

AGENDA

Raymore City Council Regular Meeting
City Hall – 100 Municipal Circle
Monday, July 27, 2020

7:00 p.m.

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**
 - A. Public Works (pg 7)
 - B. Parks and Recreation (pg 9)
 - C. Communications Report
 - D. Monthly Financial Report (pg 13)

7. Committee Reports.

8. Consent Agenda.

The items on the Consent Agenda are approved by a single action of the City Council. If any Councilmember would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

- A. City Council Minutes, July 13, 2020 (pg 23)
- B. Reappointment of Melinda Houdyshell to the Park Board

Reference: - Resolution 20-33 (pg 29)

Mayor Turnbow has reappointed Melinda Houdyshell, Ward 2 representative, to the Parks and Recreation Board. The reappointment is now before the City Council for approval.

C. Reappointment of Rich Bartow to the Park Board

Reference: - Resolution 20-34 (pg 31)

Mayor Turnbow has reappointed Rich Bartow, Ward 3 representative, to the Parks and Recreation Board. The reappointment is now before the City Council for approval.

D. Reappointment of Steven Trautman to the Park Board

Reference: - Resolution 20-35 (pg 33)

Mayor Turnbow has reappointed Steven Trautman, Ward 4 representative, to the Parks and Recreation Board. The reappointment is now before the City Council for approval.

E. Reappointment of Robert Berry to the Arts Commission

Reference: - Resolution 20-38 (pg 35)

Mayor Turnbow has reappointed Robert Berry, Ward 1 representative, to the Arts Commission. The reappointment is now before the City Council for approval.

F. Reappointment of Patricia Setser to the Arts Commission

Reference: - Resolution 20-39 (pg 37)

Mayor Turnbow has reappointed Patricia Setser, an at-large representative, to the Arts Commission. The reappointment is now before the City Council for approval.

G. Appointment of David Forster to the Tree Board

Reference: - Resolution 20-41 (pg 39)

Mayor Turnbow has appointed David Forster to the City Tree Board. The appointment is now before the City Council for approval.

H. Missouri Ethics Commission-Financial Disclosure

Reference: - Resolution 20-37 (pg 41)

Missouri law requires political subdivisions with operating budgets over one million dollars to adopt an Ordinance, Order, or Resolution, at an open meeting making public its method of disclosing potential conflicts of interest.

I. Acceptance of Public Improvements - Prairie View of the Good Ranch 1st Plat

Reference: - Resolution 20-40 (pg 45)

The Director of Public Works has determined that the project has been satisfactorily completed in accordance with the project specifications. In addition, the Development Services Director and Public Works Director have inspected the site and found it to be in compliance with City of Raymore Code Requirements.

9. Unfinished Business. Second Reading.

A. 1st Amendment to the Brookside Tenth Development Agreement

Reference: - Agenda Item Information Sheet (pg 49)
- Bill 3557 (pg 51)
- Development agreement (pg 53)
- Map (pg 57)

Rick Frye, representing Brookside Investment Inc, is requesting the 1st amendment to the development agreement for the Brookside Tenth Subdivision. The amendment will allow for modifications to the park land dedication requirements for the subdivision phase.

Parks and Recreation Board, 07/06/2020: Approved 6-0 City Council, 7/13/2020: Approved 8-0

10. New Business. First Reading.

A. Budget Amendment - Benefits Specialist, Human Resources Department

Reference: - Agenda Item Information Sheet (pg 61)
- Bill 3559 (pg 63)

The Human Resources Department previously employed an administrative assistant to manage the City's health, dental, vision and ancillary benefit programs. As an organization, it is important that we continue to professionally manage these increasingly complex programs for our employees to ensure we remain an employer of choice in the region. The new benefit specialist will be capable of providing additional services and benefits to our employees.

11. Public Comments. Please identify yourself for the record and keep comments to a maximum of five minutes.

12. Mayor/Council Communication.

13. Adjournment.

Items provided under "Miscellaneous" in the Council Packet:

- Park and Recreation Board minutes, 05/26/2020 (pg 69)
-

EXECUTIVE SESSION (CLOSED MEETING)

The Raymore City Council may enter an executive session before or during this meeting, if such action is approved by a majority of Council present, with a quorum, to discuss:

- Litigation matters as authorized by § 610.021 (1),
- Real Estate acquisition matters as authorized by § 610.021 (2),
- Personnel matters as authorized by § 610.021 (3),
- Other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

Staff Reports



PUBLIC WORKS MONTHLY REPORT

July 2020

ENGINEERING DIVISION

Projects Under Construction

- 2019 Curb Replacement
- Westglen Drive
- Harold Estates Sewer Extension

Projects Under Design

- Westglen Drive (completed)
- Harold Estates Sewer Extension (completed)
- Shadowood Settlement Investigation
- FY 2020 Street Preservation (completed)
- City Hall Concrete Repairs (completed)
- Willow Wind Sewer Extension (completed)

Development Under Construction

- Brookside South Culvert and Street Improvements
- Van Trust (Dean Ave. extension)
- Lofts at Foxridge
- Compass Health
- Eastbrook at Creekmoor

OPERATIONS & MAINTENANCE DIVISION

- 18 Water Taps
- 11 Sewer Inspections
- 18 Water Inspections
- 773 Line Locates
- 181 City Hall Work Orders
- 19 Driveway Approach Inspections
- 13 Sidewalk Inspections
- 41 Final ROW Inspections
- 400 Feet of Sewer Main Televised
- 9 Meter Conversions
- 97 Potholes Patched
- 2 Asphalt Patches Completed
- 42 Lane Miles Swept
- 61 Hydrants Flushed
- 591 Feet of Sidewalk Mudjacked
- 136 Service Requests Completed

MONTHLY REPORT

July 2020

HIGHLIGHTS

- Fall sports registration is open for youth volleyball, baseball, softball, soccer and flag football. Learn more and register online at raymore.com/parks
- The Raymore Farmers Market opened for the season on Tuesday, July 7 at 4 p.m. The market is in a new location on Municipal Circle behind City Hall and will run every Tuesday through September. Parking will be available in the open grass lot and more accessible parking for people with disabilities will be available at Centerview.
- Raymore summer day campers wrapped up travel week at camp. Campers experienced different cultures by playing specific games and activities related to Mexico, China, Australia and France.
- Parks maintenance staff worked with Buildings & Ground staff to water sod at City Hall and repair the irrigation system at City Hall.
- The Parks and Recreation Board met in special session on July 6 to discuss parkland dedication in the Brookside Subdivision.
- July 6 - 10, the Raymore Summer Camp theme was "Outdoorsman Week." Campers fished Johnston Lake at Hawk Ridge Park, roasted marshmallows at the fire pit in Moon Valley Park, played at the Fort and practiced first aid by making tourniquets for fake injuries. This year's group of campers are very good at fake screams from fake injuries for their fake tourniquets!
- The first Grand Slam Tournament of the season was held at Recreation Park on July 10 and 12 The tournament was Friday through Sunday with around 30 teams participating.



