



City of
**RAYMORE,
MISSOURI**



ADOPTED ANNUAL BUDGET FOR FISCAL YEAR BEGINNING NOV.1, 2019



RAYMORE

come home to more

This page intentionally left blank.

CITY LEADERSHIP

Mayor and City Council

Kristofer P. Turnbow, Mayor

Dale Jacobson	Ward I
Reginald Townsend	Ward I
Joseph Burke III	Ward II
Tom Circo	Ward II
Kevin Barber	Ward III
Jay Holman (Mayor Pro Tem)	Ward III
Sonja Abdelgawad	Ward IV
John Berendzen	Ward IV

City Manager and Management Team

Jim Feuerborn, City Manager
Mike Ekey, Assistant City Manager

Jim Cadoret, Assistant to the City Manager / Development Services Director
Jan Zimmerman, Assistant to the City Manager / Chief of Police

Shawn Aulgur	Human Resources Manager
Donna Furr	Municipal Court Administrator
Mike Krass	Public Works Director / City Engineer
Jim Mayberry	Integrated Technology Systems Manager
Ryan Murdock	Emergency Management Director
Nathan Musteen	Parks & Recreation Director
Matt Tapp	Economic Development Director
Elisa Williams	Finance Director
Jeanie Woerner	City Clerk

- Volunteer Boards & Commissions**
 Arts Commission
 Board of Appeals
 Board of Zoning Adjustment
 License Tax Review Committee
 Planning & Zoning Commission
 Tax Increment Financing Committee
 Tree Board

City of Raymore

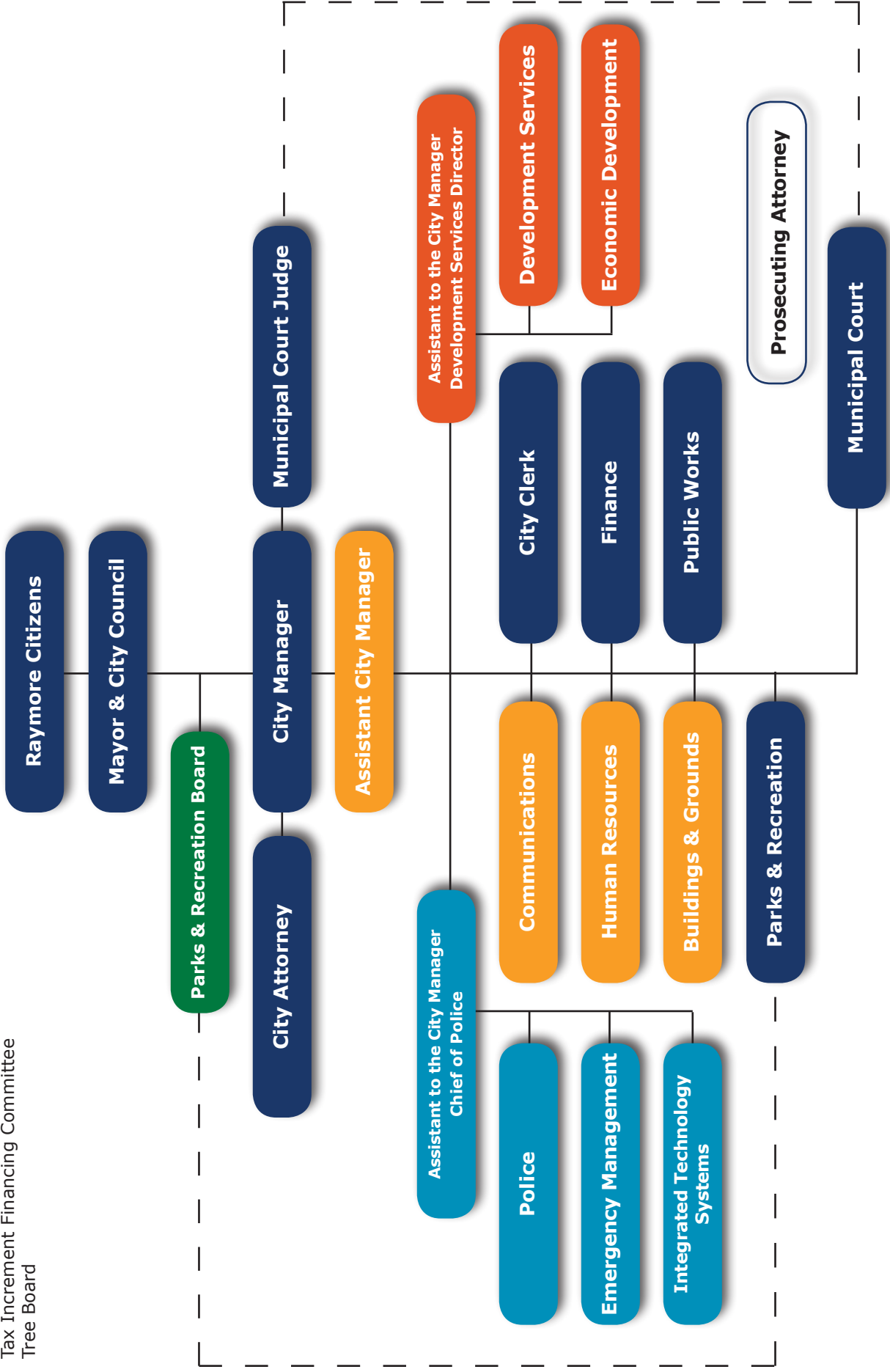


TABLE OF CONTENTS

City Leadership.....	i
Citywide Organizational Chart	ii
Table of Contents	iii
GFOA Distinguished Budget Presentation Award	ix

1. INTRODUCTION

City of Raymore Demographics	1
Financial Policies	11
Discussion of Budget Process & Policies	15
Budget/CIP Process Calendar.....	18

2. BUDGET MESSAGE

City Manager’s Letter to Council.....	21
City Manager’s Executive Summary / Budget Detail	25
Combined Operating Expenditures by Fund	33
Combined Operating Expenditures by Service	34

3. GENERAL FUND

Budget Summary	35
-----------------------------	-----------

Revenue Descriptions & Trends

Real Estate Property Tax	36
Personal Property Tax.....	37
Penalties.....	38
Land-Line Telecom Franchise Tax	40
Everygy Franchise Tax.....	41
Osage Valley Electric Franchise	42
SPIRE Franchise Tax	43
Internet Cable / Video Franchise Tax.....	44
Wireless Telecom Franchise Tax.....	45
City Sales Tax	46
Gasoline Tax.....	47
State Vehicle Sales Tax.....	48
Miscellaneous Permits.....	49
Residential Building Permits & Plan Review.....	50
Commercial Building Permits & Plan Reviews	51
Engineering Inspection & Plan Reviews.....	52
Land Disturbance Permits.....	53

Right of Way Fees	54
Zoning Fees	55
Street Lights	56
Plan Review Fees	57
Code Enforcement Reimbursement.....	58
Warning System Fees.....	59
Farmers Market	60
Arts Commission	61
Filing Fees.....	62
Occupational License Tax Fees.....	63
Liquor Licenses	64
Dog & Cat Licenses.....	65
Municipal Court Fines	66
DWI-Drug Offense Reimbursement.....	67
Inmate Prisoner Detainee Security Fund.....	68
Animal Shelter Donations	69
Animal Control Fine Revenue	70
Dispatch Fees.....	71
SRO Services.....	72
Police Grants.....	73
Emergency Management Grant.....	74
Copies.....	75
Refunds & Reimbursements.....	76
Interest Revenue	77
Miscellaneous Revenue.....	78
Cell Tower Revenue	79
Transfer in From Restricted Revenue Fund	80
Transfer in From Transportation Fund	81
Transfer in From Stormwater Sales Tax Fund	82
Transfer in From Enterprise Fund.....	83
Transfer in From Capital Projects	84

Departmental Narratives, Organizational Charts & Budgets

Administration.....	85
Administration - Human Resources.....	87
Integrated Technology Systems.....	91
Economic Development	95
Development Services	99
Public Works	103
Public Works - Engineering.....	104
Public Works - Operations & Maintenance Division: Streets	109
Buildings & Grounds	113
Public Works - Stormwater Water Quality Division	117
Public Works - Stormwater System Maintenance.....	119
Municipal Court	123
Finance.....	127

Communications	131
Prosecuting Attorney	135
Police Department - Administration	139
Police Department - Operations Division	141
Police Department - Support Service Division.....	143
Emergency Management.....	147
Transfers to Other Funds.....	151

4. PARKS & RECREATION

Budget Summary	153
-----------------------------	------------

Revenue Descriptions & Trends

Real Estate Property Tax	154
Personal Property Tax.....	155
Interest Revenue	156
Miscellaneous Revenue.....	157
Legacy Honor Program	158
Park Rental Fees.....	159
Transfers from the General Fund	160
Transfers from the Park Sales Tax Fund.....	161
Recreation Programs.....	162
Special Event Contributions.....	163
Concession Revenue.....	164
Facility Rental Revenue	165
Rental Fees.....	166
Centerview	167
Miscellaneous.....	168
Raymore Activity Center Concessions / Revenue	169
Facility Rental Revenue	170
Raymore Activity Center Programs	171

Departmental Narratives, Organizational Charts & Budgets

Parks Division	173
Recreation Division	177
Centerview	181
Raymore Activity Center	185

5. ENTERPRISE FUND

Budget Summary	189
-----------------------------	------------

Revenue Descriptions & Trends

Water Sales	190
Sewer Use Charge.....	191
Water Meter Supply Fee	192
Utility Penalties.....	193

Solid Waste Fees.....	194
Solid Waste Container Fee	195
Contractual.....	196
Interest Revenue	197
Miscellaneous.....	198
SRF Interest Credit.....	199

Departmental Narratives, Organizational Charts & Budgets

Water Utilities.....	201
Sewer Utilities	205
Solid Waste	209
Transfers to Other Funds.....	213
Enterprise Fund Payment to General Fund	214

6. DEBT SERVICE

General Obligation Bonds

General Obligation Bond Narrative	219
Budget Summary	221
Legal Debt Limits	222
General Obligation Bond Schedules	223

Revenue Bonds

Revenue Bond Narrative	229
------------------------------	-----

Special Obligation Bonds

Special Obligation Bond Narrative	231
Budget Summary (Fund 45)	233
Special Obligation Bond Schedules	234
Budget Summary (Funds 52 & 53)	237
Special Obligation Bond Schedules	238

Leasehold Revenue Bonds

Leasehold Revenue Bond Narrative.....	239
Budget Summary	241
Leasehold Revenue Bond Schedules.....	242

7. INTERNAL SERVICE FUND

VERP Fund	245
Budget Summary	246
Restricted Revenue Fund	247
Budget Summary	249
Revenue Descriptions & Trends	
Municipal Court Cash Bond Interest.....	250
Police Training.....	251
Interest Revenue	252
Transfers in From General Fund.....	253
Transfers in From Transportation Sales Tax Fund.....	254
Transfers in From Enterprise Fund	255

8. CAPITAL FUNDS

Capital Budget	257
City Manager’s Budget Summary & Comments	259
Capital Project Summary by Type	263
Capital Project Summary by Funding Source	264
Capital Budget by Project Type	265
Capital Improvement Program by Project – 5 Year Summary	266
Impact of Capital Expenditures on Operating & Existing Services.....	267
Capital Funds Individual Budgets	
Building & Equipment Replacement (BERP Fund (05))	269
Park Fee in Lieu Fund (27).....	277
Transportation Sales Tax Fund (36)	281
Transportation GO Bond Fund	291
Excise Tax Fund (37).....	293
Capital Improvements Sales Tax Fund (45)	299
Stormwater Sales Tax Fund (46).....	307
Park Sales Tax Fund (47).....	311
Parks GO Bond Fund	317
Water Connection Fee Fund (52).....	319
Sewer Connection Fund (53).....	323
Enterprise Capital Maintenance Fund (54).....	327

9. APPENDIX

Summary Schedules

Combined Four-Year Statement of Rev., Exp. & Changes in Fund Balance	333
Combined Statement of Rev., Exp. & Changes in Fund Balance	334
Capital Funds Combined Statement of Rev., Exp. & Changes in Fund Balance	335
Combined Revenues by Fund.....	336
Combined Expenditures by Fund	338
General Fund Revenue & Expense Comparison.....	340
Park Fund Revenue & Expense Comparison.....	341
Enterprise Revenue & Expense Comparison	342
Property Tax Levy Distribution	343
Property Tax Levy – Raymore	344
History of Property Valuation and City Tax Levy	345
Property Tax Assessed Valuations by Classification	346
Sales Tax Breakdown.....	347
Combined Expenditures by Function	348
Personnel Expenditures by Type.....	349
Position Control Roster	350
Salary Range Chart.....	351
Step Chart.....	353
Budget Ordinance	354
2012 Municipal Ward Boundaries	357
Strategic Plan	359

10. GLOSSARY

Specific Terms	369
----------------------	-----



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Raymore
Missouri**

For the Fiscal Year Beginning

November 1, 2018

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Raymore, Missouri for its annual budget for the fiscal year beginning Nov. 1, 2018. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



RAYMORE

come home to more

This page intentionally left blank.

CITY OF RAYMORE



Artist JT Daniels' new mural located at Recreation Park.

HISTORY

The Raymore Township was one of the last areas settled in Cass County due to the scarcity of large creeks, rivers and timbered areas. Prior to the Civil War, the township possessed only three inhabitants and it was not until after the war that settlement grew rapidly. The prairie soil was used for farms and ranches, some of which still exist today.

Raymore was initially platted in 1874, incorporated on March 20, 1877, and became a Fourth Class city on March 5, 1988. The community was named after its founding fathers, George Rea and Henry Moore. Rea

and Moore were instrumental in building the Kansas City, Clinton and Springfield Railroad, which later brought the railroad through Raymore in 1885. For almost 50 years, the Raymore Depot and local hotel hosted eight daily trains and their passengers and crew in transit from Kansas City to Springfield.

Located in northwestern Cass County along Interstate 49, Raymore's recent history is dominated by rapid growth. Raymore is one of the fastest growing communities in the area, consistently placing among the top communities for new residential construction in the Kansas City Metropolitan area.



GENERAL

The City is a constitutional charter city and political subdivision, duly created and existing under the laws of the State of Missouri. Additional information regarding the City, its history, socio-economic structure, commercial and residential growth may be obtained by contacting City Hall or visiting the City's website.

The City is almost 20 square miles in area and is located approximately 23 miles south of Downtown Kansas City in the west central part of the state. The present estimated population of the City is 21,784.

Government

A council/manager form of government leads the City of Raymore. The City adopted its Charter in November 1997. The City Council consists of eight members with two members elected from each of the four wards. The Council Members serve two-year, staggered terms. The Mayor is elected at-large, serves a three-year term and presides over meetings of the City Council.

The City Manager is appointed by the Mayor, with the advice and consent of the City Council and serves as the chief administrative officer of the City. Council Members set the policy for the City and the City Manager is responsible for administering this policy in the day-to-day activities of City operations.

Department heads for municipal operations report to the City Manager.

The City Council establishes utility and tax rates, and authorizes all municipal indebtedness and tax rates to support the adopted budget. The City's fiscal year ends on Oct. 31.

City staff consists of approximately 106 full- and part-time employees. The City participates in the Missouri Local Government Employees Retirement System (LAGERS), administered by a seven-member, independent board of trustees pursuant to Missouri statutes. The plan is a defined benefit plan that provides for normal, early and disability retirement benefits to participants meeting certain eligibility requirements. The plan covers substantially all full-time employees of the City.

Municipal Services and Utilities

The City owns and operates its own water and sewer systems. Kansas City Power and Light provides a majority of the electrical service and Missouri Gas Energy/Laclede provides a majority of the natural gas service. The City provides its citizens with services such as street maintenance and construction, police protection, code enforcement, engineering and planning, building inspections and parks and recreation programs.

COMMUNITY

Police Protection

The City of Raymore Police Department provides public service to the community 24 hours a day, year-round. These functions are performed through two divisions: the Operations Division and the Support Services Division. These are further subdivided into the Patrol Unit, Investigations Unit, Traffic Enforcement Unit, Community Interaction Unit, Animal Control and, Property, Evidence and Supply Unit.

Fire Protection

The South Metro Fire District provides fire suppression and advanced life support emergency medical response for 52 square miles in Cass County, including the cities of Raymore and Lake Winnebago, and unincorporated parts of the county.



EDUCATION

The public school population for the City of Raymore is adjoined with the City of Peculiar to create the Raymore-Peculiar School District, which covers approximately 94 square miles of the Cass County area.

The City's residents have access to more than 22 colleges and universities, nine community colleges and numerous religious, technical and business schools.

Public Schools

The Raymore-Peculiar School District consists of 10 schools, which had 6,244 students enrolled for the 2017-2018 school year. The district is accredited with distinction in performance by the Missouri Dept. of Elementary & Secondary Education and has regularly received regional and statewide recognition as a world class system for public education.

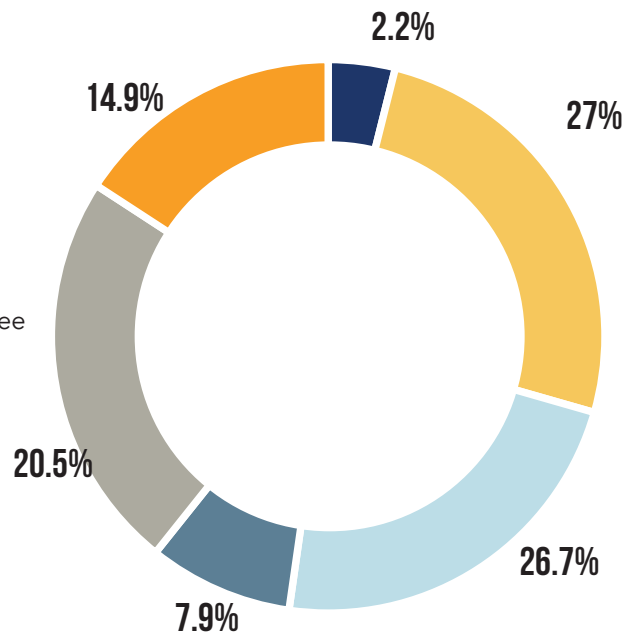
The district includes:

- Raymore-Peculiar High School (serving 9-12)
- Raymore-Peculiar East Middle School (6-8)
- Raymore-Peculiar South Middle School (6-8)
- Bridle Ridge Elementary (K-5)
- Eagle Glen Elementary (K-5)
- Creekmoor Elementary (K-5)
- Peculiar Elementary (K-5)
- Stonegate Elementary (K-5)
- Raymore Elementary (K-5)
- Timbercreek Elementary (K-5)
- Shull Early Learning (Pre-K)

- 43.3% of Raymore residents over the age of 25 have earned at least one college degree.
- 35.4% of Raymore residents have a bachelor's degree or higher. The national average is 30.3%.
- 97% of Raymore residents over the age of 25 are high school (or equivalent) graduates. The national average is 87.3%.

Education Attainment of Raymore Residents Age 25 & Over

- No Diploma
- Associate's Degree
- High School Graduate
- Bachelor's Degree
- Some College, No Degree
- Graduate or Professional Degree



PARKS & RECREATION

The City of Raymore provides numerous venues for sporting and recreation activities. The City's incorporated boundary includes seven parks with various amenities. Events throughout the year included: Touch-a-Truck, Easter Festival, Mini Mud Run, Movies in the Park, Fishing Derby, Spirit of America Fourth of July Celebration, Veterans Celebration and the Mayor's Christmas Tree Lighting, as well as sporting leagues and instructional programs.

The Raymore Parks & Recreation Board oversees recreation programming. The Board was established under City Code Chapter 120 and Chapter 90 of the Revised Statutes of the State of Missouri as an administrative board.

The mission of the Raymore Parks & Recreation Board is to be fiscally responsible in maintaining and expanding land, facilities and programs. The Board also strives to provide diverse recreational programs and a range of parks and green spaces accessible to all residents. The Board, in conjunction with the City Council, oversees the Parks & Recreation Department, which manages the day-to-day operations.

Memorial Park - 400 Park Lane

Memorial Park is located off Olive St. behind Raymore Elementary School. The park area is 20+ acres and has a pleasant mix of passive and active space. The park hosts several of Raymore's special events and festivals.

Park amenities include:

- Arboretum with walking trail
- One large shelter house with stage
- One small shelter house
- Two tennis courts
- One concession stand with attached restrooms
- Four ball fields, shared with Raymore Elementary
- Two sand volleyball courts
- One basketball court
- Playground equipment

Recreation Park – 1011 S. Madison

Located on the southern end of town on 80 acres, Recreation Park is the largest of Raymore's parks. It is also the most active park with approximately 80% of its space dedicated to active programmable use.

Park amenities include:

- Raymore Activity Center (*listed on the next page*)
- Six-field baseball / softball complex
- Soccer fields
- Football field

- Two concession stands
- Four lighted tennis courts
- One lighted basketball court
- Two playground areas
- Two shelter houses - Optimists Shelter and Moon Valley Shelter
- A fishing pond
- Skate park
- Exercise trail (approximately 1.5 miles)
- Disc golf course

Hawk Ridge Park – 701 Johnston Parkway

The City's newest community park, Hawk Ridge Park is 79 acres of rolling hills with a fishing lake. (daily creel limits for fishing are four channel catfish, two bass, 20 blue gill, 30 crappie). The City officially opened the park's newest amenities, a shelter, fishing dock, restrooms and amphitheater.

Ward Park

Located on 3.88 acres on the western end of Sierra Drive in Ward Park Place Subdivision. Ward Park received playground equipment and a paved walking trail in 2011.





Good Parkway Linear Park

Located in a greenway between the Wood Creek and Stonegate subdivisions, Good Parkway is a functional drainage way. An additional .75 mile section of the recreational trail was added in 2009.

Eagle Glen Linear Park

Located in a greenway within the Eagle Glen subdivision, Eagle Glen Linear Park is a functional drainage way. In 2004, a recreation trail (approximately 1.0 mile) was added. Playground equipment was added in 2012.

Eagle Park

Located in an easement in the parking lot of a retail shopping area along Highway 58, the park was once the home of the Mayor’s Christmas Tree Lighting. Residents donated funds to purchase and install a 70-foot flagpole, lighting and memorial.

T.B. Hanna Station - 215 S Washington St.

Home to Raymore’s Original Town Farmers Market, T.B. Hanna Station is located along the 200 block of South Washington St. The park also includes the Depot Shelter, grills, picnic tables and wi-fi. This winter crews will break ground on the voter-approved spray-ground, ice rink, bathroom facilities and other amenities.

Centerview - 227 Municipal Circle

Whether planning a meeting for a few or organizing a major wedding for 350, the unique style of Centerview makes it the perfect place to host a private event. Centerview was designed to provide seamless indoor and outdoor spaces that can accommodate any event in any season and will make your day truly unforgettable.

Raymore Activity Center - 1011 S. Madison

This 16,000 square-foot gymnasium and multi-purpose activity center is home to City’s various athletic leagues and Summer Camp program. Residents can also rent the facility for larger events, parties and sports activities.

ECONOMIC & DEMOGRAPHIC DATA

COMMERCE AND INDUSTRY

Major Employers

Employer	Product/Service	Number of Employees
1 Foxwood Springs	Senior Living Care	336
2 Wal-Mart	Retail	320
3 Ray-Pec School District*	Education	276
4 Cosentino's Price Chopper	Grocery Store	164
5 Sam's Club	Wholesale Club	150
6 Lowe's	Home Improvement	130
7 Rehabilitation Center of Raymore	Medical	108
8 City of Raymore	Government	106
9 McDonald's	Restaurant	45
10 Benton House of Raymore	Senior Living Care	40

Source: Raymore Department of Finance - Contacted businesses for information

*Raymore-Peculiar School District - Number of employees for the entire district is 868; the number of employees employed within the City of Raymore is 276 – Contacted Human Resources Department for school district.

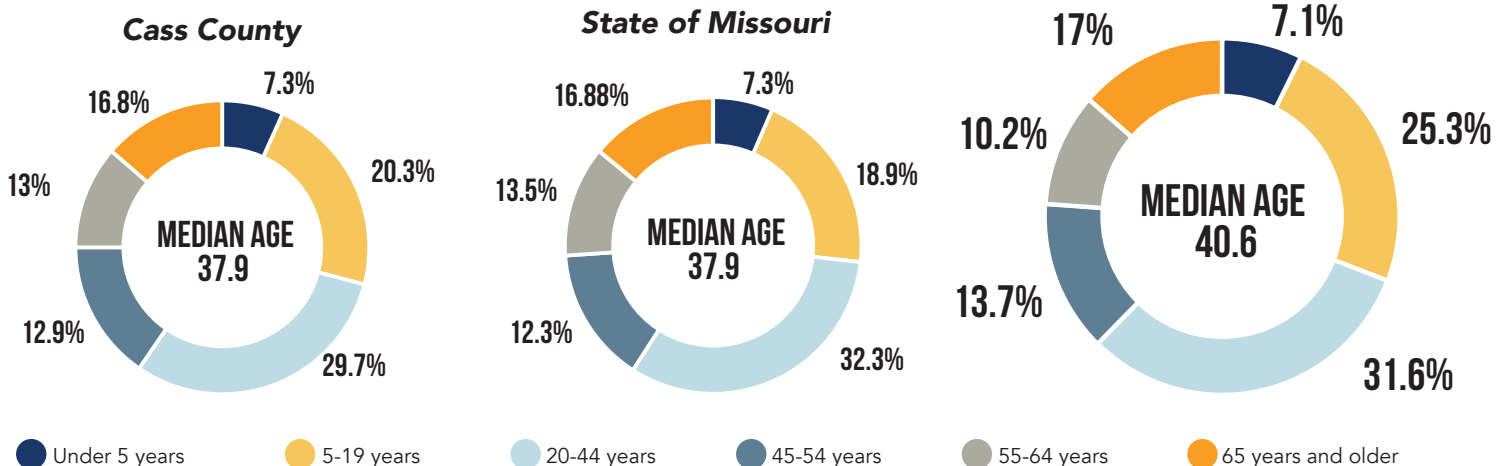
GENERAL AND DEMOGRAPHIC INFORMATION

Census Population Data

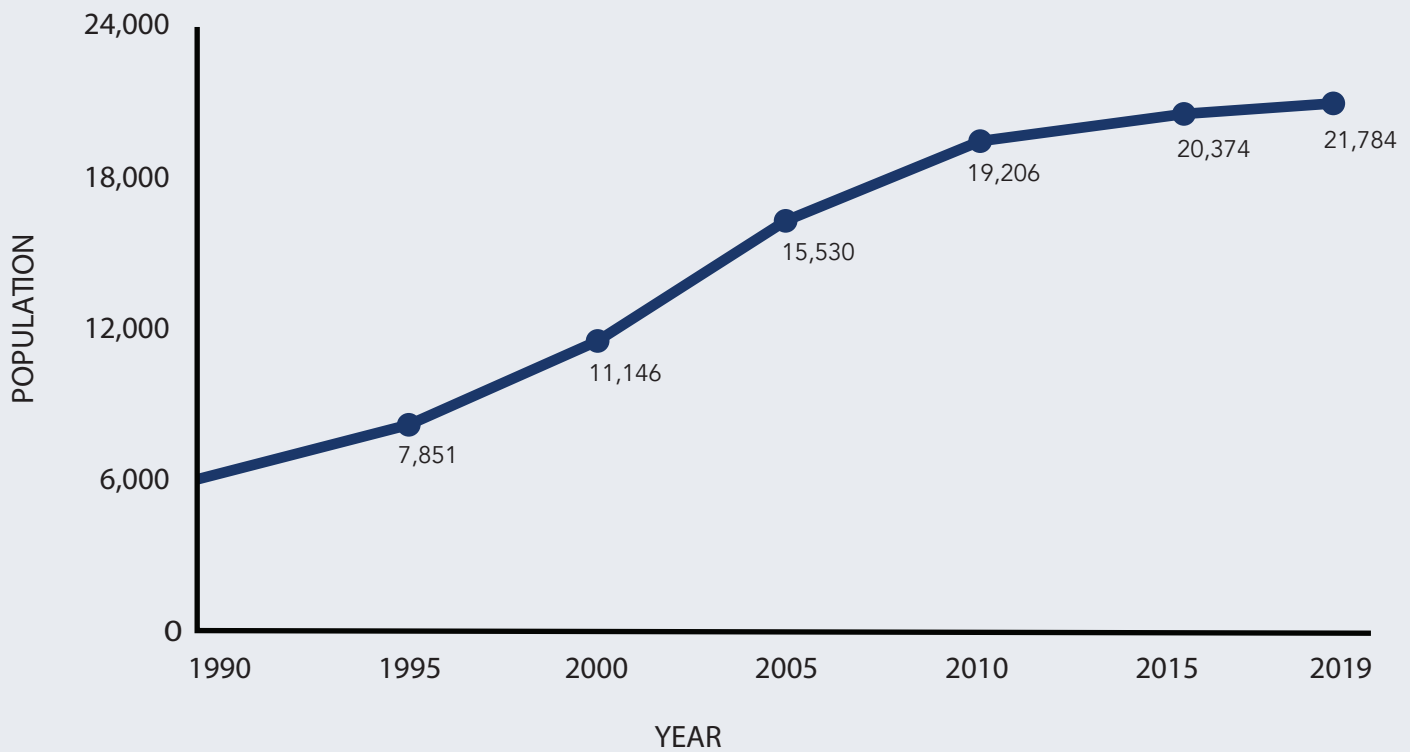
	1970	1980	1990	2000	2010	2018
City of Raymore	587	3154	5592	11,146	19,206	21,784
Cass County	39,448	51,029	63,808	82,092	99,478	104,954
State of Missouri	4,677,623	4,916,776	5,117,073	5,595,211	5,988,927	6,126,452

Source: U.S. Department of Commerce, Economics & Statistics Administration; Bureau of the Census. Missouri Data Center, Jefferson City, Missouri and City Department of Economic Development

Population Distribution by Age



Population Statistics*



*1990, 2000 and 2010 are actual per U.S. Bureau of Census, all other years are estimates.

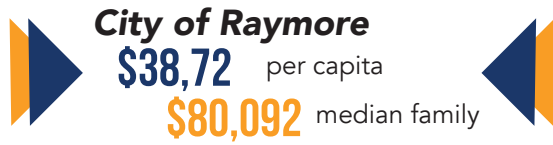
Unemployment Figures

	2016	2017	2018	2019
City of Raymore				
Total Labor Force	10,902	11,165	11,372	11,344
Unemployed	356	372	342	310
Unemployment Rate	3.3%	3.3%	3.0%	2.7%
Cass County				
Total Labor Force	53,919	54,448	54,792	54,386
Unemployed	1,950	1,963	1,709	1,660
Unemployment Rate	3.6%	3.6%	3.1%	3.1%
State of Missouri				
Total Labor Force	3,093,755	3,059,676	3,076,794	3,052,386
Unemployed	123,719	124,198	101,966	97,578
Unemployment Rate	4%	4.1%	3.3%	3.2%

Source: Missouri Economic Research & Information Center (MERIC), MO Dept E.D. – Civilian Labor Force Date May 2019. The unemployment data for 2019 is as of May 2019.

INCOME STATISTICS

Income Figures per 2013 US Census Quick Facts



State of Missouri

\$28,282 per capita
\$51,542 median family

Cass County

\$30,618 per capita
\$65,352 median family

Median Earnings

Male (full-time)	\$59,762
Female (full-time)	\$49,228

Employment Status

Population 16+ years	15,748
In labor force	10,467
Civilian Labor Force	10,459
Employed	10,132
Unemployed	327

Occupation

Management, Professional	4,607
Service Occupations	1,181
Sales and Office Occupations	2,430
Natural Resources, Const. and Maint. Occupations	823
Production, Transp. & Matl Moving Occupations	1,091

Source: US Census Bureau, Quick Facts 2016 American Community Survey 5-Year Estimates

HOUSING STRUCTURES

Housing Type	Number of Units	Percent of Units
Single-Family	6,881	79.98%
Duplex	376	4.40%
Multi-Family	1,344	15.62%

Median Home Value per 2012-2016 American Community Survey 5-Year Estimates

City of Raymore | **\$187,400**
Cass County | **\$165,800**
State of Missouri | **\$145,400**

Source: U.S. Department of Commerce Bureau of the Census American Fact Finder and City Community Development Department.



BUILDING CONSTRUCTION

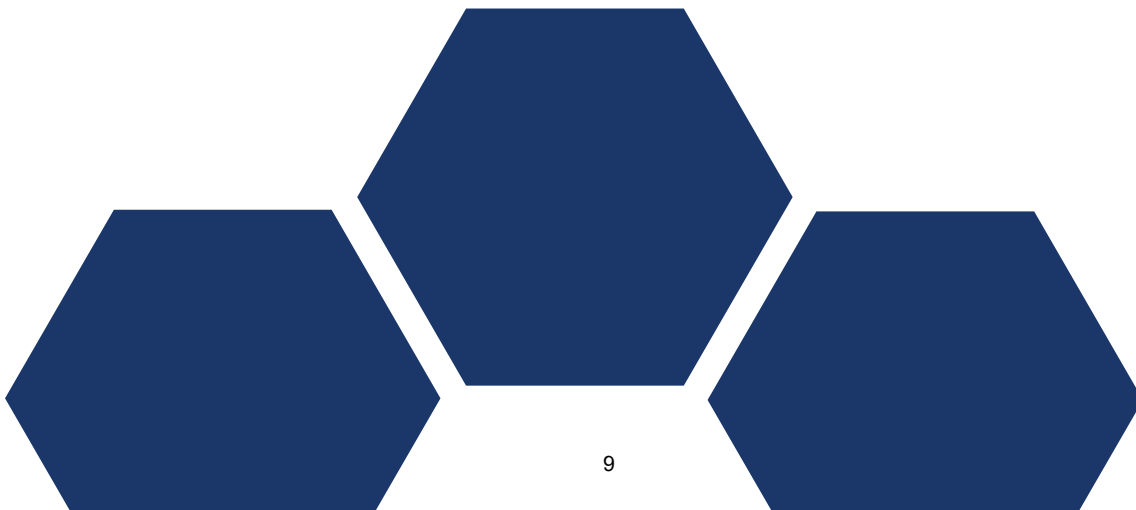
Total Building Permits and Estimated Cost by Type

	2014	2015	2016	2017	2018
Residential					
Number of Permits	117	172	211	247	245
Estimated Cost	\$29,746,700	\$38,854,800	49,128,800	49,545,900	\$50,686,500
Non-Residential					
Number of Permits	17	24	21	37	19
Estimated Cost	\$1,353,300	\$9,157,100	987,200	8,647,900	\$5,229,300

PROPERTY TAXES

	Major Property Tax Payers	Local Assessed Valuation	% of Total of Top 10 Local Assessed Valuation
1	Sam's Club	\$3,433,560	18.62%
2	Launch Properties, LLC (Manor Homes Apts)	\$3,150,100	15.27%
3	Wal-Mart	\$3,715,680	15.17%
4	Lowe's	\$2,673,040	12.04%
5	Raymore Group LLC (Raymore Mkt Ctr)	\$1,116,225	11.34%
6	Foxwood Springs	\$3,129,590	7.96%
7	Laclede Gas Co (Formerly MO Gas Energy)	\$1,324,280	6.76%
8	Raymore SLP LLC (Benton House)	\$1,083,790	4.51%
9	Community Bank of Raymore	\$863,520	4.41%
10	MBSR Raymore Mo LLC (Walgreens)	\$767,720	3.92%

Source: County Assessor. Assessed valuation includes real estate and personal property.
(Based upon assessed valuation for 2019)





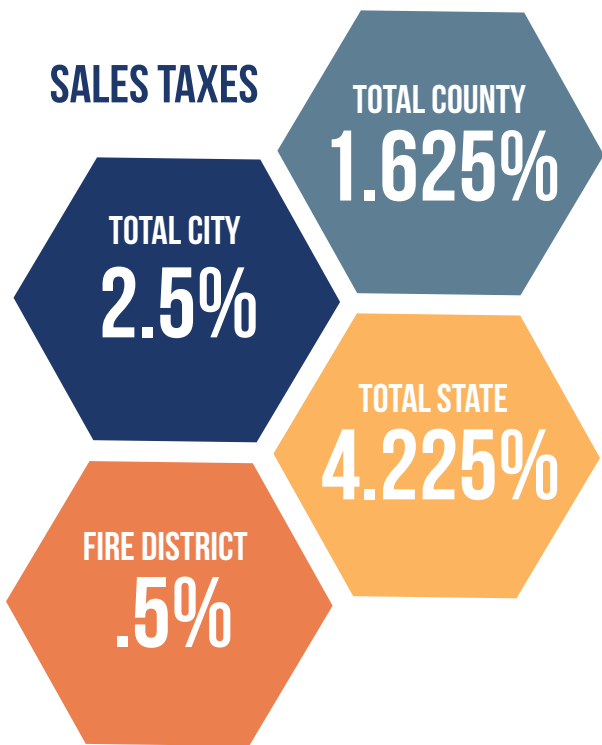
TAX COLLECTION RECORD

The following table sets forth tax collection information for the City for fiscal years for which audited financial statements are available.

Year Ended*	Total Levy	Taxes Levied	Current and Delinquent Collections
2019	1.2497	-	-
2018	1.2856	\$4,303,605	\$3,588,950
2017	1.2859	\$4,074,263	\$3,588,950
2016	1.3057	\$3,798,313	\$3,516,570
2015	1.3057	\$3,700,642	\$3,518,468

*Based on Cass County February fiscal year end.

SALES TAXES



INCENTIVE DISTRICT TAXES

Community Improvement District

58 Highway Regional Market CID adds .5%	9.35%
Foxwood Village CID adds .75%	9.6 %
Jeter Farm CID adds .5%	9.35%
Raymore Galleria CID adds 1%	9.85%
Foxridge CID	Property tax only
Highway 58 & Dean Ave. CID adds 1%	9.85%

Transportation Development District

East Gateway TDD adds 1%	9.85%
Hubach Hill Rd & N Cass Pkwy TDD adds .25%	9.1 %
Belton/Raymore Interchange TDD adds .5%	9.35%

Note: Hubach Hill Rd & N Cass Pkwy combined with Belton/Raymore Interchange TDD adds .75% for a total of 9.6%

FINANCIAL POLICIES

ACCOUNTING AND AUDITING OVERVIEW

The City of Raymore currently produces financial information that is in conformity with generally accepted accounting principles, inclusive of GASB's 34 requirements. The financial information structure of the City is organized on the basis of funds and account groups within each fund, with each fund considered a separate accounting entity. The activities and operations of each fund are accounted for separately, with a set of self-balancing accounts that make up the funds assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate.

The City's financial information is audited annually by a firm of independent certified public accountants, in accordance with generally accepted governmental auditing standards.

The following is an overview and summary of the policies and practices used to develop the annual budget. To view the full text of each policy, visit www.Raymore.com/FinancialPolicies

OPERATING RESERVES

Resolution 10-70

The City of Raymore believes that in order to

provide security for any foreseeable contingency, a restriction of 20% of the proposed fund expenditures should be held in reserve for application to next years fund balance.

Resolution 10-70 adopted Sept. 27, 2010 states, "It shall, in the budget annually adopted by the City Council, be the policy of the Council to hold an amount equivalent to 20 percent of the departmental operating expenditures in the General Fund, Park Fund and Enterprise Fund in reserve, in order to be prepared for unforeseen emergencies that may occur."

INVESTMENT POLICY

It is the policy of the City of Raymore to invest public funds in a manner which will provide a reasonable investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

Except for cash in certain restricted and special funds, the City of Raymore will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Investment through external programs, facilities and professionals operating in a manner consistent with this policy will constitute compliance with this policy.

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

DEBT POLICY

The ability of the City to incur debt is limited by Article VI of the Constitution of the State of Missouri. Section 26(a) of the Article provides that a city may not become indebted in an amount exceeding in any year, the income and revenue provided for such year plus any unencumbered balances from previous years, except as set forth in Section 23(a) and Sections 26(b-e). Section 27 of the Article provides that a city may issue revenue bonds for the purpose of paying all or part of the cost of purchasing, constructing, extending or improving municipal utilities.

The City of Raymore is authorized under the aforementioned Articles, to issue General Obligation Bonds, Revenue Bonds, Special Revenue Bonds and Certificates of Participation. When determining the type of bond to issue, the following factors are considered:

- The direct and indirect beneficiaries of the project to be financed. The larger proportion of citizens should benefit from projects financed with General Obligation Bonds.
- The lifetime of the benefits generated by the project.
- The revenues that may be raised by alternative

types of user charges.

- The cost-effectiveness of user charges.
- The effect of the proposed bond issue on the City's ability to finance future project of equal or higher priority.
- The true interest and net interest cost of each type of bond.
- The impact on the City's financial condition and credit ratings.

