

PHONE OR VIRTUAL COURT APPEARANCES NOW AVAILABLE

The Raymore Municipal Court will be handling **ALL** cases by phone or at a virtual court appearance for the foreseeable future. A virtual court appearance is a video and/or phone conference with you, the judge, and the prosecutor without appearing at the courthouse.

You will need access to internet, video, and a microphone to have a VIDEO HEARING online OR you can call in on a land line or cell phone number to have a PHONE HEARING.

- To have a video virtual court appearance, your computer, cell phone or wireless device must have a webcam or built in camera with sound and video. If using a cell phone or wireless device, you will have to install the ZOOM APP before the conference begins.
- To dial in, use a cell phone or land line and the telephone instructions in your HEARING invitation to the conference.

You must submit a request for virtual appearance by PHONE OR ZOOM via email or contact the court by phone. The contact information is below for the court and the following are the dates to chose from: May 28, June 4th & June 18th @ 3pm.

Virtual Court Appearance or Phone Conference Eligibility Guidelines:

To have a virtual appearance or phone conference, you must have a pending case in the Raymore Municipal Court and want to either:

- Enter a plea of guilty.
- Request time to pay or modification of payment plan.
- Request probation condition modifications (i.e. more time to complete a class, complete a class through a different agency).
- Request a continuance.

To request a Virtual Court Appearance or Phone Conference:

- Email: raymorecourt@raymore.com or call the court @ (816) 331-1712.
- Virtual appearances & phone conferences are offered on Thursdays afternoons.
- Select the day that you wish to have for your virtual appearance.
- Include your name, date of birth, email address and a phone number.
- If available, include your driver's license number and ticket number(s).
- You will receive an email with your virtual court appearance date, time, and a ZOOM link to join the meeting.
- Once you join the meeting, you will be placed in a Zoom waiting room and you will be granted access by the judge when your case is called.

Tips:

- When speaking, remember to look directly at the webcam, not at the screen.
- Position the camera at your eye level or slightly above eye level.
- Be mindful of what is behind you, choose a solid neutral wall if possible.
- Speak one at a time and pause prior to speaking in case there is any audio/video lag.
- Test your connection and Zoom setup with a test meeting.