  
 Materials and supplies for in-house maintenance and repairs.

25-6430-1500 GROUNDS MAINTENANCE - LEGAPERMANENT NOTES:  
 Legacy Program Expenditure Account for bricks, benches, trees and shelters.  
 Moved to Escrow Account FY18

UTILITIES

25-6800-1010 ELECTRICITY	45,529	40,910	49,560	23,730	43,000	44,784		
Service to Memorial Park	12	1,200.00	14,400.00					
Service to Recreation Park	12	1,500.00	18,000.00					
Service to Moon Valley Shelter	12	100.00	1,200.00					
Festival Power	1	100.00	100.00					
Service to West Shelter	12	100.00	1,200.00					
Service to T.B. Hanna	8	250.00	2,000.00					
Hawk Ridge Park	12	450.00	5,400.00					
200 Washington (Depot)	12	150.00	1,800.00					
1214 W Foxwood - Eagle Park	12	57.00	684.00					
25-6810-1010 WATER	45	0	215	36	70	75		
Water Service to Ward Park	0	0.00	75.00					
25-6820-1010 NATURAL GAS/PROPANE	1,135	0	0	0	0	0		
25-6840-1010 TELEPHONE	1,055	0	0	0	0	0		
25-6850-1010 TRASH	0	0	4,200	350	4,000	4,200		
40 YD Park Trash Dumpster	12	350.00	4,200.00					
<b>TOTAL UTILITIES</b>	<b>47,764</b>	<b>40,910</b>	<b>53,975</b>	<b>24,116</b>	<b>47,070</b>	<b>49,059</b>		

25-6840-1010 TELEPHONE PERMANENT NOTES:  
 Previously the telephone and internet connection for park house. Has been removed for FY19  
 Parks oncall cell phone is covered by GF group plan.

25-6850-0000 TRASH PERMANENT NOTES:  
 Trash service was moved to buildings and grounds in FY06

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	(----- 2019-2020 -----)(----- 2020-2021 -----)							
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>CONTRACTUAL</u>								
25-7020-1010 ADVERTISING/LEGAL NOTICES	0	54	100	100	100	100		
Bid Document Advertising	2	50.00	100.00					
25-7090-1010 ED/TRAIN/SEMINAR	4,232	5,347	3,940	1,115	2,000	3,940		
General Seminars	5	250.00	1,250.00					
MPRA State: SR	1	390.00	390.00					
NRPA Congress: NM, SR	2	650.00	1,300.00					
CPRP Re-certification: NM	0	60.00	0.00					
Leadership Conference: NM	2	500.00	1,000.00					
25-7090-1250 ED/TRAIN/SEMINAR	0	80	0	0	0	0		
25-7090-1255 EDUCATION/TRAINING/SEMINAR	365	445	500	500	500	600		
Arborist Conf: SR, NM	2	200.00	400.00					
Tree Certification: SR	1	30.00	30.00					
ISA Certification: NM	1	170.00	170.00					
25-7140-1250 EQUIPMENT RENTAL	678	2,116	1,000	1,000	1,000	1,000		
Scissor Lift - Shade Structure	2	500.00	1,000.00					
25-7180-1010 INSURANCE	11,414	12,606	13,284	13,092	13,092	13,553		
MPR PROP/LLAB FY21 EST	1	13,553.00	13,553.00					
25-7210-1010 LEGAL SERVICES	300	0	800	130	800	800		
Kapke-Willerth Fees	1	800.00	800.00					
25-7240-1010 MEALS/LODGING/MILEAGE	7,387	11,833	7,050	2,225	2,199	7,050		
MPRA Meals: SR	1	150.00	150.00					
MPRA Hotel: SR	1	400.00	400.00					
NRPA Travel: NM, SR	2	400.00	800.00					
NRPA Meals: NM, SR	2	150.00	300.00					
NRPA Hotel: NM, SR	2	850.00	1,700.00					
PB Meeting Refreshments	10	60.00	600.00					
General Seminars - Meals	12	25.00	300.00					
Leadership Conf. Travel: NM	2	400.00	800.00					
Leadership Conf. Meals: NM	2	150.00	300.00					
Leadership Conf. Hotel: NM	2	600.00	1,200.00					
KCPRD Quarterly Meeting Meals	4	125.00	500.00					
25-7240-1250 MEALS/LODGING/MILEAGE	0	56	0	0	0	0		
25-7240-1255 MEALS/LODGING/MILEAGE	171	105	250	102	150	250		
Arborist Meals: SR, NM	2	50.00	100.00					
Arborist Hotel: SR	1	150.00	150.00					
25-7250-1010 MEMBERSHIP DUES	1,005	1,800	1,950	925	1,950	1,950		
NRPA Agency Membership	1	1,000.00	1,000.00					
MPRA Agency Membership (State)	1	850.00	850.00					
KCMPRDA: Director	1	100.00	100.00					
25-7280-1010 MISCELLANEOUS EXP	143	128	220	30	220	220		
Newspaper Subscriptions	4	30.00	120.00					
Sams Club Membership NM, BF	2	50.00	100.00					
25-7300-1010 COPIER EXPENSE	2,160	2,102	2,226	721	1,500	2,226		
Copier Lease	6	266.00	1,596.00					
Copies	6	105.00	630.00					
Shared with Centerview	0	0.00	0.00					
25-7320-1250 PROFESSIONAL SERVICES	37,459	39,810	50,000	12,705	45,000	42,000		
Playground Equipment Repair	1	1,500.00	1,500.00					