- Summer Adult Softball League began at Recreation Park on Sunday, July 12. The RAC was reserved by volleyball clubs to hold tryouts from July 9-15.
- The final Tiny Tee Ball class was Saturday, July 11.
- The Memorial Park playground at The Arboretum is now open. The new poured in place surface was a grant from the Missouri Department of Natural Resources utilizing recycled materials from tires. [Learn more about the park in *The Review*](#)



- Athletic Coordinator Todd Brennon participated in the South Metro Coordinators Meeting to recap the baseball season and discuss upcoming fall sports. Brennon also met with representatives from the Ray-Pec School District to discuss gymnasium use during the winter.
- The Parks and Recreation Board met in a work session on July 14 to discuss the schedule of fees and next year's budget.
- The Raymore Summer Camp celebrated arts week the week of July 13 - 17. The campers worked on theater productions all week that they will be performing today. They also did a talent show, paintings and pottery.



- Recreation Coordinator Corinne Daut hosted a Mario Kart tournament on July 17 as part of our virtual gaming programming. The top three players will represent Raymore in the KC MESA regional in August.
- A Mother/Daughter painting class was held at the RAC on Sunday, July 19.
- Administrative staff held interviews for the Recreation/Facilities Superintendent position.
- Pre-bid meetings were held for the installation of the aeration fountain for Johnston Lake.

RAYMORE PRESENTS

MOVIE IN THE PARK



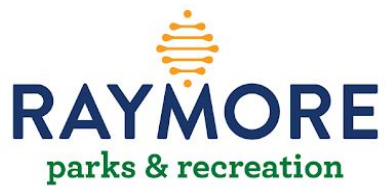
Friday, July 31, Dusk
Memorial Park Lions
Shelter

Join us for a free viewing of
Star Wars: The Rise of Skywalker

Bring blankets or chairs and
remember to keep a safe
distance from people not in
your group! #SocialDistance

SPONSORED BY:





- ▶ FRIDAY, AUG. 21
- ▶ HAWK RIDGE PARK
NEXT TO SOCCER PRACTICE FIELDS

- ▶ HEAT 1: 5:30 P.M. CHECK IN
- ▶ HEAT 2: 6 P.M. CHECK IN
- ▶ HEAT 3: 6:30 P.M. CHECK IN

Join the Raymore Parks & Recreation Department for our annual Mini Mud Run! Children ages 4-12 can run through a number of outdoor obstacles with a little mud & water along the way! Register online at www.raymore.com/parks or call 816-322-2791.



Early Bird Deadline: July 31 - \$15
Registration Deadline: Aug. 19 - \$25
Walk-up Registration: Aug. 21 - \$30

Sponsored by:





FINANCE MONTHLY REPORT

This report, consisting of a Financial Summary, Investment Summary and Grant Summary, has been prepared for the fiscal period June 1, 2020 to June 30, 2020.

June Financial Summary

Some notes regarding this month's summary operating report:

General Fund

Revenue:

Overall, at 66.67% of the way through the fiscal year, General Fund revenues are generally tracking as expected with total collected revenue of 74.4% of budget. Inter-fund transfers are being completed on a monthly basis with the exception of the Capital Funds Transfer. The Capital Funds Transfers will occur throughout the year after the capital project has been accepted by the Council and final payments have been made.

- Property tax revenues collected are tracking as expected at 98.19%. Staff expects this revenue source to come in at budget.
- Franchise Tax revenues as a whole are tracking slightly below straight line at 60.06%. There continues to be a decline in Wireless Franchise. This revenue source varies depending on the weather, staff will continue to monitor this closely throughout the year.
- Sales tax revenues as a whole are tracking slightly below straight line budget at 65.38%. City sales taxes are at 66.3% while state shared gasoline and vehicle taxes are at 61.79%.
- Fees and Permit revenues collected are tracking above straight line budget at 289.68%. This is primarily due to the 69 residential building permits have been issued out of the 85 budgeted starts. Also, there were residential building permits issued in May & June for the Loft Apartments. In addition, we have issued 11 commercial building permits and this line item is 444.35% above straight line budget.
- License revenues collected are tracking as expected at 83.5% of straight line budget. Occupational license revenues collected are tracking as expected. Staff anticipates a small amount of occupational licenses throughout the summer for new builders to the area. Liquor licenses were processed in May.
- Municipal Court revenues collected are below straight line budget at 52.32%. This is primarily due to the COVID-19 Pandemic; court was not held in April or May. Staff will continue to monitor this revenue source closely throughout the year.

Expenditures:

Departmental spending is tracking normally. Most of the departments are right at straight line expectation or slightly below.

- The Information Technology Department has replaced the majority of the computers scheduled for replacement, and has renewed 50% of the annual software maintenance agreements, putting it above straight line budget.
- The Finance Department is currently at 69.35% of straight line budget primarily due to completion of the FY19 audit.

Parks & Recreation Fund

Revenue:

Revenues are at 60.53% of budget 66.67% of the way through the year. Due to the Covid-19 pandemic, revenues for recreation and rentals are down, however expenses are too. Staff will monitor all revenue sources closely

Expenditures:

The Parks department is showing the same operational expenditure pattern as in years past. Recreation department expenses reciprocate recreation revenue; due to the Covid-19 Pandemic, expenses are below straight line budget. Expenditures are expected to increase as the number of programs offered goes up.

Enterprise Fund

Revenue:

Utility revenues as a whole are tracking at 59.18% of straight line budget. Staff will continue to monitor all utility revenue closely throughout the year.

Expenditures:

Enterprise Fund expenditures tracking below straight line budget but at expectations.