CAPITALIZATION POLICY

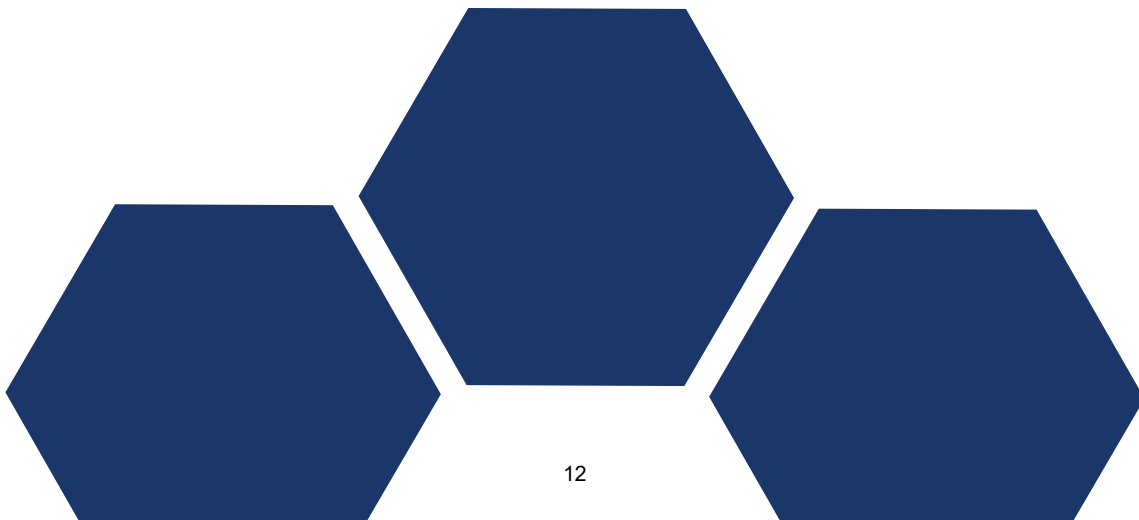
Resolution 03-23

To establish for the City of Raymore a policy for capitalization for real property, infrastructure, equipment, works of art and historical treasures, intangible assets, donated assets and leased property.

Historically, City of Raymore has complied with the financial reporting requirements of the Government Accounting Standards Boards (GASB.) City assets for the Proprietary Funds have been recorded and depreciated. Governmental fund assets will be recorded in the General Fixed Asset Account Group (GFAAG) at original or historical cost and adjusted each year for new assets purchased and assets replaced due to obsolescence, damage, theft or loss.

The GASB issued Statement No. 34, effective June 30, 2003, requires City infrastructure, works of art, historical treasures, intangible assets and depreciation to be recorded for all funds in the government-wide financial statements.

This policy addressed the elements of financial reporting introduced by GASB Statement No. 34 and ensures that capital asset transactions are accounted for consistently and in accordance with generally accepted accounting principles.



PURCHASING POLICY

City Code Chapter 135

Section 135.010: General Provisions - This Chapter provides guidelines to be followed in purchasing goods and services for the City. These policies and procedures supersede all prior purchasing directives, memoranda, and practices. The City Manager shall be responsible for enforcing this policy.

BASIS OF PRESENTATION

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the City.

FUND STRUCTURE

Governmental Fund Types:

General Fund

The general fund is the general operating fund of the City. GAAP prescribe that the general fund be used "to account for all financial resources except those required to be accounted for in another fund." That is, it is presumed that all of a government's activities are reported in the general fund unless there is a compelling reason to report an activity in some other fund type.

Internal Service Funds

Governments often wish to centralize certain services and then allocate the cost of those services within the government. Internal service funds are generally used for central garage and motor pools, duplicating and printing services, information systems, purchasing, and central stores. The goal of an internal service fund is to measure the full cost of providing goods and services provided and recouping that cost through fees or charges.

Capital Project Funds

Capital Project Funds are used to report major capital acquisition and construction separately from their ongoing operating activities. Separate reporting enhances an understanding of the

government's capital activities, and it helps to avoid the distortions in financial resources trend information that can arise when capital and operating activities are mixed.

Special Revenue Funds

Special revenue funds most often have certain revenue sources set aside for a specific purpose. GAAP provide that special revenue funds be used "to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes." Parties outside the government as well as the governing body itself can impose these legal restrictions.

Debt Service Funds

Resources set aside to meet current and future debt service requirements on general long-term debt are recorded in a Debt Service Fund. GAAP permit the use of debt service funds "to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest."

Fiduciary Funds

Fiduciary Funds are used "to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs." Fiduciary funds include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The distinction between trust funds and agency funds is that trust funds normally are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Proprietary Fund Types:

Enterprise Funds

An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. GAAP also require the use of an enterprise fund for any activity whose principal revenue sources meet any of the following criteria: 1) debt backed solely by fees and charges; 2) legal requirement to recover cost; or 3) policy decision to recover cost.

FUND STRUCTURE

BASIS OF ACCOUNTING AND BUDGETING

Modified Accrual Basis				Accrual Basis	
Governmental Fund Types				Fiduciary Funds*	Proprietary Fund Type
General	Capital Projects	Special Revenue	Debt Service	Trust & Agency	Enterprise
Internal Service Fund Type	BERP	Parks and Recreation	General Obligation Bonds	Development Projects	Water/Sewer
	Park Fee-in-Lieu			Meter Deposit	
VERP	Transportation Sales Tax			Escrow	
Restricted Revenues	Excise Tax				
	Capital Improvement Sales Tax				
	Stormwater Sales Tax				
	Parks Sales Tax				
	Water Connection				
	Sewer Connection				
	Enterprise Capital Maint.				

Indicates a major funds

* These funds are not included in the FY 2018 Budget due to their intended purposes.

BASIS OF ACCOUNTING

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or seen enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual are sales taxes, property taxes, franchise taxes.

Proprietary fund types utilize the accrual basis

of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

BASIS OF BUDGETING

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The City Charter prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis (which is the same accounting basis used for all governmental funds) and assumes that prior year's ending cash balances can be utilized to balance the budget.

The Proprietary fund types utilize the accrual basis of budgeting.

DISCUSSION OF BUDGET PROCESS

RSMo. Chapter 67 requires the City to prepare a balanced budget and provide specific budgetary information within the budget document. The City prepares the overall budget on a modified accrual basis, with departmental budgets prepared on a zero-based, maintenance and expansion basis. This same modified accrual basis is used in preparation and reporting of the City's audited financial statements. All unexpended budget appropriations expire at the end of the fiscal year. Primary budgetary control focuses at the department level with transfers between programs within a department allowed upon the authorization of the City Manager.

Upon receipt of the departmental budget request, the following events occur:

- All departmental budget requests for the coming year are submitted to the Finance Department, which consolidates and compares the current year requests to prior year actual and current year budgets.
- *Budget Division Hearings* - Meetings are held with the department directors and City Manager prior to submission of the recommended budget to the Mayor and City Council.
- *City Council Work Session(s)* - The City Council reviews the proposed budget and expansion

requests in one or more work sessions prior to the public hearing.

- *Public Hearing* - A public hearing is held prior to the budget's approval and adoption. The City Council votes on possible changes to the City Manager's recommended budget and the final budget is proposed for adoption.
- *Budget Adoption* - Budget approval and adoption takes place at the second regular council meeting in October preceding the new fiscal year. The ordinance to adopt the proposed budget is read and acted on at the City Council meeting preceding the start of the fiscal year.

LONG-TERM FINANCIAL PLANNING

A long-range financial plan (LTFP) provides guidance for where the City wants to go financially and how it plans to get there. The LTFP combines financial forecasting with financial strategies, allowing City officials and management to evaluate the long-term sustainability of the annual budget. The LTFP has a multi-year horizon; with two years shown in the annual budget on most funds and five years shown on the capital funds. Internally management looks at ten to twenty years.

The LTFP is reviewed annually and updated each year using the most recent information available. Revenues are forecast using historical trend analysis that is appropriately adjusted based on known business openings/closings and any additional known facts. Expenditures are forecast using projected inflation as well as any known future impacts. Debt is reviewed annually both internally and with the assistance of a Financial Advisor to maintain the most appropriate debt portfolio and debt margin.

Long-range financial plan can be broken into four major phases:

1. **Mobilization:** resources to undertake planning, preliminary financial analysis, definition of the underlying purpose of the planning process, the City's service level preferences, financial policies, and the scope of the planning effort.
2. **Analysis:** focuses on the City's financial position, making long-term projections, and the analyzing the City's probable future financial position.
3. **Decision:** strategies, plans and adjustments are created and agreed upon.
4. **Execution:** strategies become operational through the budget, financial performance measures, and action plans.

To read more of the City's LTFP, visit our website at www.Raymore.com/FinancialPolicies.

BUDGET ADMINISTRATION

Personnel Services

Expenditure control in the area of personnel services is provided through position control rosters. There are no new positions created without the approval of the City Manager, Mayor and the City Council. This category consists of all wages, salaries, associated taxes and benefits.

Commodities

The Commodities category consists of non-capitalized and consumable items such as, fuel and lubricants used for motorized equipment and

vehicles, communication equipment (mobile phones, pagers) computer equipment, tools and equipment, office supplies and furniture and other non-contractual items.

Maintenance & Repairs

Buildings, grounds, plant and equipment maintenance, and vehicle maintenance are included in this category, which encompasses the maintenance and repair expenses incurred in the routine operation of the department.

Utilities

Utility expenditures are those incurred for gas, electric, phone, water and sewer. These are recorded in the Building and Grounds department by building. Individual departmental budgets do not include any utility amounts.

Contractual Services

Contractual Services are professional fees such as legal fees, advertising, auditing, testing, education, training, travel expenses and service and equipment rentals.

Capital Outlay

Capital Outlay are expenditures that exceed \$5,000 incurred through the acquisition or enhancement of fixed assets, to the extent the expenditure exceeds \$5,000 and has useful life or can be expected to extend the life three years or more. These include building improvements, capital lease payments, and vehicles.

Debt Service

Debt Service consists of the principal, interest, and fiscal agent expenditures relating to General Obligation and Revenue bonds.

Inter-fund Transfers/Miscellaneous

Inter-fund Transfers are used to provide resources on a program basis while still maintaining fiscal integrity by fund source and type. Miscellaneous items include bad debt, depreciation expense, amortization and losses incurred on sale of assets or bond refunding.

Capital Expenditures

Capital Expenditures are monies expended for the acquisition, improvement or replacement of capital assets. No capital expenditures shall be made unless:

- The Capital Expenditure was specifically budgeted for in the adopted annual budget, or
- The Finance Director determines that there are funds available within the department's budget, and the City Manager approves the purchase in writing, or
- The City Council may authorize unbudgeted expenditures in excess of \$10,000 when the re-appropriation of funds does not diminish the overall goal and objectives of the departments program for which these funds are taken.

The request for such approval shall be included and highlighted on the Council's Regular Agenda, and support material shall be provided that explains the purpose of the change and its impact on budget priorities.

CONTROL OF BUDGET AMENDMENTS

Reporting

The Finance Department provides monthly reports of budget position on a timely basis to each Department Director, the City Manager, Mayor, and City Council.

Expenditure Projection and Analysis

The Finance Department analyzes the expenditures of each department on a monthly basis and informs each Department Director whose expenditures appear to be exceeding the adopted budget. By the end of the seventh month of each budget year, the Finance Department notifies all Department Directors whose budgets are likely to be exceeded and also notifies the City Manager, Mayor, and City Council. Within two weeks of notification, each Department Director will inform the Finance Director and City Manager of the actions that will be taken to avoid exceeding the departmental budget.

Transfers

Departmental transfers not changing fund balances may be made as follows:

- Department Directors may transfer within the department's budget up to \$500 with a written request approved by the Finance Director.
- Department Directors may transfer within the department's budget \$500 to \$10,000 with written approval from the City Manager and the Finance Director.
- Transfers over \$10,000 within or between departments require City Council Approval.

Budget Amendments

If during the budget year, the Finance Department determines that a department's expenditures will exceed the approved departmental budget without exceeding the fund budget, the Finance Director shall, with the approval of the City Manager prepare an adjustment to the budget.

If any department's or fund's expenditures are expected to exceed the approved fund budget, a Budget Amendment shall be prepared for submission to the Mayor and City Council.

In the event of a public emergency, the City Manager may authorize expenditures by a department or fund, which is exceeding budget.

Summary

The Director of each department is responsible and accountable for the expenditures of his/her department. The Finance Director will, through timely reports and analysis, keep Department Directors and elected officials informed of any potential budgetary issues. A department shall not exceed its approved budget without authorization from the City Manager and/or Mayor and Council.

Amendments, which change the total budgeted appropriations for any fund, must be made through adoption of a budget amendment ordinance.

SEE NEXT PAGE
FOR FULL BUDGET
CALENDAR

BUDGET CALENDAR

Budget Development	Timeline
Management Team Meets to Discuss Budget/CIP Calendar and Training on Budget Preparation Manual if Necessary	April 16
VERP Adjustments/Confirmations Due	April 12
Budget Flow/Design Meeting	April 15
Park Board Work Session - CIP review	April 23
Water and Sewer Rate Analysis	April 29-May 3
Park Board Committee Meeting - CIP review	May 14
Schedule of Fees Adjustments Due	May 20
Equipment Requests Due to Information Technology	May 20
Personnel Requests Due to Human Resources	May 20
Finance Follow Up with Departments	May 20-24
FY 2019 End of Year Expenditure Projections Due	May 24
Water and Sewer Rate Analysis and Recommendation to Management	May 25
Department Revenue Projections and Expenditure Requests Due	May 31
Department Narratives, Org. Charts, and Performance Measures for Budget Due	May 31
Document Creation to Assistnt City Manager	June 3-7
Park Board Work Session - Operating Budget Review	June 11
Department Budget Meetings	Jun. 17-21
Park Board Meeting and Approval of Operating Budget	June 25
Tax Levy Public Hearing Notice to the Paper	July 12

BUDGET CALENDAR

Finalize and Adopt	
Park Board Meeting - Final Review of Park Budget to go to Council	July 23
Water and Sewer Rate Presentation to Council	Aug. 5
City Manager Changes to Assistant City Manager Due	Aug. 6
Management Team Budget Meeting - Expansion Item Discussion	Aug. 6
Water/Sewer Rate Public Hearing Notice to the Paper	Aug. 6
Council - Tax Levy Public Hearing and First Reading	Aug. 12
Water/Sewer Rate Public Hearing Notice	Aug. 15
Proposed Budget Document Submitted to Council	Aug. 15
Council - Budget/CIP Worksession	Aug. 19
Council - Tax Levy Second Reading	Aug. 26
Planning and Zoning CIP Worksession and Public Hearing	Sept. 3
Fiscal Year 2019 Budget/CIP Public Hearing Submitted to the Paper	Sept. 13
Council Budget/CIP Worksession (if necessary)	Sept. 16
Schedule of Fees-FY20 (Fees, Water/Sewer Rates, Excise Tax Fee) Public Hearing	Sept. 23
Council Budget/CIP Worksession (if necessary)	Oct. 7
Council-FY19 Budget/CIP Public Hearing & 1st Reading of Budget/CIP Resolution	Oct. 14
Council-FY19 Budget Second Reading	Oct. 28
Post Adoption	
Adopted Budget Adjustments Finalized	Oct. 30
Post Adoption Memorandums Due	Nov. 4
Adopted Budget Documents to Assistant City Manager due	Nov. 5
FY20 Adopted Budget Book Submitted to Council	Nov. 25



This page intentionally left blank.



City of
**RAYMORE,
MISSOURI**

100 Municipal Circle • Raymore, Mo.
(816) 331-0488 • www.raymore.com

August 19, 2019

**The Honorable Kristofer P. Turnbow and
Members of the Raymore City Council**


Dear Mayor Turnbow and Members of Council:

The Proposed Operating Budget for the Fiscal Year 2019-2020 is hereby submitted for your consideration. This budget is the product of a comprehensive team effort from every level of the municipal organization which benefits the entire City of Raymore.

Budget Process

The budget for the Fiscal Year 2019-2020 is the result of a detailed and thoughtful consideration on the part of the City Manager, Management Team, and staff over the past several months, taking into account the public service needs of the community, the City Strategic Plan and the goals and objectives of the Mayor and Council.

Budget development is not a quick or easy process due to the decisions that are encompassed in the proposed document. Determination of the annual budget is the most important single endeavor of the City Council as it impacts future strategic planning and due to its comprehensive nature, entailing the range of services offered and prioritizing the allocation of government resources to meet the needs and desires of our citizens. Core and essential services always receive the highest priority in committing funds, yet all budgeting decisions are challenging due to the City's limited resources. Therefore a great deal of time is spent in review of both operating and capital plans to assure that resources are having the greatest service impact for our citizens. All components of the annual budget were analyzed and prepared by Department Directors and subsequently reviewed and deliberated by the City Manager during department budget meetings.



Staff has worked diligently to draft a proposed budget that meets the goals expressed by the City Council, the needs identified by the strategic plan, the various comprehensive plans, and the needs expressed and desired by the citizens of Raymore. The proposed budget provides a guideline of targeted government services achieved through better communication and understanding of those goals and needs to save taxpayer money. By addressing our long-term financial challenges now, we avoid using existing fund balance on ongoing operations, and instead are able to preserve our reserves for critical long-term infrastructure and city facility needs. City policy requires that each of the City's operating funds carry a restriction on total fund balance of 20% of the proposed fund operating expenditures. The budget is in compliance with the City Charter requirement that total proposed expenditures not exceed estimated revenues plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

This budget has been prepared using the modified zero-based budget and target-based budgeting approach. This combined approach requires each department to prepare a budget request as if it were being done for the first time with the understanding that available resources should be dedicated to targeted service areas to address the strategic plan and other plans described above. While taking historical context into account, requests were reviewed in line item detail to ensure that they did not include incremental additions to prior year's budget numbers. Detail sheets were developed for each appropriate line item to allow for this review and to better serve as a management tool during the implementation of the budget. Budget development was also approached from a "maintenance" and "expansion" request perspective. The maintenance requests represent ongoing provision of targeted services. The single expansion request represents an increase in service level or provision of a new service, program, or a significant capital equipment outlay.

Economic Condition and Outlook

The City anticipates continued but slower growth in residential and commercial development. During FY 2019 staff conservatively projects that there will be 240 residential permits issued and 9 commercial building permits issued. However, this FY 2020 budget conservatively anticipates lower growth numbers in both of those areas. Of significant note is the change in the number of budgeted residential permits. Staff has reduced the number of residential permits budgeted from 125 in FY 2019 to 85 for this budget.

This lowering in housing permits, along with conservatively budgeting only a small increase in sales tax revenue over FY 2019 projected and coupled with the Hancock Amendments artificial cap placed on realization of housing growth assessed valuation revenues made preparation of the FY 2020 budget very challenging. All personnel are proposed to be advanced to the next step on the

salary chart and all steps have been increased by .5%, for an overall increase of 3%. There is a significant budgeted increase in health insurance costs and an increase in utilities and material costs.

Summaries of revenues and expenditures are included for all City funds, and expenditure information is provided for each department or significant division where they exist within a particular fund. Financial information provided on the summary pages includes actual revenues and expenditures for FY 2017 and FY 2018, the FY 2019 adopted budget, amended budget during the year, and projected revenues and expenditures, and the FY 2020 department requested and City Manager proposed budget for Council consideration. Budget detail was prepared by program for each department and division, which allows cost of service information to be represented and analyzed by service area.

Immediately following this message is an executive summary that provides comparison detail and further summary information about the proposed FY 2020 budget, as well as a presentation of the proposed budget by service area.

Acknowledgments

My sincere thanks go to all the department heads and division managers who worked hard to prepare this budget. It is a long, time consuming process and they all use it to focus on excellence in service delivery to our citizens. A very special thank you to Finance Director Ms. Elisa Williams who has played a major role in producing this document for her first time, to Mr. Mike Ekey for his invaluable assistance and advice in putting this document before you, and to Chief Jan Zimmerman and Mr. Jim Cadoret for their background information and advice. I am deeply grateful to all for their time and work.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jim Feuerborn, City Manager



RAYMORE

come home to more

This page intentionally left blank.

CITY MANAGER'S PROPOSED FY 2020 BUDGET DETAILS

OPERATING & DEBT SERVICE FUNDS HIGHLIGHTS:

The primary non-capital funds for the City are the General Fund, Park Fund, Enterprise Fund, and Debt Service Fund. Some highlights of these follow.

GENERAL FUND

Beginning Balance

A deficit (expenditures over revenues during the fiscal year) of \$222,467 was projected at the end of FY 2018 when the FY 2019 Proposed Budget was submitted last year. The FY 2018 General Fund actually ended up having a surplus of \$48,841. It should be noted that this surplus was in place even after a controlled draw down on fund balance through budgeted transfers to the Capital Improvement Fund and transfers to other funds for specific capital projects. The higher than projected actual surplus amount led to an increase of \$271,308 in actual beginning balance for FY 2019 for a total actual beginning balance of \$3,446,381. This actual beginning balance represented an increase in actual General Fund beginning balance from the previous year of 1.44%.

FY 2019 revenues are projected to come in \$34,076 higher (0.35%) than the FY 2019 budget number. While most revenues are in line with budget expectations, there are two items of note:

- Franchise Taxes continue their downward trend. They are projected to come in \$134,769 (-6.00%) lower than budgeted. This is almost entirely due to the KCP&L franchise tax collections. In January of 2019, KCP&L gave credits to all of its customers. This was ostensibly due to the fact that they had been overcharging customers for the entirety of the previous year. Bills in January were a fraction of the norm, and therefore the budgeted revenue from franchise tax associated with previous billings was approximately \$40,000 less in that month alone. The following months have all had lower bills as the utility charges the corrected amounts. Of the \$134,769 deficit for all franchise taxes, KCP&L represents \$134,157 of it.
- The Fees and Permits revenue line item is projected to come in higher than budgeted by \$52,185 (21.95%). While budgeted single family housing fell well below the budgeted 125 permits that amount was made up in increased multifamily units that also contribute to the line item Residential Building Units.

Total Expenditures for FY 2019 are projected to be \$472,208 below the original adopted budget (4.79%).

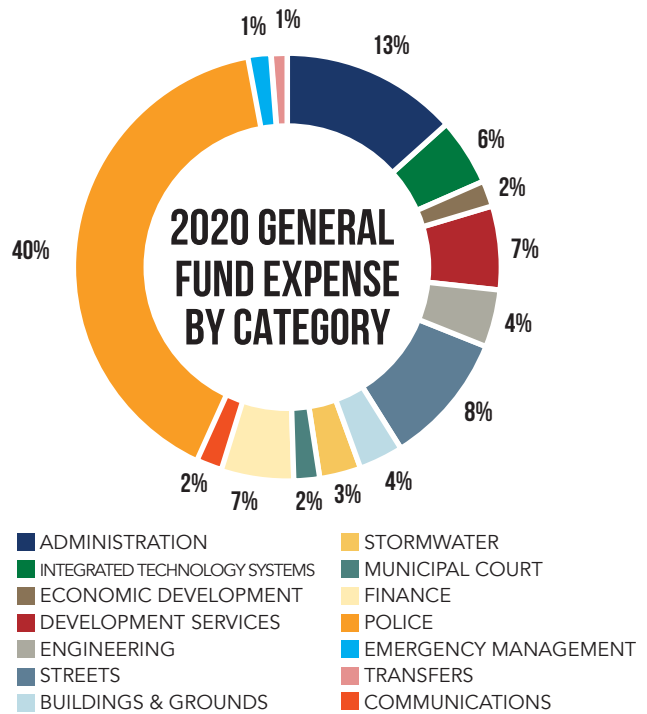
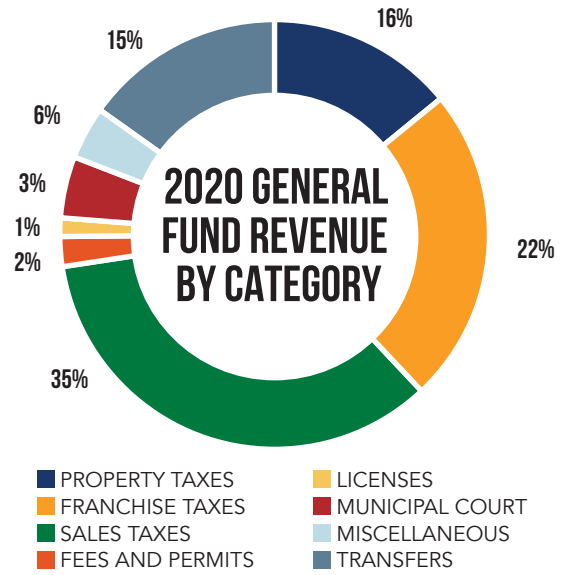
The combination of the FY 2018 higher than projected surplus, projected FY 2019 revenues being slightly higher than budgeted and FY 2019 expenditures being down from what was budgeted results in a projected unreserved (gross) fund balance at the end of FY 2019 in the amount of \$3,004,427. This amount is \$777,593 (34.92%) more than budgeted.

FY 2020 Revenues

Staff projects total FY 2020 revenues budgeted to come in \$139,433 (1.42%) higher than the FY 2019 budget amount and \$105,357 (1.07%) higher than FY 2019 projected receipts.

Some highlights of projected/budgeted FY 2020 revenues in the General Fund are as follows:

- **Property Tax:** Property tax receipts in FY 2020 are budgeted to be \$72,655 higher than projected received in FY 2019. This amount reflects limits put on revenue growth due to the Hancock amendment when compared to the very large increase in actual assessed valuation attributable to new growth.
- **Franchise Taxes:** Franchise tax receipts for FY 2020 are budgeted to come in \$60,840 (2.88%) higher than the FY 2019 projected amount. The addition of 85 new residences in FY 2020 is assumed in this budgeted amount. As in past years the number of land-line connections continues to decrease as a source of revenue in this category.
- **Sales Tax:** The Sales tax receipts in FY 2020 are budgeted to be modest \$27,177 (.78%) higher than the FY 2019 projected amount. There is no budgeted revenue for FY 2020 associated with any projected retail sales outlet that is not open as of this writing.
- **Fees and Permits:** FY 2019 saw a significant decrease in single family home starts. The



budgeted amount considered 125 single-family home permits being issued with a projected amount of 30 less than that at 95. However, permits that were issued for multifamily housing helped to offset that decrease to lead to a total fees and permits projected revenue amount of

289,973, which is \$52,185 more than budgeted. In FY 2020 staff estimates 10 fewer single family home permits at 85. Overall in Fees and Permits staff is estimating a decrease in this revenue source of \$95,194. The reason for this is that staff only budgets this revenue source assuming single family starts that we can conservatively count on.

- **Municipal Court:** FY 2020 Municipal Court revenues are budgeted slightly ahead of the 2019 budget amount but slightly below the 2019 projected revenue receipts. This is due to recent new changes in maximum fines that have gone into effect.
- **Transfer from Transportation Fund:** Some proceeds from the half-cent Transportation Sales Tax are transferred each year to the General Fund and are used for transportation-related infrastructure maintenance expenditures. A transfer of \$320,000 is again budgeted in FY 2020.
- **Transfer from Stormwater Sales Tax Fund:** The City has a Parks/Stormwater sales tax in the amount of one-half cent. Forty percent of the receipts from this tax is allocated to Parks & Recreation; forty percent is allocated to the Stormwater Sales Tax Fund; and twenty percent is allocated to each of these funds in amounts determined by the City Council each year. Staff each year budgets an amount to be transferred from the Stormwater Sales Tax Fund to the General Fund to offset operating costs for stormwater management in the fund. For FY 2020 this amount is budgeted once again at \$295,000.
- **Transfer from Enterprise Fund:** Transfers are made from the Enterprise Fund to compensate the General Fund for administrative work serving the Enterprise Fund functions such as utility billing and administrative salaries. For FY 2020 it is budgeted to transfer \$892,498. A complete explanation of the methodology used to compute the amount for this transfer is presented in the "Transfers from Enterprise Fund to Other Funds" chapter in the Enterprise Fund budget.

- **Capital Project Administration/ Inspection Transfer:** The City makes a transfer from the Capital Budget to compensate the General fund for staff time administering and inspecting capital projects. For FY 2020, the budget contains a transfer of \$6,000 related to the Street Preservation Program. Capital projects that do not meet this criterion are not included.

COMPENSATION / BENEFITS / STAFFING

Compensation

The FY 2020 proposed budget includes improving the entire salary chart by 0.5% and then "stepping" all employees through the chart. This results in an approximately 3% salary increase for all of our employees.

Health Insurance

Health insurance benefits costs are budgeted to increase by 20% for medical, 2% for dental, and no increase for vision care overall. We have not yet received the actual increase for Cigna Health care.

LAGERS

The LAGERS (Local Agency Government Retirement System) contributions decreased from 15.9% to 15.5% for the General Employee population and from 17.60% to 17.80% for the Sworn Police Department Personnel.

New ITS Senior Technician & other changes in IT

The City Manager recommends that the department name be changed from Information Technology to Integrated Technology Systems and that one FTE be added to the department. The position will take on the title of ITS Senior Technician, Range 14. The position will pick up the workload associated with the current ITS duties of the Support Lieutenant position in the police department, as well as additional duties that have grown or manifested themselves in ITS. The current Network Technician position will be retitled ITS Technician and the current Manager, Information Systems position will change to ITS Manager.

Promotions

The budget contains three promotions. All within the current Administrative Promotion Policy.

- Current Office Assistant to Administrative Assistant
- Current Assistant City Planner to City Planner
- Current Communications Specialist to Communications Manager

DEPARTMENTAL NOTES

Departmental items of particular note are as follows:

- **Administration:** The FY 2020 budget for this department is proposed to increase from the FY 2019 City Council Amended budget by \$183,789. These increases are associated with the full year promotion to Assistant City Manager, the increase associated with the promotion of the Office Assistant, increased personnel costs associated with normal movement and insurance increases, and a slight increase in contractual.
- **Integrated Technology Services:** The FY 2020 Budget is proposed to increase from the FY 2019 Budget amount by \$175,129. This increase is associated with the additional FTE proposed above, normal movement and insurance increases, significant increases in software support, and replacement of the cities security camera server.
- **Development Services:** The FY 2020 Budget is proposed to increase from the FY 2019 budget by \$17,693. This increase is primarily associated with the promotion of the Assistant City Planner to City Planner, along with normal movement and insurance increases..
- **Streets:** The FY 2020 Budget is proposed to decrease from the FY 2019 budget by \$33,111. This decrease primarily represents the decrease in street maintenance by moving those associated costs to capital fund projects.
- **Municipal Court:** The FY 2020 budget for this department is proposed to increase from the FY 2019 budget by \$15,065. This is primarily due to the assignment of those costs associated with prisoner incarceration that are ordered by the Court and not Police Department related.
- **Communications:** The FY 2020 budget for this department is proposed to decrease from the FY 2019 budget by \$25,420. The decrease is primarily associated with the cost difference associated with promoting the Communications Specialist to Communications Manager and not refilling that position in this budget.
- **Police:** The FY 2020 budget for this department is proposed to decrease from the FY 2019 budget by \$365,566. This is primarily due to the cost decreases associated with filling a number of higher paying positions with new personnel at significantly lower costs. In addition there were a number of Council approved capital equipment purchases of a one time nature that came out of the FY 2019 budget and are not reflected in FY 2020.

Transfers from General Fund to Park Fund: This budget includes maintaining the transfer from the General Fund to the Park Fund to help support those operational activities in the amount of \$100,000.

Expansion Items:

- Senior ITS Technician - ITS - 1 FTE

Expansion Items Not Included in City Manager's General Fund Proposed Budget:

- Pub Works Mobil App - Public Works - \$6,945 one-time cost, \$700 annual maintenance cost.

FY 2020 Ending Fund Balance – Operations:

After all the foregoing it is projected that the General Fund ending fund balance for FY 2020 will be a total of \$3,008,211. After reserving an amount equivalent to 20% of operating expenditures (\$1,973,932), as is the City's policy, a net unrestricted (available) fund balance of \$1,034,279 is projected at the end of FY 2020. This amount is available for additional use as the Council directs. However, the economic climate at this time is uncertain. Residential housing preferences are changing.

Traditional commercial sales tax generators continue to erode with internet sales booming. This past winter was evidence that we can not always predict within normal tolerances the amounts that we will need to spend to keep our citizens safe and secure during weather events. The pendulum for significant weather events seems to be swinging in that direction. The need for larger available fund balance reserves is highly dependent on two factors - the predictability of the city's revenues and the volatility of our expenditures. Because of this, the City Manager would encourage the Council for temperance in their consideration of the available fund balance.

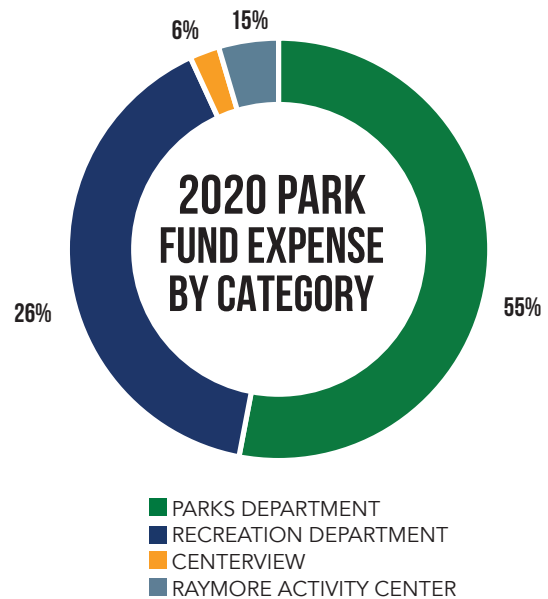
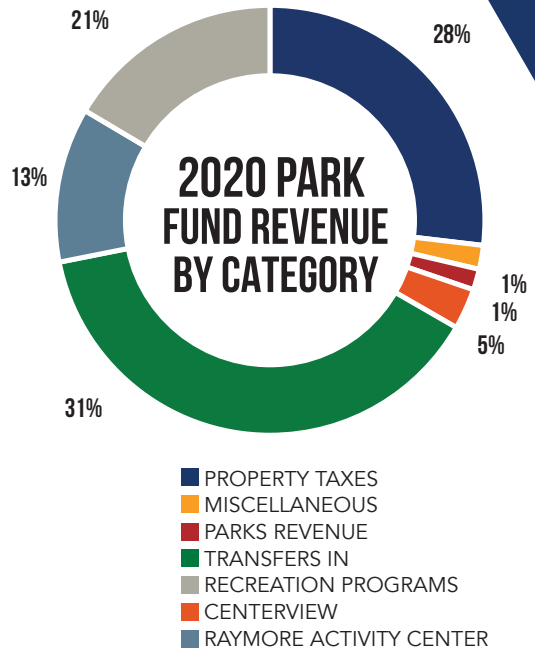
PARK FUND

The Parks & Recreation Board submitted a balanced operating budget as expenditures do not exceed revenues projected for the year and available fund balance to start the year, which, as every year, the City Manager forwards to the Council unchanged.

Revenues

Main sources of funding for the Park Fund are as follows:

- Park Levy:** The Park Levy for the next year is \$0.1130 per \$100 of assessed valuation. Of every dollar of property tax paid by Raymore residents and businesses that comes to the City, 9.04 cents (\$0.0904) goes for funding of the City's Parks & Recreation program. It is currently projected that this levy will generate \$420,565 in FY 2020, or approximately 27.57% of the total revenue.
- Program Revenue:** Revenues derived from resident participation in programs and in rentals of facilities offered by the Department and associated concessions are conservatively budgeted to account for approximately 39.74% of all revenue into the Park Fund. In FY 2020 a total of \$606,215 is budgeted.
- Park Sales Tax Fund Transfer:** In addition to the Park Levy, proceeds from part of the City's 2.5-cent sales tax go the Parks Sales Tax Fund. An amount necessary to balance the Parks & Recreation



budget is then transferred to the Park Fund. The department is not able to fund its operations entirely from the Property Tax Levy and Program Revenue. In FY 2020 it is budgeted to transfer \$375,000 from the Park Sales Tax Fund to the Park Fund.

• **Transfer from General Fund – General**

Assistance: As noted above in the discussion of Transfers from the General Fund, it is budgeted in FY 2020 to maintain the transfer to the Park Fund in the amount of \$100,000.

Expenditures

Parks and Recreation Expenditures are budgeted to increase from the FY2019 budget amount by \$124,896. This increase is primarily associated with normal personnel movement through the chart and increased costs associated with increased facility programming. The increased program cost is offset by increasing revenues.

It should be noted that Recreation personnel costs are now being distributed to the RAC and to Centerview as appropriate.

Expansion Items: None

Expansion Items Not Included: None

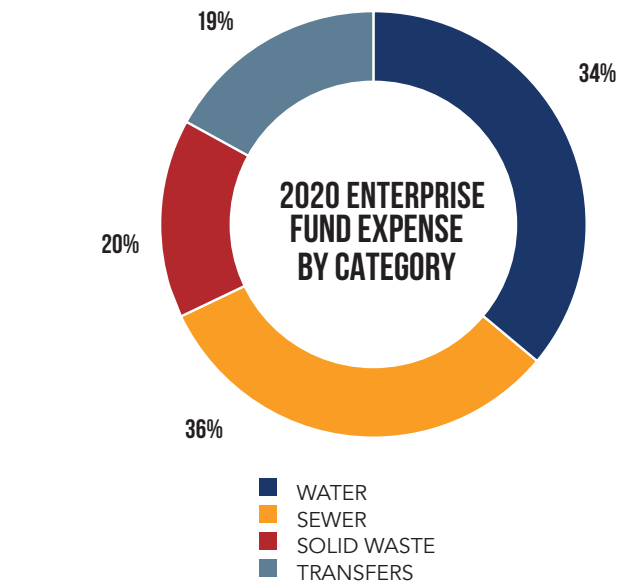
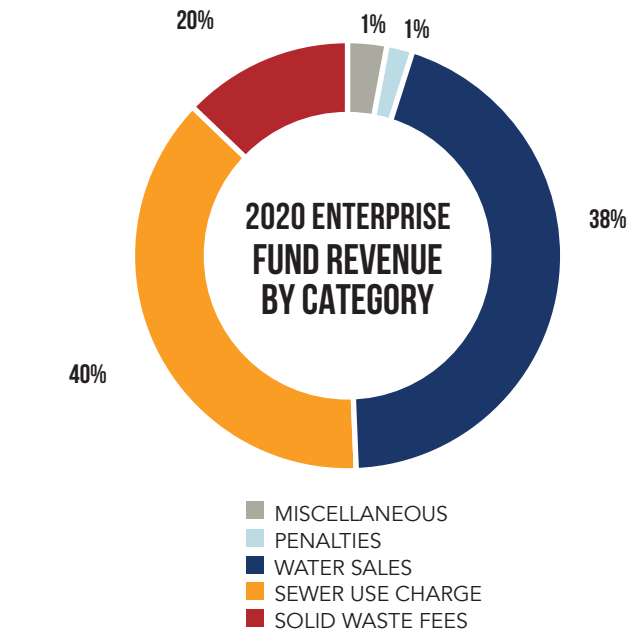
**ENTERPRISE FUND
(WATER, SEWER AND SOLID WASTE)**

Revenues

- The Enterprise Fund is funded mainly by water and sewer sales and fees charged for solid waste collection. FY 2020 revenues are projected to come in higher than FY 2019 as staff continues to refine the cost of service model to accurately reflect revenues in each division (water and sewer) to only cover expenses associated with providing this utility.
- FY 2020 water and sewer use charges reflect a decrease in water rates of \$0.17 and an increase in sewer rates of \$0.44 for a net increase in the total rate of \$0.27.

Expenditures

Water: The cost to purchase water from Kansas City Water Services (KCWS) is included in this budget. The budgeted amount for this purchase in FY 2020 is \$2,025,106. This amount is slightly higher than the FY 2019 budget amount but only reflects an estimated increase in consumption as there will be no increase in



the cost to purchase water from Kansas City.

Sewer: The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. The budgeted amount for this service in FY 2020 is \$1,470,625.

The cost of treatment of sewer by the Middle Big Creek Sewer will remain at \$32.50 per connection per month for a total cost of \$718,380 in FY 2020.

Solid Waste:

Revenues and expenditures for the solid waste, recycling, and yard waste pickup service are shown in the Enterprise Fund.

In FY 2019 the City changed its provider for these services and purchased new carts used for solid waste and recycling. Households being picked up are charged only what the City is charged to have these services provided and to pay back the cost of the carts over a six year period. It is a pure cost of service program. For the FY 2020 period Nov. 1 through June 30 the cost for these services will be \$14.45 for trash and yard waste service only or \$19.65 for trash, yard waste and recycling.

In addition, each household pays \$1.50 on top of those amounts to pay for the cost of the carts. In April, the provider is required to turn in proposed new pricing to begin on July 1 using the Refuse Rate Index as proof of cost.

Transfers Out:

1. The Enterprise Fund makes an annual payment to the General Fund for services provided by General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the "Transfers from Enterprise Fund to Other Funds" chapter in the Enterprise Fund. The calculated transfer amount for FY 2020 is \$892,498.
2. The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund receives a transfer from the Enterprise Fund to reserve funds to pay for major capital projects that are related to serving existing ratepayers (as opposed to projects related to growth and maintenance, which are funded from the Water Connection Fee Fund or the Sewer Connection Fee Fund). In FY 2020 the amount for this transfer is \$600,000.

Expansion Items: None

Expansion Items Not Included: None

DEBT SERVICE FUND

The Debt Service Fund accounts for debt service on all debt issuances the City has made for capital improvements that are still outstanding.

The FY 2020 total debt service payment is scheduled to be \$3,450,455 with 8 issues outstanding. The total debt of the city is currently \$30,936,000.

INTERNAL SERVICES FUNDS

The Vehicle and Equipment Replacement Fund (VERP) is a sinking fund for the replacement of existing equipment. A number of vehicles are being purchased from this fund in FY 2020. Purchases of new vehicles and equipment this year include:

- **Police:** 4 patrol vehicles & 1 cargo van
- **Streets:** 1 tractor & 1 dump truck
- **Parks:** 1 Ford F350 Truck with dump bed, 2 SUVs, 1 Ford F250 4x4, 1 Mower
- **Water/Sewer:** 1 Mini-Excavator

The Restricted Revenue Fund (04) is used to account for and restrict funds that the City receives or that the Council allocates for a specific operating purpose, but which might not be spent in that budget year. The funds are deposited directly into the fund using a dedicated revenue account for each source, and expended or transferred from that specific account.

CAPITAL BUDGET

The FY 2020 Capital Budget and 2020–2024 Capital Improvements Program (CIP) are included in a separate document. The first year of the 5-year CIP is incorporated into the annual budget as the Capital Budget. A separate transmittal letter is submitted summarizing the FY 2020 Capital Budget and 5-year CIP.



This page intentionally left blank.