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Mowers - Winter Service	4	1,000.00	4,000.00					
Tractors - Winter Service	4	1,000.00	4,000.00					
Misc Equipment Repairs	5	500.00	2,500.00					
Small Equipment Repairs	8	250.00	2,000.00					
Tractor Repairs	5	500.00	2,500.00					
Athletic Field Light Repairs	2	1,500.00	3,000.00					
Vehicle Maintenance	1	1,500.00	1,500.00					
Shelter/Con Stand Repairs	1	400.00	400.00					
Nuisance Animal Control	1	500.00	500.00					
Lake / Pond Stocking	1	2,000.00	2,000.00					
Portable Toilets	12	250.00	3,000.00					
Tennis Court Maintenance	1	2,500.00	2,500.00					
Concession Door Replacement	0	1,000.00	0.00					
Mayor's Christmas Tree Storage	1	5,000.00	5,000.00					
Rec Park Pond Maint.	1	7,600.00	7,600.00					
<b>TOTAL CONTRACTUAL</b>		<b>65,314</b>	<b>76,481</b>	<b>81,320</b>	<b>32,646</b>	<b>68,511</b>	<b>73,689</b>	

25-7300-0000 PHOTO COPIER

PERMANENT NOTES:  
 This line item is not used. The copier contract is in 25-25-6130.

CAPITAL PROJECTS

25-8480-0000 CAPITAL OUTLAY	0	0	1,500	0	1,500	3,500		
Soccer Goals	0	3,000.00	0.00					
Pitchers Mound	2	1,000.00	2,000.00					
Pitching Machine	1	1,500.00	1,500.00					
<b>TOTAL CAPITAL PROJECTS</b>		<b>0</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>	<b>3,500</b>	

TRANSFERS/MISCELLANEOUS

25-9803-0000 TRANSFER TO VERP	47,617	48,366	50,650	33,767	50,650	62,060		
2020 Dodge 3500 Dump 4x4	1	4,100.00	4,100.00					
2020 Dodge Durango	1	2,710.00	2,710.00					
2020 Dodge 1500 4x4, Parks 704	1	2,300.00	2,300.00					
2009 Ford F250 4X4 Truck	1	6,500.00	6,500.00					
2011 Ford F250 4X4 W Plow	1	5,300.00	5,300.00					
2016 Ford Transit Van	1	2,800.00	2,800.00					
2016 Ford F150 4X4 Quad Cab	1	3,000.00	3,000.00					
2002 Kubota M9000 DTC Tractor	1	0.00	0.00					
2012 Kioti DK551 Tractor	1	1,900.00	1,900.00					
2013 Landpride (Batwing)	1	0.00	0.00					
2013 Case 65A Tractor	1	1,400.00	1,400.00					
2010 JD1200A Bunker Rake	1	0.00	0.00					
2015 Kubota RTV X900 W-H	1	1,500.00	1,500.00					
2016 Kubota ZD1211L-72 Mower	1	4,700.00	4,700.00					
2016 Brush Hog	1	3,000.00	3,000.00					
2019 3pt Tractor Tiller	1	250.00	250.00					
2010 Future Skid Loader	1	3,750.00	3,750.00					
2017 Kubota ZD1211L-72 Mower	1	0.00	0.00					
2017 Aerator	1	400.00	400.00					
2018 Kubota ZD1211L-72 mower	1	4,700.00	4,700.00					