01 -GENERAL FUND
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
PROPERTY TAXES	0.00	0.00	0.00	1,571,438.00	8,087.95	1,542,978.23	0.00	28,459.77	98.19
FRANCHISE TAXES	0.00	0.00	0.00	2,171,764.00	124,963.86	1,304,427.90	0.00	867,336.10	60.06
SALES TAXES	0.00	0.00	0.00	3,518,123.00	310,615.50	2,300,231.79	0.00	1,217,891.21	65.38
FEEES AND PERMITS	0.00	0.00	0.00	194,779.00	293,219.32	564,231.55	0.00	(369,452.55)	289.68
LICENSES	0.00	0.00	0.00	133,184.00	13,413.75	111,211.25	0.00	21,972.75	83.50
MUNICIPAL COURT	0.00	0.00	0.00	326,464.00	21,681.70	170,806.87	0.00	155,657.13	52.32
MISCELLANEOUS	0.00	0.00	0.00	544,193.00	2,622.57	389,743.22	0.00	154,449.78	71.62
TRANSFERS - INTERFUND	0.00	0.00	0.00	1,513,498.00	125,624.83	1,004,998.64	0.00	508,499.36	66.40
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	9,973,443.00	900,229.48	7,388,629.45	0.00	2,584,813.55	74.08
<u>COVID-19</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	31,179.87	31,179.87	0.00	(31,179.87)	0.00
TOTAL COVID-19	0.00	0.00	0.00	0.00	31,179.87	31,179.87	0.00	(31,179.87)	0.00
TOTAL REVENUES	0.00	0.00	0.00	9,973,443.00	931,409.35	7,419,809.32	0.00	2,553,633.68	74.40
<u>EXPENDITURE SUMMARY</u>									
NON-DEPARTMENTAL	0.00	0.00	0.00	100,000.00	8,333.33	66,666.64	0.00	33,333.36	66.67
ADMINISTRATION	1,000.00	1,000.00	0.00	1,336,407.25	100,049.46	886,530.02	258.79	449,618.44	66.36
INFORMATION TECHNOLOGY	0.00	0.00	0.00	633,976.00	32,454.33	446,332.18	10,465.47	177,178.35	72.05
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	193,464.00	7,975.83	103,365.42	0.00	90,098.58	53.43
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	690,510.00	55,021.63	438,828.60	513.59	251,167.81	63.63
ENGINEERING	0.00	0.00	0.00	421,283.00	23,856.86	232,045.23	587.65	188,650.12	55.22
STREETS	0.00	0.00	0.00	828,992.00	41,649.09	543,127.73	1,243.14	284,621.13	65.67
BUILDING & GROUNDS	1,200.00	1,200.00	0.00	410,706.00	31,803.55	260,602.66	21,328.87	128,774.47	68.65
STORMWATER	0.00	0.00	0.00	310,536.00	18,066.81	168,760.22	275.19	141,500.59	54.43
COURT	0.00	0.00	0.00	145,054.00	8,281.64	78,192.06	40.00	66,821.94	53.93
FINANCE	0.00	0.00	0.00	632,057.00	41,645.45	425,624.55	12,715.97	193,716.48	69.35
COMMUNICATIONS	0.00	0.00	0.00	186,021.00	9,232.81	79,888.46	408.00	105,724.54	43.17
PROSECUTING ATTORNEY	0.00	0.00	0.00	24,400.00	2,000.00	14,000.00	2,000.00	8,400.00	65.57
POLICE	13,650.48	13,650.48	0.00	3,962,215.00	263,192.28	2,400,229.64	(7,385.89)	1,569,371.25	60.39
EMERGENCY MANAGEMENT	0.00	0.00	0.00	135,804.75	7,833.95	78,413.20	1,027.36	56,364.19	58.50
COVID-19	0.00	0.00	0.00	0.00	31,831.32	31,831.32	513.41	(32,344.73)	0.00
TOTAL EXPENDITURES	15,850.48	15,850.48	0.00	10,011,426.00	683,228.34	6,254,437.93	43,991.55	3,712,996.52	62.91
REVENUES OVER/(UNDER) EXPENDITURES	(15,850.48)	15,850.48	0.00	(37,983.00)	248,181.01	1,165,371.39	(43,991.55)	(1,159,362.84)	2,952.32-

25 -PARK FUND
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	420,565.00	2,177.60	414,313.44	0.00	6,251.56	98.51
MISCELLANEOUS	0.00	0.00	0.00	23,641.00	53.08	10,655.26	0.00	12,985.74	45.07
FACILITY RENTAL REVENUE	0.00	0.00	0.00	6,790.00	1,962.50	2,312.50	0.00	4,477.50	34.06
TRANSFERS - INTERFUND	0.00	0.00	0.00	475,000.00	39,583.33	316,666.64	0.00	158,333.36	66.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	925,996.00	43,776.51	743,947.84	0.00	182,048.16	80.34
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	67,500.00	2,294.50	2,327.50	0.00	65,172.50	3.45
FACILITY RENTAL REVENUE	0.00	0.00	0.00	32,900.00	0.00	0.00	0.00	32,900.00	0.00
PROGRAM REVENUE	0.00	0.00	0.00	229,950.00	4,964.00	82,285.61	(360.00)	148,024.39	35.63
TOTAL RECREATION DIVISION	0.00	0.00	0.00	330,350.00	7,258.50	84,613.11	(360.00)	246,096.89	25.50
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	62,125.00	4,525.00	26,342.50	0.00	35,782.50	42.40
PROGRAM REVENUE	0.00	0.00	0.00	6,600.00	(25.00)	585.00	0.00	6,015.00	8.86
TOTAL CENTERVIEW	0.00	0.00	0.00	68,725.00	4,500.00	26,927.50	0.00	41,797.50	39.18
<u>RAYMORE ACTIVITY CENTER</u>									
MISCELLANEOUS	0.00	0.00	0.00	3,000.00	0.00	859.00	0.00	2,141.00	28.63
CONCESSION REVENUE	0.00	0.00	0.00	6,000.00	0.00	511.50	0.00	5,488.50	8.53
FACILITY RENTAL REVENUE	0.00	0.00	0.00	9,875.00	300.00	1,955.00	0.00	7,920.00	19.80
PROGRAM REVENUE	0.00	0.00	0.00	181,475.00	24,747.00	64,975.25	(135.00)	116,634.75	35.73
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	200,350.00	25,047.00	68,300.75	(135.00)	132,184.25	34.02
TOTAL REVENUES	0.00	0.00	0.00	1,525,421.00	80,582.01	923,789.20	(495.00)	602,126.80	60.53
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	829,114.50	50,865.02	457,044.13	10,870.04	361,200.33	56.44
RECREATION DIVISION	0.00	0.00	0.00	365,815.50	19,931.80	145,515.57	5,200.17	215,099.76	41.20
CENTERVIEW	0.00	0.00	0.00	90,963.00	2,494.43	36,784.21	2,658.85	51,519.94	43.36
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	234,976.50	17,028.62	91,212.41	1,672.87	142,091.22	39.53
TOTAL EXPENDITURES	0.00	0.00	0.00	1,520,869.50	90,319.87	730,556.32	20,401.93	769,911.25	49.38
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	4,551.50	(9,737.86)	193,232.88	(20,896.93)	(167,784.45)	3,786.36