Combined Operating Expenditures by Fund

General Fund:

Administration	1,336,407
Information Technology	633,976
Economic Development	193,464
Development Services	690,510
Engineering	421,283
Streets	828,992
Stormwater	310,536
Building & Grounds	377,956
Municipal Court	139,454
Finance	632,057
Communications	186,021
Prosecuting Attorney	24,400
Police	3,929,782
Emergency Management	135,805
Transfer Out	100,000

Total General Fund	9,940,643
---------------------------	------------------

Parks and Recreation Fund:

Parks	829,115
Recreation	365,816
Centerview	90,963
Raymore Activity Center	234,977

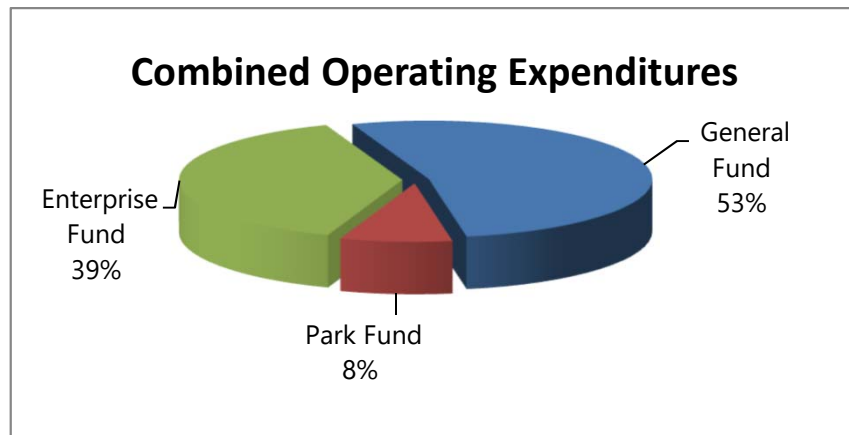
Total Parks and Recreation Fund	1,520,871
--	------------------

Enterprise Fund

Water	2,795,874
Sewer	2,952,927
Debt Service	-
Transfer Out	1,597,684

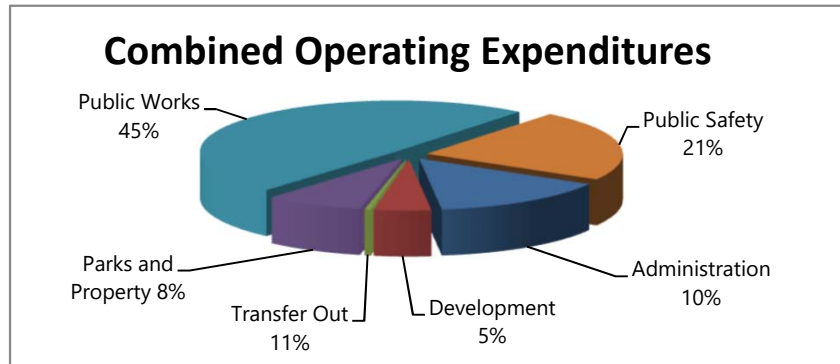
Total Enterprise Fund	7,346,485
------------------------------	------------------

Total Combined Operating Expenditures	\$	18,807,999
--	-----------	-------------------



Combined Operating Expenditures by Service

Administration	
Administration	1,336,407
Information Technology	633,976
Finance	632,057
Communications	186,021
Total Administration	2,788,461
Development	
Economic Development	193,464
Development Services	690,510
Total Development	883,974
Transfer Out	
Transfer Out	100,000
Total Transfer Out	100,000
Parks and Property	
Parks and Recreation	1,520,871
Total Parks and Property	1,520,871
Public Works	
Engineering	421,283
Streets	828,992
Stormwater	310,536
Building & Grounds	377,956
Water & Sewer	7,346,485
Total Public Works	9,285,252
Public Safety	
Police	3,929,782
Emergency Management	135,805
Municipal Court	139,454
Prosecuting Attorney	24,400
Total Public Safety	4,229,441
Total Combined Operating Expenditures	\$ 18,807,999



General Fund (01)

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Council Adopted
Fund Balance						
Beginning of Year	3,159,111	3,397,540	3,175,073	3,446,381	3,446,381	3,004,427
Revenue						
Property Taxes	1,355,434	1,429,475	1,500,359	1,500,359	1,498,783	1,571,438
Franchise Taxes	2,131,712	2,247,932	2,245,694	2,245,694	2,110,925	2,171,765
Sales Taxes	3,402,707	3,457,607	3,543,609	3,543,609	3,490,946	3,518,123
Fees & Permits	525,475	593,788	237,788	237,788	289,973	194,779
Licenses	140,723	133,208	133,053	133,053	128,395	133,184
Municipal Court	356,004	306,974	320,884	320,884	344,091	326,464
Miscellaneous	394,515	457,892	388,342	388,342	540,696	544,193
Other Sources & (Uses)						
Transfer from Restricted Revenue Fund	14,000		14,000	14,000	14,000	-
Transfer from Transportation Fund	320,000	320,000	320,000	320,000	320,000	320,000
Transfer from Stormwater S.T.	253,064	285,209	295,000	295,000	295,000	295,000
Transfer from Enterprise Fund	771,540	810,118	829,280	829,280	829,280	892,498
Transfer from Capital Funds	49,873	-	6,000	6,000	6,000	6,000
One-Time revenues						
Total Revenue	9,715,047	10,042,203	9,834,010	9,834,010	9,868,086	9,973,444
Total Fund Bal & Revenues	12,874,158	13,439,743	13,009,082	13,280,391	13,314,467	12,977,871
Expenditures						
Administration	1,013,233	952,361	1,032,981	1,154,379	1,092,853	1,336,407
Integrated Technology Systems	465,464	422,664	457,561	457,561	438,284	633,976
Economic Development	184,335	180,691	186,783	186,783	165,376	193,464
Development Services	616,059	660,929	674,032	674,032	659,231	690,510
Engineering	369,128	393,907	420,592	423,927	423,927	421,283
Streets	883,982	802,701	864,408	864,408	827,527	828,992
Stormwater	310,303	295,631	301,313	316,165	316,165	310,536
Building & Grounds	283,316	285,388	374,280	378,440	378,440	377,956
Municipal Court	146,560	128,249	124,399	124,399	121,023	139,454
Finance	591,142	624,343	625,566	625,566	609,776	632,057
Communications	184,563	279,685	317,946	211,548	196,297	186,021
Prosecuting Attorney	22,165	21,200	24,940	24,940	24,400	24,400
Police	3,746,786	3,911,255	4,314,707	4,314,707	3,995,031	3,929,782
Emergency Management	126,082	121,781	130,550	130,550	129,520	135,805
	8,943,118	9,080,785	9,850,058	9,887,405	9,377,850	9,840,643
Other	4,000	(3,775)				
Transfer Out to BERP Fund						
Transfer Out to Park Fund	100,000	100,000	100,000	100,000	100,000	100,000
Transfer Out to Transportation Fund		62,220				
Transfer Out to Park Sales Tax Fund	118,000	20,000				
Transfer Out to Stormwater Sales Tax Fund						
Transfer Out to Capital Improvement Fund	301,500	600,000	708,000	708,000	708,000	
Transfer Out to Restricted Revenue Fund	10,000	134,132	124,190	124,190	124,190	
	533,500	912,577	932,190	932,190	932,190	100,000
Total Expenditures	9,476,618	9,993,362	10,782,248	10,819,595	10,310,040	9,940,643
<i>Net Revenue over/under</i>	<i>238,429</i>	<i>48,841</i>	<i>(948,238)</i>	<i>(985,585)</i>	<i>(441,954)</i>	<i>32,800</i>
Fund Balance (Gross)	3,397,540	3,446,381	2,226,834	2,460,796	3,004,427	3,037,228
<i>Less: Restricted Balances</i>						
<i>Less: Reserve Balance 20% of Exp</i>	<i>(1,788,624)</i>	<i>(1,816,157)</i>	<i>(1,970,012)</i>	<i>(1,977,481)</i>	<i>(1,875,570)</i>	<i>(1,968,129)</i>
Available Fund Balance-End of Year	1,608,916	1,630,224	256,823	483,315	1,128,857	1,069,099

Real Estate Property Tax

General Ledger Codes: 01-00-4010-0000	<u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
---	---

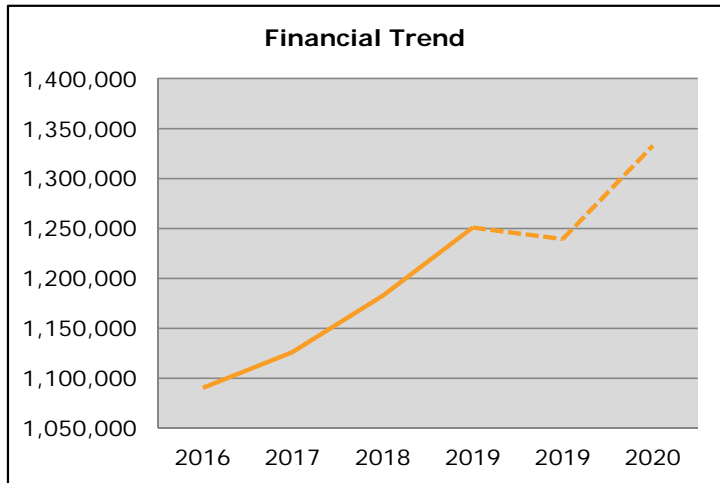
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY20 City General Operating levy is 0.4197; the Debt Service levy is 0.7170 and the Parks levy is 0.1130 with real estate assessed valuation at \$320,764,891 compared to \$282,513,915 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	985,240	2.63%
2011 Actual	1,018,838	3.41%
2012 Actual	1,022,402	0.35%
2013 Actual	1,049,059	2.61%
2014 Actual	1,029,637	-1.85%
2015 Actual	1,057,119	2.67%
2016 Actual	1,090,194	3.13%
2017 Actual	1,126,200	3.30%
2018 Actual	1,182,571	5.01%
2019 Budget	1,250,816	5.77%
2019 Projected	1,239,339	-0.92%
2020 Adopted	1,332,788	7.54%



Personal Property Tax

<p>General Ledger Codes:</p> <p style="margin-left: 20px;">01-00-4020-0000</p>	<p><u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X</p>
---	--

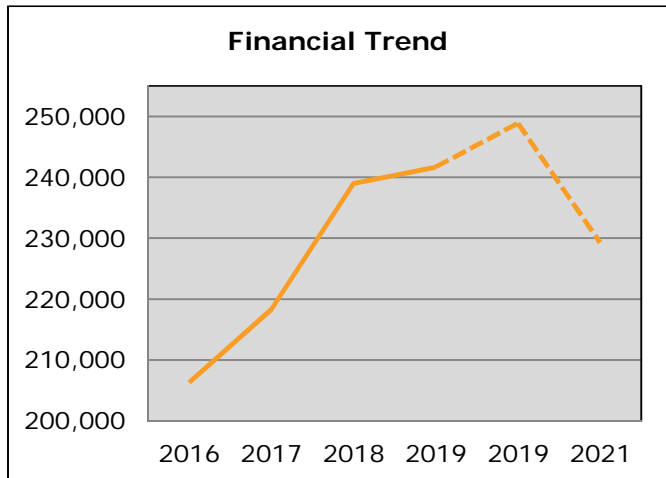
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY20 City General Operating levy is 0.4197; the Debt Service levy is 0.7170 and the Parks levy is 0.1130 with personal property assessed valuation at \$55,175,555 compared to \$52,240,676 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	171,219	-4.89%
2011 Actual	168,032	-1.86%
2012 Actual	181,300	7.90%
2013 Actual	194,583	7.33%
2014 Actual	200,155	2.86%
2015 Actual	204,725	2.28%
2016 Actual	206,314	0.78%
2017 Actual	218,310	5.81%
2018 Actual	238,977	9.47%
2019 Budget	241,698	1.14%
2019 Projected	248,877	2.97%
2021 Adopted	229,256	-7.88%



Penalties

<p>General Ledger Codes:</p> <p>01-00-4030-0000</p>	<p>Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X</p>
--	---

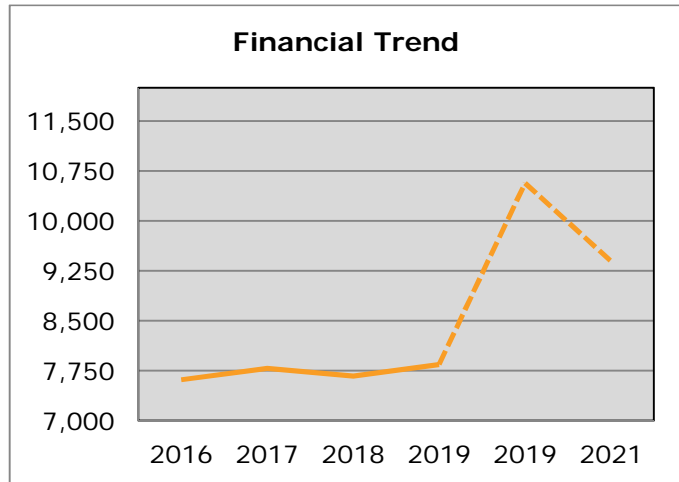
Revenue Description

Penalties- are accrued beginning January 1 following the December 31 due date for yearly property tax billings. The delinquent property tax accrues interest at the rate of 2% per month compounded.

Property tax rates are set by local governments through the vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY20 revenue is estimated based on historical data trends.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	10,732	-7.70%
2011 Actual	10,418	-2.93%
2012 Actual	9,906	-4.91%
2013 Actual	11,463	15.72%
2014 Actual	7,546	-34.18%
2015 Actual	7,612	0.88%
2016 Actual	7,614	0.03%
2017 Actual	7,785	2.24%
2018 Actual	7,672	-1.45%
2019 Budget	7,845	2.26%
2019 Projected	10,568	34.71%
2021 Adopted	9,394	-11.11%



Motor Vehicle License Tax

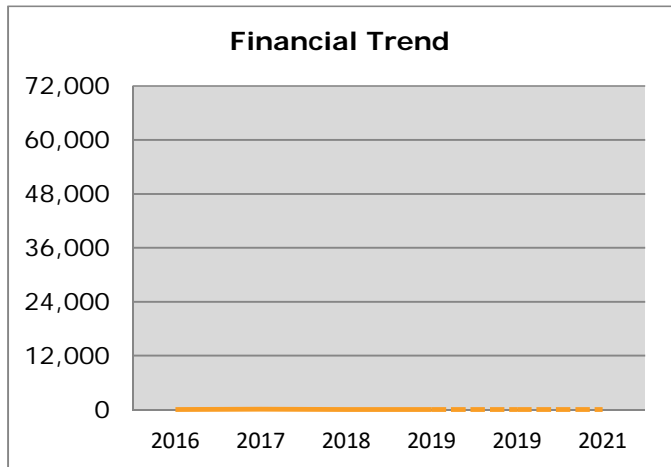
<p>General Ledger Codes:</p> <p>01-00-4045-0000</p>	<p><u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 137 RSMo. State Statute: Section 301.340 RSMo. Missouri State Constitution: Article X</p>
--	--

Revenue Description

Motor Vehicle License Tax -Upon voter approval a municipality is authorized to impose a motor vehicle license tax. Section 301.310 RSMo. establishes the basis for the license tax as either a flat rate or based on horsepower. Through FY 2012, the City of Raymore assessed a flat \$5.00 per vehicle and billing and collection was done in conjunction with property tax through the County.

On January 23, 2012 the City Council repealed this tax, effective in FY 2013. Revenues for FY16 were therefore budgeted at zero. The amount projected represents collections of delinquent taxes associated with this tax.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	63,628	4.11%
2011 Actual	67,050	5.38%
2012 Actual	68,642	2.37%
2013 Actual	3,673	-94.65%
2014 Actual	575	-84.34%
2015 Actual	270	-53.11%
2016 Actual	48	-82.31%
2017 Actual	100	110.04%
2018 Actual	0	N/A
2019 Budget	0	N/A
2019 Projected	0	N/A
2021 Adopted	0	N/A



Land-Line Telecom Franchise Tax

<p>General Ledger Codes:</p> <p>01-00-4060-0000</p>	<p>Legal Authority:</p> <p>Municipal Charter: Article XII Municipal Code: Section 640.010 Municipal Code: Section 640.030 State Statute: 67.2675-2714 Missouri State Constitution: Article X</p>
--	---

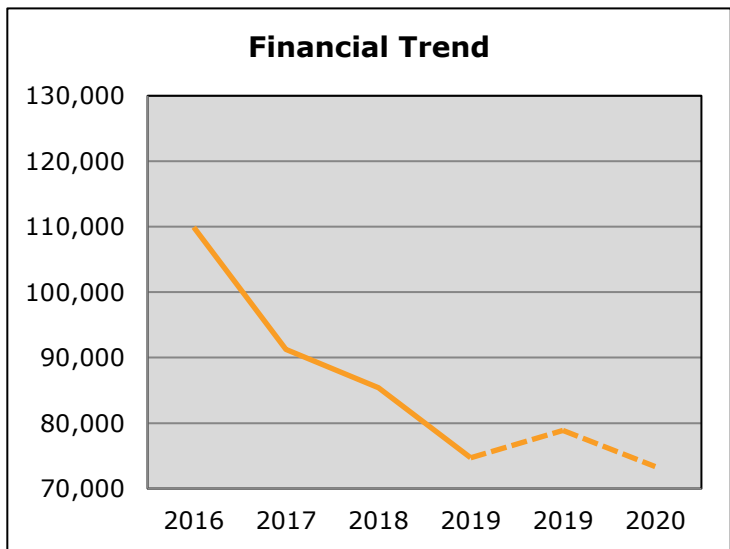
Revenue Description

Each company or corporation engaged in the business of supplying public, non-municipal telephone services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits.

Land-line and wireless telecommunications are split into separate accounts for budget reporting purposes.

Staff is conservatively projecting FY19 projected is based YTD revenue through June and average three years revenue for July through October. Staff estimates FY20 revenues 7% below FY19 projected revenues. The revenue in this line item is expected to decline over the years as customers discontinue land line service.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	162,820	-57.83%
2011 Actual	162,589	-0.14%
2012 Actual	148,509	-8.66%
2013 Actual	140,004	-5.73%
2014 Actual	135,524	-3.20%
2015 Actual	127,575	-5.86%
2016 Actual	109,926	-13.83%
2017 Actual	91,259	-16.98%
2018 Actual	85,420	-6.40%
2019 Budget	74,703	-12.55%
2019 Projected	78,883	5.60%
2020 Adopted	73,361	-7.00%



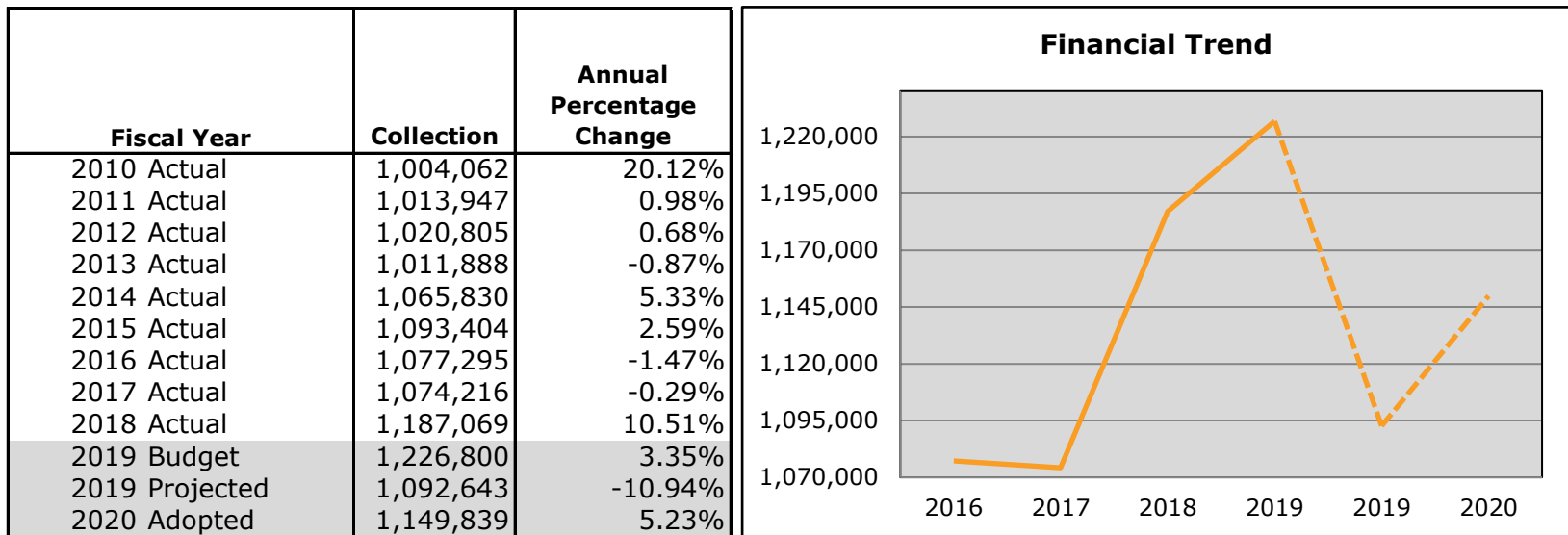
Evergy Franchise Tax

<p>General Ledger Codes:</p> <p>01-00-4065-0000</p>	<p>Legal Authority: Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X</p>
--	---

Revenue Description

Evergy Electric (formerly KCP&L) - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

During 2017 Staff requested an audit of accounts questioning the decrease of revenues being realized. During that audit it was discovered that not all of our city neighborhoods were appropriately marked within Raymore city limits. During 2019, KCP&L was required by the Public Utility Commission to refund customers for overcharging in the prior year. This resulted in approximately \$40,000 reduction of franchise revenue in FY19. FY19 projected revenues are based on actual revenues plus the average of the prior three years. Staff is conservatively estimating FY20 revenues using FY19 projections.



Osage Valley Elec Franchise

<p>General Ledger Codes:</p> <p>01-00-4070-0000</p>	<p>Legal Authority: Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X</p>
--	---

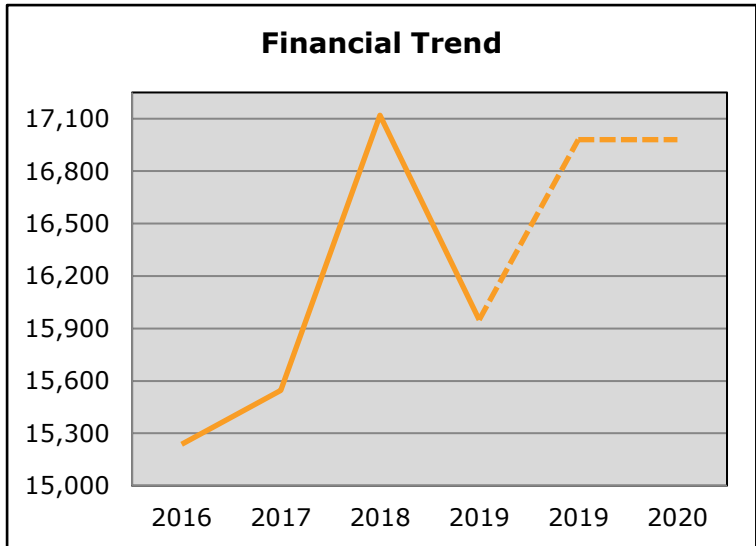
Revenue Description

Osage Valley Electric - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Osage Valley Electric serves the southern portions of the city limits bordering the county areas. Any land annexed further south will be served by this utility.

Because Osage Valley Electric revenues will only increase due to rate increases, annexation of additional property, and actual building taking place on same, FY19 projected is based YTD revenue through June and average three years revenue for July through October. The proposed FY20 revenue is conservatively estimated based on the past three years.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	14,871	-1.87%
2011 Actual	14,368	-3.38%
2012 Actual	13,989	-2.64%
2013 Actual	15,017	7.35%
2014 Actual	15,897	5.86%
2015 Actual	15,042	-5.38%
2016 Actual	15,237	1.30%
2017 Actual	15,545	2.02%
2018 Actual	17,120	10.13%
2019 Budget	15,949	-6.84%
2019 Projected	16,980	6.46%
2020 Adopted	16,980	0.00%



Spire Franchise Tax

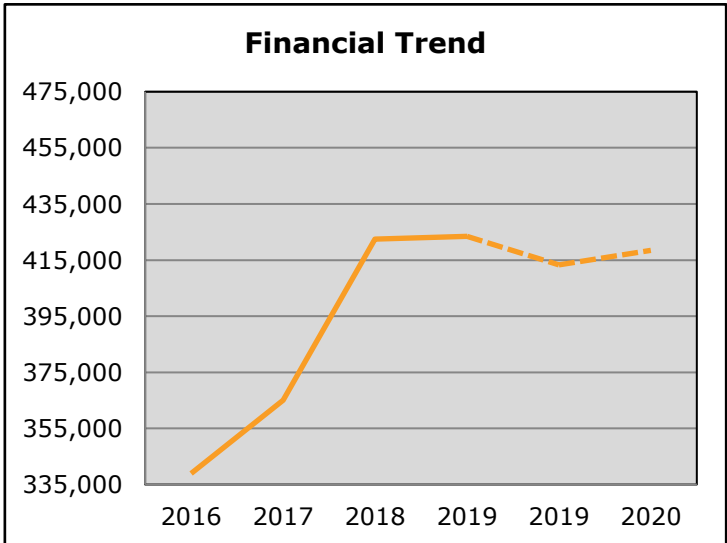
<p>General Ledger Codes:</p> <p>01-00-4075-0000</p>	<p>Legal Authority: Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X</p>
--	---

Revenue Description

SPIRE- Each company or corporation engaged in the business of supplying public, non-municipal natural gas services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

FY19 revenue is projected using YTD receipts through May and three-year average for Jun through Oct. The proposed FY20 revenue is conservatively estimated based on FY19.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	428,413	-12.84%
2011 Actual	476,527	11.23%
2012 Actual	345,571	-27.48%
2013 Actual	400,566	15.91%
2014 Actual	441,005	10.10%
2015 Actual	436,592	-1.00%
2016 Actual	338,932	-22.37%
2017 Actual	365,051	7.71%
2018 Actual	422,436	15.72%
2019 Budget	423,460	0.24%
2019 Projected	413,293	-2.40%
2020 Adopted	418,459	1.25%



Internet Cable / Video Franchise Tax

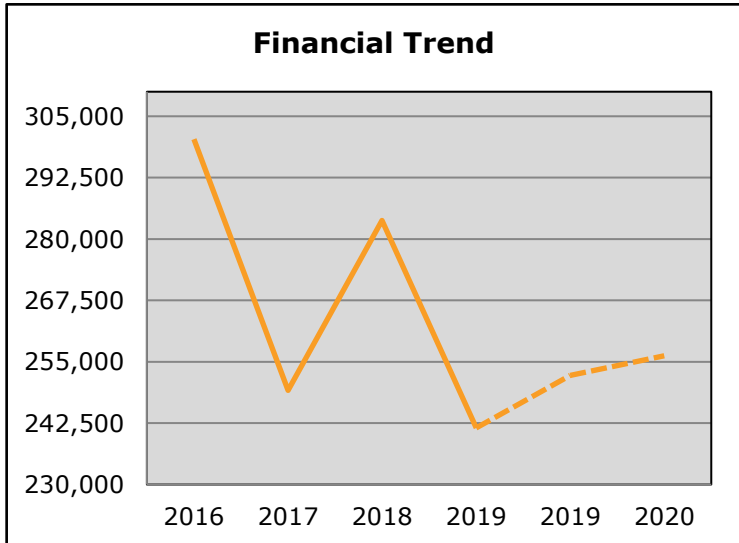
<p>General Ledger Codes:</p> <p>01-00-4080-0000</p>	<p>Legal Authority:</p> <p>Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 67.2689 Missouri State Constitution: Article X</p>
--	---

Revenue Description

Internet Cable / Video - Each company or corporation engaged in the business of supplying public, non-municipal cable services to the citizens pays an annual franchise tax of five percent (5%) of the gross receipts collected from the sale of this public utility service within the city limits.

FY19 revenues are projected using current receipts and historical trends. FY20 revenues are estimated using current rates and an additional 85 homes.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	208,702	34.11%
2011 Actual	222,379	6.55%
2012 Actual	237,278	6.70%
2013 Actual	242,431	2.17%
2014 Actual	255,751	5.49%
2015 Actual	271,528	6.17%
2016 Actual	300,334	10.61%
2017 Actual	249,165	-17.04%
2018 Actual	283,792	13.90%
2019 Budget	241,519	-14.90%
2019 Projected	252,223	4.43%
2020 Adopted	256,223	1.59%



Wireless Telecom Franchise Tax

<p>General Ledger Codes:</p> <p>01-00-4090-0000</p>	<p>Legal Authority:</p> <p>Municipal Charter: Article XII Municipal Code: Section 640.010 Municipal Code: Section 640.030 State Statute: 67.2675-2714 Missouri State Constitution: Article X</p>
--	---

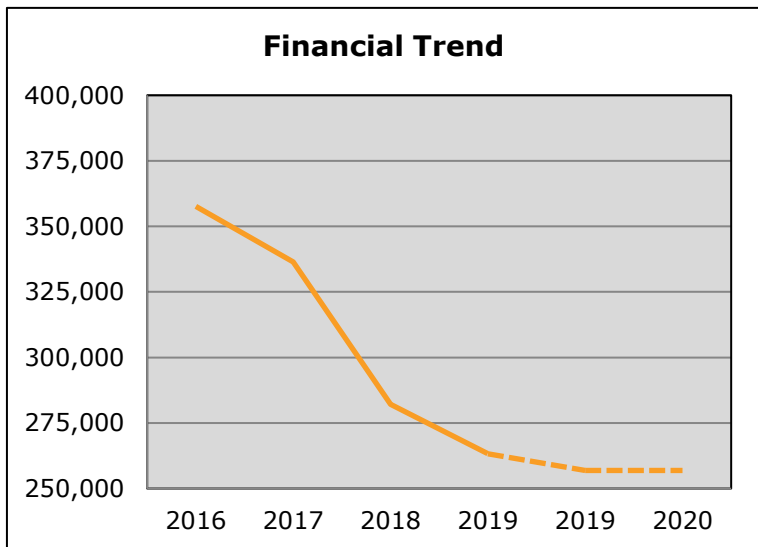
Revenue Description

Miscellaneous - This revenue source reports franchise receipts from cellular telecommunications companies. Companies pay an annual franchise tax of seven percent (7%) of gross receipts collected.

In the recent past the spikes in revenue seen below can be attributed to various one-time settlements with the different wireless carriers. FY11 marked the end of the large settlements.

This revenue source has experienced decline over the past few years, due to the way the industry is offering coverage. This tax is only applicable to the cellular service and not the data service. Staff is projecting FY19 revenues based on current receipts and the percentage trend being observed. FY20 estimated revenues are based on the FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	660,187	75.75%
2011 Actual	744,726	12.81%
2012 Actual	485,648	-34.79%
2013 Actual	466,806	-3.88%
2014 Actual	439,578	-5.83%
2015 Actual	387,443	-11.86%
2016 Actual	357,638	-7.69%
2017 Actual	336,476	-5.92%
2018 Actual	282,183	-16.14%
2019 Budget	263,263	-6.71%
2019 Projected	256,902	-2.42%
2020 Adopted	256,902	0.00%



City Sales Tax

<p>General Ledger Codes:</p> <p>01-00-4100-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Sections 145.010 State Statute: 94.500-94.550 RSMo Missouri State Constitution: Article X</p>
--	---

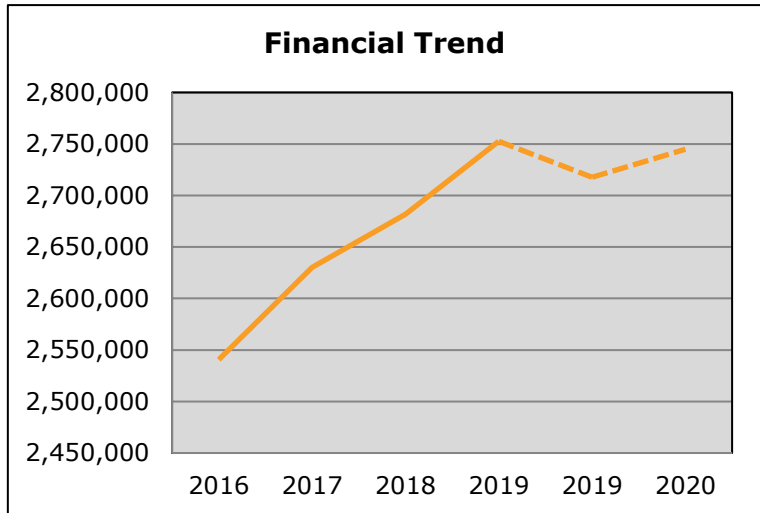
Revenue Description

City Sales Tax – All cities except those located in St. Louis County are authorized to collect a general revenue sales tax. City voters approved a general sales tax of one percent (1%) on receipts from the sale at retail of tangible personal property or taxable services.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY19 projected revenues are based on current receipts through July and the average receipts collected in the prior two years for August through October. The FY20 revenue is conservatively based on FY19

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	1,918,665	1.26%
2011 Actual	1,965,337	2.43%
2012 Actual	1,966,631	0.07%
2013 Actual	2,002,242	1.81%
2014 Actual	2,398,121	19.77%
2015 Actual	2,461,621	2.65%
2016 Actual	2,540,608	3.21%
2017 Actual	2,630,157	3.52%
2018 Actual	2,681,797	1.96%
2019 Budget	2,752,609	2.64%
2019 Projected	2,717,700	-1.27%
2020 Adopted	2,744,877	1.00%



Gasoline Tax

<p>General Ledger Codes: 01-00-4135-0000</p>	<p>Legal Authority: Missouri State Constitution: Article IV; Section 30b</p>
---	---

Revenue Description

Gasoline Tax - All municipalities over 100 population share in 15 percent of the state highway fund, which includes revenues from the motor fuel tax. The state vehicle fuel tax (gasoline tax) is the local share of the state tax on motor vehicle fuel sold. Distribution is based on the population of the city as of the 2010 census count

Starting January 2012 the City recognized a significant increase in revenues received due to the adjustment associated with the 2010 census count.

The FY19 projected revenues estimated revenues are projected using YTD receipts through May and two year historical trend for June through October. FY20 is estimated using FY19 projections.

Fiscal Year	Collection	Annual Percentage Change															
2010 Actual	339,644	9.90%	<p style="text-align: center;">Financial Trend</p> <table border="1" style="display: none;"> <caption>Financial Trend Data</caption> <thead> <tr> <th>Year</th> <th>Collection</th> </tr> </thead> <tbody> <tr><td>2016</td><td>515,000</td></tr> <tr><td>2017</td><td>518,000</td></tr> <tr><td>2018</td><td>515,000</td></tr> <tr><td>2019</td><td>516,000</td></tr> <tr><td>2019</td><td>516,000</td></tr> <tr><td>2020</td><td>516,000</td></tr> </tbody> </table>	Year	Collection	2016	515,000	2017	518,000	2018	515,000	2019	516,000	2019	516,000	2020	516,000
Year	Collection																
2016	515,000																
2017	518,000																
2018	515,000																
2019	516,000																
2019	516,000																
2020	516,000																
2011 Actual	307,494	-9.47%															
2012 Actual	485,613	57.93%															
2013 Actual	483,900	-0.35%															
2014 Actual	499,243	3.17%															
2015 Actual	511,679	2.49%															
2016 Actual	513,479	0.35%															
2017 Actual	517,018	0.69%															
2018 Actual	515,300	-0.33%															
2019 Budget	514,756	-0.11%															
2019 Projected	516,716	0.38%															
2020 Adopted	516,716	0.00%															

State Vehicle Sales Tax

<p>General Ledger Codes: 01-00-4140-0000</p>	<p>Legal Authority: Missouri State Constitution: Article IV; Section 30b</p>
---	---

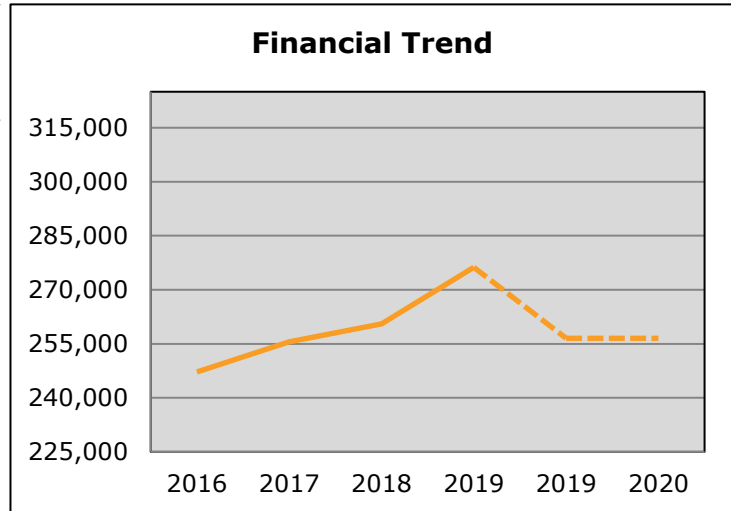
Revenue Description

State Vehicle Sales Tax - All municipalities over 100 population share in 15 percent of the state highway fund that includes revenues from motor fuel tax, license and registration fees and one-half of the regular state sales tax on automobiles. The vehicle sales tax is based and allocated to the city in which the vehicle is titled.

Starting January 2012 the City recognized a significant increase in revenues received due to the adjustment associated with the 2010 census count.

The FY19 projected revenues estimated revenues are projected using YTD receipts through May and two year historical trend for June through October. The FY20 revenue is conservatively estimated using FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	105,101	0.84%
2011 Actual	114,900	9.32%
2012 Actual	194,382	69.18%
2013 Actual	206,143	6.05%
2014 Actual	230,377	11.76%
2015 Actual	239,915	4.14%
2016 Actual	247,175	3.03%
2017 Actual	255,531	3.38%
2018 Actual	260,510	1.95%
2019 Budget	276,244	6.04%
2019 Projected	256,530	-7.14%
2020 Adopted	256,530	0.00%



Miscellaneous Permits

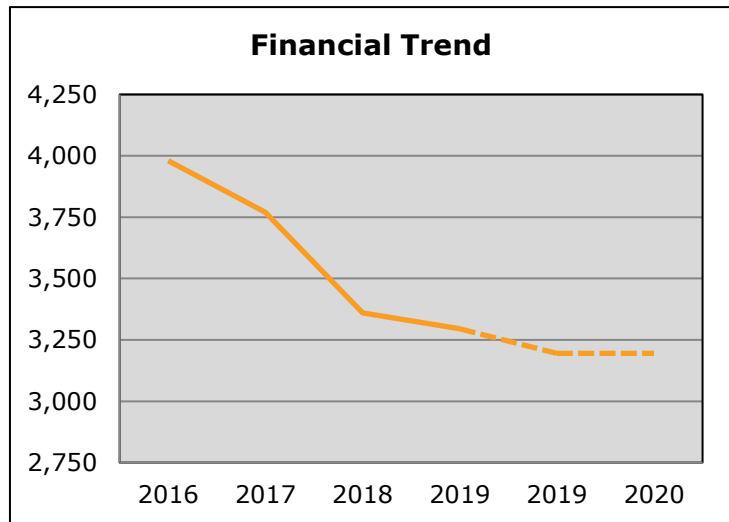
<p>General Ledger Codes:</p> <p>01-00-4155-0000</p>	<p>Legal Authority:</p> <p>Municipal Charter: Section 12.3 Municipal Code: Section 500.080 Municipal Code: Section 215.030 Municipal Code: Section 610.010 State Statute: Chapter 89</p>
--	---

Revenue Description

Miscellaneous Permits - Firework permits, solicitor permits and sign permits are recorded in this revenue account. Projections for future revenues are based on most recent historical activity.

FY19 projected revenues are based on YTD receipts through May and expected fireworks and solicitor permits. FY20 revenues are estimates to remain the same as FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	1,250	-44.44%
2011 Actual	3,785	202.80%
2012 Actual	1,750	-53.76%
2013 Actual	2,855	63.14%
2014 Actual	3,385	18.56%
2015 Actual	3,605	6.50%
2016 Actual	3,980	10.40%
2017 Actual	3,770	-5.28%
2018 Actual	3,360	-10.88%
2019 Budget	3,295	-1.93%
2019 Projected	3,195	-3.03%
2020 Adopted	3,195	0.00%



Residential Building Permits & Plan Reviews

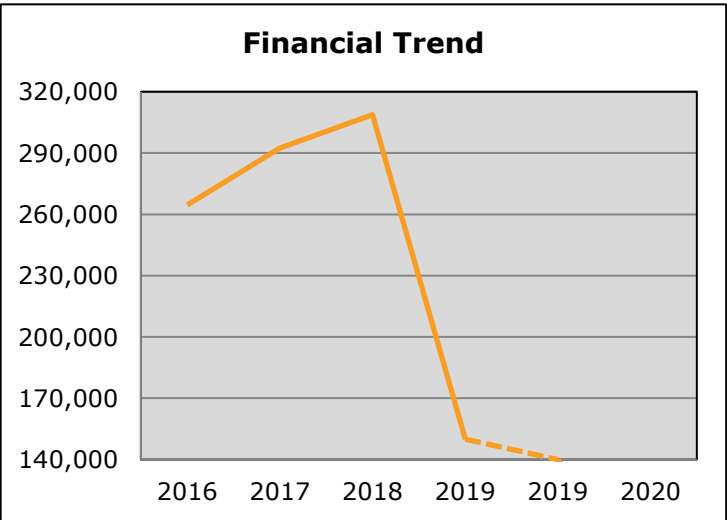
<p>General Ledger Codes:</p> <p>01-00-4160-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
--	---

Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. The residential building valuation to which the \$4.00 fee is applied is calculated on living area multiplied by the per square foot cost to build the individual structure.