CITY OF RAYMORE  
ADMINISTRATION RECOMMENDED BUDGET  
AS OF: JUNE 30TH, 2020

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
2018 Landpride Overseeder	1	1,100.00	1,100.00					
2020 Dodge 1500 4x4, Parks 705	1	2,300.00	2,300.00					
2009 GOLD CART	1	1,800.00	1,800.00					
2017 ECOFLEX FLOOR MACHINE	1	1,500.00	1,500.00					
2008 VEMEER CHIPPER	1	7,050.00	7,050.00					
25-9804-0000 TRANS TO RESTRICTED REV FUN		75,000	0	0	0	0	0	
TOTAL TRANSFERS/MISCELLANEOUS		122,617	48,366	50,650	33,767	50,650	62,060	
TOTAL PARKS DIVISION		788,392	715,585	829,115	457,044	816,009	882,359	



25 -PARK FUND

RECREATION DIVISION

EXPENDITURES	2017-2018	2018-2019	2019-2020		2020-2021	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END			

PERSONNEL

26-5010-0000 SALARIES/WAGES	0	1,860	126,676	76,940	126,676	124,267		
26-5010-1310 SALARIES/WAGES	269,213	329,060	0	233	0	0		
26-5020-0000 FICA	0	0	10,003	6,117	10,003	9,833		
26-5020-1310 FICA	20,718	26,290	0	18	0	0		
26-5030-0000 UNEMPLOYMENT	0	0	128	73	128	128		
26-5030-1310 UNEMPLOYMENT	282	254	0	0	0	0		
26-5040-0000 GROUP INSURANCE	0	0	15,489	6,505	15,489	17,693		
26-5040-1310 GROUP INSURANCE	17,713	30,529	0	0	0	0		
26-5045-0000 LAGERS	0	0	16,237	9,830	16,237	15,791		
26-5045-1310 LAGERS	24,205	35,323	0	0	0	0		
26-5050-0000 OVERTIME	0	55	4,078	3,314	4,078	4,272		
26-5050-1310 OVERTIME	8,330	5,178	0	0	0	0		
26-5060-0000 WORKERS COMP	0	0	7,477	5,913	7,477	7,477		
26-5060-1010 WORKERS COMP	6,792	6,190	0	0	0	0		
TOTAL PERSONNEL	347,253	434,739	180,088	108,943	180,088	179,461		

COMMODITIES

26-6190-1010 POSTAGE	78	155	180	24	100	180		
Metered Postage at CH	6	30.00	180.00					
26-6245-1010 SOFTWARE	1,336	0	0	0	0	0		
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	456	642	500	0	500	500		
Misc. Concession Appliance	1	500.00	500.00					
26-6260-1600 TOOLS/EQUIPMENT-MISC	5,826	491	200	120	150	200		
Flag Football Equipment	1	200.00	200.00					
Archery/Outdoor Ed. Classes	1	0.00	0.00					
Additional Program - Misc. Exp	1	0.00	0.00					
26-6260-1605 TOOLS/EQUIP - DAY CAMP	255	0	0	0	0	0		
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTB	4,308	2,172	3,000	540	2,000	2,500		
Team Equipment	1	1,500.00	1,500.00					
Game Balls	1	1,000.00	1,000.00					
26-6260-1615 TOOLS/EQUIPMENT-BASKETBALL	889	0	0	0	0	0		
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	2,633	1,565	2,500	0	1,000	1,700		
Equipment (Team/Field)	2	500.00	1,000.00					
Balls	2	300.00	600.00					
Team Bags	1	100.00	100.00					
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOFTB	69	0	0	0	0	0		
26-6260-1640 TOOLS/EQUIPMENT - TINY SPOR	503	527	500	136	250	500		
Tiny Sports Equipment	5	100.00	500.00					
26-6270-1010 UNIFORMS	831	534	470	0	400	470		
Seasonal Staff	20	8.50	170.00					
Concessions Staff	16	0.00	0.00					
Administrative Staff	3	100.00	300.00					
TOTAL COMMODITIES	17,185	6,087	7,350	820	4,400	6,050		

26-6150-0000 OFFICE SUPPLIES--RECREATIOPERMANENT NOTES:

All office supplies are in the Centerview.

25 -PARK FUND

RECREATION DIVISION

EXPENDITURES	2017-2018		2019-2020		2020-2021		CITY MANAGER RECOMENDED	ADOPTED BUDGET
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED		
26-6190-1010 POSTAGE	PERMANENT NOTES: Keep all postage items in recreation division.							
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFT	PERMANENT NOTES: Youth baseball/softball league equipment.							
26-6260-1615 TOOLS/EQUIPMENT-BASKETBALL	PERMANENT NOTES: Youth basketball league equipment.							