50 -ENTERPRISE FUND
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
MISCELLANEOUS	0.00	0.00	0.00	63,945.00	1,225.08	42,139.61	0.00	21,805.39	65.90
UTILITY REVENUE	0.00	0.00	0.00	8,986,687.00	718,781.06	5,314,014.62	0.00	3,672,672.38	59.13
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	9,050,632.00	720,006.14	5,356,154.23	0.00	3,694,477.77	59.18
<u>COVID-19</u>									
<u>SRF SEWER BONDS</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	1.71	428.36	0.00	(428.36)	0.00
TOTAL SRF SEWER BONDS	0.00	0.00	0.00	0.00	1.71	428.36	0.00	(428.36)	0.00
TOTAL REVENUES	0.00	0.00	0.00	9,050,632.00	720,007.85	5,356,582.59	0.00	3,694,049.41	59.18
<u>EXPENDITURE SUMMARY</u>									
NON-DEPARTMENTAL	0.00	0.00	0.00	600,000.00	50,000.00	400,000.00	0.00	200,000.00	66.67
WATER	65,838.00	65,838.00	0.00	3,294,715.96	301,944.35	1,718,279.72	(64,826.03)	1,641,262.27	50.19
SEWER	8,015.00	8,015.00	0.00	3,451,768.50	148,717.32	1,867,887.37	(7,727.82)	1,591,608.95	53.89
SOLID WASTE	0.00	0.00	0.00	1,818,416.00	131,861.15	927,532.10	0.00	890,883.90	51.01
SRF SEWER BONDS	0.00	0.00	0.00	0.00	0.00	44.00	0.00	(44.00)	0.00
TOTAL EXPENDITURES	73,853.00	73,853.00	0.00	9,164,900.46	632,522.82	4,913,743.19	(72,553.85)	4,323,711.12	52.82
REVENUES OVER/(UNDER) EXPENDITURES	(73,853.00)	73,853.00	0.00	(114,268.46)	87,485.03	442,839.40	72,553.85	(629,661.71)	451.04-

Investment Monthly Report

Investments Held at 06/30/20

Purchase Date	Receipt #	Institution	Description	Restricted	Maturity Date	Principal	Par **	Yield	Market*
12/05/19	953697	NASB	CD		12/04/20	2,000,000.00	2,000,000.00	1.9000	2,000,000.00
12/09/19	901192	CBR	CD		12/09/20	2,500,000.00	2,500,000.00	1.6500	2,500,000.00
10/18/12		MOSIP	MOSIP POOLE - GENERAL FUND		NA	2,120,972.76	2,120,972.76	2.4100	2,120,972.76
06/03/16		MOSIP	MOSIP POOLE - GO BOND	GO Bond	NA	1,015,628.90	1,015,628.90	2.4100	1,015,628.90
09/01/16		MOSIP	MOSIP POOLE - GO BOND	GO Bond	NA	1,101,996.50	1,101,996.50	2.4100	1,101,996.50
08/26/19	934746	NASB	CD		08/25/20	2,000,000.00	2,000,000.00	2.0000	2,000,000.00
08/14/19	901032	CBR	CD	Fund 50	08/14/20	687,643.55	687,643.55	1.7500	687,643.55
09/12/19	937641	NASB	CD		09/11/20	2,000,000.00	2,000,000.00	1.9500	2,000,000.00

Investment Total

13,426,241.71

13,426,241.71

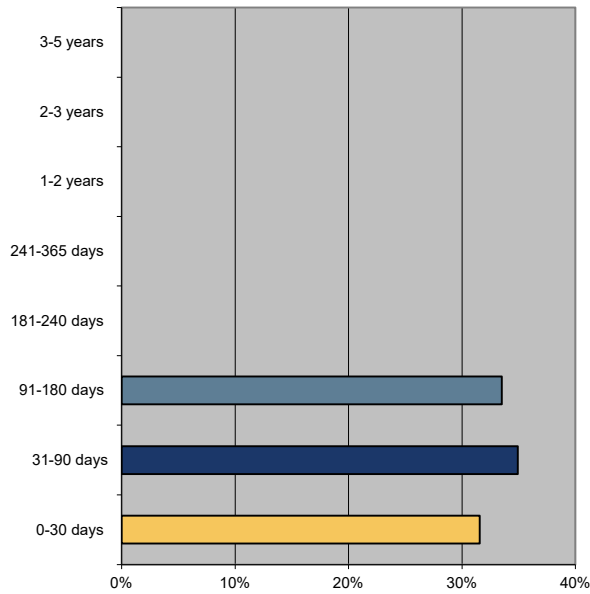
13,426,241.71

*Market value listed above is the value of the investment at month end

Average Annual Rate of Return: 2.0291

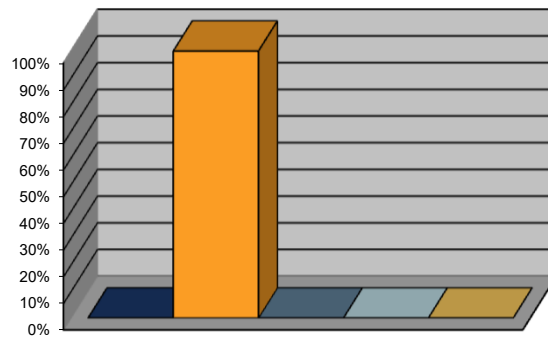
** Par value listed above is the actual amount if less than one year or the calculated annual earnings showing a one-year duration

Investment by Maturity



Diversification by Type

- a. US treasuries and securities
- b. Collateralized time and demand deposits
- c. US Government agencies, and government sponsored enterprises
- d. Collateralized repurchase agreements
- e. US Government agency callable securities



Listing of Investments Matured During the Month

Month	Receipt #	Institution	Description	Restricted	Maturity Date	Principal	Par **	Yield	Days Held
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Average Rate of Return on Maturities:

June Grant Summary

New Grant Applications	Grantor	Award Amt. Requested / Match Required	Project / Item	Notification Timeline	Awarded / Denied
COVID-19 Cares Act	Cass County		Expenses related to COVID-19	June 2020	Awarded