Staff projects FY19 revenues based on current receipts through July. Revenues for FY20 are estimated based on 85 projected residential starts for the fiscal year with an average permit fee for these homes of \$900.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	107,322	42.34%
2011 Actual	101,075	-5.82%
2012 Actual	126,249	24.91%
2013 Actual	146,384	15.95%
2014 Actual	170,478	16.46%
2015 Actual	198,798	16.61%
2016 Actual	264,555	33.08%
2017 Actual	292,436	10.54%
2018 Actual	308,744	5.58%
2019 Budget	150,000	-51.42%
2019 Projected	140,000	-6.67%
2020 Adopted	76,500	-45.36%



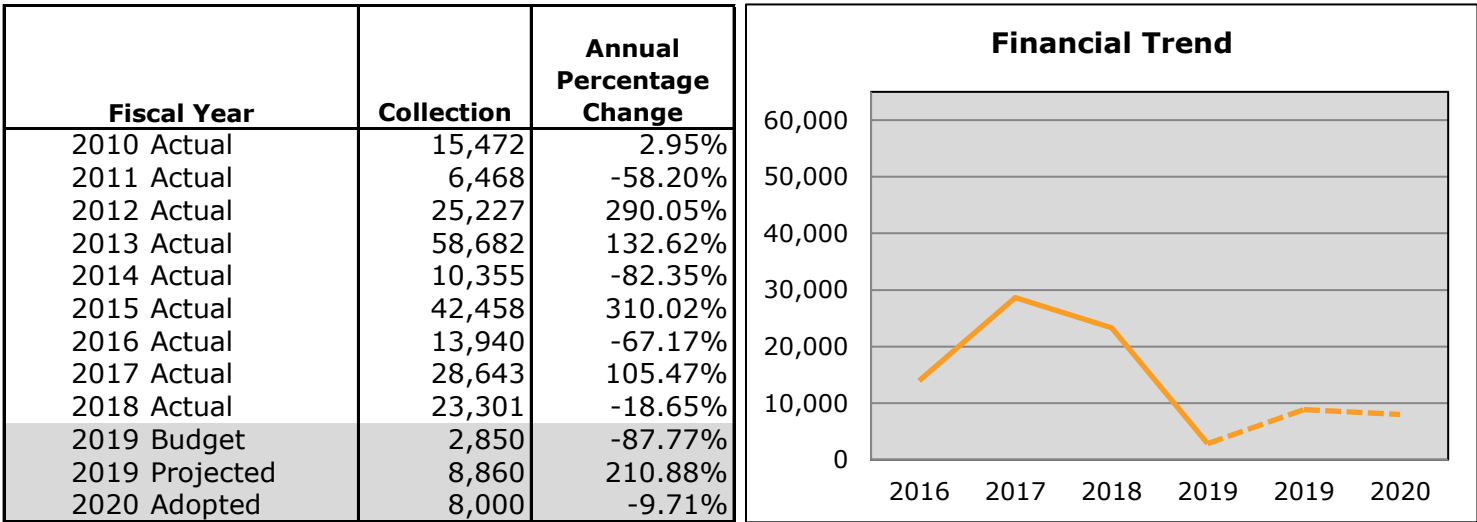
Commercial Building Permits & Plan Reviews

<p>General Ledger Codes:</p> <p>01-00-4161-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
--	---

Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any building construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. Building valuation for all building types, other than residential, is calculated on the gross floor area multiplied by the per square foot cost to build the structure.

FY19 revenues are based on current receipts. FY20 revenues are estimated based FY19 projections.



Engineering Inspection & Plan Reviews

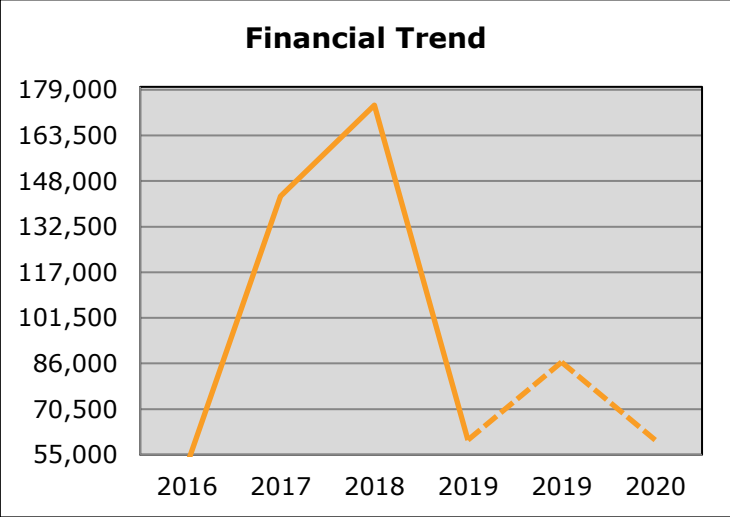
<p>General Ledger Codes:</p> <p>01-00-4165-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
--	---

Revenue Description

Inspection Fees - These fees are collected for City-provided inspection of all infrastructure installed on private development projects. The fee is 5% for inspection services and an additional 1% for administrative costs in plan review.

FY19 projections are based on current receipts. For FY20 is estimated based on two additional subdivisions.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	57,650	-80.46%
2011 Actual	9,558	-83.42%
2012 Actual	32,512	240.16%
2013 Actual	42,155	29.66%
2014 Actual	87,354	107.22%
2015 Actual	39,255	-55.06%
2016 Actual	51,595	31.44%
2017 Actual	142,814	176.80%
2018 Actual	173,773	21.68%
2019 Budget	60,000	-65.47%
2019 Projected	86,470	44.12%
2020 Adopted	60,000	-30.61%



Land Disturbance Permits

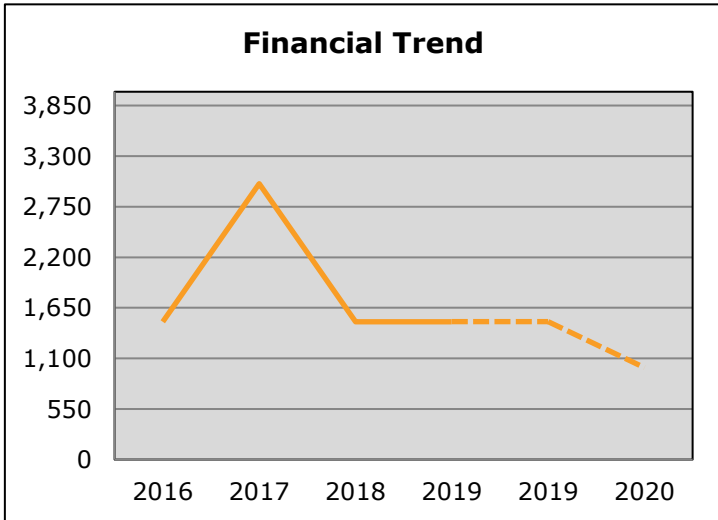
<p>General Ledger Codes:</p> <p>01-00-4170-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
--	---

Revenue Description

Grading Permit - The revenues recorded in this account are fees charged to cover Engineering's inspection of initial grading for new projects.

FY19 projections are based on current receipts. FY20 staff anticipates two additional subdivisions in the coming year.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	-100.00%
2011 Actual	1,500	N/A
2012 Actual	1,500	0.00%
2013 Actual	3,000	100.00%
2014 Actual	3,500	16.67%
2015 Actual	2,000	-42.86%
2016 Actual	1,500	-25.00%
2017 Actual	3,000	100.00%
2018 Actual	1,500	-50.00%
2019 Budget	1,500	0.00%
2019 Projected	1,500	0.00%
2020 Adopted	1,000	-33.33%



Right of Way Fees

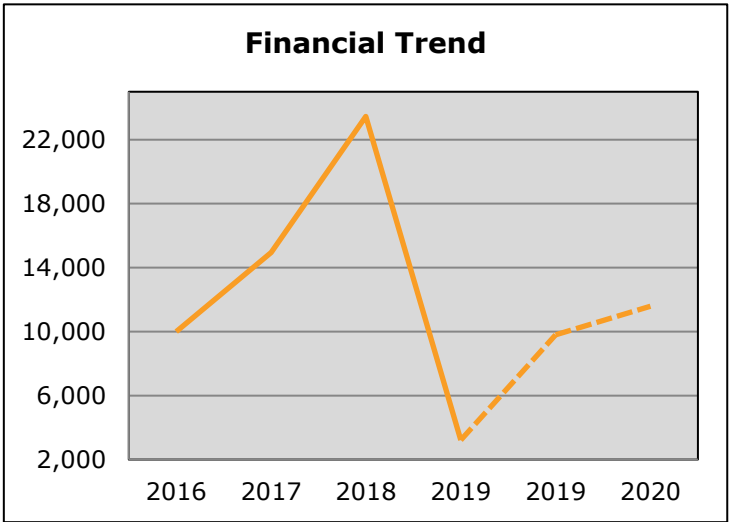
<p>General Ledger Codes:</p> <p>01-00-4175-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
--	---

Revenue Description

Right of Way Fees are collected as part of the Land Disturbance Ordinance. This ordinance helps the City keep track of what entity is working within our right-of-way. The permit fee covers the administrative costs and degradation fees associated with any disturbed infrastructure. The Right-of-Way fee is recommended by the City Engineer, approved by the City Council, and listed in the Schedule of Fees maintained in the City Clerk's office.

FY19 projections are based on current receipts and historical trends prior to Google permits. FY20 is conservatively based on the average of FY16, FY17 & FY19.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	2,859	214.14%
2011 Actual	2,285	-20.07%
2012 Actual	5,485	140.04%
2013 Actual	3,150	-42.57%
2014 Actual	2,065	-34.44%
2015 Actual	4,436	114.82%
2016 Actual	10,010	125.65%
2017 Actual	14,950	49.35%
2018 Actual	23,454	56.88%
2019 Budget	3,217	-86.28%
2019 Projected	9,800	204.63%
2020 Adopted	11,587	18.23%



Zoning Fees

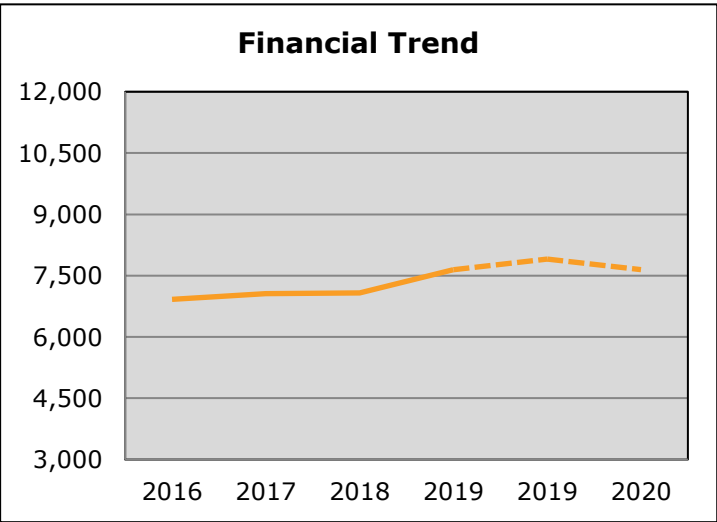
<p>General Ledger Codes: 01-00-4180-0000</p>	<p>Legal Authority: Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
---	--

Revenue Description

Zoning Fees - Filing fees are charged for rezoning, variance requests and subdivision and conditional use permit requests. The fees offset advertising and administrative expenses.

Revenue estimates for FY19 and FY20 are based on best information available to date for the number and type of requests being estimated for the fiscal period.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	6,805	36.37%
2011 Actual	6,675	-1.91%
2012 Actual	11,240	68.39%
2013 Actual	5,815	-48.27%
2014 Actual	6,140	5.59%
2015 Actual	5,020	-18.24%
2016 Actual	6,920	37.85%
2017 Actual	7,060	2.02%
2018 Actual	7,075	0.21%
2019 Budget	7,645	8.06%
2019 Projected	7,905	3.40%
2020 Adopted	7,647	-3.26%



Street Lights

<p>General Ledger Codes:</p> <p>01-00-4181-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
--	---

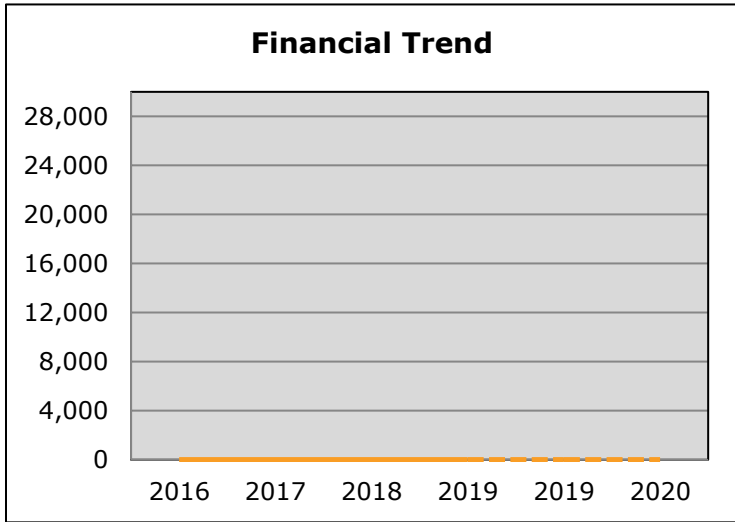
Revenue Description

Street Lights - Based on engineering estimates, five (5) years of estimated operating costs for street lighting in new developments is charged and recorded in this revenue account. After five years, the cost of street lighting in a development is assumed by the City.

During FY2016, there was no additional development that required installation of street lights.

FY17 will have no revenue associated due to the fact that this fee will be eliminated effective November 1, 2016, as developers will be responsible for the installation of the street lights.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	1,250	N/A
2012 Actual	7,502	499.97%
2013 Actual	11,254	50.01%
2014 Actual	23,758	111.10%
2015 Actual	25,008	5.26%
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A



Plan Review Fees

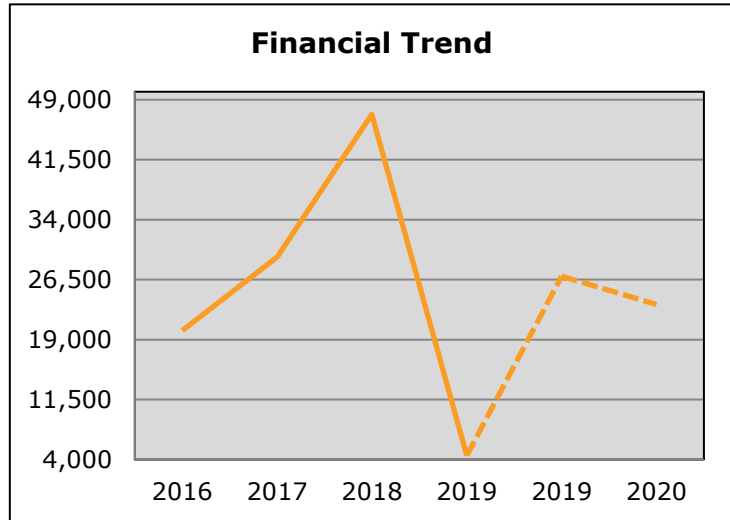
<p>General Ledger Codes:</p> <p>01-00-4182-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 500.080 Municipal Code: Section 500-150 Municipal Code: 515.170 State Statute: Chapter 89</p>
--	--

Revenue Description

Building Plan Review Fees - Plan review fees are set at a one-time forty-two dollar (\$42.00) fee for each new residential, duplex, or four-plex building plan submitted. For all other buildings the fee is forty-two dollar (\$42.00) for the first one hundred thousand dollars (\$100,000) of building valuation plus two dollars (\$2.00) per each additional one thousand dollars (\$1,000) of building valuation thereafter. Valuation is set by International Building Code specifications.

Revenues are based in part on historical trends and in part on estimated number of reviews projected for the fiscal year. FY19 revenue is based on receipts as of May and historical data. FY20 revenues are estimated based on the average of FY16, FY17 & FY19.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	-100.00%
2011 Actual	2,140	N/A
2012 Actual	6,502	203.86%
2013 Actual	4,389	-32.49%
2014 Actual	21,811	396.91%
2015 Actual	5,552	-74.54%
2016 Actual	20,147	262.85%
2017 Actual	29,320	45.53%
2018 Actual	47,171	60.88%
2019 Budget	4,500	-90.46%
2019 Projected	26,930	498.44%
2020 Adopted	23,394	-13.13%



Code Enforcement Reimbursement

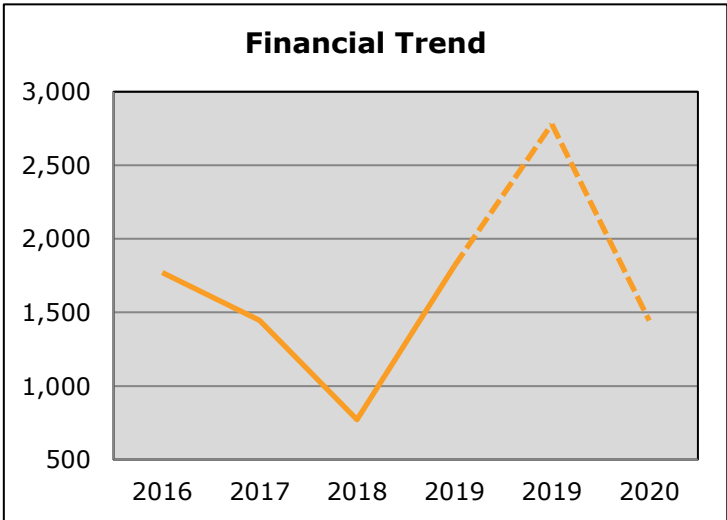
<p>General Ledger Codes:</p> <p>01-00-4184-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 200 Municipal Code: Section 400 Municipal Code: Section 500 State Statute: Chapter 89</p>
--	--

Revenue Description

Code Enforcement Reimbursement - The City is at times required to contract out code enforcement services for nuisance violations. The citizen is billed for actual reimbursement cost plus an administrative fee.

FY10 was the first year of recognition of this revenue stream by the City. FY19 projection is based on actual. FY20 is estimated based on the average of FY16, FY17 & FY19.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	2,477	12.59%
2011 Actual	2,866	15.70%
2012 Actual	2,110	-26.38%
2013 Actual	1,980	-6.16%
2014 Actual	1,766	-10.78%
2015 Actual	1,893	7.16%
2016 Actual	1,770	-6.50%
2017 Actual	1,446	-18.30%
2018 Actual	771	-46.67%
2019 Budget	1,816	135.46%
2019 Projected	2,780	53.08%
2020 Adopted	1,445	-48.02%



Warning System Fees

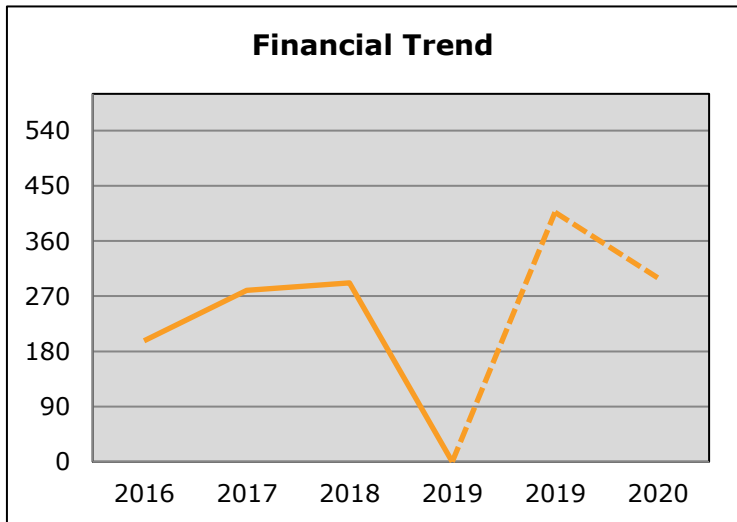
<p>General Ledger Codes: 01-00-4185-0000</p>	<p>Legal Authority: Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89 Missouri Constitution: Article VI; Section 19-22</p>
---	---

Revenue Description

Warning System Fees - Fees are derived from subdivision developments that require additional weather warning systems installed (tornado siren). Nine dollars (\$9.00) per acre is charged.

FY19 projections are based on current receipts. Staff is budgeting FY20 based on one new subdivision.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	20	N/A
2012 Actual	575	2764.97%
2013 Actual	265	-53.91%
2014 Actual	508	91.65%
2015 Actual	572	12.57%
2016 Actual	197	-65.47%
2017 Actual	280	41.59%
2018 Actual	292	4.38%
2019 Budget	0	N/A
2019 Projected	407	139.44%
2020 Adopted	300	-26.26%



Farmers Market

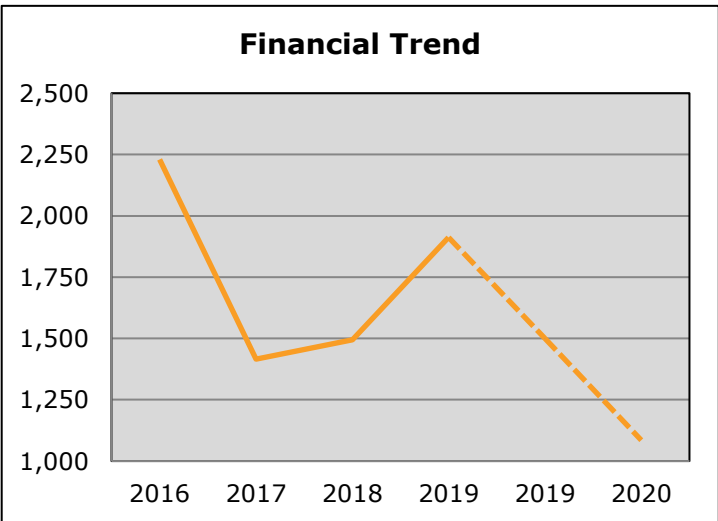
<p>General Ledger Codes: 01-00-4186-0000</p>	<p><u>Legal Authority:</u></p>
--	---------------------------------------

Revenue Description

Farmers Market - The City started a Farmers Market in 2012. Fees associated with rental of booth spaces are accounted for here.

FY19 projected revenue is based on actual receipts and historical data. FY20 projected revenues are estimated using FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	1,538	N/A
2013 Actual	1,100	-28.48%
2014 Actual	2,020	83.64%
2015 Actual	1,627	-19.46%
2016 Actual	2,230	37.06%
2017 Actual	1,415	-36.55%
2018 Actual	1,494	5.58%
2019 Budget	1,912	27.98%
2019 Projected	1,500	-21.55%
2020 Adopted	1,085	-27.67%



Arts Commission

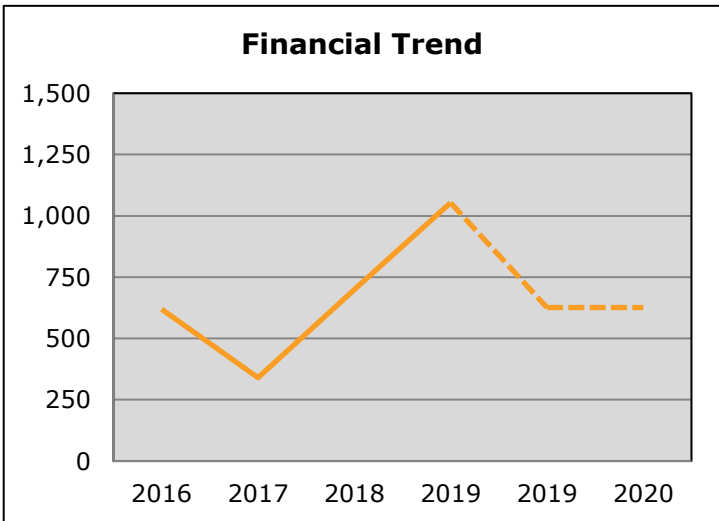
General Ledger Codes: 01-00-4187-0000	<u>Legal Authority:</u>
---	--------------------------------

Revenue Description

Arts Commission- The City created an Arts Commission in 2015. Fees associated with art projects, rental of booth spaces, etc. are accounted for here.

FY19 projected revenue is based on actual receipts through June. FY20 projected revenues are estimated to remain the same as FY19 projected.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	620	N/A
2017 Actual	340	-45.16%
2018 Actual	700	105.88%
2019 Budget	1,053	50.43%
2019 Projected	626	-40.55%
2020 Adopted	626	0.00%



Filing Fees

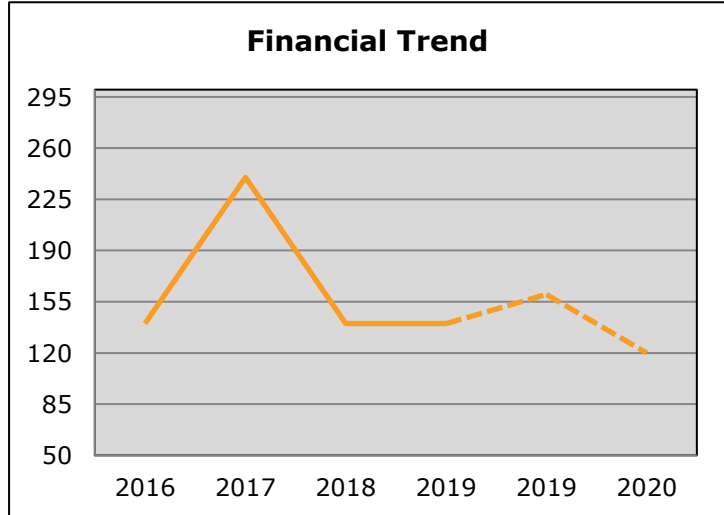
<p>General Ledger Codes: 01-00-4190-0000</p>	<p>Legal Authority: Municipal Code Section 105.040 State Statute: Section 115.001-122.650 RSMo.</p>
---	--

Revenue Description

Filing Fees - The City of Raymore charges \$20 per person for candidate filings for positions on the City Council.

FY20 revenues are based on an estimate of six filing fees.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	260	62.50%
2011 Actual	140	-46.15%
2012 Actual	220	57.14%
2013 Actual	240	9.09%
2014 Actual	100	-58.33%
2015 Actual	160	60.00%
2016 Actual	140	-12.50%
2017 Actual	240	71.43%
2018 Actual	140	-41.67%
2019 Budget	140	0.00%
2019 Projected	160	14.29%
2020 Adopted	120	-25.00%



Occupational License Tax Fees

<p>General Ledger Codes: 01-00-4200-0000</p>	<p>Legal Authority: Municipal Code: Chapters 605 State Statute: Section 94.110 & 94.270 RSMo.</p>
---	--

Revenue Description

Occupational License Tax Fees - This is a fee instituted for doing business within the City and is due and payable by the business, trade, occupation or avocation at the time of commencing operations with an annual renewal on or before the first day of January of each year. The City of Raymore fee is based on a flat rate of \$100 per business, with the exception of home-based occupations which was lowered to \$25.00 beginning November 1, 2014. The Hancock Amendment requires that an increase in business license fees must be put before a vote of the people.

FY19 revenues are projected based on YTD receipts through May plus a 3 year average of revenue for June through October. Staff estimates FY 2020 revenue based on the average of FY17, FY18 & FY19.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	105,145	-4.34%	<p>Financial Trend</p>
2011 Actual	110,900	5.47%	
2012 Actual	115,495	4.14%	
2013 Actual	106,555	-7.74%	
2014 Actual	98,777	-7.30%	
2015 Actual	106,553	7.87%	
2016 Actual	114,690	7.64%	
2017 Actual	119,746	4.41%	
2018 Actual	113,970	-4.82%	
2019 Budget	113,544	-0.37%	
2019 Projected	109,953	-3.16%	
2020 Adopted	114,557	4.19%	

Liquor Licenses

<p>General Ledger Codes: 01-00-4210-0000</p>	<p>Legal Authority: Municipal Code: Section 600 State Statute: Section 94.270 RSMo. State Statute: Chapters 311 & 312 RSMo.</p>
---	--

Revenue Description

Liquor License - The City charges one and one-half times the rate charged by the state to licensed liquor providers as allowed by Section 311.220 RSMo.

FY19 projections are based on current receipts and historical trends. Staff estimates FY 2020 revenue based on the average of FY17, FY18 & FY19.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	8,768	5.39%	<p>Financial Trend</p>
2011 Actual	9,165	4.53%	
2012 Actual	11,013	20.16%	
2013 Actual	11,466	4.11%	
2014 Actual	11,150	-2.76%	
2015 Actual	11,400	2.24%	
2016 Actual	11,588	1.64%	
2017 Actual	14,055	21.29%	
2018 Actual	13,568	-3.47%	
2019 Budget	14,000	3.19%	
2019 Projected	13,473	-3.77%	
2020 Adopted	13,698	1.67%	

Dog and Cat Licenses

<p>General Ledger Codes: 01-00-4220-0000</p>	<p>Legal Authority: Municipal Code: Section 205 State Statute: Section 94.270 RSMo.</p>
---	--

Revenue Description

Dog License - All dogs or cats over the age of six months within the city limits must be licensed annually. The license is valid for the calendar year and is renewed each January 1st thereafter at the rate of \$5 for neutered and \$20 for un-neutered animals. Fees are increased to \$7.50 and \$30 if paid after January 31st.

FY19 projections are based November - May actual and the average of June - October for the two prior years. FY20 revenues are estimated at the FY19 projections.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	7,893	-4.54%	<div style="text-align: center;"> <p>Financial Trend</p> </div>
2011 Actual	7,553	-4.30%	
2012 Actual	7,978	5.62%	
2013 Actual	7,078	-11.29%	
2014 Actual	6,950	-1.81%	
2015 Actual	7,115	2.38%	
2016 Actual	5,699	-19.90%	
2017 Actual	6,682	17.25%	
2018 Actual	5,511	-17.53%	
2019 Budget	5,369	-2.56%	
2019 Projected	4,809	-10.43%	
2020 Adopted	4,809	0.00%	

Municipal Court Fines

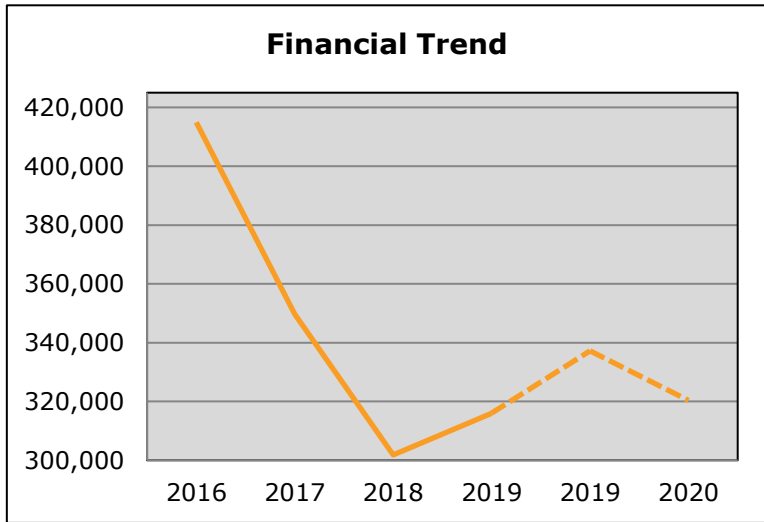
<p>General Ledger Codes: 01-00-4250-0000</p>	<p>Legal Authority: Municipal Code: Chapter 130 State Statute: Chapter 479</p>
---	---

Revenue Description

Municipal Court Fines - Municipalities derive revenue from the fines and forfeitures collected in municipal court.

The FY19 projected revenues are based on current receipts through April and estimating receipts for May through October based on the average prior two years revenues for the same period. FY20 is conservatively projected at 5% less than FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	310,140	-15.59%
2011 Actual	339,924	9.60%
2012 Actual	361,149	6.24%
2013 Actual	485,670	34.48%
2014 Actual	472,287	-2.76%
2015 Actual	394,242	-16.52%
2016 Actual	414,935	5.25%
2017 Actual	349,689	-15.72%
2018 Actual	301,825	-13.69%
2019 Budget	316,037	4.71%
2019 Projected	337,208	6.70%
2020 Adopted	320,348	-5.00%



DWI-Drug Offense Reimbursement

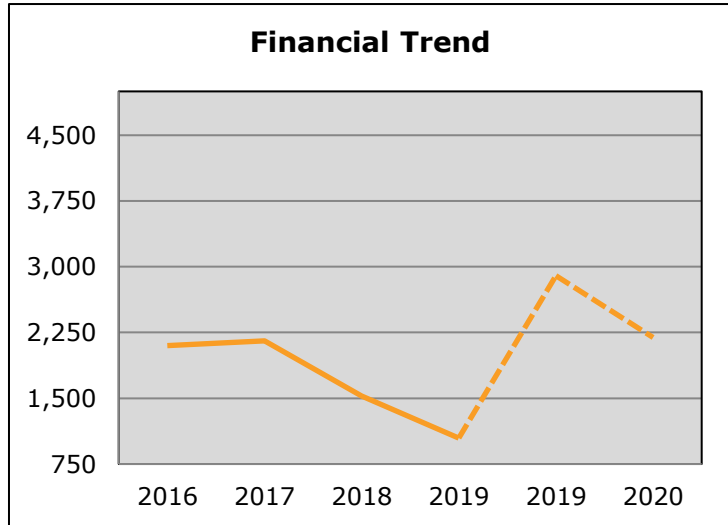
<p>General Ledger Codes:</p> <p>01-00-4252-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 130.290 State Statute: Chapters 479 & 483 & 590</p>
--	---

Revenue Description

DWI-Drug Offense Reimbursement - . In addition to fines, municipalities may impose a court fee of \$12-\$15 (488.013 RSMo.) and levy a fee to recoup the additional costs related to traffic violations involving alcohol and drugs.

The inconsistent nature of when this type of offense may occur makes it difficult to project. FY20 revenue is based on the average of the previous three years.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	4,955	-18.27%
2011 Actual	5,101	2.94%
2012 Actual	7,936	55.58%
2013 Actual	7,765	-2.15%
2014 Actual	3,400	-56.22%
2015 Actual	4,377	28.74%
2016 Actual	2,100	-52.02%
2017 Actual	2,154	2.57%
2018 Actual	1,527	-29.12%
2019 Budget	1,046	-31.48%
2019 Projected	2,898	177.06%
2020 Adopted	2,193	-24.33%



Inmate Prisoner Detainee Security Fund

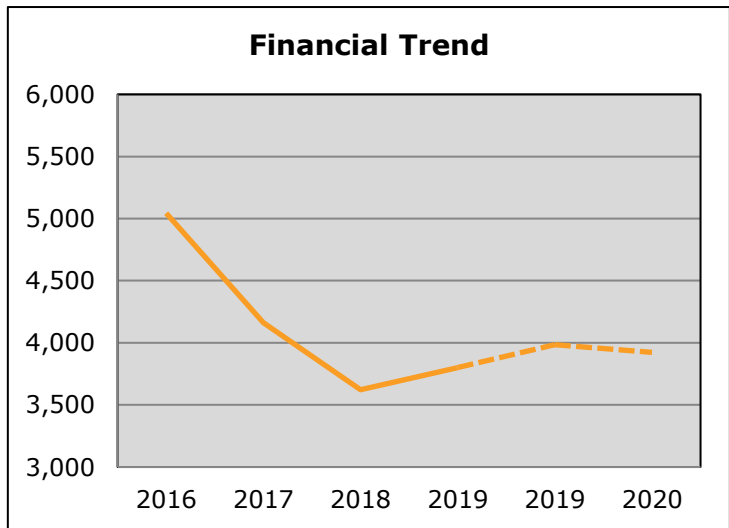
<p>General Ledger Codes:</p> <p>01-00-4253-0000</p>	<p><u>Legal Authority:</u> Municipal Code: Section 130.290 State Statute: Chapters 488</p>
--	---

Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the Municipal Judge there are assessed fees, as costs in all cases, an Inmate Prisoner Detainee Security Fund of \$2.00. This assists in providing additional funds for reimbursement of costs associated with inmate incarceration.

This revenue source was enacted by ordinance by the City Council on May 13, 2013. FY20 revenue is based on the average of the previous three years.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	864	N/A
2014 Actual	5,312	514.77%
2015 Actual	4,747	-10.63%
2016 Actual	5,044	6.25%
2017 Actual	4,161	-17.50%
2018 Actual	3,622	-12.95%
2019 Budget	3,801	4.94%
2019 Projected	3,985	4.84%
2020 Adopted	3,923	-1.56%



Animal Shelter Donations

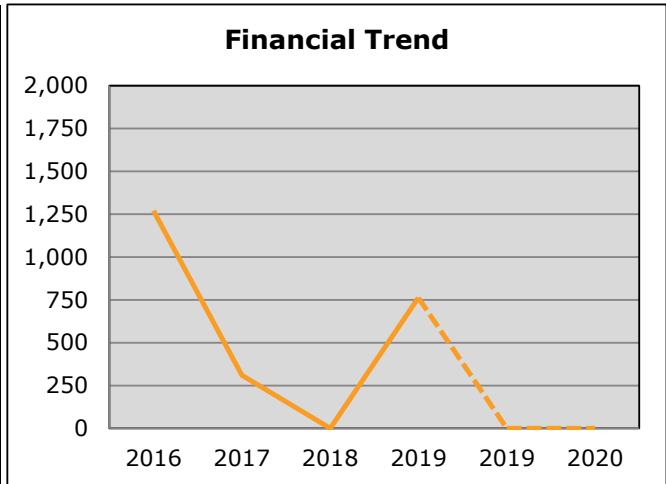
General Ledger Codes: 01-00-4270-0000	Legal Authority: Municipal Code: Section 205 State Statute: 89
---	---

Revenue Description

Animal Shelter Donations - This account is used to account for donations received by citizens and local business to support the City's animal shelter. The inconsistent nature of revenue sources makes it very difficult to project and budget.

Animal Shelter Donations are deposited to the Raymore Foundation and distributed as needed by the Foundation.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	1,822	17.04%
2011 Actual	205	-88.75%
2012 Actual	1,215	492.83%
2013 Actual	838	-31.03%
2014 Actual	1,717	104.85%
2015 Actual	481	-71.96%
2016 Actual	1,270	163.84%
2017 Actual	310	-75.59%
2018 Actual	0	N/A
2019 Budget	762	#DIV/0!
2019 Projected	0	N/A
2020 Adopted	0	N/A



Animal Control Fine Revenue

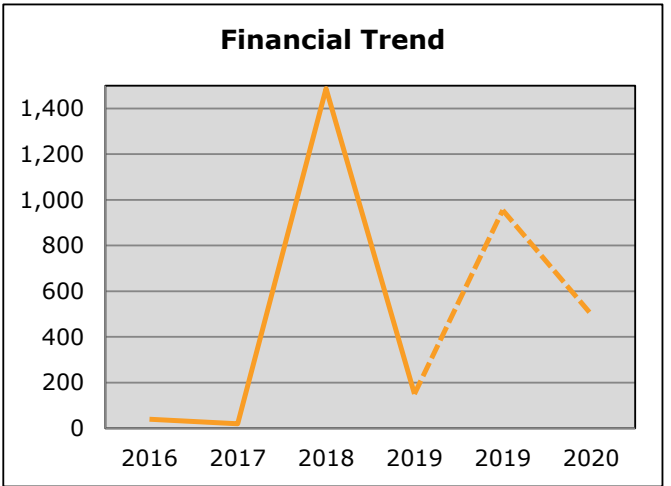
General Ledger Codes: 01-00-4275-0000	Legal Authority: Municipal Code: Chapter 205 State Statute: Chapter 82
---	---

Revenue Description

Animal Control Fine - This account collects fines imposed by the Municipal Court for violations of the City's animal control regulations.

FY19 revenues are projected based on YTD receipts through May. FY20 is estimated using FY19 projection.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	820	-26.13%
2011 Actual	938	14.39%
2012 Actual	791	-15.67%
2013 Actual	220	-72.19%
2014 Actual	865	293.18%
2015 Actual	265	-69.36%
2016 Actual	40	-84.91%
2017 Actual	20	-50.00%
2018 Actual	1,488	7337.50%
2019 Budget	150	-89.92%
2019 Projected	955	536.67%
2020 Adopted	500	-47.64%



Dispatch Fees

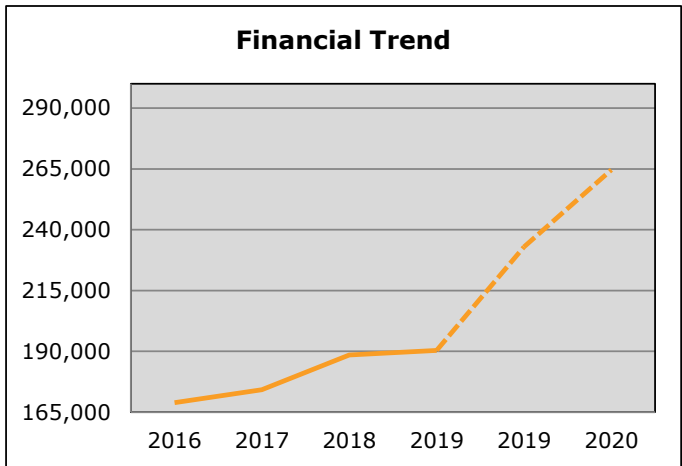
<p>General Ledger Codes: 01-00-4310-0000</p>	<p>Legal Authority: Municipal Code: 200 State Statute: Chapter 82</p>
---	--

Revenue Description

Dispatch Fees - The City of Raymore Police Department provides dispatch service for the City of Peculiar, South Metro Fire Protection District and West Peculiar Fire District. The City of Peculiar is assessed a fee based on 5% of that City's assessed property values each year. South Metro Fire Protection District is assessed a fee based on the levy amount imposed by the fire district on all real and personal property within the district boundaries for the purpose of paying for a centralized dispatch center. Currently this levy is \$0.7091 per \$100 of assessed valuation in accordance with RSMo. 3210243(1). West Peculiar Fire District is assessed a fee based on 3% of the District's assessed property values each year. The City bills each jurisdiction annually. The South Metro Fire Protection District is allowed to submit communication equipment receipts up to 5% of the annual dispatch fee paid by the South Metro Fire Protection District.