UTILITIES

CONTRACTUAL

26-7060-1010 CONCESSION EXP-ADMINISTRATI	25,506	26,337	32,920	1,663	20,000	28,200		
Food	1	18,000.00	18,000.00					
Soft Drinks	1	6,000.00	6,000.00					
Candy	1	3,500.00	3,500.00					
Misc Supplies	1	500.00	500.00					
Health Permits	1	200.00	200.00					
26-7090-1010 ED/TRAIN/SEMINAR	3,517	2,874	2,980	650	2,000	2,980		
General Training for RC / AC	0	100.00	0.00					
MPRA Congress: 2 Coordinators	2	390.00	780.00					
NRPA Congress: Rec Super	1	600.00	600.00					
Food Handlers License	10	35.00	350.00					
1st Aid / CPR Certification	10	35.00	350.00					
CPRP Re-certification:	0	35.00	0.00					
Rev Mang School: Rec Super	1	900.00	900.00					
26-7240-1010 MEALS/LODGING/MILEAGE	4,253	5,141	4,650	1,659	2,500	4,650		
MPRA Meals: 2 Coordinators	2	125.00	250.00					
MPRA Hotel: 2 Coordinators	2	400.00	800.00					
NRPA Travel: Rec Super	1	400.00	400.00					
NRPA Meals: Rec Super	1	150.00	150.00					
NRPA Hotel: Rec Super	1	850.00	850.00					
Special Event Volunteer Food	4	100.00	400.00					
General Seminars	0	100.00	0.00					
Rev Mang School: Travel - RS	1	400.00	400.00					
Rev Mang School: Meals - RS	1	100.00	100.00					
Rev Mang School: Hotel - RS	1	1,300.00	1,300.00					
26-7250-1010 MEMBERSHIP DUES	35	0	115	88	115	115		
USTA Membership	1	35.00	35.00					
Sam's Membership TB, KV	2	40.00	80.00					
26-7280-1290 MISC/CASH/DEBT MGMT	7,798	9,050	8,100	4,204	6,500	6,960		
Credit Card Processing Fees	12	580.00	6,960.00					
26-7315-1010 PRINTING	2,282	0	0	0	0	0		
Misc Event Flyer Printing	2	0.00	0.00					
Banners	2	0.00	0.00					
Sports Flyers Printing	3	0.00	0.00					
26-7320-1010 PROFESSIONAL SERVICES	295	0	0	0	0	0		
26-7330-1600 PROGRAM - MISC LEAGUES	13,042	10,242	4,220	0	4,220	4,020		
Coaches Background Checks	20	18.50	370.00					

25 -PARK FUND

RECREATION DIVISION

EXPENDITURES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Flag Football Referees / UIC	1	650.00	650.00					
Flag Football Awards	1	500.00	500.00					
Flag Football Uniforms	100	25.00	2,500.00					
26-7330-1605 PROGRAM - DAY CAMP		25,049	0	0	0	0		
26-7330-1610 PROGRAM - BASEBALL/SOFTBALL		37,146	34,406	36,200	8,520	25,500	34,110	
Awards	2	1,800.00	3,600.00					
Umpires / Assignor / UIC	2	7,700.00	15,400.00					
Uniforms	2	7,000.00	14,000.00					
Coaches Background Checks	60	18.50	1,110.00					
26-7330-1615 PROGRAM - BASKETBALL		8,496	0	0	0	0	0	
26-7330-1620 PROGRAM - SOCCER		40,588	51,996	47,203	11,135	17,000	15,803	
Jerseys	2	1,800.00	3,600.00					
Referees	2	4,000.00	8,000.00					
Ref Assignor	2	500.00	1,000.00					
Awards	2	1,000.00	2,000.00					
Coaches Background Checks	65	18.50	1,202.50					
	0	0.00	0.00					
	0	0.00	0.00					
	0	0.00	0.00					
	0	0.00	0.00					
	0	0.00	0.00					
26-7330-1625 PROGRAM - ADULT SOFTBALL		6,073	6,197	6,000	200	4,000	4,800	
Umpires / Assignor / UIC	3	1,400.00	4,200.00					
Awards	3	200.00	600.00					
26-7330-1630 PROGRAMS MISC		582	0	0	0	0	0	
26-7330-1635 PROGRAM - INSTRUCTION		1,300	1,166	500	0	300	500	
Instructor Fee - 75% Revenue	1	500.00	500.00					
26-7330-1640 PROGRAM - TINY SPORTS		1,529	1,965	1,800	852	1,800	1,800	
Uniforms	6	200.00	1,200.00					
Awards	6	100.00	600.00					
26-7330-1645 PROGRAM - FITNESS		5,451	3,808	0	0	0	0	
26-7340-1600 RENT		7,888	5,207	5,540	4,003	5,540	5,540	
Special Event Storage	12	270.00	3,240.00					
Basketball League Rental	1	2,300.00	2,300.00					
26-7360-1010 SOFTWARE MAINT - ADMINISTRA		13,514	0	0	0	0	0	
26-7370-1600 SPECIAL EVENTS		28,452	28,168	28,150	2,779	25,550	28,150	
Tree Lighting Supplies	1	400.00	400.00					
Tree Lighting Decorations	1	300.00	300.00					
Tree Lighting Entertainment	1	500.00	500.00					
Easter Festival Eggs	1	750.00	750.00					
Easter Festival Candy/Prizes	1	1,250.00	1,250.00					
Easter Festival Supplies	1	500.00	500.00					
ASCAP Movie License	1	350.00	350.00					
Fishing Derby Supplies	1	750.00	750.00					
Spirit of America Display	1	16,000.00	16,000.00					
Spirit of America Band/Enter.	1	1,000.00	1,000.00					
Spirit of America Give-a-Ways	1	350.00	350.00					
Spirit of America Rentals	1	800.00	800.00					
Movie in the Park	2	400.00	800.00					
Touch-A-Truck	1	1,400.00	1,400.00					