Current Grant Awards:	Grantor	Award Amt. / Match Required	Eligible Amount Expended to Date	Awards/ Reimbursements Rec'd. to Date	Grant Deadline
Police:					
State & Community Hwy. Safety Grant - DWI (Oct. 2019 - Sept. 2020)	MoDOT (Traffic & Hwy. Safety Division)	\$8,000.00 (no match)	\$2,538.00	\$1,646.94	9/30/20
State & Community Hwy. Safety Grant - HMV (Oct. 2019 - Sept. 2020)	MoDOT (Traffic & Hwy. Safety Division)	\$6,000 (no match)	\$334.60	\$142.86	9/30/20
Bulletproof Vest Partnership (Sept. 2019 - Aug. 2021)	DOJ	\$2,141.76 (50% match)	\$0.00	\$0.00	08/31/21
Parks:					
Recreational Amenity Cost Sharing Program - Community Assistance Program (CAPS)	MO Dept of Conservation	\$178,000 (75% Contribution by CAPS)	\$178,000	\$178,000	As Project is Complete
Emergency Management:					
Emergency Mgmt. Performance Grant - 2020 (Jan. - June 2021)	FEMA	\$80,683.46 (50% match)	\$27,315.73	\$0.00	12/31/19
Cares Act - COVID19	Cass County		\$31,179.87	\$31,179.87	08/31/20
Community Development:					
Community Development	AARP	\$15,000	\$12,349.52	\$15,000.00	11/05/2018

Past Grant Awards:	Grantor	Award Amount / Match Req'd.	Eligible Amount Expended to Date	Awards/ Reimbursements Rec'd. to Date	Grant Deadline
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June Grant Summary

Emergency Mgmt. Performance Grant - 2019 (Jan. - Dec. 2019)	FEMA	\$54,788.31 (50% match)	\$53,097.06	\$53,097.06	12/31/19
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Consent Agenda

THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, JULY 13, 2020 AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, JACOBSON, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, CITY CLERK JEANIE WOERNER, AND STAFF MEMBERS.

- 1. Call To Order.** Mayor Turnbow called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Jeanie Woerner called roll; quorum present to conduct business.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. A Good Neighbor meeting for Oak Ridge Farms subdivision expansion will be held on July 15 and the City Attorney will be providing training for the new members of the Board of Adjustment on July 21.

Communications Manager Melissa Harmer provided an overview of the projects included in the August 2020 G.O. No Tax Increase Bond issue.

City Manager Jim Feuerborn announced the items for the July 20 Council work session.

Councilmember Abdelgawad asked why the Council has begun to meet back at City Hall. She feels more comfortable with the 6' social distancing afforded at Centerview.

City Manager Jim Feuerborn stated statistics have changed since the decision was made to return to City Hall, he feels the public attendance at public hearings are better accommodated at City Hall.

- 7. Committee Reports.**
- 8. Consent Agenda.**
 - A. City Council Regular Meeting Minutes, June 22, 2020**
 - B. Resolution 20-32: Appointment of a City Councilmember to the License Tax Review Committee**
 - C. Resolution 20-36: 2019 Force Main Replacement - Acceptance and Final Payment**

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the Consent Agenda as presented.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

9. Unfinished Business. Second Readings.

A. Foxwood Springs Rezoning

BILL 3532: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM "A" AGRICULTURAL DISTRICT TO "PUD" PLANNED UNIT DEVELOPMENT DISTRICT, A 4 ACRE TRACT OF LAND LOCATED NORTH OF THE EXISTING FOXWOOD SPRINGS DEVELOPMENT, IN RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Jeanie Woerner conducted the second reading of Bill 3532 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3532 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3532 as **Raymore City Ordinance 2020-036.**

B. Original Town Block 8 Alley Vacation

BILL 3554: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, VACATING THE ALLEY RIGHT-OF-WAY LOCATED IN BLOCK 8 OF THE ORIGINAL PLAT OF THE CITY OF RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Jeanie Woerner conducted the second reading of Bill 3554 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3554 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3554 as **Raymore City Ordinance 2020-037.**

C. Eastbrooke at Creekmoor First Final Plat

BILL 3555: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE EASTBROOKE AT CREEKMOOR FIRST PLAT, LOCATED IN SECTION 4, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Jeanie Woerner conducted the second reading of Bill 3555 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3555 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3555 as **Raymore City Ordinance 2020-038.**

D. Brookside Tenth Replat of Tracts X and Y

BILL 3556: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE BROOKSIDE TENTH FINAL PLAT - REPLAT OF TRACT X AND TRACT Y, LOCATED IN THE EAST HALF OF SECTION 20, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Jeanie Woerner conducted the second reading of Bill 3556 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3556 by title only.

DISCUSSION: Councilmember Townsend asked who is responsible for the parking lot and improvements.

City Manager Jim Feuerborn stated the developer is responsible for the improvements. He explained history on the 2006 procedures on acceptance of park land dedication which has changed drastically. This is actually in the City's best interest and is favorable to both parties as is outlined in the next agenda item.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3556 as **Raymore City Ordinance 2020-039.**

10. New Business. First Readings.

A. 1st Amendment to the Brookside Tenth Development Agreement

BILL 3557: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE 1ST AMENDMENT TO THE BROOKSIDE TENTH FINAL PLAT DEVELOPMENT AGREEMENT."

City Clerk Jeanie Woerner conducted the first reading of Bill 3557 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Rick Frye, representing Brookside Investment Inc, is requesting the 1st amendment to the Development Agreement for the Brookside Tenth Subdivision. The amendment will allow for modifications to the park land dedication requirements by relocating the proposed parking lot off of Bristol Drive which is adjacent to the Brookside Trail. The parking lot will serve as a trailhead and the developer will provide amenities of a water fountain, sitting bench, and bicycle repair station. The amendment was unanimously approved by the Park and Recreation Board. He answered general questions from Council.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3557 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Jacobson	Aye
	Councilmember Townsend	Aye

11. Public Comments.

12. Mayor/Council Communication.

Mayor Turnbow and Councilmembers thanked Ms. Harmer for her presentation on the G.O. bond issue.

Councilmember Berendzen noted the improvements to the City Hall building following the removal of the tower.

Mayor Turnbow thanked Chief of Police Jan Zimmerman for her presentation at the recent work session.

13. Adjournment.

MOTION: By Councilmember Townsend, second by Councilmember Holman to adjourn.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye

Councilmember Jacobson	Aye
Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 7:33 p.m.

Respectfully submitted,

Jeanie Woerner
City Clerk

RESOLUTION 20-33

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING A REAPPOINTMENT TO THE PARKS AND RECREATION BOARD."

WHEREAS, Section 8.1 of the Raymore Home Rule Charter authorizes the Mayor to appoint members to the Parks and Recreation Board with the advice and consent of a majority of the Council; and

WHEREAS, the Parks and Recreation Board shall act in accordance with, shall have such authority as conferred by, and shall in general carry out the spirit and intent of Sections 90.500 through 90.570 of the Revised Statutes of Missouri (RSMo).