The FY20 estimates to be received by both South Metro Fire Protection District, the City of Peculiar and West Peculiar Fire District are based on a 2% increase in their total assessed valuation and South Metro submitting a reimbursement request up to the maximum allowed amount.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	151,296	-2.18%
2011 Actual	161,006	6.42%
2012 Actual	155,823	-3.22%
2013 Actual	165,988	6.52%
2014 Actual	169,190	1.93%
2015 Actual	171,511	1.37%
2016 Actual	168,907	-1.52%
2017 Actual	174,196	3.13%
2018 Actual	188,499	8.21%
2019 Budget	190,385	1.00%
2019 Projected	232,941	22.35%
2020 Adopted	264,609	13.59%



SRO Services

General Ledger Codes: 01-00-4311-0000	Legal Authority: Municipal Code: State Statute: Chapter
---	---

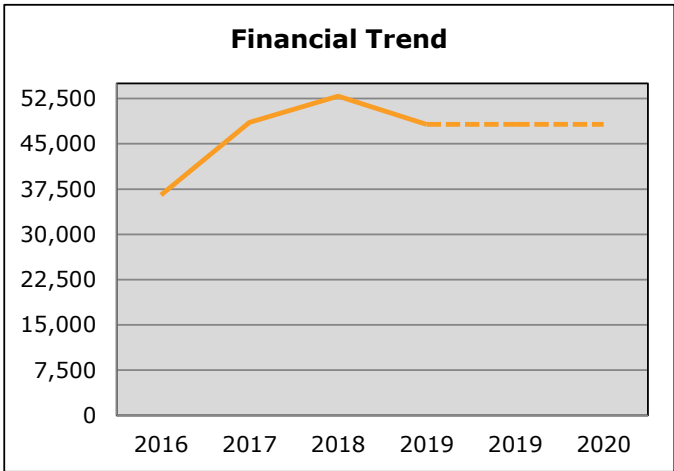
Revenue Description

SRO Services- The City of Raymore provides school resource Officer services for schools in Raymore and the East Middle School. Ordinance 2015-059 Bill 3091

Rate is \$262 per day for each full day or \$131 per half day. Maximum of 212 full work days or combination thereof whenever school is in session.

Term of the agreement shall be from July 1, 2019 through June 30, 2020 as outlined in the SRO calendar and may be extended by mutual agreement of the City and District as deemed necessary to satisfy attendance requirements that may have been affected by inclement weather, or other factors.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	8,778	N/A
2016 Actual	36,516	315.99%
2017 Actual	48,528	32.90%
2018 Actual	52,884	8.98%
2019 Budget	48,220	-8.82%
2019 Projected	48,220	0.00%
2020 Adopted	48,220	0.00%



Police Grants

General Ledger Codes: 01-00-4320-0000	Legal Authority: State Statute: Chapter 82
---	--

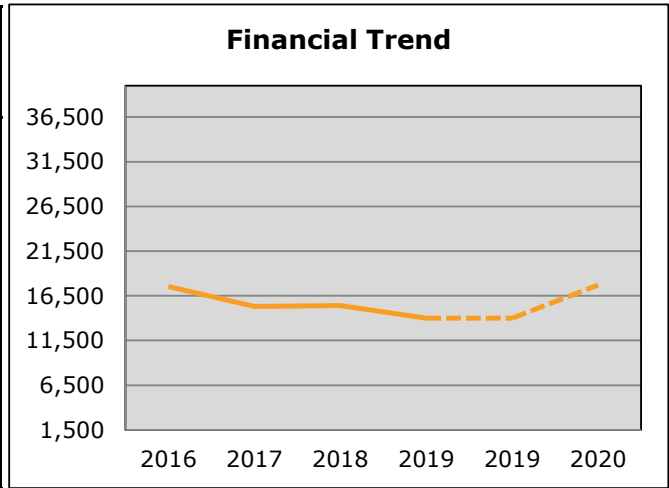
Revenue Description

Police Grants - The Safety Traffic Enforcement Program (S.T.E.P.) Grant provides reimbursement of overtime wages for hazardous moving violation enforcement and DWI checkpoints through the Missouri Division of Highway Safety. The city receives reimbursement for one-half the cost of body armor ballistic vests. Funding is approved through the U.S. Department of Justice-Bulletproof Vest Partnership Program.

FY19 revenues are projected using current receipts and estimated additional claims on available grant funds. FY20 revenues are estimated using the following applications and awards:

S.T.E.P.	\$ 14,000
BVP	\$ 3,701

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	17,282	-23.22%
2011 Actual	34,798	101.35%
2012 Actual	38,097	9.48%
2013 Actual	11,012	-71.10%
2014 Actual	9,649	-12.38%
2015 Actual	12,106	25.47%
2016 Actual	17,528	44.78%
2017 Actual	15,305	-12.68%
2018 Actual	15,425	0.78%
2019 Budget	14,000	-9.24%
2019 Projected	14,000	0.00%
2020 Adopted	17,701	26.44%



Emergency Mgmt Grant

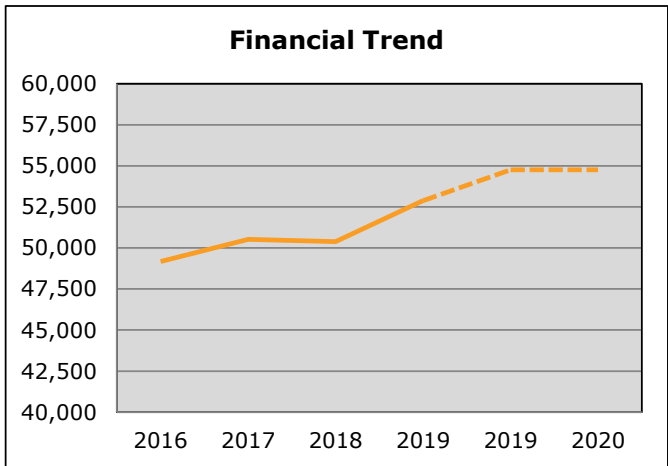
General Ledger Codes: 01-00-4325-0000	Legal Authority: State Statute: Chapter 82
---	--

Revenue Description

Emergency Management Grant - Grants received for the current fiscal year (FY19) include \$54,788 from the Federal Government for emergency management related expenditures, primarily salary and benefit costs. Additional funds are distributed to each entity at the end of each grant year if leftover funds are available.

FY20 revenues are estimated based on grant application submitted and accepted.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	66,321	-4.15%
2011 Actual	79,612	20.04%
2012 Actual	64,354	-19.16%
2013 Actual	50,812	-21.04%
2014 Actual	45,405	-10.64%
2015 Actual	50,113	10.37%
2016 Actual	49,175	-1.87%
2017 Actual	50,525	2.75%
2018 Actual	50,390	-0.27%
2019 Budget	52,879	4.94%
2019 Projected	54,759	3.56%
2020 Adopted	54,759	0.00%



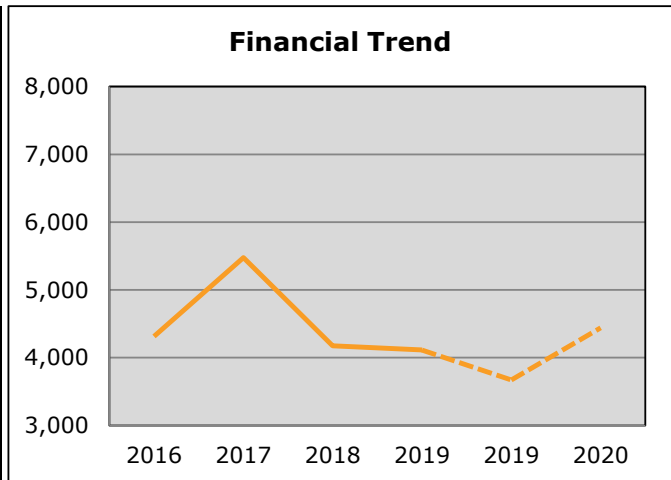
Copies

<p>General Ledger Codes: 01-00-4330-0000</p>	<p>Legal Authority: State Statute: Chapter 82 "Sunshine Law" on public information</p>
---	---

Revenue Description

Copies - Photocopies are provided to the citizens by request. Color map reproduction cost ranges from \$5.00 - \$25.00 depending on the size of the map. Standard black and white copies are \$.10 per copy. This revenue is unpredictable in nature. FY19 revenue is projected based on the three year average historical trend. FY20 revenue is estimated using FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	10,041	100.88%
2011 Actual	6,503	-35.23%
2012 Actual	4,933	-24.14%
2013 Actual	6,016	21.95%
2014 Actual	5,610	-6.74%
2015 Actual	5,835	4.01%
2016 Actual	4,313	-26.09%
2017 Actual	5,477	26.99%
2018 Actual	4,175	-23.77%
2019 Budget	4,113	-1.49%
2019 Projected	3,672	-10.72%
2020 Adopted	4,441	20.94%



Refunds & Reimbursements

General Ledger Codes: 01-00-4340-0000	Legal Authority: State Statute: Chapter 82
---	--

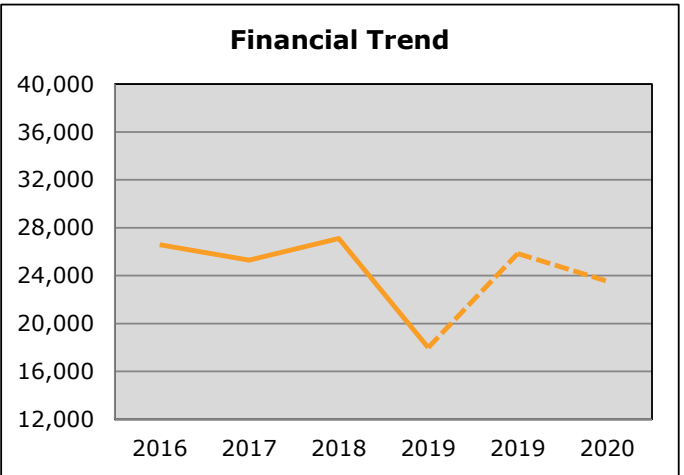
Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City are recorded in this account. In the current fiscal year, the majority of the reimbursements are from state tax refunds for gasoline purchases. Historical revenues are not a reliable predictor of this account. Revenues are estimated conservatively and based on the five year historical trend.

Listed below are highlights of a few of the larger revenues received, projected and estimated:

	2016	2017	2018	2019
City gas purchase state tax refund	9,468	9,911	9,000	18,203
Property tax liens (mowing)	1,266	3,000	1,297	3,009
Rebates	2,007	1,951	2,280	2,630

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	34,393	-68.81%
2011 Actual	47,562	38.29%
2012 Actual	52,168	9.69%
2013 Actual	39,607	-24.08%
2014 Actual	36,112	-8.83%
2015 Actual	14,538	-59.74%
2016 Actual	26,586	82.87%
2017 Actual	25,288	-4.88%
2018 Actual	27,108	7.20%
2019 Budget	18,000	-33.60%
2019 Projected	25,847	43.59%
2020 Adopted	23,537	-8.94%



Interest Revenue

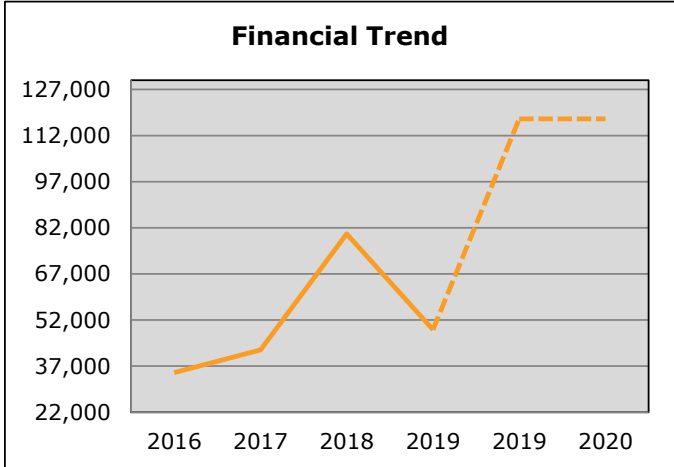
General Ledger Codes: 01-00-4350-0000	Legal Authority: State Statute: Chapter 82
---	--

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY18 revenues were estimated based on the assumption of no change in interest rates or carrying balances of the FY18 investments, however, interest rates have risen throughout the year and continue to do so.

FY19 revenues are based on current interest rates being earned. FY20 is estimated using average historical data for the previous three years.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	26,874	-32.85%
2011 Actual	32,280	20.12%
2012 Actual	9,712	-69.91%
2013 Actual	12,674	30.50%
2014 Actual	12,630	-0.35%
2015 Actual	25,770	104.03%
2016 Actual	34,902	35.44%
2017 Actual	42,304	21.21%
2018 Actual	80,001	89.11%
2019 Budget	48,833	-38.96%
2019 Projected	117,426	140.47%
2020 Adopted	117,426	0.00%



Miscellaneous Revenue

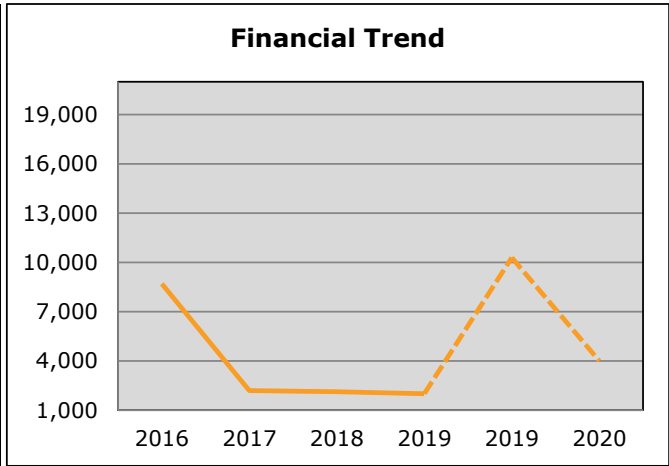
<p>General Ledger Codes: 01-00-4370-0000</p>	<p>Legal Authority: State Statute: Chapter 82</p>
---	--

Revenue Description

Miscellaneous Revenue - Sale of real and personal property (auction of surplus property) and municipal court restitution are recorded in this account. This revenue source is unpredictable in nature.

FY19 revenues reflect the sale on multiple items on GovDeals, an auction website. FY20 revenues are estimated based on historical trends as well as the intention to continue utilizing the GovDeals auction.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	6,490	-44.76%
2011 Actual	1,151	-82.26%
2012 Actual	11,991	941.37%
2013 Actual	3,065	-74.44%
2014 Actual	8,975	192.83%
2015 Actual	19,630	118.72%
2016 Actual	8,693	-55.71%
2017 Actual	2,192	-74.79%
2018 Actual	2,121	-3.24%
2019 Budget	2,000	-5.70%
2019 Projected	10,291	414.55%
2020 Adopted	4,000	-61.13%



Cell Tower Revenue

General Ledger Codes: 01-00-4410-0000	Legal Authority: Municipal Ordinance: 28057 & 26066 State Statute: Chapter 82
---	--

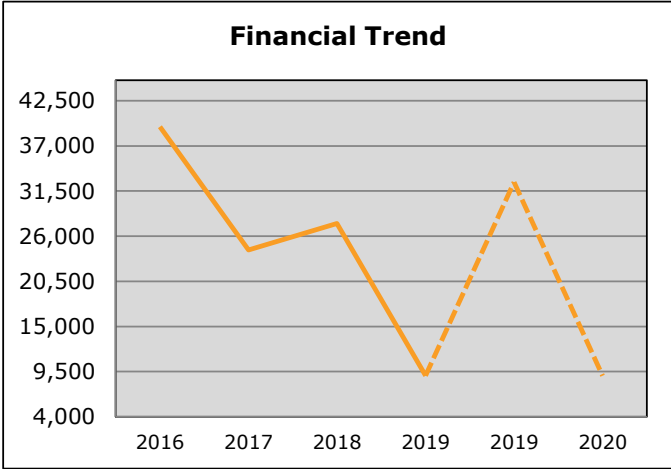
Revenue Description

Cell Tower Revenue - The City had lease options with APT of Kansas City and Cricket Communications for the cellular companies to locate communication antennas on City water towers. Both of these options have been terminated.

FY18 revenues were estimated to decrease considerably due to the removal of the Elm Street water tower to be performed by an independent contractor in exchange of land rental for a mono-tower with a 6% cell phone revenue for all equipment placed on the tower. That contract was delayed getting the cellular service transferred properly. The water tower will be taken down during the summer of 2018.

FY20 revenue are estimated based on the new contract with the mono-tower contract.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	37,152	132.20%
2011 Actual	39,560	6.48%
2012 Actual	39,560	0.00%
2013 Actual	39,560	0.00%
2014 Actual	39,560	0.00%
2015 Actual	42,734	8.02%
2016 Actual	39,334	-7.96%
2017 Actual	24,334	-38.13%
2018 Actual	27,534	13.15%
2019 Budget	9,000	-67.31%
2019 Projected	32,584	262.04%
2020 Adopted	9,000	-72.38%



Transfer in From Restricted Revenue Fund

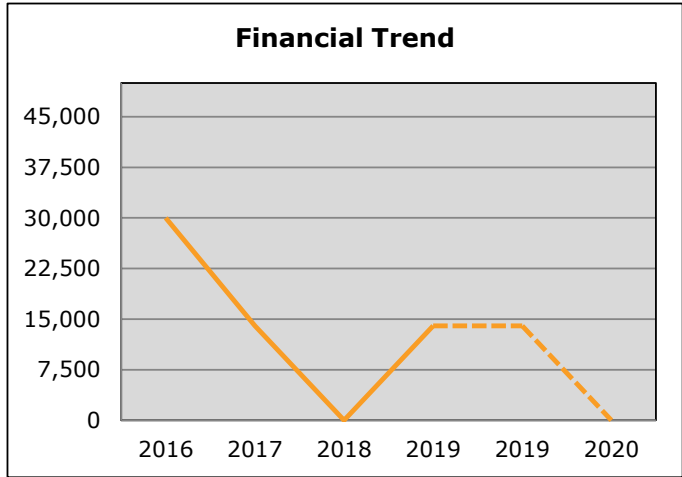
<p>General Ledger Codes: 01-00-4904-0000</p>	<p><u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a</p>
---	---

Revenue Description

Transfer From the Restricted Revenue Fund -

There are no transfers for FY20

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	94,666	N/A
2013 Actual	0	-100.00%
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	30,000	N/A
2017 Actual	14,000	-53.33%
2018 Actual	0	N/A
2019 Budget	14,000	N/A
2019 Projected	14,000	N/A
2020 Adopted	0	N/A



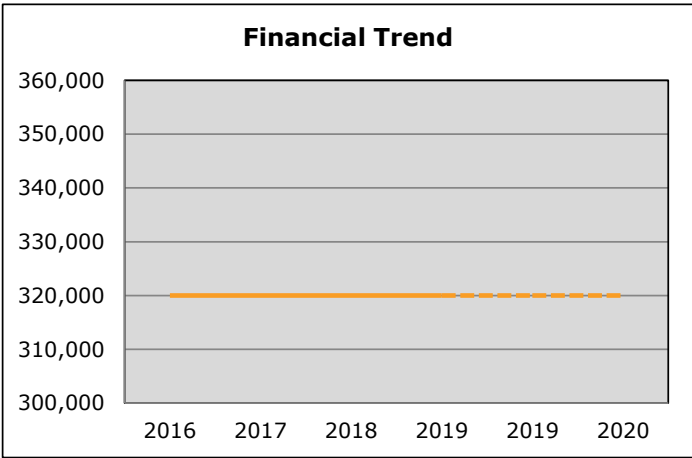
Transfer in From Transportation Fund

<p>General Ledger Codes: 01-00-4936-0000</p>	<p><u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a</p>
---	---

Revenue Description

Transfer From the Transportation Fund - These funds represent a fund balance transfer from the Transportation Fund (36) to the City. The funds are used to offset costs incurred by the Street Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	340,000	-2.86%
2011 Actual	330,000	-2.94%
2012 Actual	320,000	-3.03%
2013 Actual	320,000	0.00%
2014 Actual	320,000	0.00%
2015 Actual	320,000	0.00%
2016 Actual	320,000	0.00%
2017 Actual	320,000	0.00%
2018 Actual	320,000	0.00%
2019 Budget	320,000	0.00%
2019 Projected	320,000	0.00%
2020 Adopted	320,000	0.00%



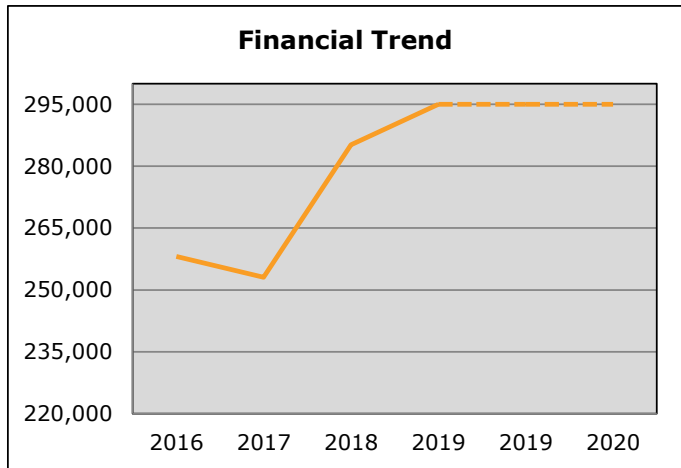
Transfer in From Stormwater Sales Tax Fund

<p>General Ledger Codes: 01-00-4946-0000</p>	<p>Legal Authority: Municipal Ordinance: n/a State Statute: n/a</p>
---	--

Revenue Description

Transfer from the Stormwater Sales Tax Fund - These funds represent a transfer from the Stormwater Sales Tax Fund (46) to support the direct costs associated with expenditures related to the personnel costs of the Stormwater Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	175,511	-4.14%
2011 Actual	182,239	3.83%
2012 Actual	189,262	3.85%
2013 Actual	202,437	6.96%
2014 Actual	195,429	-3.46%
2015 Actual	230,425	17.91%
2016 Actual	258,115	12.02%
2017 Actual	253,064	-1.96%
2018 Actual	285,209	12.70%
2019 Budget	295,000	3.43%
2019 Projected	295,000	0.00%
2020 Adopted	295,000	0.00%



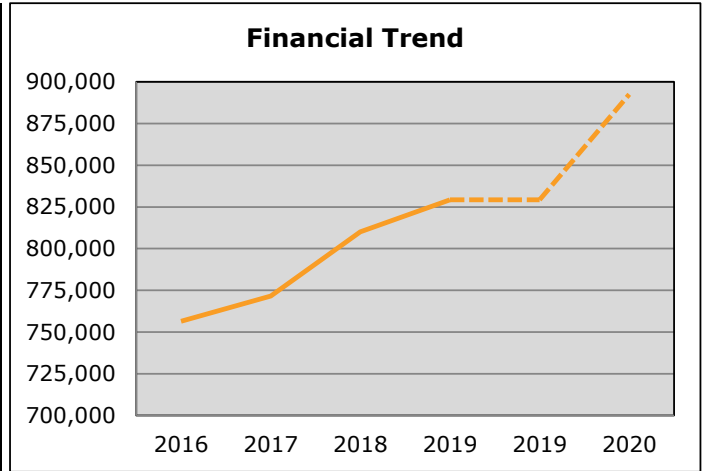
Transfer in From Enterprise Fund

General Ledger Codes: 01-00-4950-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
---	---

Revenue Description

Transfer from the Enterprise Fund - These funds represent a payment to the General Fund for costs associated with administrative support of the activities of the Enterprise Fund.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	587,397	-17.20%
2011 Actual	603,760	2.79%
2012 Actual	630,310	4.40%
2013 Actual	658,676	4.50%
2014 Actual	687,527	4.38%
2015 Actual	727,606	5.83%
2016 Actual	756,464	3.97%
2017 Actual	771,540	1.99%
2018 Actual	810,118	5.00%
2019 Budget	829,280	2.37%
2019 Projected	829,280	0.00%
2020 Adopted	892,498	7.62%



Transfer in From Capital Projects

General Ledger Codes: 01-00-4998-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
---	---

Revenue Description

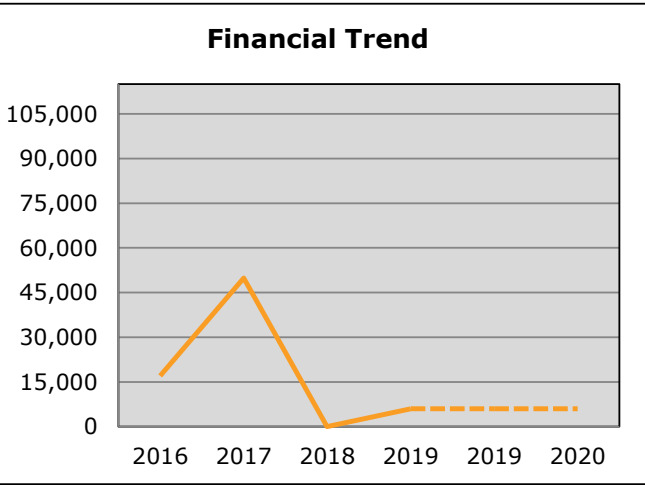
Capital Project A&I - These funds represent a payment of six percent (6%) against those Capital Funds which have been provided administrative and inspection services by the General Fund. These fees are assessed against projects which are programmed in the CIP.

The FY19 estimated revenue is based on projects listed in the CIP on schedule to be completed during FY19 and shown below:

Annual Sidewalk Program \$ 6,000

The FY19 estimated revenue is based on the annual sidewalk program, all other capital projects are either maintenance or parks related.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	213,957	N/A
2011 Actual	191,721	-10.39%
2012 Actual	43,034	-77.55%
2013 Actual	32,134	-25.33%
2014 Actual	36,808	14.54%
2015 Actual	0	N/A
2016 Actual	17,000	N/A
2017 Actual	49,873	193.37%
2018 Actual	0	N/A
2019 Budget	6,000	N/A
2019 Projected	6,000	0.00%
2020 Adopted	6,000	0.00%



ADMINISTRATION

The Administration Department is the focal point of activities between the Mayor, City Council, and City Departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

PROGRAMS

City Council

The powers of the City, as provided by state law and the City Charter, are vested in the Mayor and City Council. The Council is composed of eight members, from four wards, and the Mayor.

City Management/Administration

The City Manager is the chief administrative officer of the City and is responsible for the management of all personnel, the administration of all departments, provision of support and policy recommendations to the Council, development and implementation of the annual budget and capital program, enforcement of laws, and carrying out all Council policies and directives.

City Clerk

The City Clerk's office manages and retains all City records. This includes:

- Assisting citizens and the media in research of ordinances, contracts and other public information.
- Coordinating the preparation of information required for City Council meetings.
- Providing permanent record retention for all City Council, Board and Commission meetings; coordinates the election process.
- Ensuring the City Code is updated and maintained
- Issuing occupational licenses, fireworks permits, low speed neighborhood vehicle registrations, and liquor licenses.

Legal Services

The City Attorney serves as the chief legal advisor to the City and represents the City in all legal proceedings in some form.

GOALS

City Management/Administration

1. Provide leadership to the elected officials and professional staff on citywide issues.
2. Respond to Council and citizen requests for information.
3. Ensure that citizens receive excellent customer service from employees.

4. Ensure that City services are provided at the highest level of quality within available funding.

City Clerk

1. Maintain compliance with governmental record management guidelines and practice requirements in accordance with Chapter 109 of the Revised Statutes of the State of Missouri.
2. Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government.
3. Maintain the City Code with Council approved legislation on a biannual basis.
4. Maintain compliance with City Code requirements for licensing and permitting.

Legal Services

1. Provide appropriate legal advice to the governing body. **(4.1.3)**

FY 2019 PERFORMANCE SUMMARY

1. Completed a comprehensive review and update of the City Code.
2. Continue transparency in government by providing login access to permanent records of the City on the City's website.
3. City Clerk completed Federal Emergency Management's National Incident Management System IS-00700.b level training. **(2.1.2)**
4. City Clerk achieved Missouri Municipal League's Certified Municipal Official. **(4.1.3)**
5. City Clerk finished serving the first of a two-year term on the Board of Directors for Missouri Municipal League. **(1.2.2)**
6. Deputy City Clerk completed University of Kansas Public Management Center's Emerging Leaders Academy. **(4.1.3)**
7. Provided project management for Raymore Activity Center Construction.
8. Successful conclusion of water district litigation.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.



ADMINISTRATION

HUMAN RESOURCES DIVISION

Human Resources is dedicated to partnering with the departments of the city to provide programs, services, and environments which maximize the potential of its workforce. We are committed to maintaining a customer focus while supporting the organizational goals and objectives.

The Human Resources Division is organized under the Administration Department, and operates as an internal service agent for all City departments as well as City employees.

Human Resources administers and oversees all personnel and employee service programs including recruitment and hiring, performance management, employee relations, employee benefit programs, training and development, and safety and risk management efforts.

GOALS

1. Develop a high quality City workforce. Position Raymore as an employer of choice in the region. **(4.2.1)**
2. Develop an on-boarding process that clearly defines expectations of employees. **(4.2.2)**
3. Create a culture that places priority on retaining employees. **(4.2.2)**
4. Continuously review, update and administer the City's comprehensive compensation and benefit package to ensure we remain competitive in our offerings and costs. **(4.2.1)**

5. Oversee and facilitate training and development for all personnel.

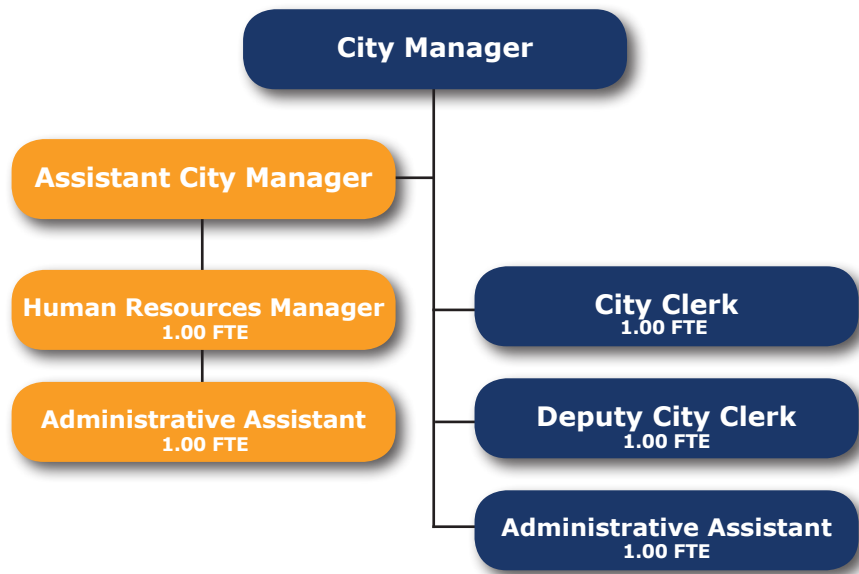
FY 2019 PERFORMANCE SUMMARY

6. Implementation of Safety Team.
7. Implementation of Tiny Pulse, an online employee engagement platform.
8. Hosted a successful Citywide day of training and appreciation day.
9. Successful transition from one health carrier to another.
10. Strengthened relationship with Midwest Public Risk to provide additional trainings and safety enhancements.
11. Analysis and successful implementation of improved Public Works classifications.
12. Human Resources Manager was elected as President-Elect for International Public Management Association's Greater Kansas City chapter.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

ADMINISTRATION



ADMINISTRATION

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	605,372	621,230	659,501	765,898	726,988	958,452	958,452	958,452
Commodities	11,595	27,707	12,728	12,728	11,690	12,344	12,344	12,344
Maintenance and Repairs	2,743	2,140	2,500	2,500	2,540	2,540	2,540	2,540
Utilities	0	0	0	0	0	0	0	0
Contractual	374,364	272,006	333,721	348,721	327,104	338,540	338,540	338,540
Capital Outlay	0	3,132	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	19,160	26,146	24,531	24,531	24,531	24,531	24,531	24,531
Total	1,013,233	952,361	1,032,981	1,154,378	1,092,853	1,336,407	1,336,407	1,336,407

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
City Manager	1.00	1.00	1.00
Assistant City Manager*	0.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Manager, Human Resources	1.00	1.00	1.00
Administrative Assistant **	1.00	1.00	2.00
Office Assistant**	1.00	1.00	0.00
Total FTE	6.00	7.00	7.00

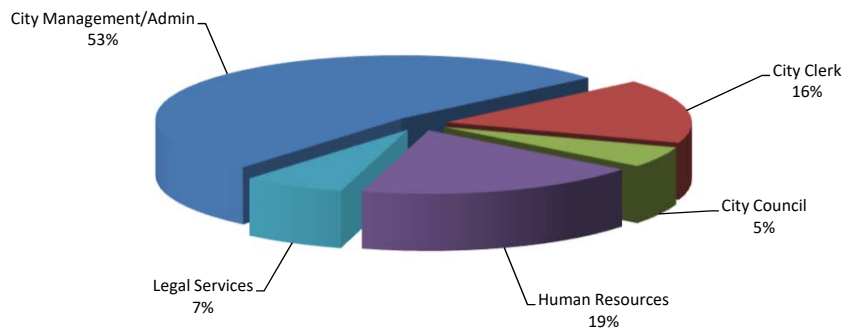
By Program

	2019-20 Adopted
City Management/Admin	704,728
City Clerk	219,029
City Council	71,284
Human Resources	251,366
Legal Services	90,000
Total	1,336,407

*The Communications Director was promoted to the Assistant City Manager in January 2019; this FTE was moved to the administration department.

**The Office Assistant was promoted to Administrative Assistant in November 2019.

Program as a Percentage of the Department Budget





This page intentionally left blank.

INTEGRATED TECHNOLOGY SYSTEMS

The Integrated Technology Systems Department (ITS) has four programs: Systems Administration, Client Support, Capital Asset Replacement, and Training. The following is a description of each functional area within those programs. This department includes the Information Systems Manager and the Network Technician.

PROGRAMS

Systems Administration

Network Administration – The City of Raymore’s local area network is built using the core services of the Windows 2012, and 2016 Server Operation System. These servers provide services used by all PC users such as sharing files, access to network printers, and service to access email and Internet connections. Workstation operating systems used are Windows 7, Windows 10, and Mac OS.

Applications Administration – The department provides administration and end user support for all applications running on the network platforms. The services ITS provides include all technical design, installation, configuration, vendor coordination, support, end user training and support, installation of upgrades, development of interfaces as required and application troubleshooting. Related administrative duties include tracking of software licensing, ensuring

that common versions are installed, and managing any related software contracts for maintenance and support.

Technology Planning/Internal Consulting – The department is responsible for coordination with each department to ensure that their needs are met. ITS works with departments to assess, define and identify needs. This includes research, development and implementation of solutions to meet those demands.

Telephone System Administration – The department has the responsibility of supporting all facility telephones, voicemail, and mobile devices. These responsibilities include coordination of all telephone-related moves, additions and changes as well as monitoring and managing hardware located at City facilities.

Client Support

Network Support – The department supports, configures, and maintains all network devices used by the City of Raymore.

Desktop Support – Centralized and coordinated staff support for hardware, software or telephone systems is delivered via the ITS Department.

FY 2019 PERFORMANCE SUMMARY

1. Replaced 15 computer workstations.
2. Installed new door access system to combine all City facilities to the same system.
3. Installed improved WiFi at City Hall and the Police Department.
4. Installed guest Internet and security cameras at Hawk Ridge Park
5. Installed security cameras at T.B. Hanna Station.
6. Installed new projector and screen at the Raymore Activity Center.
7. Installed new video production equipment at Centerview
8. Installed outdoor speakers for use at Centerview.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

Capital Asset Replacement

Replacement of computers is on a five-year cycle that provides each City employee with equipment that is based on current technology. The ITS Department, utilizing input from department managers, determines the computer style that best suits the department needs. Monitors and printers are replaced on an as-needed basis.

Technology Training

The ITS Department provides employee training for network security, cloud applications, telephone equipment, and various software programs.

GOALS

Systems Administration

1. Provide reliable communication and network services to City staff, businesses, and to the citizens of Raymore. **(1.3.1) (4.1.2)**
2. Maintain a high level of security and disaster recovery capability. **(2.1.2)**
3. Ensure effective technical and fiscal management of department resources. **(4.3.1)**
4. Combine the security camera system, door access system, and duress alarm system into security management software for use in Dispatch. **(2.1.2)**
5. Install VoIP phones, computers, and network systems in the new command vehicle. **(2.1.2)**

Client Support

1. Deliver timely and effective service to customer requirements through communication, teamwork, and a skilled staff. **(1.2.3) (4.1.2)**

Capital Asset Replacement

1. Continue the computer replacement program to ensure that the latest technology is implemented for City use. **(4.3.1)**

Technology Training

1. Continue user education programs for security training, end-user software products and telecom systems. Provide focused training in GSuite, and network security. **(4.2)**

INTEGRATED TECHNOLOGY SYSTEMS



INTEGRATED TECHNOLOGY SYSTEMS

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	157,699	159,833	175,735	175,735	161,994	297,564	297,564	297,564
Commodities	71,853	47,332	41,202	41,202	39,140	73,915	58,715	58,715
Maintenance and Repairs	23	276	350	350	100	350	350	350
Utilities	0	0	0	0	0	0	0	0
Contractual	235,889	215,222	240,274	240,274	237,050	276,647	277,347	277,347
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	465,464	422,664	457,561	457,561	438,284	648,476	633,976	633,976

Position Control Roster

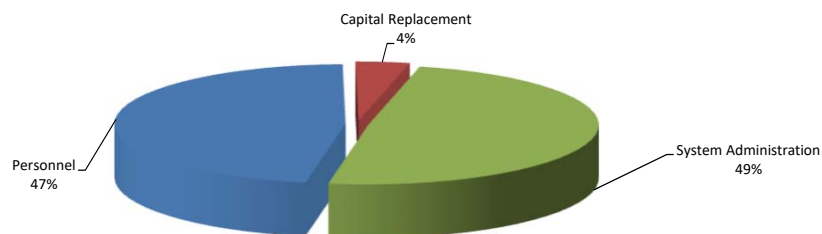
	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Manager, Integrated Tecynology Systems	1.00	1.00	1.00
ITS Senior Network Technician*	0.00	0.00	1.00
ITS Network Technician	1.00	1.00	1.00
Total FTE	2.00	2.00	3.00

By Program

	2019-20 Adopted
Personnel	298,079
Capital Replacement	24,050
System Administration	311,847
Total	633,976

*The FY 2020 budget includes the addition of a ITS Senior Network Technician. This position will provide technological services to the police department.

Program as a Percentage of the Department Budget



ECONOMIC DEVELOPMENT

Growing the local economy is the primary focus of the Economic Development Department. Our community accomplishes this goal mainly through the recruitment and attraction of new businesses while also working with existing companies on retention and expansion.

The department provides staff support to City Administration, elected leaders, other City departments and the Tax Increment Financing Commission.

The department is charged with creating an environment that is responsive to the concerns of residents and the development community. It is also focused on improving the quality of life in the City by increasing the City's tax base and employment opportunities. The department develops and administers plans, policies, and programs consistent with community and leadership goals.

PROGRAMS

Administration

Respond in an efficient manner to development inquiries from developers, brokers, design professionals, community leaders and staff on policy, data, incentives, procedures, demographics and more.

Coordinate City development efforts as they relate to the business community and address business needs for local or state assistance.

Marketing

Maintain cooperative marketing efforts through the Missouri Department of Economic Development, Kansas City Area Development Corporation, the Cass County Corporation for Economic Development, real estate and economic development journals, trade publications, trade shows, impact trips, local, regional and national retailers and developers.

Create and update marketing materials; maintain database of information essential for evaluating the Raymore community for the location of commercial, industrial and residential projects; market the community through advertising, trade shows, impact trips, etc.; conduct ceremonial events for new businesses; and work directly with businesses to fill spots in City shopping centers.

GOALS

Administration

1. Recruit aesthetically appealing, high-quality real estate development projects that align with the community's desires **(3.1.1, 3.1.2)**.
2. Heighten the pursuit of attracting industries and businesses that have the ability to dramatically strengthen the employment and economic base of Raymore (often referred to as "primary employers") **(3.1.1, 3.1.2, 3.2.1)**.

3. Coordinate and further advance the establishment of an extensive workforce development program catering to the community's needs **(3.2.1)**.
4. Visit with and offer assistance to at least 15 existing businesses that call Raymore home **(3.3.2)**.
5. Research amendments to the Economic Development Policy and potentially city codes that further shape local incentives which directly align with business recruitment strategies **(3.3.1)**.

Marketing

1. Further enhance the department's website and marketing communications to better reflect citywide branding efforts by broadening the department's scope and reach **(3.2.4)**.
2. Implement the findings from the Retail Recruitment Plan for the community **(3.1.2)**.
3. Make Raymore the place to live and play for a diverse array of residents and workers of surrounding large employers **(3.1.2, 3.2.4)**.
4. Coordinate with other subject matter expert departments on assessing the readiness of real estate sites **(3.3.4)**.