CITY OF RAYMORE  
ADMINISTRATION RECOMMENDED BUDGET  
AS OF: JUNE 30TH, 2020

25 -PARK FUND

RECREATION DIVISION

EXPENDITURES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Mini Mud Run	1	2,500.00	2,500.00					
Food Truck Events	2	250.00	500.00					
Misc Event Start Up	2	0.00	0.00					
<b>TOTAL CONTRACTUAL</b>		<b>232,793</b>	<b>186,558</b>	<b>178,378</b>	<b>35,753</b>	<b>115,025</b>	<b>137,628</b>	

26-7340-1600 RENT

PERMANENT NOTES:  
Facility rental payments to the school district for rec sports programs and special event storage.

CAPITAL PROJECTS

<b>TOTAL RECREATION DIVISION</b>		<b>597,230</b>	<b>627,384</b>	<b>365,816</b>	<b>145,516</b>	<b>299,513</b>	<b>323,139</b>	
----------------------------------	--	----------------	----------------	----------------	----------------	----------------	----------------	--

25 -PARK FUND

CENTERVIEW

EXPENDITURES	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED

PERSONNEL

27-5010-0000 SALARIES/WAGES	0	157	46,345	15,857	46,345	44,839		
27-5020-0000 FICA	0	0	3,583	1,257	3,583	3,479		
27-5030-0000 UNEMPLOYMENT	0	0	32	18	32	32		
27-5040-0000 GROUP INSURANCE	0	0	1,832	54	1,832	4,655		
27-5045-0000 LAGERS	0	0	3,967	928	3,967	3,731		
27-5050-0000 OVERTIME	0	11	498	575	498	636		
<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>168</b>	<b>56,257</b>	<b>18,690</b>	<b>56,257</b>	<b>57,372</b>		

COMMODITIES

27-6065-1010 EQUIPMENT & FIXTURES	256	145	200	387	387	200		
Misc. Office/Facility Equip.	1	200.00	200.00					
27-6150-1010 SUPPLIES	3,188	1,720	2,000	1,517	2,000	2,000		
Office Supplies	1	800.00	800.00					
Lobby Supplies	1	400.00	400.00					
Program Supplies	1	400.00	400.00					
Valentines Ball	1	400.00	400.00					
27-6245-1010 SOFTWARE	43	0	0	0	0	0		
27-6260-1600 TOOLS/EQUIP - MISC	168	0	100	49	100	100		
Misc. Safety Equipment	1	100.00	100.00					
27-6270-1010 UNIFORMS	196	173	160	0	0	96		
Part Time Rec Attendants	6	16.00	96.00					
<b>TOTAL COMMODITIES</b>	<b>3,851</b>	<b>2,038</b>	<b>2,460</b>	<b>1,953</b>	<b>2,487</b>	<b>2,396</b>		

27-6065-1010 EQUIPMENT & FIXTURES

PERMANENT NOTES:  
 Administraive Equipment for Centerview Operations.

27-6150-1010 SUPPLIES

PERMANENT NOTES:  
 Administrative Office Supplies and Lobby Supplies for Centerview.