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. That the Council consents to the Mayor's reappointment of the following person to the Parks and Recreation Board, as a Ward 2 representative, for the term as indicated and until a successor is appointed.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
Melinda Houdyshell	July 27, 2020	June 1, 2023

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

- Councilmember Abdelgawad
- Councilmember Barber
- Councilmember Berendzen
- Councilmember Burke III
- Councilmember Circo
- Councilmember Holman
- Councilmember Jacobson
- Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 20-34

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING A REAPPOINTMENT TO THE PARKS AND RECREATION BOARD."

WHEREAS, Section 8.1 of the Raymore Home Rule Charter authorizes the Mayor to appoint members to the Parks and Recreation Board with the advice and consent of a majority of the Council; and

WHEREAS, the Parks and Recreation Board shall act in accordance with, shall have such authority as conferred by, and shall in general carry out the spirit and intent of Sections 90.500 through 90.570 of the Revised Statutes of Missouri (RSMo).

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. That the Council consents to the Mayor's reappointment of the following person to the Parks and Recreation Board, as a Ward 3 representative, for the term as indicated and until a successor is appointed.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
Rich Bartow	July 27, 2020	June 1, 2023

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

- Councilmember Abdelgawad
- Councilmember Barber
- Councilmember Berendzen
- Councilmember Burke III
- Councilmember Circo
- Councilmember Holman
- Councilmember Jacobson
- Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 20-35

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING A REAPPOINTMENT TO THE PARKS AND RECREATION BOARD."

WHEREAS, Section 8.1 of the Raymore Home Rule Charter authorizes the Mayor to appoint members to the Parks and Recreation Board with the advice and consent of a majority of the Council; and

WHEREAS, the Parks and Recreation Board shall act in accordance with, shall have such authority as conferred by, and shall in general carry out the spirit and intent of Sections 90.500 through 90.570 of the Revised Statutes of Missouri (RSMo).

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. That the Council consents to the Mayor's reappointment of the following person to the Parks and Recreation Board, as a Ward 4 representative, for the term as indicated and until a successor is appointed.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
Steven Trautman	July 27, 2020	June 1, 2023

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

- Councilmember Abdelgawad
- Councilmember Barber
- Councilmember Berendzen
- Councilmember Burke III
- Councilmember Circo
- Councilmember Holman
- Councilmember Jacobson
- Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 20-38

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING A REAPPOINTMENT TO THE ARTS COMMISSION."

WHEREAS, Section 120.110 of the Raymore City Code authorizes the Mayor to appoint members to the Arts Commission with the advice and consent of a majority of the Council.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. Authorization requires that all said appointments shall be approved with the advice and consent of a majority of the Council.

Section 2. The Council consents to the Mayor's reappointment of the following person to the Arts Commission.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
Robert Berry	July 27, 2020	July 31, 2023

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Jacobson
Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 20-39

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING A REAPPOINTMENT TO THE ARTS COMMISSION."

WHEREAS, Section 120.110 of the Raymore City Code authorizes the Mayor to appoint members to the Arts Commission with the advice and consent of a majority of the Council.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. Authorization requires that all said appointments shall be approved with the advice and consent of a majority of the Council.

Section 2. The Council consents to the Mayor's reappointment of the following person to the Arts Commission.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
Patricia Setser	July 27, 2020	July 31, 2023

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

- Councilmember Abdelgawad
- Councilmember Barber
- Councilmember Berendzen
- Councilmember Burke III
- Councilmember Circo
- Councilmember Holman
- Councilmember Jacobson
- Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 20-41

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING A CITIZEN APPOINTMENT TO RAYMORE CITY TREE BOARD."

WHEREAS, Section 260.050 of the Raymore City Code outlines the duties of the City Tree Board and authorizes the Mayor to appoint citizen members to the City Tree Board with the advice and consent of a majority of the City Council; and

WHEREAS, the City Tree Board consists of five members, including the City Arborist, the Parks and Recreation Director or their designee, and three citizen members.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The term of City Tree Board member Jenny Riggs who resigned from the Board expires July 31, 2020.

Section 2. The Council consents to the Mayor's appointment of David Forster to the Raymore City Tree Board for the term as indicated and until a successor is appointed.

<u>NAME</u>	<u>EFFECTIVE</u>	<u>TERM EXPIRES</u>
David Forster	July 27, 2020	July 31, 2023

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

- Councilmember Abdelgawad
- Councilmember Barber
- Councilmember Berendzen
- Councilmember Burke III
- Councilmember Circo
- Councilmember Holman
- Councilmember Jacobson
- Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature



Jeanie Woerner <jlwoerner@raymore.com>

City of Raymore, MO: Online Volunteer Application

1 message

webmaster@raymore.com <webmaster@raymore.com>
To: jlwoerner@raymore.com, Mekey@raymore.com, EHill@raymore.com

Thu, Jul 9, 2020 at 9:57 AM

A new entry to a form/survey has been submitted.

Form Name: City Volunteer Form
Date & Time: 07/09/2020 9:57 AM
Response #: 43
Submitter ID: 1710
IP address: 108.238.234.129
Time to complete: 51 min. , 9 sec.

Survey Details

Page 1

1. Contact Information

Full Name: David Forster
Address: 614 West Maple Street
Phone Number: (816) 265-0584
Email: ride@davesbikeshop.us

2. Select your Ward (If you don't know your Ward, call 816-331-3324)

Ward 2

3. I am interested in:

City Tree Board
 Parks & Recreation Board

4. Why are you interested in serving on a City board or commission?

I enjoy the outdoors, and with my extensive background in landscape design/build profession, as well as studies in horticultural management through 4H & Collegiate classes, I feel I can be an asset to the City of Raymore. This would be a fun opportunity to help sustain the long term beauty and maintenance of Raymore.

What other community or civic activities do you participate in?

I help organize & run the Enchilada Ride that occurs every Thursday from March - November. I am involved in the Raymore Chamber.

During my career in the landscape industry, I was an active member of the NALP (National Assoc. of Landscape Professionals), and still actively follow news and updates from the organization.

Thank you,
City of Raymore, MO

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

RESOLUTION 20-37

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS AND CANDIDATES FOR ELECTIVE OFFICES."

WHEREAS, as outlined in RSMo. Sections 105.483 and 105.485(4), a political subdivision with an annual budget in excess of one million dollars must adopt an Ordinance, Order, or Resolution, at an open meeting to submit to the Missouri Ethics Commission no later than Sept. 15, 2020, establishing and making public our method of disclosing potential conflicts of interest.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. Declaration of Policy

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office shall not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Section 2. Conflicts of Interest

- a. All elected and appointed officials, as well as employees of a political subdivision, must comply with Section 105.454 of the Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- b. Any member of the governing body of a political subdivision who has a "substantial or private interest" in any measure, bill, order, or Ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly, or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual partnership, organization, or association within any calendar year.