FY 2019 PERFORMANCE SUMMARY

1. Continued to work with master developer for the large-scale industrial business park at I-49 & North Cass Parkway on proper level of incentives.
2. Confirmed interest from multiple developers and/or anchor users for the master-planned town center mixed-use development at I-49 & North Cass Parkway.
3. Coordinated with the owner/developer of Raymore Galleria to obtain a firm commitment from a major entertainment retail user behind Firestone and Belfonte's Car Wash.
4. Attracted and collaborated with a master developer to redevelop Willowind Square and locate new commercial development within the surrounding area.
5. Connected with 50+ real estate developers, brokers and other related professionals interested in real estate development opportunities in Raymore.
6. Originated business retention and expansion survey interviews with a core group of existing businesses throughout Raymore.
7. Responded to multiple requests for information for new development projects from the Missouri Partnership, Kansas City Area Development Council (KCADC) and other sources.
8. Worked with education partners and other organizations to further establish a robust, comprehensive workforce development program in order to attract larger employers who offer higher skilled careers.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	110,992	116,976	121,703	121,703	121,673	126,484	126,484	126,484
Commodities	18	150	300	300	110	300	300	300
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	68,958	60,136	64,780	64,780	43,593	66,680	66,680	66,680
Capital Outlay	4,368	3,429	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	184,336	180,691	186,783	186,783	165,376	193,464	193,464	193,464

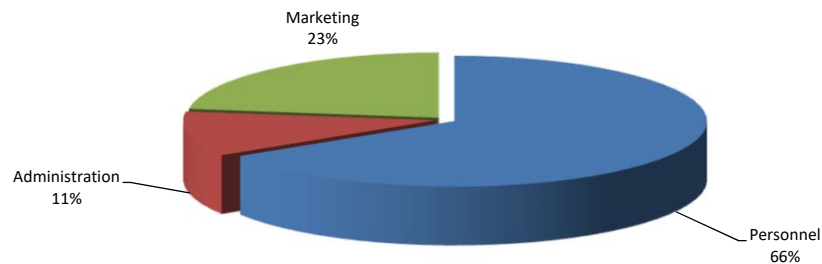
Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Economic Development Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2019-20 Adopted
Personnel	127,834
Administration	21,500
Marketing	44,130
Total	193,464

Program as a Percentage of the Department Budget



DEVELOPMENT SERVICES

The Development Services Department is involved in the development and implementation of the Unified Development Code, the Growth Management Plan, overseeing the development and plan review process, codes compliance, building inspections and the City's GIS program. The department serves as primary staff support to the Planning & Zoning Commission, Board of Appeals, and Board of Adjustment. The Development Services Director supervises the day-to-day activities of the department, and reports to the City Manager.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing informational brochures, statistics, and procedural manuals to residents, businesses, and the development community.

Geographic Information Systems

The services in this program include those necessary for the development and maintenance of graphical representations related to development activities within the City, and other mapping requirements. This program will provide support primarily for development activities related to planning, zoning, and engineering as well as police, parks, and other City departments as necessary.

Planning & Zoning

The services in this program include those associated with comprehensive planning, rezoning, conditional use permit, subdivision plat process, site plan review, and variances. This includes the organization of work sessions and recording of minutes for the Planning & Zoning Commission, as well as public notification and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment.

Codes/Inspections

This program identifies, investigates, and responds to complaints concerning violations of the city code, and related policies. This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs, and the Unified Development Code. Building inspections includes inspection activities necessary to ensure residential, commercial and industrial structures conform to applicable codes and approved plans.

GOALS

Administration

1. Continue involvement in committees, programs and meetings sponsored by the Mid-America Regional Planning Council **(1.3.3)**
2. Identify processes that could benefit from the use of additional technology **(4.1.2)**

Customer Service

1. Improve customer service processes to increase the opportunities for customers to receive the information they need on the first try **(1.3.1)**
2. Provide opportunities to front-line employees for cross-training with other departments **(1.3.4)**

Geographic Information Systems

1. Continue providing GIS applications to assist City Departments with programs and activities

Planning & Zoning

1. Implement policy recommendations identified in the Community for All Ages Master Plan **(1.3.2)**
2. Complete steps necessary to submit application for recognition as a Walk Friendly Community **(1.3.2)**
3. Explore alternate modes of transportation for residents to participate in community events, medical appointments and basic need services **(2.2.2)**
4. Explore opportunities for bike lanes on existing roadways **(2.2.2)**
5. Explore opportunities to expand and enhance water quality treatment requirements related to new development **(2.2.3)**
6. Explore adoption of a tree preservation ordinance **(2.2.3)**
7. Explore the creation of a town center **(3.2.3)**
8. Assist Economic Development Department with identification of opportunity sites and review of any process changes that could affect development **(3.3.4)**

Codes/Inspections

1. Continue annual review of the property maintenance and building codes **(2.1.4)**
2. Expand use of online permitting program
3. Explore establishment of a City/Volunteer partnership to provide assistance to those most in need with code compliance matters

FY 2018 PERFORMANCE SUMMARY

1. Continued to increase mapping and data capabilities of internal ArcIMS site for all employees to access GIS information.
2. Provided in-house review of all building plans for residential and commercial projects.
3. Maintained a development report that is updated monthly to reflect existing housing units, units under construction, and available building lots in the City.
4. Administered a program to register properties that have been foreclosed on and complete weekly inspections to ensure code compliance and ensure structures are secured.
5. Continued implementation of a proactive inspection procedure for property maintenance code violations. Building inspectors completed a drive-by inspection of all properties in the City and commenced enforcement procedures on those properties deemed to have a violation of the property maintenance code.
6. Continued creation of excerpts from the Unified Development Code that provides quick reference material for residents and applicants.
7. Assisted the Planning & Zoning Commission with implementation of the adopted Growth Management Plan.
8. Completed two amendments to the Unified Development Code
9. Completed research and preparation of a draft code to allow the keeping of fowl on residential lots.
10. Completed a City Code amendment regarding open burning.
11. Commenced an inspection program of existing commercial and industrial buildings and tenant spaces. Inspections of each building to occur every five years.
12. Completion of a GIS application enabling Public Works employees to gather data about existing water meters as part of the meter conversion program.

SIGNIFICANT BUDGETARY ISSUES

1. The City's Growth Management Plan is updated every 5 to 10 years. When the update occurs, it is typically expensive. A transfer of \$10,000 per year is made from the General Fund to the Restricted Revenue Fund to save for the cost of a new update in the future.

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	546,306	575,513	607,678	607,678	599,031	623,686	623,686	623,686
Commodities	13,834	13,815	14,030	14,030	11,236	13,300	13,300	13,300
Maintenance and Repairs	875	202	800	800	486	800	800	800
Utilities	0	0	0	0	0	0	0	0
Contractual	35,997	34,611	33,765	33,765	30,719	34,965	34,965	34,965
Capital Outlay	0	17,742	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	19,047	19,046	17,759	17,759	17,759	17,759	17,759	17,759
Total	616,059	660,929	674,032	674,032	659,231	690,510	690,510	690,510

Position Control Roster

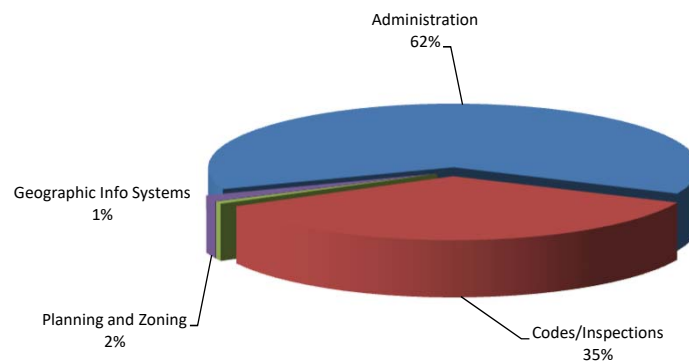
	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Development Services	1.00	1.00	1.00
Associate Planner*	1.00	1.00	0.00
GIS Coordinator	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00
City Planner*	0.00	0.00	1.00
Total FTE	7.00	7.00	7.00

By Program

	2019-20 Adopted
Administration	430,378
Codes/Inspections	244,807
Geographic Info Systems	4,450
Planning and Zoning	10,875
Total	690,510

*The Associate Planner was promoted to City Planner in November 2019.

Program as a Percentage of the Department Budget



PUBLIC WORKS DEPARTMENT OVERVIEW

The Raymore Public Works Department has broad responsibilities in the city including:

- Civil engineering and design support
- Maintenance and improvement of the city's infrastructure
- Stormwater quality and system maintenance
- Delivering safe, potable water
- Operation and maintenance of sanitary sewer collection

The department is made up of two divisions. Engineering and Operations and Maintenance. In addition to the divisions the department is further broken down into the following functions; Streets, Stormwater, Buildings & Grounds, Water, and Sewer.

The leadership and administrative oversight of the Public Works Department is the duty of the leadership team. This team is comprised of the Director of Public Works, Assistant Director of the Operations and Maintenance Division and the Assistant Director of Engineering Division.

This leadership team is responsible for but not limited to addressing citizen concerns and complaints, project management, long range planning for infrastructure improvements, expansion and maintenance, developing training plans for all members of the department, strategic planning, budget preparation, control and purchasing. This team is responsible, in conjunction with the Finance Department, for the

projects and funding within the capital project funds and the operations of the water and sewer functions of the Enterprise Fund.

GOALS

1. Maintain an efficient and properly trained staff to meet the changing needs of maintaining the City's infrastructure.
2. Respond to Citizen concerns/complaints within 24 hours
3. Assure all necessary training is obtained across all divisions to maintain required licenses and registrations.
4. Provide training and resources in order to provide professional customer service with every contact

FY 2019 PERFORMANCE SUMMARY

No summary included.

PUBLIC WORKS ENGINEERING DIVISION

Engineering is responsible for the management, design, construction, administration, and review of all projects containing infrastructure. This includes the water distribution system, the sewer collection system, the street system, the storm drainage system, and facilities. Engineering is responsible for the long-term planning of infrastructure for projected growth, constant review of ordinances for updates, plan review of development, coordination of utilities, negotiation of easements, and acting as the City's liaison to all federal agencies, state agencies, and neighboring communities. The Engineering Department consists of the Director of Public Works, the Assistant Director of Public Works Engineering, two Engineering Technicians, and one Administrative Assistant.

PROGRAMS

Administration

This program involves the administration and managerial tasks required for the effective operation of the Public Works Department including staff time spent on policies, special projects, personnel management and budget administration. The Public Works Director is a member of the Capital Improvement Plan (CIP) Committee and is responsible for the creation of 5-year projects, implementation of current year projects, and project management in conjunction with the Finance Department for all of the capital budget funds.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing information, statistics, and standards manuals to residents, contractors, businesses, and the development community.

Infrastructure Improvements

The services in this program include those necessary for the design, administration, and inspection of all capital improvements and development.

Support to Development

The services in this program include those associated with rezoning, conditional use permit and platting processes, site plan review, and variances. This includes the technical review and analysis to assure the proposed infrastructure complies with our ordinances and also complies with all State and/or Federal regulations.

Streets and Traffic

This program involves determining the need for street improvements based on criteria and maintenance records, assessing and maintaining contracts for signals, determining the need for access management and provides recommendations to the traffic safety committee regarding traffic control measures.

GOALS

Customer Service

1. Work with the Communication Department to develop an information campaign for all Capital Improvement Projects.

Infrastructure Improvement

1. Collaborate with the Community Development and Police Departments to develop a traffic enhancement plan for 58 Highway. **(2.2.2)**

Support to Development

1. Review Master Plans as they relate to the Growth Management Plan Update.
2. Continue to provide technical support to Community Development related to development applications.

Streets and Traffic

1. Explore expansion of on-street and off-street bicycle routes throughout the City **(2.2.2)**

FY 2019 PERFORMANCE SUMMARY

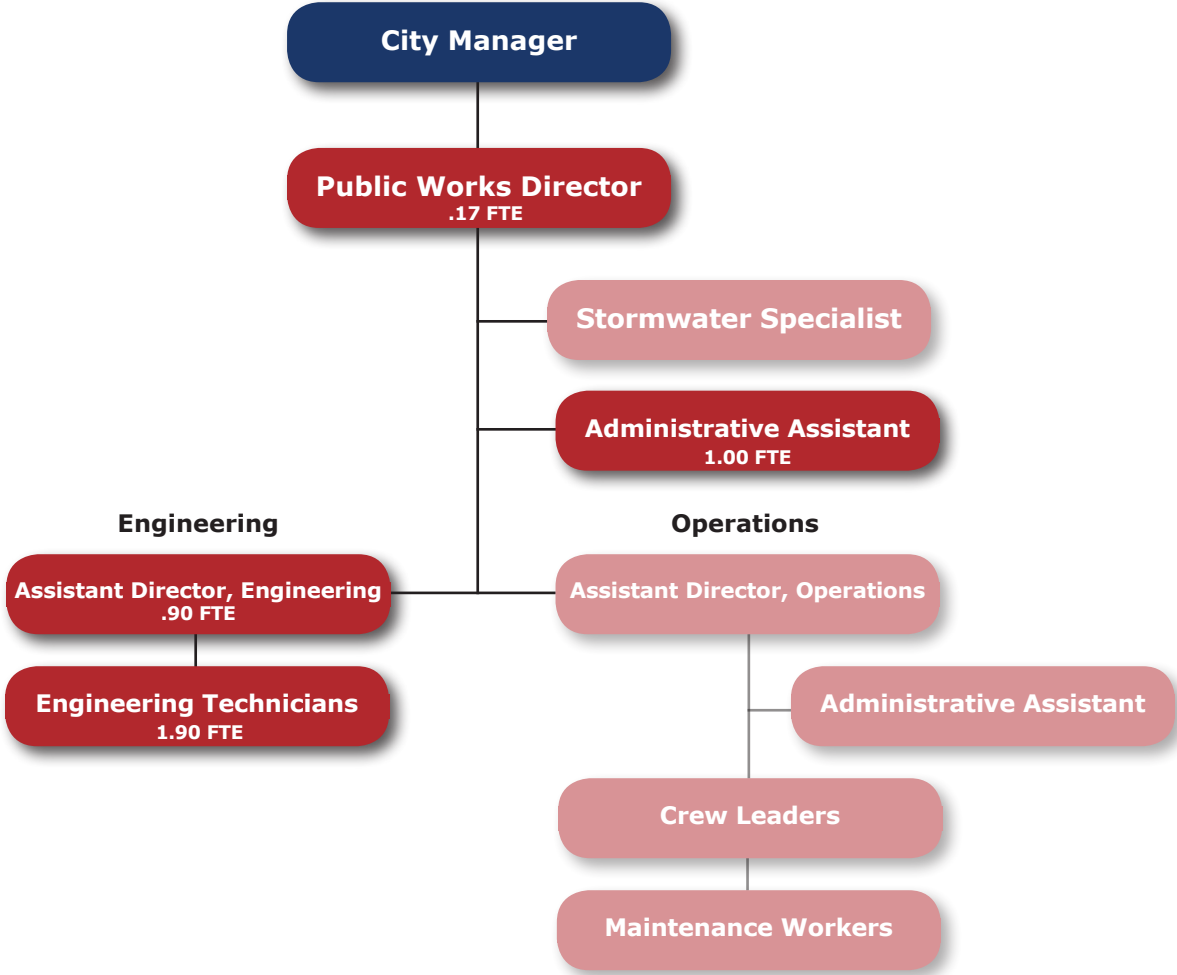
1. Participated in the MARC Transportation Priorities Committee which oversees the distribution of transportation funding.
2. Coordinated design and construction of the annual Street Preservation program, annual Curb Replacement program, and other CIP Projects.
3. Provided construction management oversight for the construction of Hawk Ridge Park Improvements.
4. Initiated in-house design for CIP projects.
5. There are no significant budgetary issues this fiscal year.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.



PUBLIC WORKS ENGINEERING DIVISION



ENGINEERING

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	339,823	364,733	378,917	378,917	381,942	375,683	375,683	375,683
Commodities	4,422	6,529	9,080	9,080	8,100	8,505	8,505	8,505
Maintenance and Repairs	1,107	2,149	4,500	7,835	7,140	4,500	4,500	4,500
Utilities	0	0	0	0	0	0	0	0
Contractual	12,152	8,872	17,888	17,888	16,538	18,888	18,888	18,888
Capital Outlay	0	0	0	0	0	0	3,500	3,500
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	11,624	11,624	10,207	10,207	10,207	10,207	10,207	10,207
Total	369,128	393,907	420,592	423,927	423,927	417,783	421,283	421,283

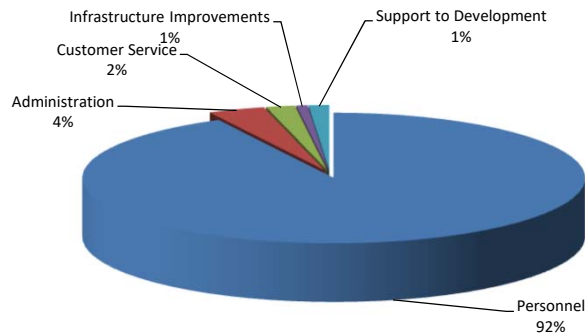
Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Public Works and Engineering	0.17	0.17	0.17
Assistant Director, PW-Engineering	0.90	0.90	0.90
Engineering Technicians	1.90	1.90	1.90
Administrative Assistant	1.00	1.00	1.00
Total FTE	3.97	3.97	3.97

By Program

	2019-20 Adopted
Personnel	389,390
Administration	15,388
Customer Service	7,880
Infrastructure Improvements	3,000
Support to Development	5,625
Total	421,283

Program as a Percentage of the Division Budget





This page intentionally left blank.

PUBLIC WORKS

OPERATIONS & MAINTENANCE DIVISION: STREETS

The Operation & Maintenance Division includes four sections: Streets, Stormwater, Water, and Sewer. The Assistant Director of Public Works and the Administrative Assistant handle the administration of these sections. The Assistant Director of Public Works handles work detail, approval of work schedules, priority of work, and customer service. The Assistant Director of Public Works reports directly to the Public Works Director who approves all major decisions made by the Assistant Director of Public Works.

STREETS

Streets is responsible for the maintenance of our street network. This includes right of way maintenance, pothole patching, street sign maintenance and new installation, crack sealing, asphalt paving, snow removal, pavement maintenance, and sidewalk evaluations and repairs. The Street Department is comprised of the Assistant Director of Public Works, Crew Leaders, Maintenance Workers, and the Administrative Assistant, all of whom also work in the Stormwater, Water, and Sewer.

PROGRAMS & GOALS

Administration

This program includes administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

Street Maintenance

The services in this program include those activities associated with streets, signs, curb, and sidewalks.

Snow Removal

The services provided in this program include removal of snow from the City's streets.

GOALS

Administration

1. Continue to implement career development/training plans for division employees.

Customer Service

2. Respond to requests for service within 24 hours.

Street Maintenance

1. Conduct crack sealing, pothole patching, and other maintenance operations associated with extending the life expectancy of Raymore's streets.
2. Regularly inventory, assess, and upgrade the City's current street signs and striping in accordance with MUTCD reflectivity standards
3. Inventory, assess and program sidewalk repairs throughout the City.
4. Explore inter-governmental relationships to positively affect city infrastructure.
5. Re-stripe arterial streets on an annual basis and 58 Highway on a semi-annual basis as needed.

Snow Removal

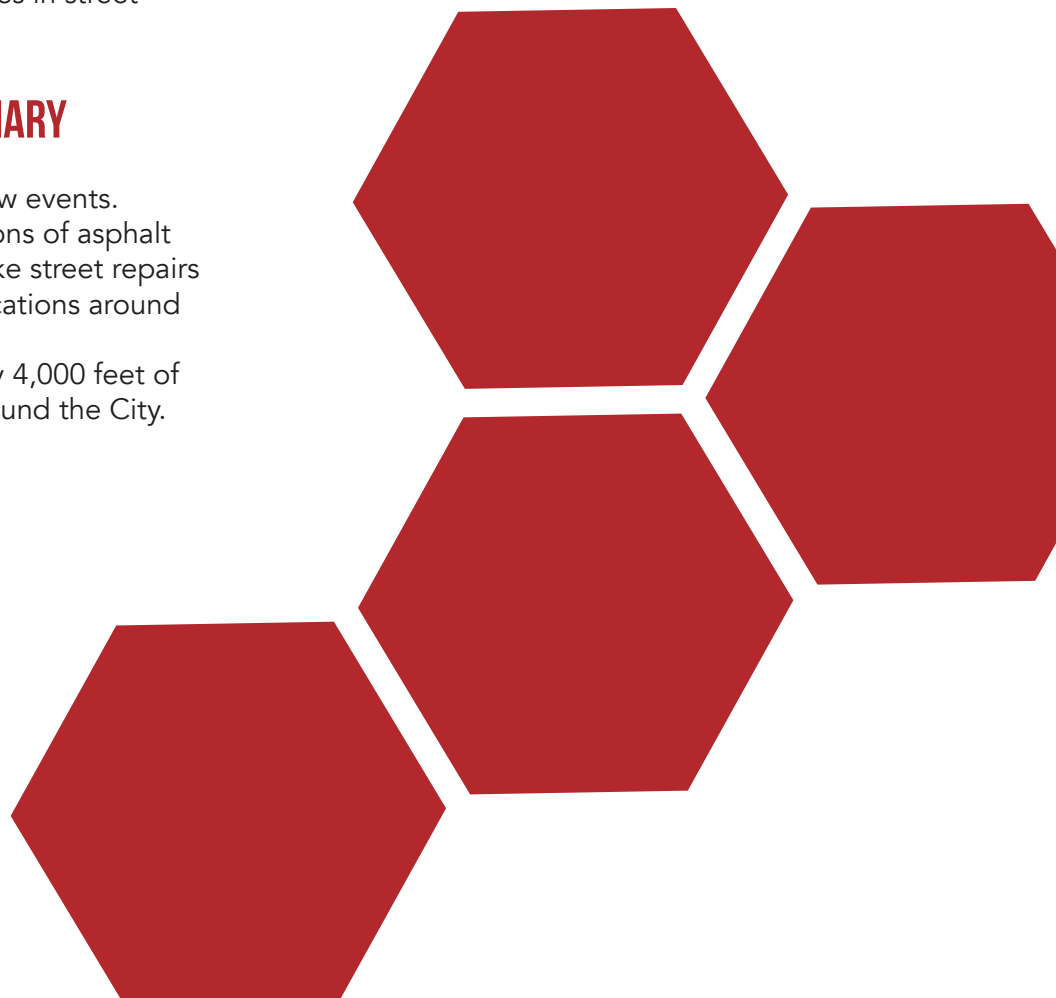
1. Perform an annual review of the Ice and Snow Control Policy to adjust to changes in street network and manpower.

FY 2019 PERFORMANCE SUMMARY

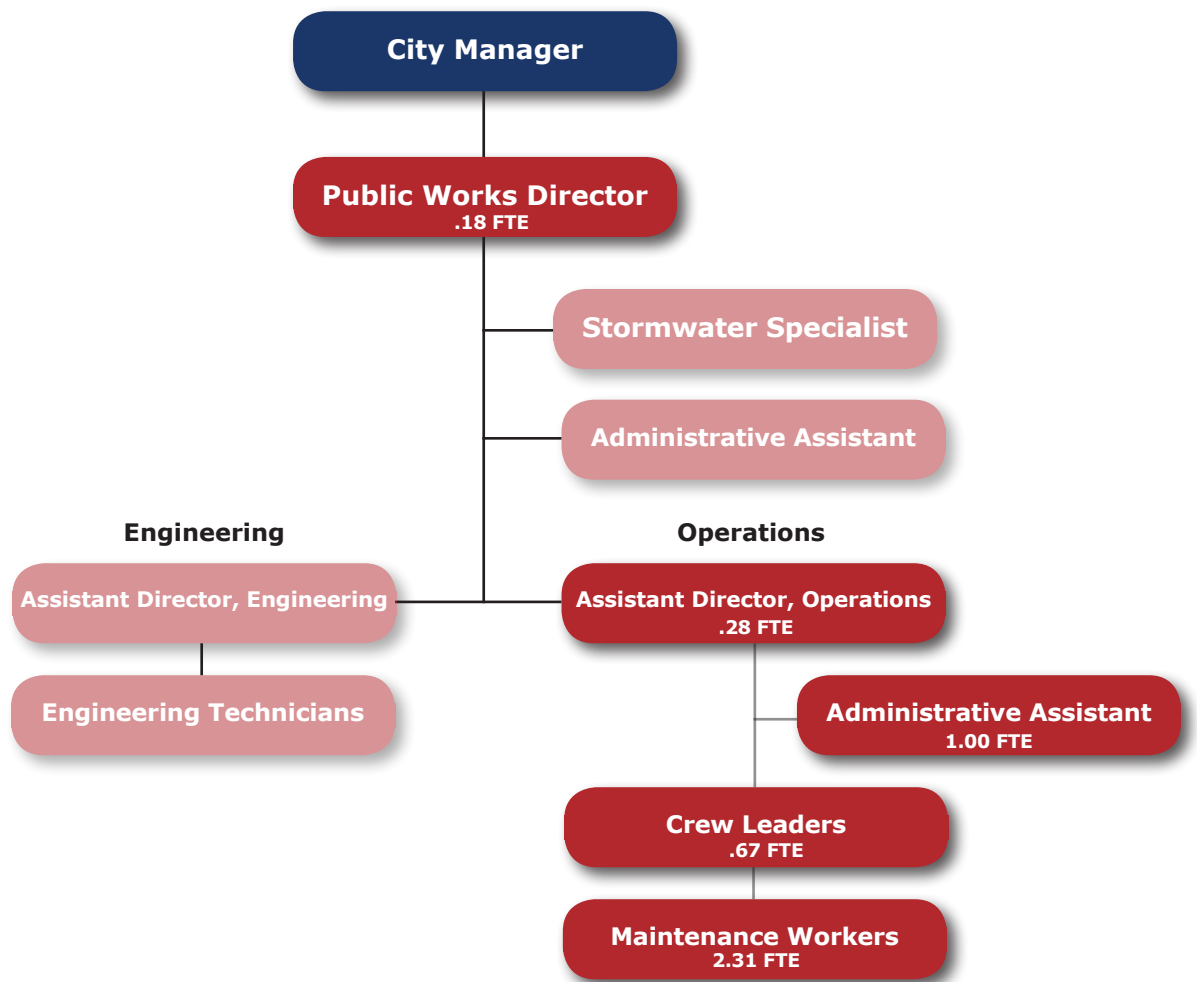
1. Snow crews mobilized for 12 snow events.
2. Crews used approximately 200 tons of asphalt and 120 yards of concrete to make street repairs and patch potholes at various locations around the City.
3. Crews mud-jacked approximately 4,000 feet of sidewalks at various locations around the City.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.



PUBLIC WORKS STREETS DIVISION



STREETS

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	256,378	276,110	324,637	324,637	300,067	304,591	304,591	304,591
Commodities	97,870	150,059	127,400	127,400	140,078	129,880	129,880	129,880
Maintenance and Repairs	52,786	53,466	65,500	65,500	62,447	65,500	65,500	65,500
Utilities	2,810	2,868	3,408	3,408	101	3,408	3,408	3,408
Contractual	377,351	223,347	246,709	246,709	228,080	228,859	228,859	228,859
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	96,787	96,851	96,754	96,754	96,754	96,754	96,754	96,754
Total	883,982	802,701	864,408	864,408	827,527	828,992	828,992	828,992

Position Control Roster

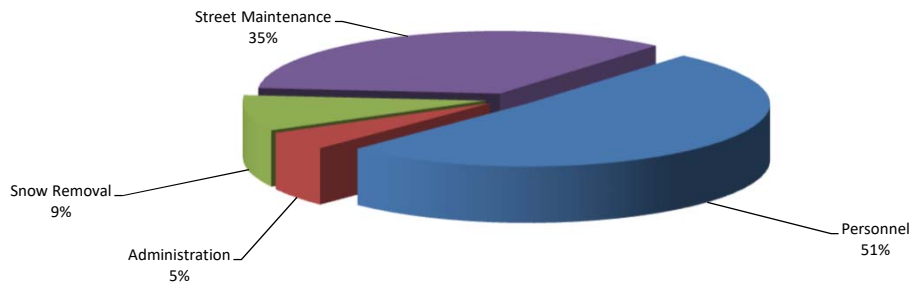
	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Public Works & Engineering	0.18	0.18	0.18
Assistant Director, PW-Operations	0.28	0.28	0.28
Crew Leader	0.67	0.67	0.67
Maintenance Workers I & II *	2.16	2.31	2.31
Administrative Assistant	0.17	0.17	0.17
Total FTE	3.46	3.61	3.61

By Program

	2019-20 Adopted
Personnel	424,345
Administration	40,427
Snow Removal	76,600
Street Maintenance	287,620
Total	828,992

* FY18 Expansion added an additional FTE split with Streets, Storm Water, Water and Sewer

Program as a Percentage of the Function Budget



BUILDINGS & GROUNDS

The Buildings & Grounds Department is responsible for maintaining City buildings and grounds, and is managed by the Public Works Director. The department is responsible for the maintenance and care of municipal complex and mechanical equipment. The department staff cares for the facility on a day-to-day basis and consists of a Building Maintenance Technician with assistance from other members of the Parks & Recreation Department to complete lawn care, landscaping, maintenance and repairs and contract management.

PROGRAMS

This program area is responsible for the day-to-day maintenance, improvement and care of all existing city facilities and grounds, including City Hall.

GOALS

1. Establish a level of service for maintenance of all buildings and public spaces **(2.2.1)**
2. Develop a long term maintenance plan and CIP for City Facilities
3. Perform an annual risk management inspection of City buildings and offices **(2.1.4)**
4. Assist in the development of a transition plan for safety regulations and ADA standards **(2.1.4)**

FY 2019 PERFORMANCE SUMMARY

1. Modifications to the Lobby and Entrance to City Hall were completed this year.
2. Assisted in the modifications to the Community Development and Squad Room remodeling.
3. Received a significant refund after a review of the monthly utility bills. The Maintenance Technician discovered the City was still being charged for a few light poles after we purchased them in 2016.
4. Installation of exterior LED lighting at Public Works and Animal Control with expected savings of \$500 per year.
5. Installation of LED exterior wall packs at City Hall and LED lighting in Sally Port.
6. Partnered with Parks & Recreation to develop an asset tracking program for all City facilities and park properties.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

BUILDINGS & GROUNDS



BUILDINGS & GROUNDS

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	136,615	130,442	163,758	163,758	163,116	168,621	168,621	168,621
Commodities	2,637	2,110	2,398	2,398	2,200	2,495	2,495	2,495
Maintenance and Repairs	9,918	16,048	23,020	23,020	23,020	23,020	23,020	23,020
Utilities	100,204	117,189	136,538	140,698	141,538	136,754	135,254	135,254
Contractual	33,942	29,842	48,566	48,566	48,566	48,566	48,566	48,566
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	283,316	295,631	374,280	378,440	378,440	379,456	377,956	377,956

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Public Works	0.15	0.15	0.15
Crew Leader, Parks Maintenance	0.25	0.25	0.25
Parks Maintenance Workers I & II	0.50	0.55	0.55
Office Assistant *	0.05	0.00	0.00
Building Technician	1.00	1.00	1.00
Assistant Building Technician **	0.00	0.25	0.25
Superintendent, Parks Operations	0.20	0.20	0.20
Total FTE	2.15	2.40	2.40

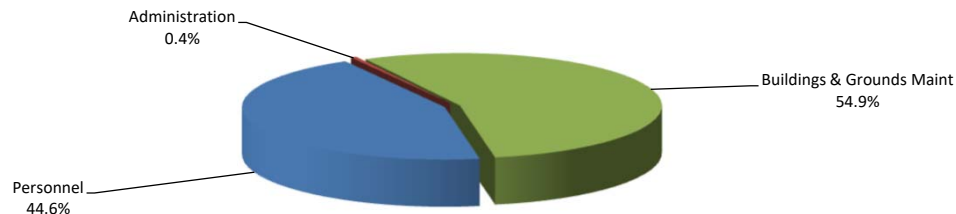
* FY19 reallocation of FTE to better reflect parks staff time assigned to the department

** FY19 FTE was added the opening of Centerview, the Activity Center, and soon Hawk Ridge Park needing to be kept in first class condition along with City Hall, split 0.25 with Buildings & Grounds, 0.25 Stormwater, 0.50 Parks

By Program

	2019-20 Adopted
Personnel	168,621
Administration	1,700
Buildings & Grounds Maint	207,635
Total	377,956

Program as a Percentage of the Function Budget





This page intentionally left blank.

PUBLIC WORKS STORMWATER WATER QUALITY

The Stormwater Department's Water Quality division is responsible for the monitoring of the City's stormwater systems to ensure compliance with local, state and federal regulations.

Department staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

The Stormwater Department is made up of the Public Works Assistant Director, Stormwater Quality Specialist and the Administrative Assistant.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Pollution Prevention

The services provided in this program area include the inspection and maintenance of the stormwater collection system which includes conduits, streams and ponds, and implementing all tasks outlined in the NPDES Phase II Permit. This includes tasks such as:

- Public Education and Outreach regarding stormwater quality.
- Increasing Public Participation in matters regarding stormwater quality.
- Detecting and eliminating illicit discharges.
- Inspecting construction sites for erosion and sediment control.
- Plan review and inspection of water quality measures.
- Educating staff on stormwater quality issues.

GOALS

Customer Service

1. Develop outreach and education giving residents the tools to improve privately owned streams and waterways. **(2.2.3)**
2. Explore opportunities to host more stream clean-up days.

3. Partner with Mid-America Regional Council's Water Quality Education Committee to hold a water quality Best Management Practice workshop for a large lakeside/streamside homeowners association.

Pollution Prevention

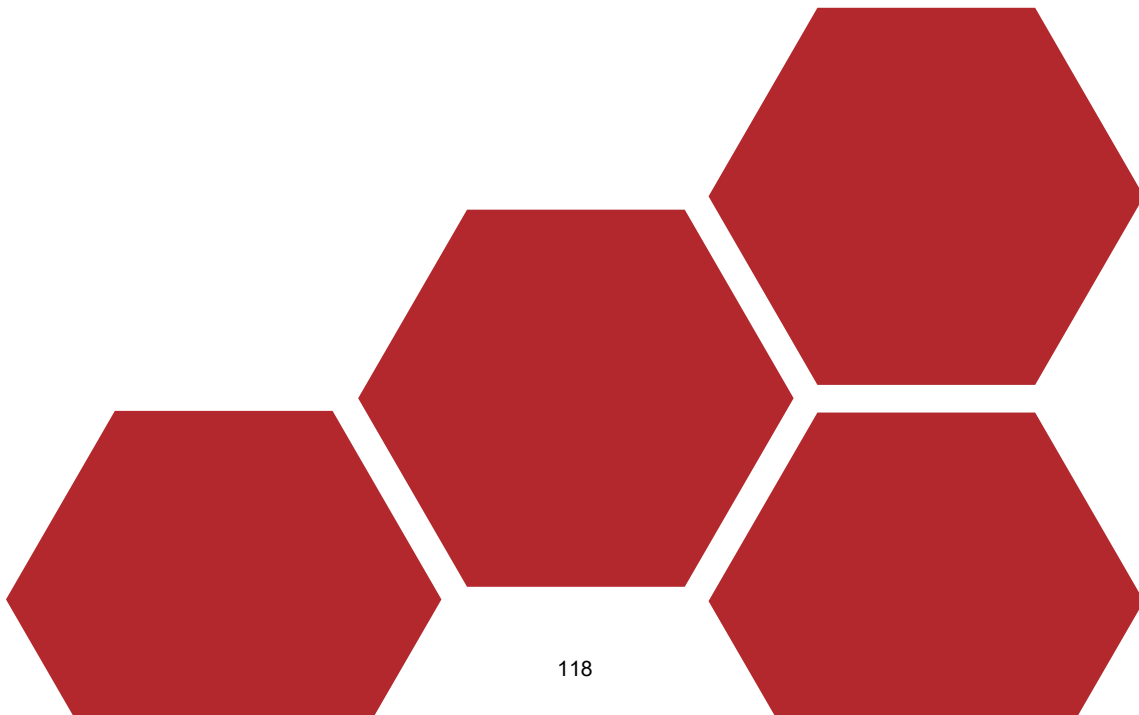
1. Explore opportunities to expand and enhance water quality treatment requirements related to development and redevelopment. **(2.2.3)**
2. Enhance preservation and improvement efforts for greenways and linear parks. **(2.2.3)**
3. Educate Builders and Public on Illicit Discharge Prevention.

FY 2019 PERFORMANCE SUMMARY

1. Inspected all new residential and commercial sites for initial Erosion Control Compliance with ongoing inspection for all open building and grading permits.
2. Inspected all outfalls and priority areas on a semi-annual basis.
3. Completed an inventory of all public and privately held BMPs.
4. Inspect all public and privately held BMPs on a yearly basis.
5. Conducted IDDE training for all Engineering, Parks and Public Works employees.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.



PUBLIC WORKS STORMWATER SYSTEM MAINTENANCE

The Stormwater System Maintenance is involved in flood control, system maintenance and pollution prevention. Staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

System Maintenance is comprised of the Public Works Assistant Director, Crew Leaders, Maintenance Workers, and the Administrative Assistant.

PROGRAMS

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Flood Control

The services provided in this program area include tasks such as:

- administration of the Floodplain Ordinance,
- review of development plans to assure compliance with the City's stormwater runoff control requirements,
- investigation of stormwater related complaints.

System Maintenance

The services provided in this program area include tasks such as: storm inlet cleaning and inspection and under road culvert cleaning and inspection.

GOALS

Customer Service

Respond to customer concerns/complaints in a timely manner.

Flood Control

Inspect and clean as necessary major under road culverts on an annual basis.

System Maintenance

Clean and inspect inlet structures in accordance with the frequency established in the Department's Standard Operating Procedures.

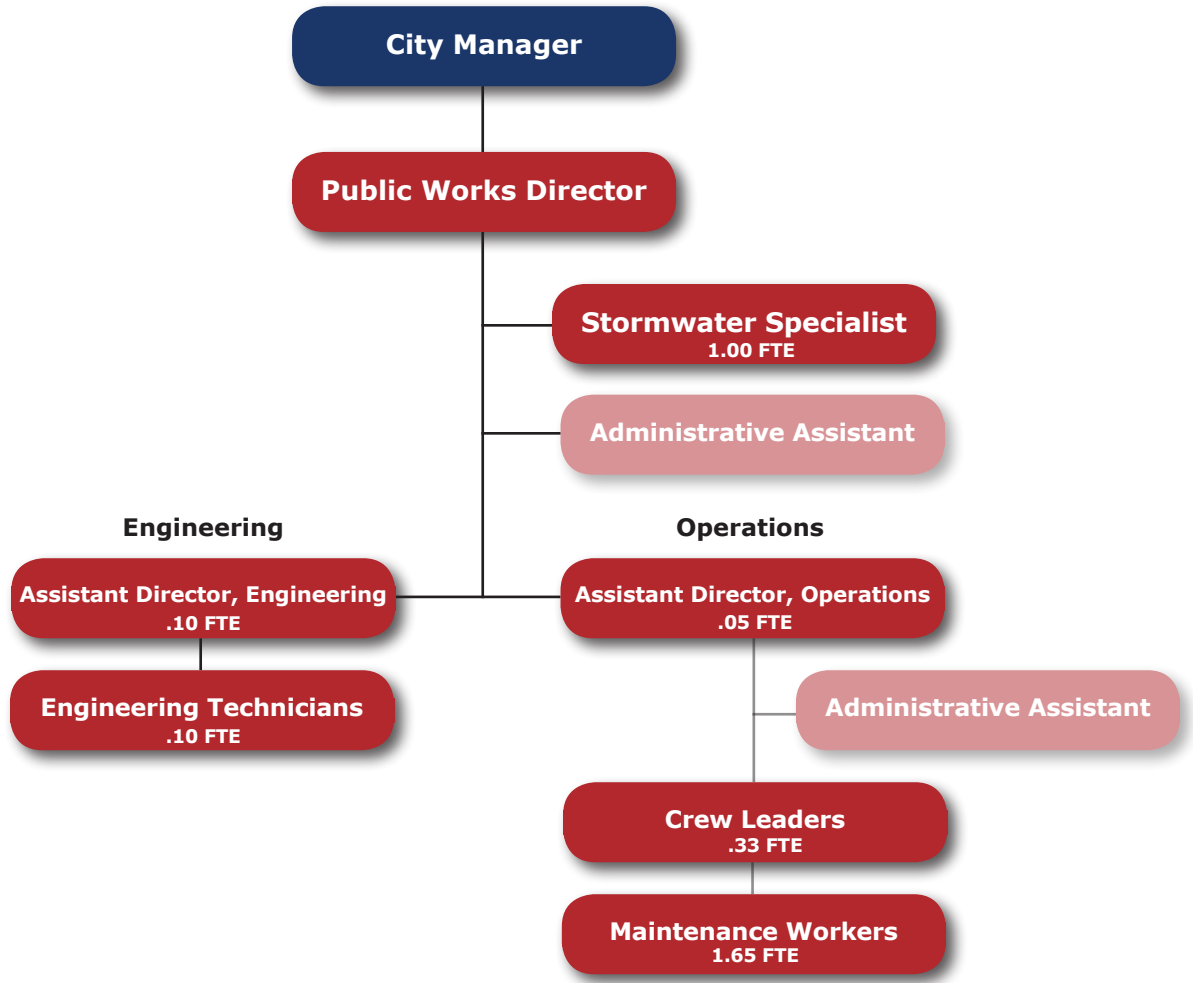
FY 2019 PERFORMANCE SUMMARY

1. Continued the catch basin inlet cleaning program. All major road culverts were inspected and cleaned as necessary and a storm inlet stenciling program was initiated. In FY 2019 864 inlet structures were inspected and cleaned.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

PUBLIC WORKS STORMWATER



STORMWATER

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	251,605	274,809	277,523	292,375	291,995	282,466	282,466	282,466
Commodities	3,137	1,633	3,890	3,890	3,020	3,870	3,870	3,870
Maintenance and Repairs	51,501	4,108	8,500	8,500	11,250	12,400	12,400	12,400
Utilities	0	0	0	0	0	0	0	0
Contractual	4,060	4,838	11,400	11,400	9,900	11,800	11,800	11,800
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	310,303	285,388	301,313	316,165	316,165	310,536	310,536	310,536

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Assistant Director, PW - Engineering	0.10	0.10	0.10
Assistant Director, PW - Operations	0.05	0.05	0.05
Stormwater Quality Specialist	1.00	1.00	1.00
Administrative Assistant	0.17	0.17	0.17
Crew Leader Public Works	0.33	0.33	0.33
Maintenance Worker I & II*	1.65	1.65	1.65
Engineering Technicians	0.10	0.10	0.10
Assistant Building Technician **	0.00	0.25	0.25
Total FTE	3.40	3.65	3.65

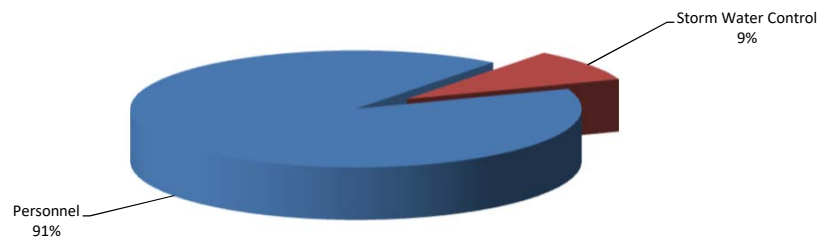
By Program

	2019-20 Adopted
Personnel	282,466
Storm Water Control	28,070
Total	310,536

* FY18 Expansion added an additional FTE split with Streets, Storm Water, Water and Sewer

** FY19 FTE was added the opening of Centerview, the Activity Center, and soon Hawk Ridge Park needing to be kept in first class condition along with City Hall, split 0.25 with Buildings & Grounds, 0.25 Stormwater, 0.50 Parks

Program as a Percentage of the Function Budget





This page intentionally left blank.