MAINTENANCE & REPAIRS

27-6400-1010 BUILDING MAINTENANCE	656	101	1,000	230	1,000	1,000		
Misc. Hardware	1	0.00	0.00					
Light Replacement	1	0.00	0.00					
Misc. Elect. Reparis	1	0.00	0.00					
Restroom Supplies	1	500.00	500.00					
Trashcan Liners	1	500.00	500.00					
27-6410-1010 EQUIPMENT MAINTENANCE	143	218	200	0	200	200		
Misc. Internal Equip. Repair	1	200.00	200.00					
27-6430-1010 GROUNDS MAINTENANCE	574	115	800	0	800	800		
Seed - Fertilizer	1	200.00	200.00					
Herbicides	1	200.00	200.00					
Mulch	1	400.00	400.00					
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>1,372</b>	<b>434</b>	<b>2,000</b>	<b>230</b>	<b>2,000</b>	<b>2,000</b>		

25 -PARK FUND

CENTERVIEW

EXPENDITURES	2017-2018		2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>UTILITIES</u>								
27-6800-1010 ELECTRICITY	6,474	7,455	6,600	3,806	6,600	6,708		
Service to Centerview	12 559.00	6,708.00						
27-6820-1010 NATURAL GAS/PROPANE	2,910	2,662	3,300	1,998	2,500	3,000		
Service to Centerview	12 250.00	3,000.00						
27-6850-1010 TRASH	688	915	0	0	0	960		
MUNICIPAL WASTE	12 80.00	960.00						
TOTAL UTILITIES	10,072	11,032	9,900	5,804	9,100	10,668		
<u>CONTRACTUAL</u>								
27-7020-1010 ADVERTISING	480	0	100	0	0	100		
Facility Marketing / Signage	1 100.00	100.00						
27-7280-1010 MISCELLANEOUS EXPENSE	80	80	80	0	80	80		
Credit Card Processing Fees	0 100.00	0.00						
Sams Club Membership (RS/OA)	2 40.00	80.00						
27-7300-1010 COPIER EXPENSE	1,812	2,104	2,076	1,253	2,076	2,076		
Copier Lease	6 266.00	1,596.00						
Copies	6 80.00	480.00						
27-7315-1010 PRINTING	1,103	274	300	0	200	300		
Flyers / Brochures	1 300.00	300.00						
27-7320-1010 PROFESSIONAL SERVICES	5,368	5,538	13,190	8,492	13,190	13,190		
Pest Control	6 50.00	300.00						
Misc. Equipment Repairs	1 250.00	250.00						
Public Safety Officer (Rental)	40 40.00	1,600.00						
Lawn Services	4 150.00	600.00						
Linen Cleaning & Press	4 200.00	800.00						
HVAC Contract	12 300.00	3,600.00						
Facility Cleaning	12 0.00	0.00						
Fire Alarm Monitoring	4 135.00	540.00						
Valentines Ball DJ	1 500.00	500.00						
Holiday Lights	1 5,000.00	5,000.00						
27-7330-1600 PROGRAM - MISCELLANEOUS	293	2,067	4,600	364	1,500	4,600		
Instructor Fees	12 350.00	4,200.00						
Sr. Program Services	4 100.00	400.00						
27-7360-1010 SOFTWARE MAINTENANCE	2,221	0	0	0	0	0		
TOTAL CONTRACTUAL	11,356	10,063	20,346	10,108	17,046	20,346		
27-7280-1010 MISCELLANEOUS EXPENSE	PERMANENT NOTES: Centerview Expense Split for Rentals							
27-7360-1010 SOFTWARE MAINTENANCE	PERMANENT NOTES: Added Maint. Expense with additional facility.							
<u>CAPITAL PROJECTS</u>								
TOTAL CENTERVIEW	26,651	23,736	90,963	36,784	86,890	92,782		