Section 3. Disclosure Reports

Each elected official, candidate for elective office, the Chief Administrative Officer, the Chief Purchasing Officer, and the full-time general counsel shall disclose the following information by May 1, if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, in any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee, or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee, or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- c. The Chief Administrative Officer and the Chief Purchasing Officer also shall disclose by May 1 for the previous calendar year the following information:
 1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
 2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co- participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

Section 4. Filing of Reports.

The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;

- a. Every person required to file a financial interest statement shall file the statement annually no later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the City Council may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.
- b. Each person appointed to office shall file the statement within thirty days of such appointment or employment;
- c. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 5. Filing of Resolution. A certified copy of this Resolution, adopted prior to Sept. 15, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 6. This Resolution shall become effective on and after the date of passage and approval.

Section 7. Any Resolution or part thereof which conflicts with this Resolution shall be null and void.

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Jacobson
Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 20-40

"A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, ACCEPTING THE PUBLIC IMPROVEMENTS OF PRAIRIE VIEW OF THE GOOD RANCH 1ST PHASE."

WHEREAS, The Director of Public Works has determined that the project has been satisfactorily completed in accordance with the project specifications; and

WHEREAS, The Public Works Director and Development Services Director have visually inspected the site and found it to be in compliance with City of Raymore Code Requirements.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The Public Improvements for Prairie View of the Good Ranch 1st Phase are hereby accepted.

Section 2. This Resolution shall become effective on and after the date of passage.

Section 3. Any Resolution or part thereof which conflicts with this Resolution shall be null and void.

DULY READ AND PASSED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Jacobson
Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

Unfinished Business



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: July 13, 2020

SUBMITTED BY: Jim Cadoret

DEPARTMENT: Development Services

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Presentation	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> Other	

TITLE / ISSUE / REQUEST

Bill 3557: 1st Amendment to the Brookside Tenth Development Agreement

STRATEGIC PLAN GOAL/STRATEGY

1.3.2: Develop amenities that meet the diverse needs of the present/future community

FINANCIAL IMPACT

Award To:
Amount of Request/Contract:
Amount Budgeted:
Funding Source/Account#:

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
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STAFF RECOMMENDATION

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission: Parks and Recreation Board
Date: July 6, 2020
Action/Vote: Approved 6-0

LIST OF REFERENCE DOCUMENTS ATTACHED

Development Agreement
Map

REVIEWED BY:

Jim Feuerborn

BACKGROUND / JUSTIFICATION

Rick Frye, representing Brookside Investment, Inc., is requesting the 1st amendment to the development agreement for the Brookside Tenth Subdivision. The amendment will allow for modifications to the park land dedication requirement for the subdivision phase.

City staff determined that the location of the proposed parking lot will better serve the residents of the City by being moved to have access directly off of Bristol Drive, adjacent to the Brookside Trail. This allows the parking lot to serve as a trail head with appropriate amenities including a water fountain, bench and bicycle repair station.

The developer of Brookside has agreed to construct the parking lot and associated amenities in exchange for the land area where the parking lot was initially planned.

BILL 3557

ORDINANCE

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE 1ST AMENDMENT TO THE BROOKSIDE TENTH FINAL PLAT DEVELOPMENT AGREEMENT."

WHEREAS, the Sub-Divider for the Brookside Tenth Subdivision has submitted a request to modify the park land dedication requirements contained in the Brookside Tenth development agreement; and

WHEREAS, the Parks and Recreation Board submits its recommendation of approval on the proposed amendment; and

WHEREAS, the City Council of the City of Raymore, Missouri, finds and declares that the provisions contained and enacted are in pursuance of and for the purpose of securing and promoting the public safety, health, and general welfare of persons in the City of Raymore.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The City Council approves the 1st amendment to the Brookside Tenth Final Plat development agreement.

Section 2. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor's signature and attestation by the City Clerk.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 13TH DAY OF JULY, 2020.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 27TH DAY OF JULY, 2020, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Jacobson
Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature



***Development Agreement
1st Amendment***

For

Brookside Tenth Final Plat

Legal Description Contained on Page 2

**Between Brookside Investment, Inc., Grantor
and**

**City of Raymore, Grantee
100 Municipal Circle
Raymore, MO 64083**

July 27, 2020

DEVELOPMENT AGREEMENT

THIS 1ST AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR THE BROOKSIDE TENTH FINAL PLAT is made and entered into this 27th day of July, 2020, by and between, **Brookside Investment, Inc.** hereinafter referred to as "Sub-divider" and the City of Raymore, Missouri, a Municipal Corporation, hereinafter referred to as "City".

WHEREAS, Sub-divider seeks to obtain approval from the City for an amendment to the development agreement to modify the park land dedication and associated amenities as part of the **Brookside Tenth Final Plat**, which is located in the City of Raymore, Cass County, Missouri, and;

WHEREAS, the Parks and Recreation Board of the City is recommending approval of the 1st Amendment to the Development Agreement for Brookside Tenth Final Plat.

NOW, THEREFORE, Sub-Divider and the City agree to amend the development agreement for Brookside Tenth Final Plat as follows:

ADDITIONAL REQUIREMENTS

6. The Sub-divider shall construct a ~~40~~11-stall parking lot in Tract Z of the Brookside Tenth Final Plat - Replat of Tract X and Tract Y with access from the ~~southern end of Cedar Ridge Drive~~ Bristol Drive as part of the Improvements for the property.

7. The Sub-divider shall include the following amenities on Tract Z: ~~grade and seed Tract Y for a future park site as part of the Improvements for the property. The grading shall include filling and leveling of the land area of Tract Y that is not located within the floodplain.~~

- Extend the ten foot (10') Brookside Trail south to the southern end of the parking lot
- Directly connect the parking lot with the trail
- Construct a concrete pad alongside the trail to allow for the installation of a park bench
- Purchase a park bench
- Extend water service to the parking lot area
- Purchase and install a drinking fountain
- Construct a concrete pad alongside the trail to allow for the installation of a bike repair station
- Construct a four foot (4') wide sidewalk along Tract Z to allow for future connection to the sidewalk network within the Brookside and Stonegate neighborhoods.