MUNICIPAL COURT

The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings, and post-trial motions related to violations of City Code. The mission of the court's staff is the fair and efficient administration of justice, to dispense equal justice to all, to provide courteous and respectful service to the public and to encourage respect for the rule of law. These responsibilities are carried out in three programs: Administration, Court Operations and Customer Service.

PROGRAMS

Administration

Administration provides services necessary to operate the department including probation programs, implementing new legislation, preparing and administering department budget, developing and implementing court policies and procedures, evaluating staffing requirements, supervising court personnel, attending training sessions, ensuring effective communication with Court staff, the public, Police Department and other city personnel.

Court Operations

Court Operations adjudicates all code violations filed by the City Prosecutor, including all traffic tickets, domestic violence, common assault, drug possession, general ordinance violations, animal control violations, building/inspection code violations, zoning violations and any new violations approved by City Council.

Customer Service

Customer Service provides permissible information about court cases to defendants, defense attorneys, other authorized City departments, witnesses, other government agencies and the public. Customer Service also collects fines, filing fees, and bail bonds and provides efficient and effective probation services.

GOALS

Administration

1. Continue to update court policies and procedures as new legislation is implemented.
2. Continue research, review, and utilization of practical alternative sentencing for appropriate defendants.
3. Continue intervention through education and self-help materials.

Court Operations

1. Continue to improve communication with City Personnel, Police Department, Circuit Court, Presiding Judge and the public. **(1.3.4)**
2. Create new procedures to improve upon the organization and efficiency of the Municipal Court. **(4.1.2)**
3. Utilize InCode to its full potential in day to day court operations. **(4.1.2)**
4. Correspond with incarcerated defendants serving time or being held in county facilities to see if they wish to plead guilty, receive credit for time served or credit towards fines/costs owed. This cuts down on the expense of housing individuals at the Belton jail, less arraignments on the weekends and clears up old warrants/account receivables that would probably not get collected.
5. Add additional Community Service Organizations to existing list. Document printed in carbon form so that the 2nd page could be given to defendant at the court window. Cuts down on toner, paper and time on court nights.
6. Re-designed the case jacket we use on each citation for court. It is a more efficient way to mark the final disposition on a case for each docket.
7. Cleaned out and organized the office drawers so they can be utilized for file storage. This projects a more organized and clean office space. **(1.2.1)**

Customer Service

1. Improve customer service to the community with courtesy, efficiency, and professionalism. **(1.2.3)**
2. Strive to have full coverage of court at the window, answering phones and emails. Ensure all phone calls and emails are returned within the hour. **(1.2.3)**

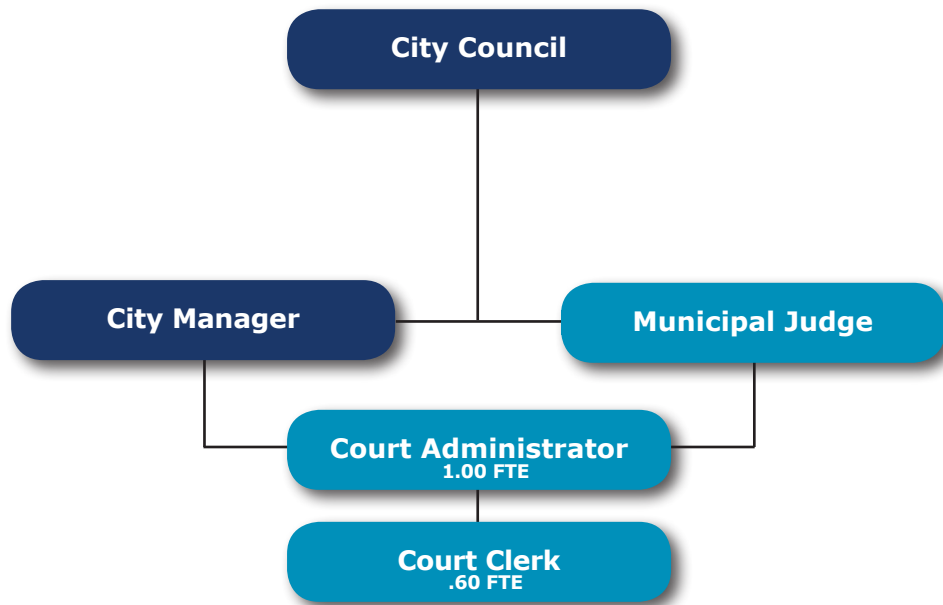
FY 2019 PERFORMANCE SUMMARY

1. Maintained 100% compliance rating from the Dept. of Revenue on the seven day traffic disposition reporting requirement.
2. Receive online payments which allows citations to be processed in a more timely manner. This eliminates interruptions at the pay window and prevents manual processing errors. **(4.1.2)**
3. Utilize the State Contract with Language Line Solutions for interpreting services.
4. Offer Community Service is offered to defendants in lieu of payments. Payment plans also made available by the Judge for defendants that need time to pay.
5. Continue to accept attorney entries via email. This allows for quicker interaction time for the clerks and attorneys.
6. Complete continuing education hours to maintain certification for Judge and Court Administration.
7. Research, review and utilize practical alternative sentencing for appropriate defendants.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

MUNICIPAL COURT



MUNICIPAL COURT

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	136,309	117,292	108,232	108,232	108,476	111,847	111,847	111,847
Commodities	2,430	2,372	2,564	2,564	2,364	2,564	2,564	2,564
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	7,821	8,584	13,603	13,603	10,183	12,043	25,043	25,043
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	146,560	128,249	124,399	124,399	121,023	126,454	139,454	139,454

Position Control Roster

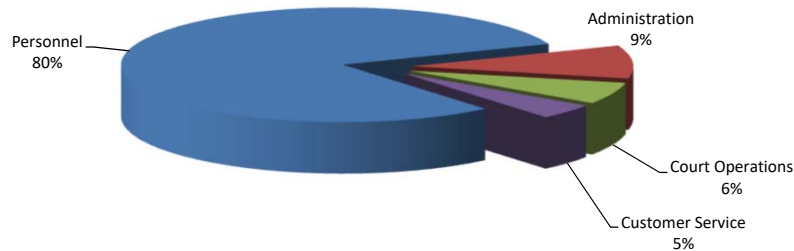
	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Municipal Court Administrator	1.00	1.00	1.00
Municipal Court Clerks *	1.10	0.60	0.60
Total FTE	2.10	1.60	1.60

By Program

	2019-20 Adopted
Personnel	111,847
Administration	13,000
Court Operations	8,567
Customer Service	6,040
Total	139,454

* FY19 During the fiscal year, the full-time position was vacated, reviewed and determined that it should be replaced with a part-time position

Program as a Percentage of the Department Budget



FINANCE

The Finance Department manages the day-to-day financial operations of the City including utility billing, purchasing, vendor payment and staff payroll.

The department also directs the city's overall financial planning, accounting, budgeting and cash/debt management. The Finance Department is responsible for the administration of the city budget, directly manages the Debt Service Funds, Internal Service Funds as well as the utility billing, debt service and the solid waste contract management within the Enterprise Fund.

The Finance Department leads the Capital Improvement Plan (CIP) Committee overseeing projects and funding within the capital project funds.

The department provides transparency and oversight to comply with federal, state and local laws to ensure the the City is being held accountable when it comes to the use of taxpayer funds. To meet the high level of transparency expected from this department, the professional staff develops and maintains internal controls and procedures to ensure the safekeeping of assets, investments and the effective collection of City revenues.

The Finance Department is divided into four programs of responsibility: Administration/Purchasing; Accounting/Payroll; Cash and Debt Management and Utility Billing.

PROGRAMS

Administration/Purchasing

Administration includes but is not limited to: providing department management, establishment of internal controls and procedures, development and administration of fiscal policy. Representation of the City to the public in matters of financial considerations, audit coordination, and budget preparation.

Purchasing includes all matters of procurement including but not limited to: quotes, requests for proposals, cooperative agreements, and contracts.

Accounting/Payroll

Accounting includes reporting of the City's financial activity in compliance with federal, state and local requirements and in accordance with Generally Accepted Accounting Principles (GAAP) maintenance.

Payroll includes but is not limited to: collection and verification of timesheets, preparation of materials associated with the payroll function, preparation of payroll checks, preparation of payroll taxes and reports.

Cash and Debt Management

Cash and debt management provides fiduciary and custodial duties for the City's cash and debt management policies, procedures and activities.

Utility Billing

Providing accurate utility account management to over 7,700 service addresses and coordinating utility services between the Public Works Department and customers.

GOALS

Administration/Purchasing

1. Continuously explore and develop new funding sources to support city facilities. **(4.8.1)**
2. Effectively communicate and accurately report the City's financial information to all users with standardized reporting and easy to read, understandable budgets. **(4.3.2)**
3. Continuously review, update and revise all policies and procedures; stay abreast of the changing business climate and compliance with federal, state and local statutes, regulations and codes. **(4.3.1)**
4. Establish a strong connection between the budget and the strategic plan. **(4.3.2)**
5. Assure prudent use of public funds through effective procurement. **(4.3.2)**

Accounting/Payroll

1. Timely monthly and annual reporting of the City's financial activity with increased emphasis on "fund reconciliation" reporting. **(4.3)**
2. Refinement of the reporting and accounting of capital funds and debt service issues, to better present the annual budget and financial reports. **(4.3.2)**
3. Continue to process employee compensation accurately. Process taxes and reports to federal and state agencies on a timely basis.

Cash and Debt Management

1. Maximize investment yields and minimize debt financing interest costs through continued analysis of internal and external economic influences and the establishment of benchmarks for investing.

Utility Billing

1. Continue to refine the water and sewer rate model and present the annual proposed utility rates for Council's consideration.
2. Continue to transition the current utility meters into new Sensus technology.
3. Continue to expand the use of statement billing, electronic billing and electronic notifications for utility billing.

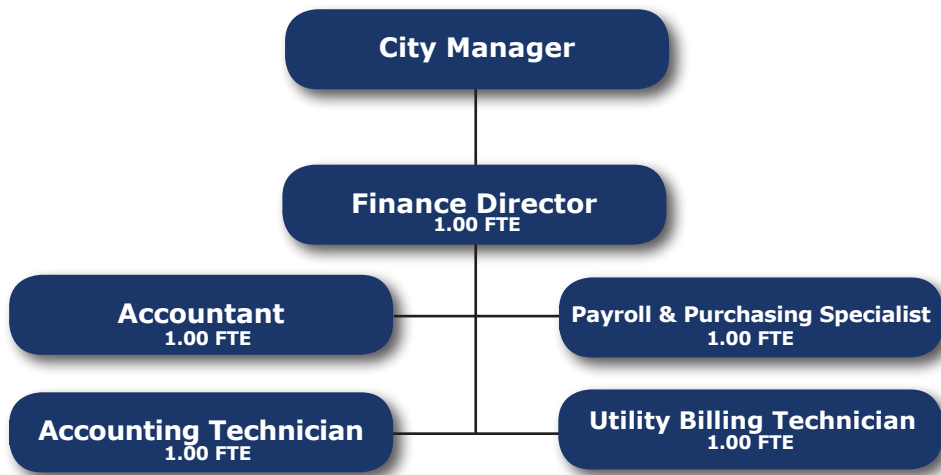
FY 2019 PERFORMANCE SUMMARY

1. Received the GFOA Distinguished Budget Presentation Award for the 15th year.
2. Received the GFOA Award of Financial Reporting Achievement on the City's Comprehensive Annual Financial Report (CAFR) for the eighth year.
3. Received the Agency Certification Award from Universal Public Procurement Certification Council (UPPCC) for the ninth year.
4. Ensured the City's compliance with all annual reporting for all outstanding debt in accordance with SEC reporting regulations.
5. Worked with all departments on the general obligation bond projects to ensure compliance.
6. Transitioned the utility meters into new Sensus technology allowing the billing department to read the meters electronically online.
7. Finance Director was elected as 2nd Vice President of GFOA-Western Division as well as the representative for the GFOA State Board.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

FINANCE



FINANCE

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	428,483	452,893	458,411	458,411	427,944	420,672	420,672	420,672
Commodities	7,998	10,151	11,886	11,886	11,786	42,198	42,198	42,198
Maintenance and Repairs	6,624	6,808	5,207	5,207	5,207	7,557	3,927	3,927
Utilities	0	0	0	0	0	0	0	0
Contractual	144,909	154,491	150,062	150,062	164,839	165,260	165,260	165,260
Capital Outlay	3,127	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	591,141	624,343	625,566	625,566	609,776	635,687	632,057	632,057

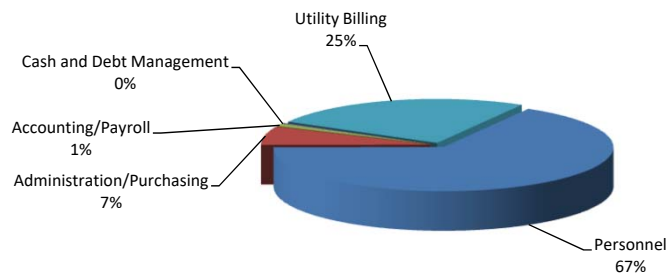
Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Finance	1.00	1.00	1.00
Assistant Director, Finance	1.00	1.00	0.00
Accountant	0.00	0.00	1.00
Payroll & Purchasing Specialist	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Utility Billing Technician	1.00	1.00	1.00
Total FTE	5.00	5.00	5.00

By Program

	2019-20 Adopted
Personnel	420,672
Administration/Purchasing	43,204
Accounting/Payroll	6,262
Cash and Debt Management	1,780
Utility Billing	160,139
Total	632,057

Program as a Percentage of the Department Budget



COMMUNICATIONS

The Communications Department promotes the City and staff to the community and region through unique and memorable storytelling. We do so by developing and implementing clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole. The Communications Department also works to inspire our residents to connect with one another through public, cultural events aimed at building a stronger community.

PROGRAMS

Administration

The administration of the Communications Department is dedicated to providing high quality support and customer service internally to all departments and employees at the City of Raymore.

The Communications Director develops speaking notes and materials for department heads, the City Manager and elected officials when they are offered the opportunity to speak in the community or at regional events. The department also works closely with local and KC regional media to respond to questions and ensure the City is well represented in all

media channels.

The Communications Director oversees the Communications Specialist, who manages a number of weekly, monthly and quarterly publications (both online and in print). These publications tell the City's overall story and lets residents know about what is happening in their community.

Arts Commission

The Communications Department provides staff support to the Arts Commission and acts as a liaison to other departments on its behalf. The Arts Commission hosts a number of arts and cultural programs, including the annual Summer Scene arts & music festival. The Arts Commission also is the primary advisory body that manages relationships with local artists and selects artists/artwork to create unique public art for the City.

Digital/Social Media

The Communications Department oversees the City's website, Report-a-Concern system and Social Media venues.

These three areas make up a considerable amount of resident interaction and have proven to be successful areas to connect with residents to provide high quality customer service.

GOALS

Administration

1. Support a compelling community identity and brand. **(1.1)**
2. Enhance Internal and employee focused communications that give staff the opportunity to provide input on topics and recognize their good works. **(1.3.4)**
3. Develop an internal communications plan that better communicates to the public the work done by our employees **(4.3.3)**
4. Establish a report card for the City based on feedback garnered in the Reimagine Raymore community conversation and ETC community survey. **(4.4.3)**

Arts Commission

1. Foster opportunities for all citizens to feel valued and connected within the Raymore community. **(1.3)**
2. Explore new opportunities for public art in new development and redevelopment areas. **(3.2.3)**

Digital/Social Media

1. Continue to grow online venues that advertise and promote the City and its projects/programs **(1.3.1)**
2. Promote venues, both in-person and online, that allow residents to provide feedback and input on City issues. **(1.3.3)**

FY 2019 PERFORMANCE SUMMARY

1. Oversaw the construction and installation of the City's fourth public art piece (Recreation Park Mural by JT Daniels).
2. Expanded the number of events sponsored/ hosted through the Raymore Arts Commission. **(3.2.3)**
3. Continued development and expansion of the City's website.
4. Positive growth and community outreach recognition through the City's social media platforms.
5. Led multiple community events to celebrate the opening of the Raymore Activity Center and the beginning of construction at Hawk Ridge Park.
6. Managed to completion two major public art projects.
7. Developed a strategy for and led efforts to communicate to our residents about the transition from our previous solid waste vendor to our new vendor.
8. Developed a comprehensive customer service strategy for all departments.
9. Secured more than \$50,000 in donations through the Raymore Community Foundation for various projects and events.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.



COMMUNICATIONS



COMMUNICATIONS

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	145,705	191,272	201,046	94,649	94,397	86,121	86,121	86,121
Commodities	7,924	4,601	6,500	6,500	6,500	6,500	6,500	6,500
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	30,934	80,069	110,400	110,400	95,400	93,400	93,400	93,400
Capital Outlay	0	3,744	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	184,563	279,686	317,946	211,549	196,297	186,021	186,021	186,021

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Communications Director*	1.00	0.00	0.00
Communications Specialist	1.00	1.00	0.00
Communications Manager**	0.00	0.00	1.00
Total FTE	2.00	1.00	0.00

By Program

	2019-20 Adopted
Personnel	86,121
Community Outreach	99,900
Total	186,021

*The Communications Director was promoted to the Assitant City Manager in January 2019; this FTE was moved to the administration department.

**The Communications Specialist was promoted to Communications Manager in November 2019.

Program as a Percentage of the Department Budget



PROSECUTING ATTORNEY

The Prosecuting Attorney Department was created in 2017 in order to comply with mandates that the court administration and Prosecuting Attorney functions be distinctly separate.

The Prosecuting Attorney is a contracted service, with a two year term, appointed by the Mayor with the advice and consent of six (6) out of eight (8) members of the entire City Council. The Prosecuting Attorney prosecutes violations of the City ordinances before the Municipal Court.

GOALS

1. Completion of continuing education units to maintain certification as Prosecutor.
2. Compliance with new State Legislation and City Ordinances.
3. Continued improvement of communication with City Personnel, Police Department, Circuit Court, and the public.
4. Timely review of charges and probable cause statements with Police Department.
5. Timely filing of charges with Municipal Court.

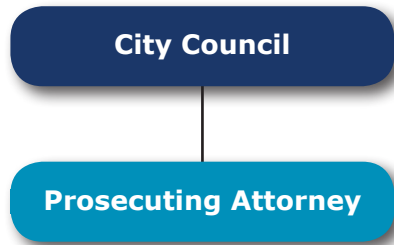
FY 2019 PERFORMANCE SUMMARY

1. Implemented requirements mandated by Senate Bill 5 and 572 upon signature of the Governor.
2. Made procedural changes to better comply with Senate Bill 572.
3. Completed continuing education hours required.
4. Under new contract, the responsibility for miscellaneous expenses is covered.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

PROSECUTING ATTORNEY



PROSECUTING ATTORNEY

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	0	0	0	0	0	0	0	0
Commodities	2,250	0	0	0	0	0	0	0
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	19,915	21,200	24,940	24,940	24,400	24,400	24,400	24,400
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	22,165	21,200	24,940	24,940	24,400	24,400	24,400	24,400

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
	0.00	0.00	0.00
Total FTE	0.00	0.00	0.00

By Program

	2019-20 Adopted
Prosecution	24,400
Total	24,400

There are no FTE's associated with this budget, only a contracted Prosecutor

Program as a Percentage of the Department Budget





This page intentionally left blank.

POLICE DEPARTMENT ADMINISTRATION

The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round. This includes, but is not limited to, answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes, and assisting other law enforcement agencies and community partners.

PROGRAMS

Administration

The leadership and administrative oversight of Police Department operations is the duty of the command staff. This team is comprised of the Chief of Police, the Operations Division Captain, the Support Services Division Captain, the Support Lieutenant, the Operations Lieutenant, and the Emergency Management Director.

The Police Department performs its mission and goals by separating the organization into two divisions, Operations and Support Services, which are further divided into areas of expertise and staffed by specially trained personnel. Both Division Captains and the Emergency Management Director report directly to the Chief of Police.

The management and direction of the Police Department includes, but is not limited to: addressing citizen concerns and complaints, tracking and addressing crime trends, patterns and sprees, ensuring adequate staffing levels, mandating and securing appropriate training for all department members, providing timely direction, training or discipline in personnel issues, strategic planning, budget preparation and control, purchasing, proper maintenance and allocation of resources, and the coordination of all emergency preparedness activities.

GOALS

1. Develop deployment plan for Communications/ Command vehicle for disaster and crime scene response, mutual aid and proactive community outreach, education and recruitment.
2. Maintain an efficient, properly trained staff to meet community needs. **(2.1.1)**
3. Plan deployment according to identified areas of concern. **(2.1.1)**
4. Respond to citizen concerns/complaints within 24 hours. **(1.2.3)**
5. Provide professional customer service with every contact. **(1.3.1)**
6. Address internal issues swiftly and fairly. **(4.2.2)**

FY 2019 PERFORMANCE SUMMARY

1. Transition of CAD system from REJIS to MULES.
2. Transitioned from the National Uniform Crime Reporting System to the National Incident Based Reporting System.
3. Conducted a Spring Citizens Academy.
4. Significant firing range improvement; heightened berms, added training classroom.
5. Addition of trained/certified pilots to Unmanned Aerial Vehicle program; training and deployments.
6. Partnered with the Raymore Fall Festival Committee and conducted a crime prevention event in conjunction with the Fall Festival.
7. Applied for and received grant funding from the Missouri Division of Highway Safety for continued STEP traffic enforcement activities.
8. Achieved 100% compliance with new Missouri Peace Officers Standards and Training requirements.
9. Complete review and revision of the Raymore Municipal Code pertaining to criminal and traffic laws.
10. Council passage of funding for Command Post/ Communication Vehicle; formation of work group, selection of LDV for manufacture, Motorola for radio equipment.
11. Conducted "Shop With a Cop" with 35 area youths.
12. Conducted "Coffee With a Cop" events throughout the community.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

POLICE DEPARTMENT OPERATIONS DIVISION

A Captain commands the Operations Division, which is made up of the Patrol and Investigations Units. Division members are all sworn law enforcement officers and perform their assigned street patrol or investigative duties in both a uniform or plain clothes capacity. The Division Captain, Patrol Lieutenant and Sergeants of the units manage their assignments by planning, assessing, and staffing to most effectively deliver police services to the community. This division contains the largest number of staff members within the Police Department and is most often the initial point of contact with the community. Open, proactive communication with all partners is critical for the Police Department to be successful.

PROGRAMS

Patrol Unit

The Patrol Unit has allocated staffing of four Sergeants and 18 Patrol Officers. This number does not include a current complement of reserve officers (former full-time members of the department now employed elsewhere) available for call-in during special events and staffing shortages. The Patrol Unit provides a variety of services such as: 24-hour uniformed police presence, response to calls for service, completion of offense reports, performance of preliminary criminal investigations, enforcement of traffic laws, investigation of traffic crashes, prevention

of criminal behavior through police presence and arrest of offenders for violations of city ordinance, state statute and federal law. Service is also provided through the maintenance of community policing and crime prevention programs, including the Citizen's Police Academy, School Youth/Community Outreach Officer, House/Neighborhood Watch, child fingerprinting and bicycle safety seminars, Raymore Fall Festival Crime Prevention partnership, prescription drug take-backs, presence at City special events, Crisis Intervention, and Chaplain Program.

Several members of the patrol staff are specially trained to provide a variety of additional police services, including the bicycle patrol, crisis intervention, tactical team, accident reconstruction and computer voice stress analysis.

Investigations Unit

The Investigations Unit is made up of specially trained and designated investigators who conduct criminal, special, and juvenile investigations. Personnel also conduct investigations on narcotic, liquor and vice violations; work with local, state and federal investigators to assist in criminal investigations within the Kansas City Metro area; and are active members with the Metro Squad. They also provide security checks for area businesses and speak at local seminars, business and community groups in an attempt to help detect and prevent crimes. They

assist the Patrol Unit with day-to-day activities by obtaining search and arrest warrants and assisting with crime scene processing. Background investigations and maintaining intelligence information are also the responsibility of assigned personnel.

The Investigations Unit is staffed with one Detective Sergeant, two Detectives and the School/Youth Community Outreach Officer. The investigators are responsible for the investigation of criminal and juvenile cases, detection and arrest of criminal offenders, location of missing persons and runaway juveniles, recovery of lost and stolen property, proper conduct of fugitive extradition proceedings, and investigating conditions relating or contributing to criminal activity. The Outreach Officer is responsible for scheduling and conducting community events such as the Community Against Crime/Fall Festival, Citizen's Police Academy, crime prevention presentations, neighborhood meetings and special activities such as the secure shred event.

GOALS

Patrol

1. Enhance citizen satisfaction through community policing activities and focused training in customer service. **(2.1.1 & 2.1.3)**
2. Provide a safer community for citizens through the use of crime prevention techniques and the apprehension of offenders. **(2.1.1)**
3. Reduce the number of traffic accidents through citizen education and aggressive enforcement at high crash locations. **(2.3.2)**
4. Attend neighborhood association and community meetings to provide training and/or crime data as requested. **(2.1.1)**
5. Provide appropriate and timely response to all requests for police service. **(1.2.3)**

Investigations

1. Make Raymore a safer community by meeting or exceeding the national clearance rate for Part I and Part II Crimes. **(2.1.1)**
2. Carry a lower than average caseload per detective to provide more focused, high-quality investigations. **(4.1.2)**
3. Continue specialization through training to more effectively investigate cases. **(4.2)**
4. Enhance interaction with the Cass County Prosecutor and Juvenile Office. **(2.1.3)**

FY 2019 PERFORMANCE SUMMARY

1. Formed, hired and equipped a Police Department K-9 Unit
2. Train and equip all Patrol Officers in the administration of NARCAN
3. Hired four new police officers for existing vacancies
4. Partnered in two National Drug Take Back events
5. Conducted one secure city-wide shred event at City Hall
6. Partnered with local businesses to conduct two bicycle safety rodeos
7. Hosted numerous training seminars at Centerview for regional law enforcement, such as Department of Revenue procedures, Crisis Intervention, Legal Updates, Peer Support, Standardized Field Sobriety testing and the MILO Firearms training simulator.
8. The implementation of significant projects in FY 2019 such as the license plate reader, hand-held fingerprint scanner and drone tether, all accomplished under budget.
9. Replaced/trained Police Department Armorer
10. Replaced/trained Type II Supervisor for breath testing instruments
11. Added, trained and certified two drone pilots from Patrol

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

POLICE DEPARTMENT SUPPORT SERVICES DIVISION

The Support Services Division is commanded by a Captain and includes emergency dispatch, animal control services, preservation of property and evidence in control of the Police Department, and maintenance of all Police Department records. The Division Captain is also responsible for oversight of all purchasing and supply, coordination of planning and research, policy development, public information, budget and fiscal responsibilities, and grant management.

A Lieutenant assigned to Support Services coordinates all police department information and technology needs with the City's Information Technology Services Department. This includes: mobile and hand-held radios, in-car computers and video cameras, audio and video reproduction requests and responsibility for the police department fleet.

This Division maintains files on licensed firearms dealers and processes applications for solicitors requesting approval to operate within the corporate limits of Raymore.

PROGRAMS

Communications Unit

The Police Department Communications Unit has allocated staffing of one civilian Communications Supervisor, eight civilian Communications Officers, and several on-call positions. The Unit is one of

five public safety answering points (PSAPs) in Cass County and provides continuous 9-1-1 emergency service telephone and radio dispatch functions for the Raymore Police Department, Peculiar Police Department, and the South Metro Fire Protection District. In addition, the members of the Communications Unit are responsible for the operation of local, state and federal computer database systems, which provide information regarding driving records, vehicle registration, warrants and homeland security communications. Members of the unit are also specially trained to provide emergency medical dispatching services as needed.

Animal Control

Two full-time employees are responsible for the coordination of all animal control activities within the city limits of Raymore. Assigned personnel ensure public safety and animal welfare by providing quality animal control of domestic and non-domestic animals within the city limits. This includes, but is not limited to: response to calls on animals that are wild, stray and those running at large, issuance of citations, care of animals and shelter upkeep, adoption, pet vaccination, licensing and micro-chipping.

Property and Evidence

One full-time Property and Evidence Technician is responsible for all aspects associated with the orderly maintenance and chain of custody control of evidence and property collected, seized, or otherwise obtained by members of the Police Department for the purpose of safekeeping and/or use as evidence in the prosecution of criminal cases. This includes: return of items to rightful owners, escheatment of seized funds to state and other agencies, provision of items for auction, preparation for court appearances by officers and personal court testimony, as well as property destruction.

Records

One full time Custodian of Records is responsible for maintenance of all police records. This includes: filing, reproduction and overall management of all incident reports generated by the Police Department, including vehicular accidents, arrest jackets, response to open records requests, preparation of documents for courtroom testimony and provision of information to local, state, and national computer databases.

GOALS

Overall Support Services

1. Maintain excellent customer service through prompt/professional citizen contacts. **(1.2.3)**

Animal Control

1. Promote community awareness of animal safety through education and enforcement. **(2.1.1)**
2. Maintain a humane shelter environment for all animals.
3. Provide a 100% rate of compliance with the state-mandated spay/neuter program.
4. Continue animal adoption initiatives.
5. Conduct vaccinations and microchip events for Raymore pets.
6. Expand the shelter to provide a better level of service **(2.2.1)**

Property and Evidence

1. Continue the systematic review process for the timely return, destruction or sale of property and evidence that no longer needs to be held by the Department. (1.2.3 & 4.1.1)

2. Explore regional partnerships/associations for best practices (2.1.3)
3. Explore purchase of incinerator or regional agreement (4.1.2)
- 4. Records**
5. Continue with the systematic process for the collection, dissemination, retention and destruction of all records; to include offense reports, accidents, arrests, and traffic citations.
6. Ensure accurate and timely dissemination of data. **(1.2.3)**

Communications

1. Maintain 100% compliance with emergency medical dispatch certifications. **(2.1.1)**
2. Maintain 100% compliance with state-mandated training requirements.
3. Maintain 100% compliance with CJIS requirements and certifications.
4. Finalize virtual CAD consolidation with all Cass County PSAPS. (1.2.3 & 1.3.1)

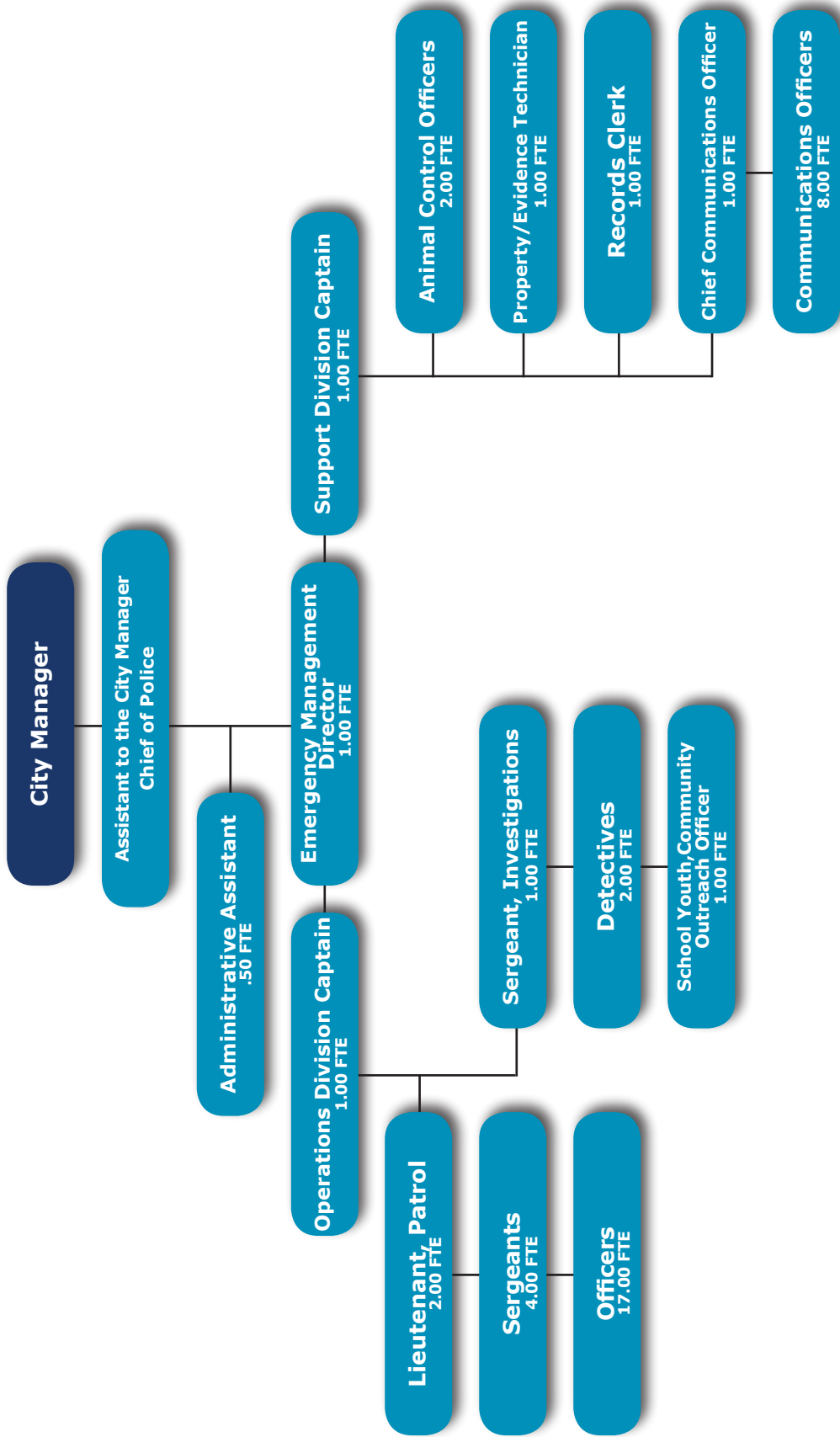
FY 2019 PERFORMANCE SUMMARY

1. Replaced two vehicles in the marked police fleet, added a marked K-9 vehicle and replaced the Animal Control truck
2. Hired two full-time dispatchers.
3. Animal Control Officers conducted the fourth annual pet vaccination, licensing and microchipping clinic at Foxwood Springs, with 244 pets receiving services during the event and 70 City licenses issued.
4. Raymore Communications Officers handled nearly a 3.49% increase in CAD events.
5. The Property and Evidence Technician properly disposed of nearly 2,000 items of recovered property.
6. The Property and Evidence Technician conducted an audit of all Rape Kits for submission to the State Attorney General.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

POLICE



POLICE

By Category

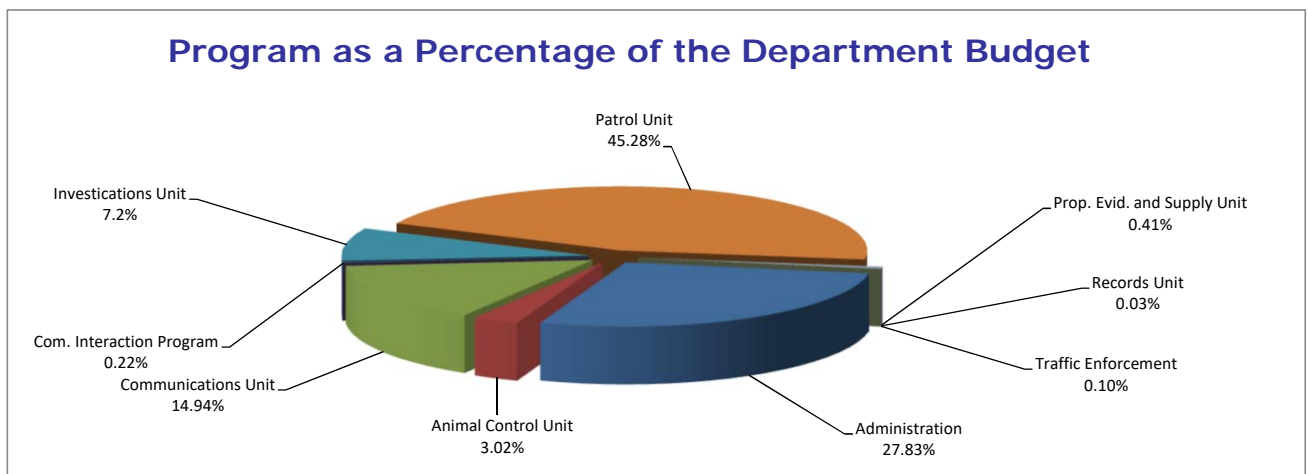
	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	3,435,020	3,540,300	3,887,585	3,880,085	3,611,873	3,624,470	3,624,470	3,624,470
Commodities	105,796	100,137	106,900	106,900	104,851	104,850	104,850	104,850
Maintenance and Repairs	21,152	22,100	25,000	25,000	25,000	27,000	27,000	27,000
Utilities	0	0	0	0	0	0	0	0
Contractual	87,352	95,060	99,236	106,736	87,321	85,676	74,676	74,676
Capital Outlay	0	54,878	71,700	71,700	41,700	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	97,466	98,780	124,286	124,286	124,286	98,786	98,786	98,786
Total	3,746,786	3,911,255	4,314,707	4,314,707	3,995,031	3,940,782	3,929,782	3,929,782

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	2.00	2.00
Police Patrol Sergeant	4.00	4.00	4.00
Police Detective Sergeant	1.00	1.00	1.00
Police Detective	2.00	2.00	2.00
Police Officer	18.00	18.00	18.00
Chief Communications Officer	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00
Animal Control Officer	2.00	2.00	2.00
Administrative Assistant	0.50	0.50	0.50
Property & Evidence Clerk	1.00	1.00	1.00
Police Records Clerk	1.00	1.00	1.00
Total FTE	43.50	43.50	43.50

By Program

	2019-20 Adopted
Administration	1,093,537
Animal Control Unit	118,689
Communications Unit	587,261
Com. Interaction Program	4,900
Investigations Unit	324,761
Patrol Unit	1,779,384
Prop. Evid. and Supply Unit	16,200
Records Unit	1,050
Traffic Enforcement	4,000
Total	3,929,782



EMERGENCY MANAGEMENT

Raymore Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore. An essential component of the department is communication, notably in community outreach, public education, and organization of volunteers Community Emergency Response Team (CERT) to the City of Raymore. Other responsibilities include but are not limited to the development and update of policies, procedures and plans that conform to state and national guidelines. Efforts focus on the execution of all emergency and disaster operations and provision of support and assistance to other agencies in the greater metropolitan area. Actions to mitigate, prepare for, respond to and recover from the effects of an emergency, disaster, or catastrophic event are coordinated through this office. Raymore Emergency Management is constantly promoting citizen preparedness and best practices in dealing with emergencies.

The Emergency Management Director has overall authority for all activities related to emergency management and reports to the Chief of Police. During an emergency or disaster, Emergency Management may assign various department heads to certain functions or coordinate mutual-aid assistance from other local, state and federal governments to accomplish the critical response and recovery from such events.

Department management, procurement of equipment and resources, policy and procedure review and implementation, long and short-range budgeting and planning as well as emergency preparedness are the primary functions of Emergency Management. Coordination of resources and tracking availability of these resources in the event a need arises are critical to providing an effective emergency management response. Additional responsibilities include maintaining and operating the emergency operations center and alternate emergency communications operations (Mobile Command and Communications trailer) and developing contingency plans should the emergency operation center need to be outside the Raymore area.

GOALS

1. Review, update and implement policies and procedures for emergency preparedness to maintain compliance with State and Federal requirements.
2. Monitor local, regional and national homeland security issues or events (including budgetary concerns) and localized emergencies for dissemination of information and response to any event.