25 -PARK FUND

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2019-2020 -----)					(----- 2020-2021 -----)		
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
28-5010-0000 SALARIES/WAGES	0	224	121,889	48,105	121,889	120,168		
28-5020-0000 FICA	0	0	9,488	3,776	9,488	9,356		
28-5030-0000 UNEMPLOYMENT	0	0	64	37	64	64		
28-5040-0000 GROUP INSURANCE	0	0	10,455	2,555	10,455	9,721		
28-5045-0000 LAGERS	0	0	8,374	2,965	8,374	8,055		
28-5050-0000 OVERTIME	0	15	2,134	1,288	2,134	2,139		
TOTAL PERSONNEL	0	239	152,404	58,725	152,404	149,503		
<u>COMMODITIES</u>								
28-6065-1010 EQUIPMENT & FIXTURES	0	1,165	1,500	644	1,500	1,000		
Misc. Office/Facility Equip.	1	1,000.00	1,000.00					
28-6150-1010 SUPPLIES	0	753	750	446	750	750		
Office Supplies	1	500.00	500.00					
Lobby Supplies	1	250.00	250.00					
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0	0	600	0	300	600		
Volleyballs	1	250.00	250.00					
Volleyball Team Bags	1	100.00	100.00					
Futsal Balls	1	250.00	250.00					
28-6260-1605 TOOLS/EQUIP - DAY CAMP	0	1,835	2,900	653	2,900	2,900		
Summer Camp Equipment	1	500.00	500.00					
Daily Activity Supplies	10	125.00	1,250.00					
Weekly Snacks	10	115.00	1,150.00					
28-6260-1615 TOOLS/EQUIP - BASKETBALL	0	751	1,100	993	1,100	600		
Youth Basketballs	1	500.00	500.00					
Team Bags	1	100.00	100.00					
28-6260-1630 TOOLS/EQUIP - MISC	0	109	800	0	200	800		
Spring Craft Show	1	250.00	250.00					
Holiday Craft Show	1	250.00	250.00					
Dance Party Decorations	1	300.00	300.00					
28-6260-1650 TOOLS/EQUIP - ADULT VOLLEYB	0	0	120	0	120	0		
Volleyballs	0	30.00	0.00					
Nets	1	0.00	0.00					
Volleyball Racks	0	60.00	0.00					
28-6260-1655 TOOLS/EQUIP - ADULT BASKETB	0	0	50	0	0	0		
Basketballs	0	35.00	0.00					
Nets	0	10.00	0.00					
Pinnies	0	5.00	0.00					
Basektball Rack	0	60.00	0.00					
28-6270-1010 UNIFORMS	0	180	180	0	100	180		
Recreation Attendants	10	18.00	180.00					
TOTAL COMMODITIES	0	4,794	8,000	2,736	6,970	6,830		

25 -PARK FUND

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2019-2020 -----)				(----- 2020-2021 -----)			
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>MAINTENANCE &amp; REPAIRS</u>								
28-6400-1010 BUILDING MAINTENANCE	0	431	1,000	22	1,000	1,000		
Restroom Supplies	6	80.00	480.00					
Trashcan Liners	6	50.00	300.00					
Misc. Hardware	1	220.00	220.00					
Misc. Elect. Reparis	0	250.00	0.00					
Light Replacement	0	170.00	0.00					
28-6430-1010 GROUNDS MAINTENANCE	0	0	800	0	800	800		
Seed - Fertilizer	1	400.00	400.00					
Herbicides	1	400.00	400.00					
Mulch	1	0.00	0.00					
Landscape Rock	1	0.00	0.00					
TOTAL MAINTENANCE & REPAIRS	0	431	1,800	22	1,800	1,800		
<u>UTILITIES</u>								
28-6800-1010 ELECTRICITY	3,345	11,261	8,400	3,749	7,000	7,440		
Service to RAC	12	620.00	7,440.00					
28-6820-1010 NATURAL GAS/PROPANE	523	4,261	4,500	2,649	3,200	3,240		
Service to RAC	12	270.00	3,240.00					
28-6850-1010 TRASH	0	0	0	0	0	960		
MUNICIPAL WASTE	12	80.00	960.00					
TOTAL UTILITIES	3,868	15,521	12,900	6,398	10,200	11,640		
<u>CONTRACTUAL</u>								
28-7060-1010 CONCESSION EXP - RAC	0	860	2,500	0	500	2,100		
Food	1	800.00	800.00					
Drinks	1	800.00	800.00					
Candy	1	500.00	500.00					
28-7300-1010 COPIER EXPENSE	0	0	0	3	0	1,154		
Copier Lease	12	62.00	744.00					
Copies	12	30.00	360.00					
Property Tax	0	0.00	50.00					
28-7320-1010 PROFESSIONAL SERVICES	0	2,474	1,940	5,906	5,500	4,340		
Pest Control	6	50.00	300.00					
Misc. Equipment Repairs	1	500.00	500.00					
Fire Alarm Monitoring	4	135.00	540.00					
Lawn Service	0	0.00	0.00					
HVAC Service	12	250.00	3,000.00					
Facility Cleaning	12	0.00	0.00					
28-7330-1600 PROGRAM - LEAGUE MISC	0	6,264	5,250	2,241	4,000	5,000		
Coaches Background Checks	20	18.50	370.00					
Youth VB Camp Instructor	2	190.00	380.00					
Youth VB Awards	2	500.00	1,000.00					
Youth VB Officials / UIC	2	725.00	1,450.00					
Youth VB Uniforms	2	900.00	1,800.00					
28-7330-1605 PROGRAM - DAY CAMP	0	16,949	25,275	769	1,275	25,275		
Participant Shirts	150	8.50	1,275.00					
Field Trip Fees	100	175.00	17,500.00					
Bus Fees	10	650.00	6,500.00					