11. The Park land dedication requirement for Brookside Tenth Final Plat is modified as follows:

In exchange for the parking lot and park amenities constructed and installed by the Sub-Divider on Tract Z of the Brookside Tenth Final Plat - Replat of Tract X and Tract Y, the City shall transfer Lot 422 of the Brookside Tenth Final Plat - Replat of Tract X and Tract Y to the Sub-Divider and shall transfer Tract Y of the Brookside Tenth Final Plat - Replat of Tract X and Tract Y to the Homeowner's Association.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above.

(SEAL)

THE CITY OF RAYMORE, MISSOURI

Jim Feuerborn, City Manager

Attest:

Jean Woerner, City Clerk

Sub-divider – Signature

Printed Name

Sub-divider – Signature

Printed Name

Subscribed and sworn to me on this
the _____ day of _____ 20__
in the County of _____,
State of _____.

Stamp:

Notary Public: _____ My Commission Expires: _____



BROOKSIDE TRAIL HEAD



Water Fountain
Park Bench
Extended Trail
Parking Lot (with ribbon curb)

New Business



CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM

DATE: July 27, 2020

SUBMITTED BY: Mike Ekey

DEPARTMENT: Administration

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Presentation	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> Other	

TITLE / ISSUE / REQUEST

Bill 3559: Budget Amendment, Benefits Specialist

STRATEGIC PLAN GOAL/STRATEGY

4.2 Develop a high-quality workforce

FINANCIAL IMPACT

Award To:
Amount of Request/Contract:
Amount Budgeted:
Funding Source/Account#:

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
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STAFF RECOMMENDATION

Approval

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:
Date:
Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

Job Description

REVIEWED BY:

Jim Feuerborn

BACKGROUND / JUSTIFICATION

The Human Resources Department previously employed an administrative assistant to manage the City's health, dental, vision and ancillary benefit programs. As an organization, it is important that we continue to professionally manage these programs for our employees to ensure we remain an employer of choice in the region. The new Benefit Specialist is capable of providing additional services and benefits to our employees.

This Bill will amend the FY2020 Budget to remove the Administrative Assistant from the Human Resources Division on the organization chart and replace that position with a Benefits Specialist on that chart and include the position in Range 10 on the salary chart.

BILL 3559

ORDINANCE

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE FY 2020 BUDGET TO CREATE A BENEFITS SPECIALIST POSITION IN THE ADMINISTRATION - HUMAN RESOURCES DEPARTMENT AND DIVISION."

WHEREAS, the City of Raymore continues to seek ways to be an employer of choice in the region, and;

WHEREAS, the administrative assistant serving the Human Resources division within the Administration Department recently retired, and;

WHEREAS, a Benefits Specialist will replace this position and be able to provide additional services to our dedicated employees throughout the City.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The FY 2020 General Fund Operating Budget will be amended to include a Benefits Specialist position, attached as Exhibit A.

Section 2. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor's signature and attestation by the City Clerk.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 27TH DAY OF JULY, 2020.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 10TH DAY OF AUGUST, 2020, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Jacobson
Councilmember Townsend

ATTEST:

APPROVE:

Jean Woerner, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

Benefits Specialist

Job Summary:

The benefits specialist is responsible for assisting with the administration of all benefits and retirement programs, including medical, dental, vision, life insurance, short- and long-term disability and other supplemental benefits.

Supervisory Responsibilities:

- None.
- Position reports to HR Manager

Duties/Responsibilities:

- Ensures the accuracy of all benefits enrollments in the HRIS to provide vendors with accurate eligibility information.
- Assists with new-hire orientations.
- Performs quality checks of benefits-related data.
- Assists employees regarding benefits claim issues and plan changes.
- Distributes all benefits enrollment materials and determines eligibility.
- Enrolls employees with carriers and processes life status changes.
- Responds to benefits inquiries from managers and employees on plan provisions, benefits enrollments, status changes and other general inquiries.
- Processes and administers all leave-of-absence requests and disability paperwork: medical, personal, disability and FMLA.
- Effectively interprets FMLA and ADA implications as they relate to leaves of absences/disabilities.
- Responds to retirement plan inquiries relating to enrollments, plan changes and contribution amounts.
- Assists with the open enrollment process.
- Administers the tuition reimbursement program.
- Provides necessary reports for allocation/billing charges.
- Reconciles and processes all monthly benefit billings.
- Processes and reports annual ACA requirements
- Maintains employee database in the HRIS system.
- Performs departmental administrative duties.
- With the assistance of the Communications Manager, develops internal promotional initiatives for all of the above programs.

Required Skills/Abilities:

- Extensive knowledge of employee benefits and applicable laws.
- Excellent written and verbal communication skills.
- Excellent public speaking and presentation skills.
- Excellent organizational and time management skills.

- Proficient with Microsoft Excel and Google Sheets.

Education and Experience:

Required:

- Associate's degree in HR or related field, but experience and/or other training/certification may be substituted for the education.
- Two years' experience in HR and/or benefits administration.

Preferred:

- InCode experience.
- IPMA Certified Professional (IPMA-CP) or IPMA Senior Certified Professional (IPMA-SCP) certification credential.

Physical Requirements:

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at a time.

Miscellaneous

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MAY 26, 2020, IN CENTERVIEW AT 227 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Bartow, Collier, Harris, Houdyshell, Manson, Supple and Williamson.

STAFF PRESENT: Director Musteen, Superintendent Rulo and Office Assistant Naab.

1. Call to Order: Chairman Trautman called the meeting to order at 7:00pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes
B. Park Board Minutes

February 25, 2020
April 14, 2020

Motion: Member Harris moved to accept the Park Board minutes of February 25 and April 14, 2020
Member Supple seconded the motion.

Discussion: Attention was called to mistakes in the number of Board Members in both the February and April minutes by Member Houdyshell. Corrections will be made.

Vote:	6 Aye	Member Bartow	Abstain
	0 Nay	Member Collier	Aye
	2 Abstain	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Abstain
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

6. Staff Reports

Parks Superintendent Rulo highlighted his written report.

Parks & Recreation Director Musteen highlighted his written report.

7. Old Business - None

8. New Business

A. Capital Improvement Plan

Action Item

Staff is submitted the FY 21-25 Capital Improvement Plan as prepared by the Parks and Recreation Board for submission to the City Manager and City Council.

APPROVED: June 23, 2020 (7-0)

Motion: Member Harris moved to accept the FY 21-25 Capital Improvement Plan
Member Houdyshell seconded the motion.

Discussion:

Vote:	8 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

9. Public Comment

10. Board Member Comment

11. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Houdyshell seconds the motion.

Discussion: None

Vote:	8 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

The regular meeting of the Raymore Park Board adjourned at 7:28 pm.

Respectfully submitted,
Greta Naab
Office Assistant