25 -PARK FUND

RAYMORE ACTIVITY CENTER

EXPENDITURES	2017-2018	2018-2019	(----- 2019-2020 -----)			(----- 2020-2021 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
28-7330-1615 PROGRAM - BASKETBALL	0	7,844	8,433	11,732	11,732	8,433		
Officials / Assignor	1 3,000.00	3,000.00						
Awards	1 1,600.00	1,600.00						
Uniforms	1 3,000.00	3,000.00						
Coaches Background Checks	45 18.50	832.50						
28-7330-1630 PROGRAM - MISC	0	3,730	5,725	564	3,180	4,000		
Instructor Fee - 70% Revenue	1 3,000.00	3,000.00						
Dance Party Event DJ	1 500.00	500.00						
Dance Party Caterer	1 500.00	500.00						
28-7330-1645 PROGRAM - FITNESS	0	0	9,800	2,118	3,000	7,350		
70% Instructor Fees	1 7,350.00	7,350.00						
28-7330-1650 PROGRAM - ADULT VOLLEYBALL	0	0	450	0	0	0		
Officals	3 0.00	0.00						
Awards	4 0.00	0.00						
28-7330-1655 PROGRAM - ADULT BASKETBALL	0	0	500	0	0	250		
Officials / Assignor	1 250.00	250.00						
Awards	2 0.00	0.00						
TOTAL CONTRACTUAL	0	38,121	59,873	23,331	29,187	57,902		
<b>CAPITAL PROJECTS</b>								
TOTAL RAYMORE ACTIVITY CENTER	3,868	59,106	234,977	91,212	200,561	227,675		
TOTAL EXPENDITURES	1,416,141	1,425,810	1,520,870	730,556	1,402,973	1,525,954		
REVENUE OVER/(UNDER) EXPENDITURES	( 115,295)	( 187)	4,552	193,233	( 124,081)	548		

\*\*\* END OF REPORT \*\*\*



## MISCELLANEOUS ITEMS

- *May 26 - Work Session Notes (Omitted in the June packet)*
- *July 14 - Work Session Notes*



**Work Session Agenda  
Raymore Parks and Recreation Board**

**Tuesday, May 26, 2020  
6:30pm**

**Harrelson Hall  
Centerview  
227 Municipal Circle  
Raymore, Missouri 64083**

**Members Present:** All members present.

**Staff Present:** Musteen and Rulo

**Call to Order:** 6:31pm

**1. Brainstorming Session - Hawk's Nest Playground Fundraisers**

Director Musteen introduced the work session topic for Board members to discuss and brainstorm.

Chairman Trautman took over the discussion:

Several ideas were discussed. The following are highlights of the ideas brought forth.

Trautman - Casino Night

Bartow - Bike event utilizing the new mountain bike trail and partner with Dave's Bike Shop.

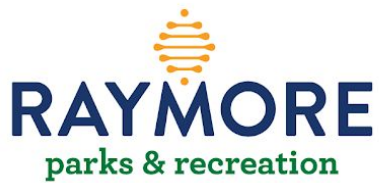
Manson - Silent Auction

Houdyshell - Dog walk or obstacle course after the mud run  
Fred & Shirley Pryor (family member as potential donor)

Collier - Likes the Casino night idea, 3 or 5K fun run, benefit concert at the amphitheater, golf tournament at Creekmoor.

Another idea - combine a concert and trail run ending at the Amphitheater while running by the location of the playground. Partner with the Arts Commission.

**2. Adjournment - 6:59pm**



**Work Session Agenda  
Raymore Parks and Recreation Board**

**Tuesday, July 14, 2020  
6:00pm**

**Gilmore Room  
Centerview  
227 Municipal Circle  
Raymore, Missouri 64083**

**Members Present:** All members present.

**Staff Present:** Musteen and Rulo

**Call to Order:** 6:00pm

**1. Schedule of Fees - Additions/Changes**

Director Musteen reviewed the schedule of fees with the Park Board highlighting changes and updates.

Member Williamson asked a question regarding prices, there was a typo on the materials provided and will be adjusted accordingly.

General discussion ensued regarding pricing.

Member Houdyshell requested that the Park Board take a more in depth review of the Schedule of fees in the upcoming year.

Staff will bring this to the Board in July.

**2. Budget Review**

Director Musteen presented a summary of the FY21 Budget for Park Board review. No changes were made and the proposed budget will be given to the Park Board in July for recommendation to the City Council.

**3. Adjournment - 6:47pm**