3. Continue professional development in emergency management, disaster preparedness and recovery, homeland security and other areas pertinent to the City's emergency management program.
4. Broaden and enhance the comprehensive emergency preparedness educational program for employees and the community **(2.3.2)**.
5. Represent the City on the Metropolitan Emergency Managers Committee, Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, Integrated Warning Team and as a member of the International Association of Emergency Managers (IAEM) **(1.2.2)**.
6. Continue to broaden the social media presence of Emergency Management and work toward building a sustained audience in order to promote preparedness and community involvement **(2.1.2)**
7. Investigate and explore additional emergency management funding opportunities through regional, state, and federal grants **(4.3.1)**.
8. Initiate two exercises designed to test the set-up of the Emergency Operations Center in Council Chambers and the policies and procedures surrounding an active intruder in City Hall.
9. Develop deployment plan for Communications/ Command vehicle for disaster and crime scene response, mutual aid and proactive community outreach, education and recruitment.
13. Participated in the Region A annual exercise including workshops, discussions, and a tabletop exercise.
14. Continued the public outreach campaign to promote individual, family, and business preparedness. This included presentations at area businesses, organizations, and visiting our senior living facilities within Raymore. Additional efforts will be made this upcoming year to ensure those facilities have shared their emergency plans with the City of Raymore.
15. Continued overall administration of the CERT program. Volunteer coordinators conduct day-to-day operations of the CERT program, to include communications, meetings and inviting guest speakers whenever possible. Additionally, CERT members are sent numerous volunteer opportunities throughout the year.
16. Participated in several local and regional training exercises throughout the metropolitan area in conjunction with the state and other local agencies.
17. Continued participation in conferences and professional development on a wide range of issues impacting emergency management functions.

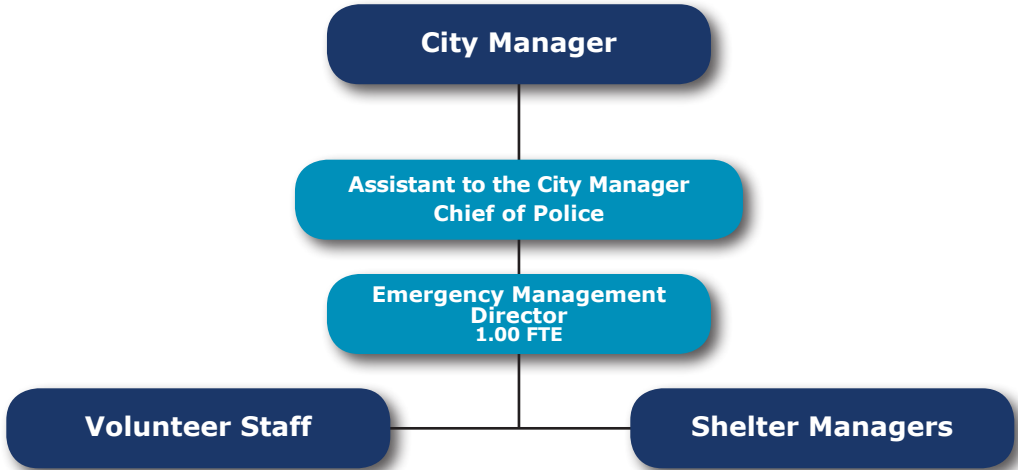
FY 2019 PERFORMANCE SUMMARY

10. Continued as administrator for the regional credentialing system for Cass County to print and credential first responders.
11. Maintained the co-chair position on the Integrated Warning Team committee that serves the MEMC and helped plan and lead the annual IWT day-long regional conference.
12. Responded and opened the Emergency Management Office during several severe weather events, including coordinating the opening of our Red Cross approved shelter during multiple events.

SIGNIFICANT BUDGETARY ISSUES

Each year, the City of Raymore relies heavily on the Emergency Management Performance Grant (EMPG) to cover nearly half of the costs associated with the Emergency Management Department. Funding for EMPG is routinely given midway through our current fiscal year and thus it can be very difficult to know how much money will be awarded through the grant. Additionally, since the grant is a federal award, budget considerations occurring in Washington D.C. can have a significant impact on funding at the local level. It will be important to continue to look for other sources of funding to continue to maintain and expand the outreach of our Emergency Management program.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	107,757	103,038	107,038	107,038	106,769	111,164	111,164	111,164
Commodities	2,614	2,583	5,690	5,690	4,915	5,894	5,894	5,894
Maintenance and Repairs	7,276	7,136	8,390	8,390	8,190	9,350	9,350	9,350
Utilities	0	0	0	0	0	0	0	0
Contractual	4,499	5,088	5,795	5,795	5,710	5,760	5,760	5,760
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	3,936	3,936	3,637	3,637	3,936	3,637	3,637	3,637
Total	126,082	121,781	130,550	130,550	129,520	135,805	135,805	135,805

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Emergency Management Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2019-20 Adopted
Administration	135,805
Total	135,805

Program as a Percentage of the Department Budget



TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

This chapter is included to note any transfers from the General Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

Transfers to Park Fund:

1. Raymore Festival in the Park: An amount to pay for an in-kind contribution to the Raymore Festival in the Park is budgeted at \$5,000.
2. General Transfer: The City has traditionally transferred a small amount from the General Fund to this fund to support Parks & Recreation programs. Fiscal Year 2020 is budgeted at \$95,000.



This page intentionally left blank.

Parks and Recreation (25)

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Council Adopted
Fund Balance						
Beginning of Year	539,863	576,832	519,162	519,162	461,537	454,305
Revenue Parks						
Property Taxes	364,047	384,680	402,780	402,780	404,272	420,565
Miscellaneous Revenues	7,420	27,458	7,967	7,967	27,032	23,641
Park Revenues	-	6,170	6,080	6,080	6,080	6,790
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000	100,000
Transfer from Parks Sales Tax Fund	375,000	350,000	350,000	350,000	350,000	375,000
Revenue Recreation						
Miscellaneous	-	3,621	-	-	-	-
Programs	332,636	333,163	227,520	227,520	213,620	229,950
Facility Rental Revenue	24,159	13,058	22,200	22,200	25,000	32,900
Concession Revenue	54,273	47,893	62,000	62,000	62,000	67,500
Revenue Centerview						
Facility Rental Revenue	8,971	32,050	50,205	50,205	50,205	62,125
Program Revenue	-	2,520	2,600	2,600	5,500	6,600
Revenue The RAC						
Miscellaneous	-	-	2,340	2,340	525	3,000
Concession Revenue	-	-	7,650	7,650	4,000	6,000
Facility Rental Revenue	-	275	13,050	13,050	3,500	9,875
Program Revenue	-	(40)	146,800	146,800	139,050	181,475
Total Revenue	1,266,506	1,300,846	1,401,192	1,401,192	1,390,784	1,525,421
Total Fund Bal & Revenues	1,806,369	1,877,679	1,920,354	1,920,354	1,852,321	1,979,726
Expenditures Parks						
Personnel	445,451	477,162	498,363	498,363	504,471	567,737
Commodities	21,301	24,538	25,337	25,337	18,837	25,183
Maintenance & Repairs	42,212	50,997	47,000	47,000	49,960	48,750
Utilities	44,766	47,764	46,779	46,779	46,714	53,975
Contractual	45,568	65,314	59,244	59,244	61,630	81,320
Capital Outlay	5,006	-	7,900	7,900	1,900	1,500
Transfers/Miscellaneous	47,617	122,617	48,366	48,366	48,366	50,650
Expenditures Recreation						
Personnel	334,084	347,253	343,431	343,431	391,666	180,088
Commodities	3,494	17,185	10,359	10,359	6,876	7,350
Contractual	219,480	232,793	183,286	183,286	171,508	178,378
Capital Outlay	-	-	-	-	-	-
Expenditures Centerview						
Personnel	-	-	-	-	-	56,257
Commodities	3,824	3,851	7,180	7,180	2,780	2,460
Maintenance & Repairs	7,200	1,372	3,850	3,850	1,750	2,000
Utilities	5,354	10,072	14,682	14,682	10,782	9,900
Contractual	4,180	11,356	23,543	23,543	13,356	20,346
Expenditures RAC						
Personnel	-	-	-	-	-	152,404
Commodities	-	-	10,120	10,120	7,080	8,000
Maintenance & Repairs	-	-	4,000	4,000	1,250	1,800
Utilities	-	3,868	14,682	14,682	13,200	12,900
Contractual	-	-	52,370	52,370	45,890	59,873
Total Expenditures	1,229,537	1,416,141	1,400,492	1,400,492	1,398,016	1,520,871
Capital Expenditures						
Other	-	-	-	-	-	-
Net Revenue over Expenditures	36,969	(115,295)	700	700	(7,232)	4,550
Fund Balance (Gross)	576,832	461,537	519,862	519,862	454,305	458,855
Less: Reserve Balance	245,907	283,228	280,098	280,098	279,603	304,174
Available Fund Balance - End of Year	330,925	178,309	239,763	239,763	174,702	154,681

Real Estate Property Tax

<p>General Ledger Codes:</p> <p>25 25-4010-0000</p>	<p>Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X</p>
--	---

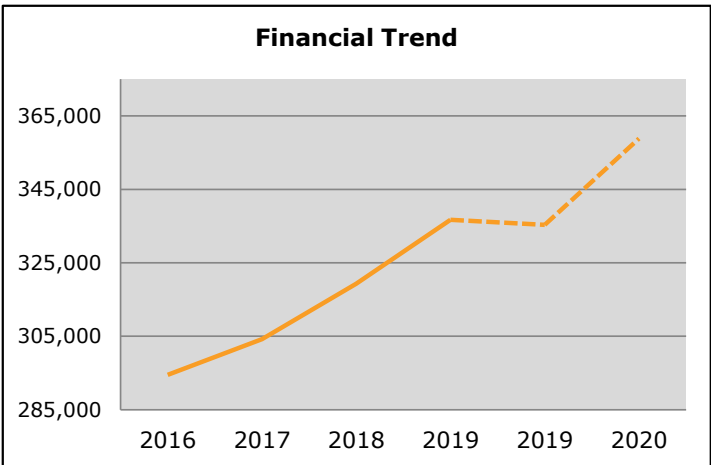
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY20 City General Operating levy is 0.4197; the Debt Service levy is 0.7170 and the Parks levy is 0.1130 with real estate assessed valuation at \$320,764,891 compared to \$282,513,915 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	266,826	2.63%
2011 Actual	275,532	3.26%
2012 Actual	276,572	0.38%
2013 Actual	283,957	2.67%
2014 Actual	278,201	-2.03%
2015 Actual	285,608	2.66%
2016 Actual	294,513	3.12%
2017 Actual	304,229	3.30%
2018 Actual	319,326	4.96%
2019 Budget	336,715	5.45%
2019 Projected	335,341	-0.41%
2020 Adopted	358,840	7.01%



Personal Property Tax

<p>General Ledger Codes:</p> <p>25 25-4020-0000</p>	<p>Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X</p>
--	---

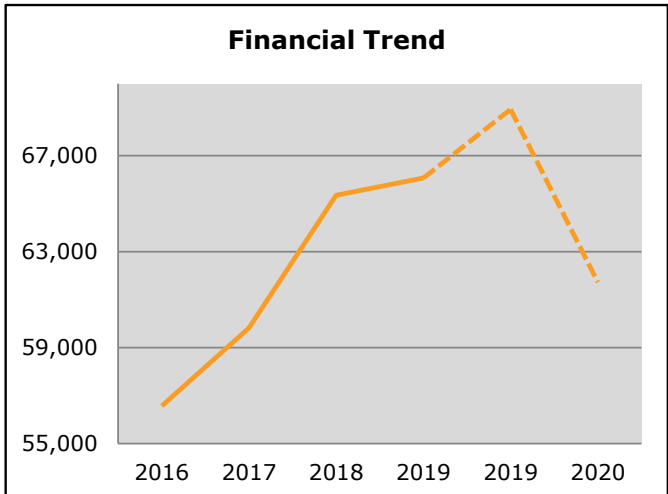
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY20 City General Operating levy is 0.4197; the Debt Service levy is 0.7170 and the Parks levy is 0.1130 with real estate assessed valuation at \$55,175,555 compared to \$52,240,676 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	47,388	-5.28%
2011 Actual	46,787	-1.27%
2012 Actual	50,141	7.17%
2013 Actual	53,926	7.55%
2014 Actual	54,899	1.80%
2015 Actual	56,138	2.26%
2016 Actual	56,566	0.76%
2017 Actual	59,818	5.75%
2018 Actual	65,354	9.25%
2019 Budget	66,065	1.09%
2019 Projected	68,931	4.34%
2020 Adopted	61,725	-10.45%



Interest Revenue

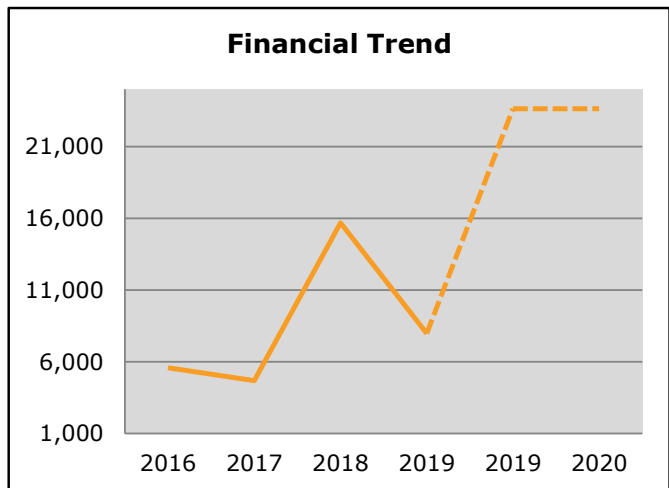
General Ledger Codes: 25 25-4350-0000	Legal Authority: State Statute: Chapter 82
---	--

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY19 revenues are projected on current interest rates being earned. FY20 revenues are estimated based on FY19.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	4,066	-57.89%
2011 Actual	5,856	44.03%
2012 Actual	985	-83.19%
2013 Actual	3,333	238.53%
2014 Actual	1,619	-51.43%
2015 Actual	1,516	-6.35%
2016 Actual	5,590	268.69%
2017 Actual	4,684	-16.20%
2018 Actual	15,685	234.86%
2019 Budget	7,967	-49.21%
2019 Projected	23,641	196.74%
2020 Adopted	23,641	0.00%



Miscellaneous Revenue

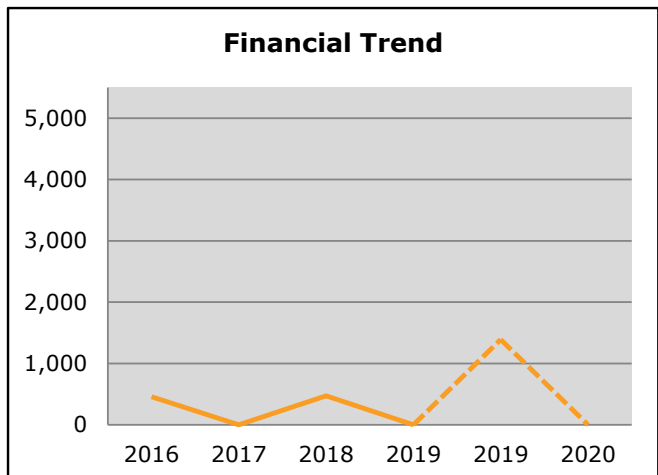
<p>General Ledger Codes: 25 25-4370-0000</p>	<p>Legal Authority: State Statute: Chapter 82</p>
---	--

Revenue Description

Miscellaneous Revenue -Various miscellaneous revenues not otherwise categorized. The inconsistent nature of this revenue source make it difficult to predict.

FY2019 revenues were based on current auction receipts. Due to the random receipts this revenue source is not budgeted.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	5,055	296.65%
2011 Actual	242	-95.21%
2012 Actual	497	105.28%
2013 Actual	4	-99.15%
2014 Actual	43	916.67%
2015 Actual	48	13.11%
2016 Actual	458	847.89%
2017 Actual	0	N/A
2018 Actual	474	N/A
2019 Budget	0	N/A
2019 Projected	1,391	N/A
2020 Adopted	0	N/A



Legacy/Honor Program

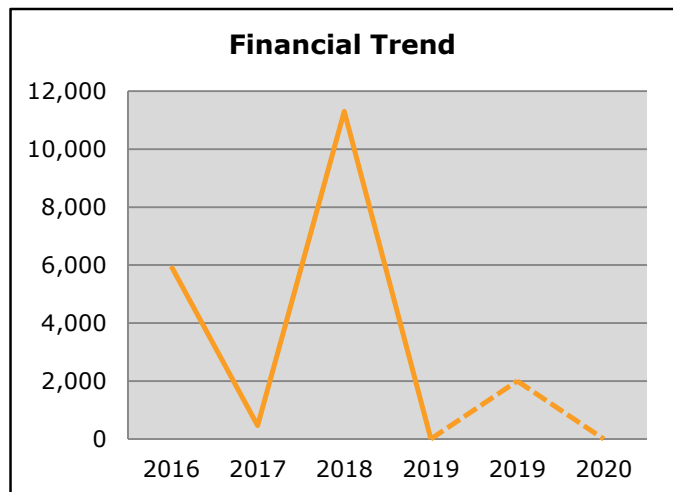
General Ledger Codes: 25 25-4480-1500	Legal Authority: State Statute: Chapter 82
---	--

Revenue Description

Legacy/Honor Program - FY16 and FY17 revenues are associated with the new Legacy/Honor Programs. These programs include honor bricks, tributees, and memorial benches.

These funds have been reallocated to a trustee account.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	5,960	N/A
2017 Actual	460	-92.28%
2018 Actual	11,300	2356.52%
2019 Budget	0	N/A
2019 Projected	2,000	N/A
2020 Adopted	0	N/A



Park Rental Fees

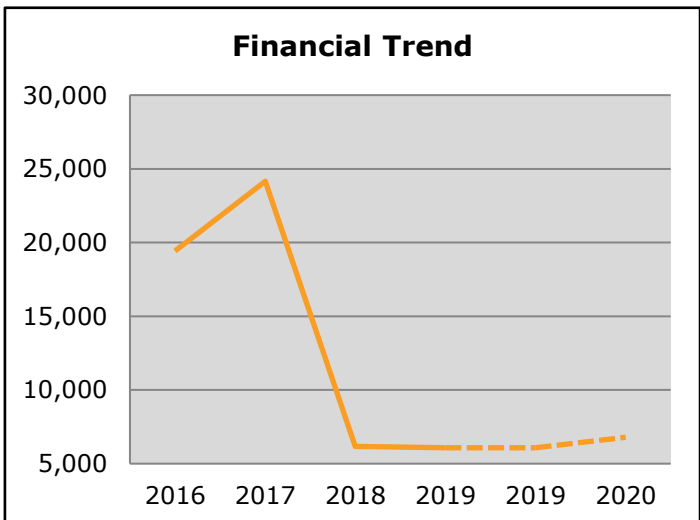
General Ledger Codes: 25 25-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

Park Rental Fees - Rental fees for the use of park facilities by the general public for non-city sponsored activities.

FY20 Estimate is based on shelter rentals for the Lions shelter, West shelter, Optimist shelter, Moon Valley shelter and the Depot.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	17,427	15.51%
2011 Actual	11,888	-31.78%
2012 Actual	12,832	7.94%
2013 Actual	19,732	53.78%
2014 Actual	17,741	-10.09%
2015 Actual	21,901	23.45%
2016 Actual	19,420	-11.33%
2017 Actual	24,159	24.40%
2018 Actual	6,170	-74.46%
2019 Budget	6,080	-1.46%
2019 Projected	6,080	0.00%
2020 Adopted	6,790	11.68%



Transfers from General Fund

General Ledger Codes: 25 25-4901-0000	Legal Authority: Municipal Code: n/a
---	--

Revenue Description

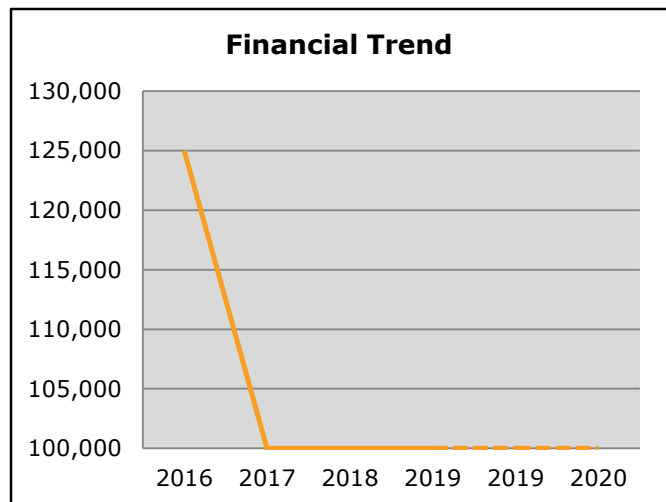
Transfers from General Fund - These funds represent a fund balance transfer from the General Fund of the City and are used to support the Parks Department and associated programs which benefit the citizens as a whole.

FY14 established a new baseline transfer from the General Fund of \$100,000 per year.

During council deliberations of the City Manger's Proposed 2016 Budget, an additional transfer of \$25,000 was directed for the enhancement of competitive sports.

FY17 was reduced back down to the previously set baseline.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	47,000	17.50%
2011 Actual	40,000	-14.89%
2012 Actual	40,000	0.00%
2013 Actual	50,000	25.00%
2014 Actual	100,000	100.00%
2015 Actual	100,000	0.00%
2016 Actual	125,000	25.00%
2017 Actual	100,000	-20.00%
2018 Actual	100,000	0.00%
2019 Budget	100,000	0.00%
2019 Projected	100,000	0.00%
2020 Adopted	100,000	0.00%



Transfer from Park Sales Tax Fund

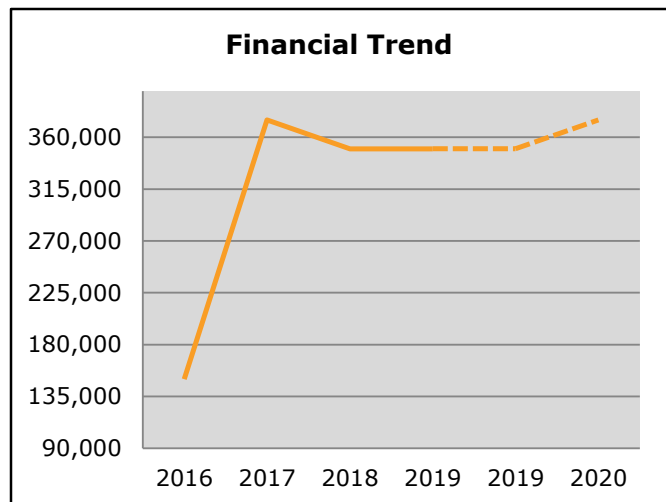
General Ledger Codes: 25 25-4947-0000	Legal Authority: Municipal Code: n/a
---	--

Revenue Description

Transfer from Park Sales Tax Fund - These funds are from a fund balance transfer from the Park Sales Tax Fund to support the Parks and Recreation Department operations.

The FY20 transfer is estimated to increase by \$25,000 to help with the additional operation costs associated with the Raymore Activity Center.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	300,000	0.00%
2011 Actual	100,000	-66.67%
2012 Actual	300,000	200.00%
2013 Actual	307,359	2.45%
2014 Actual	350,570	14.06%
2015 Actual	350,000	-0.16%
2016 Actual	150,000	-57.14%
2017 Actual	375,000	150.00%
2018 Actual	350,000	-6.67%
2019 Budget	350,000	0.00%
2019 Projected	350,000	0.00%
2020 Adopted	375,000	7.14%



Recreation Programs

General Ledger Codes: 25 26-4715-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

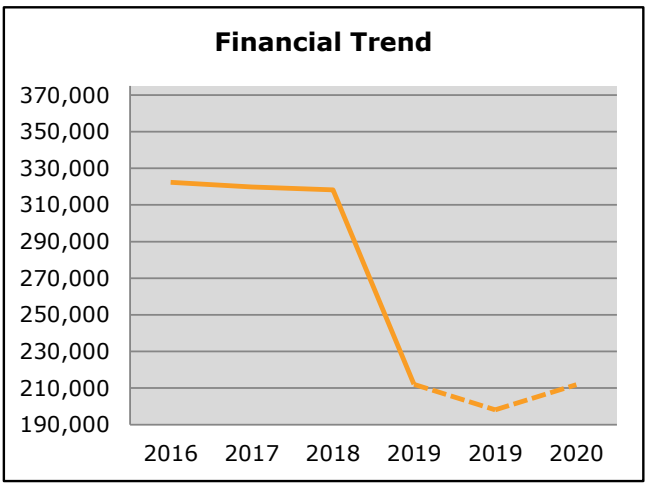
Recreation Programs - Participant fees for recreation programs are recorded in this account.

FY18 projected revenues are based on current receipts and projected participation on fall sports based on the past 3 years.

During FY18 the Raymore Activity Center (RAC) was opened. This facility will house the basketball, volleyball and camp programs, therefor those revenues have been split out to the RAC department 27 for the FY19 budget.

FY20 revenues are estimated conservatively based on flag football, baseball, softball, soccer, instructional programs, tiny sports, and fitness programs.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	247,110	25.84%
2011 Actual	265,951	7.62%
2012 Actual	300,132	12.85%
2013 Actual	277,902	-7.41%
2014 Actual	263,313	-5.25%
2015 Actual	294,767	11.95%
2016 Actual	322,367	9.36%
2017 Actual	319,803	-0.80%
2018 Actual	318,248	-0.49%
2019 Budget	212,020	-33.38%
2019 Projected	198,120	-6.56%
2020 Adopted	211,850	6.93%



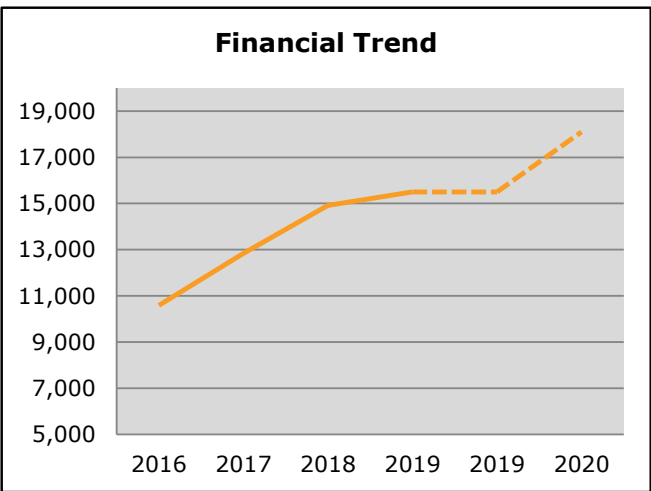
Special Event Contributions

<p>General Ledger Codes: 25 26-4720-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
---	---

Revenue Description

Special Event Contributions - This account is for recording of donations, sponsorships and other contributions for special events including the Easter Festival, Spirit of America Celebration, Mini Mud Run, and Mayor's Christmas Tree Lighting.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	4,810	60.98%
2011 Actual	6,047	25.73%
2012 Actual	6,622	9.50%
2013 Actual	4,343	-34.41%
2014 Actual	8,240	89.73%
2015 Actual	7,328	-11.07%
2016 Actual	10,590	44.52%
2017 Actual	12,832	21.17%
2018 Actual	14,915	16.23%
2019 Budget	15,500	3.92%
2019 Projected	15,500	0.00%
2020 Adopted	18,100	16.77%



Concession Revenues

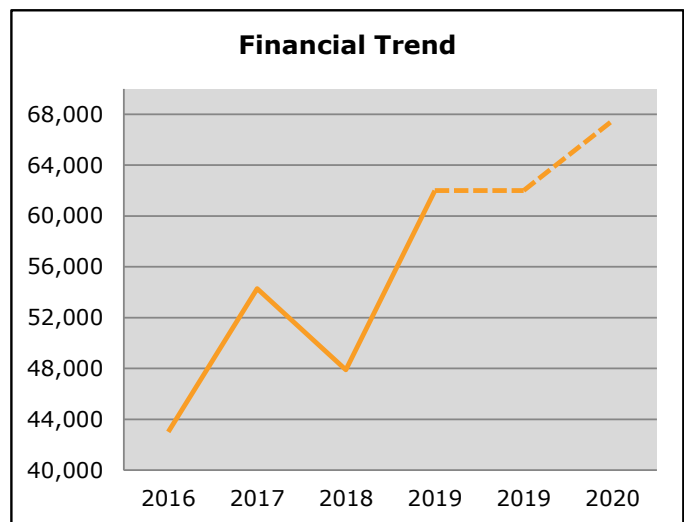
<p>General Ledger Codes:</p> <p>25 26-4700-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
--	---

Revenue Description

Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within Recreation Park and Memorial Park are recorded in this account.

FY19 projected revenues are based on current receipts and past 3 years historical data and current pricing. FY20 projected revenues are based on the past 2 years experience and future pricing.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	44,895	-7.12%
2011 Actual	41,709	-7.10%
2012 Actual	52,170	25.08%
2013 Actual	35,506	-31.94%
2014 Actual	37,340	5.17%
2015 Actual	43,855	17.45%
2016 Actual	43,007	-1.93%
2017 Actual	54,273	26.20%
2018 Actual	47,893	-11.76%
2019 Budget	62,000	29.46%
2019 Projected	62,000	0.00%
2020 Adopted	67,500	8.87%



Facility Rental Revenue

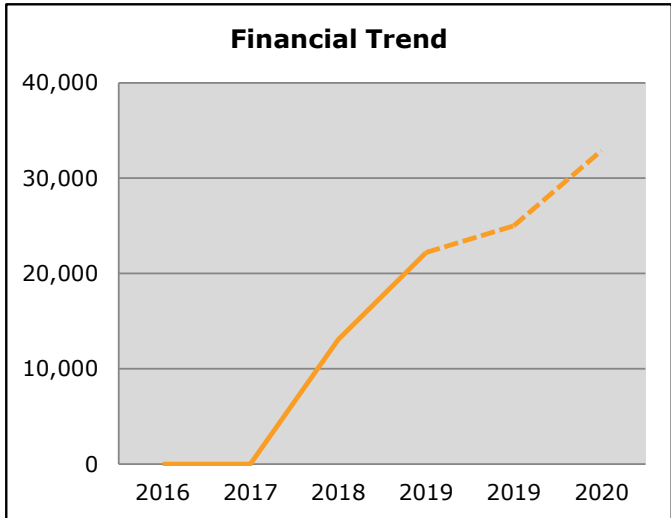
<p>General Ledger Codes:</p> <p>25 26-4710-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
--	---

Revenue Description

Facility Rental Revenue- rental fees associate with tournament rentals.

FY20 is estimated with 14 rentals.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	13,058	N/A
2019 Budget	22,200	70.02%
2019 Projected	25,000	12.61%
2020 Adopted	32,900	31.60%



Facility Rental Fees

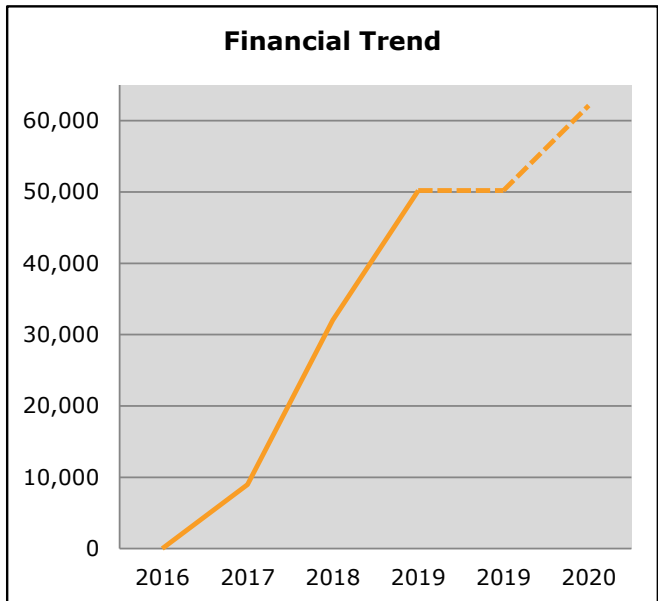
General Ledger Codes: 25 27-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

Facility Rental Fees - revenues associated with the rental of the Centerview event center. This facility celebrated it's grand opening on June 16, 2017.

FY19 revenues are based on current receipts, and projected rentals through the end of the fiscal year. FY20 projected revenues are based on current rentals, current deposits for FY20 rentals, and interest show through phone conversations and tours of the facility.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	8,971	N/A
2018 Actual	32,050	257.25%
2019 Budget	50,205	56.65%
2019 Projected	50,205	0.00%
2020 Adopted	62,125	23.74%



Centerview Programs

<p>General Ledger Codes: 25 27-4715-1600</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
---	---

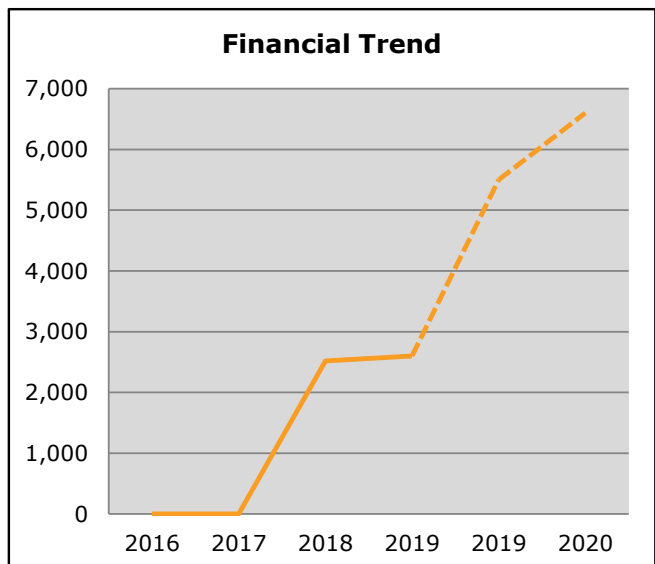
Revenue Description

Centerview Programs - Participant fees for programs offered at Centerview are recorded in this account.

FY19 revenues are based on current receipts and projected receipts for the remaining FY19 programs.
FY20 revenues are estimated based on the following programs being offered:

- 4 Instructional classes
- 1 Senior Programs
- 1 Facility Special Events

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	2,520	N/A
2019 Budget	2,600	3.17%
2019 Projected	5,500	111.54%
2020 Adopted	6,600	20.00%



Miscellaneous Revenue

<p>General Ledger Codes: 25 28-4370-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
---	---

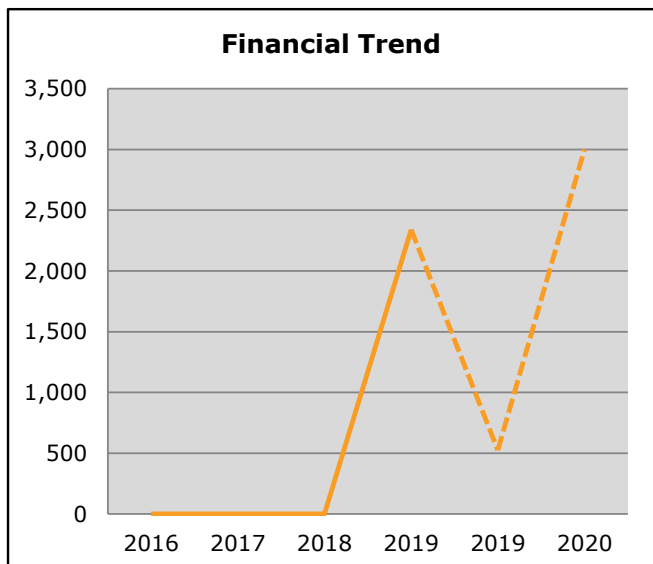
Revenue Description

RAC - Miscellaneous Revenue- Revenue earned from open gym program fees.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY20 estimated revenue is based on a \$3 fee per participant.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	2,340	N/A
2019 Projected	525	-77.56%
2020 Adopted	3,000	471.43%



RAC Concession Revenues

<p>General Ledger Codes:</p> <p>25 28-4700-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
--	---

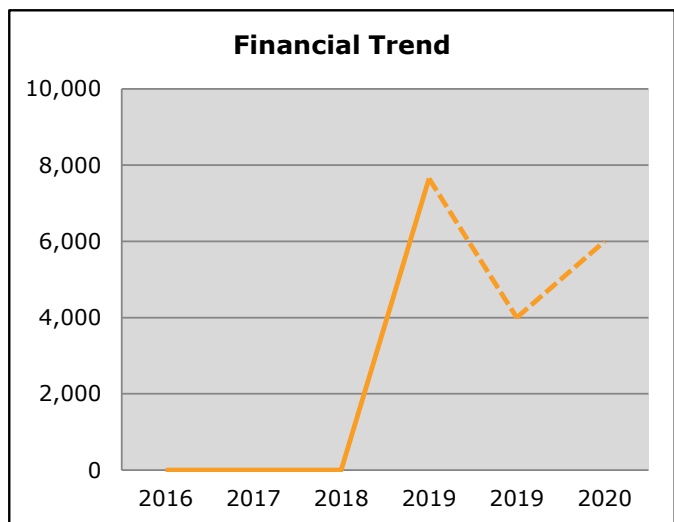
Revenue Description

RAC Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within the Raymore Activity Center are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY20 estimated revenue is based on the basketball and volleyball programs being offered.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	7,650	N/A
2019 Projected	4,000	-47.71%
2020 Adopted	6,000	50.00%



Facility Rental Revenue

<p>General Ledger Codes:</p> <p>25 28-4710-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
--	---

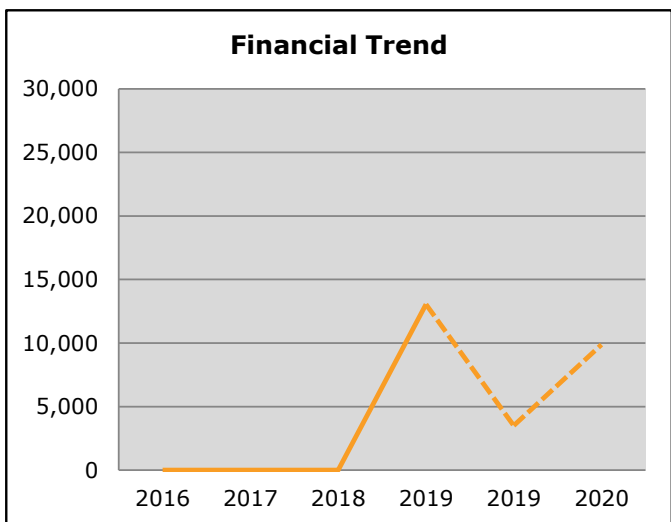
Revenue Description

RAC Facility Rental Revenue- rental fees associate with tournament rentals and facility rentals at the Raymore Activity Center.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY20 is estimated based on 40 hours of 1/2 court gym rental, 75 hours of full court rental, 2 full day facility rentals.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	13,050	N/A
2019 Projected	3,500	-73.18%
2020 Adopted	9,875	182.14%



Raymore Activity Center Programs

<p>General Ledger Codes: 25 28-4715-1600</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
---	---

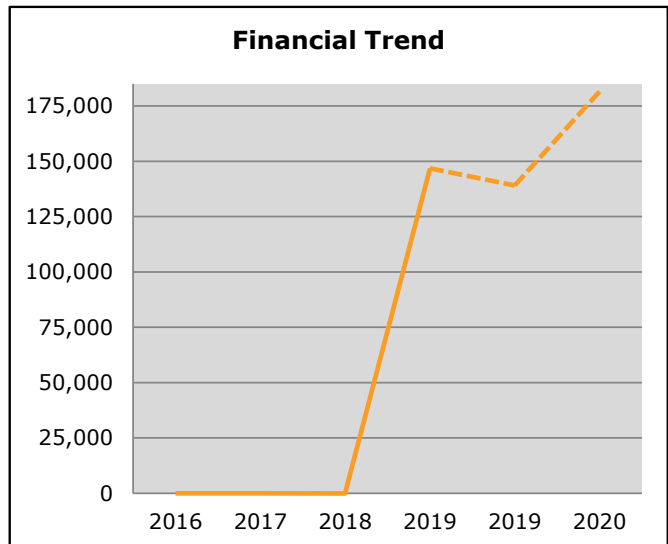
Revenue Description

Centerview Programs - Participant fees for programs offered at The RAC are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball, volleyball, as well as some indoor fitness activities.

FY20 estimated revenue is based on the following programs being offered; volleyball, basketball, karate, fitness, and day camp.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	-40	N/A
2019 Budget	146,800	N/A
2019 Projected	139,050	-5.28%
2020 Adopted	181,475	30.51%





This page intentionally left blank.

PARKS DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, oversees the acquisition, development and maintenance of various parklands within the city limits. Management of park resources and maintenance of park properties within the city limits are delegated to the Parks Division of the Parks & Recreation Department. Under the leadership of the Parks & Recreation Director, the Park Superintendent uses five full-time employees within the department to care for more than 285 acres of parkland. Seasonal assistance is necessary during the peak park-use months of May through October.

PROGRAMS

Park Administration

Park Administration includes providing park division management, ensuring adherence to policies and best management practices, fiscal accountability, capital improvement project management, budget preparation, purchasing and customer service.

Park Maintenance

Park Maintenance conducts the day-to-day care and management of all public park properties. The division

provides customer service to park patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for everyone to enjoy.

GOALS

Park Administration

1. Design a new playground for Recreation Park and replace the current play system. (1.1.4)
2. Use the new maintenance software program, Dude Solutions: Asset Essentials, to develop protocols and standard operating procedures for the new park amenities. (4.1.2)
3. Continue connectivity and trail improvements at Recreation Park by incorporating pedestrian crosswalks and safety bollards for trail heads, completing the trail gap from the round-a-bout to the RAC and installation of an ADA accessible trail to the new inlet on the pond for better water access. (2.3.3)

Park Maintenance

4. Use Dude Solutions: Asset Essentials to revise the methods for work orders and repairs at Hawk Ridge Park, T.B. Hanna Station, Recreation Park, Memorial Park and other neighborhood parks and trails. (4.1.2)

SIGNIFICANT BUDGETARY ISSUES

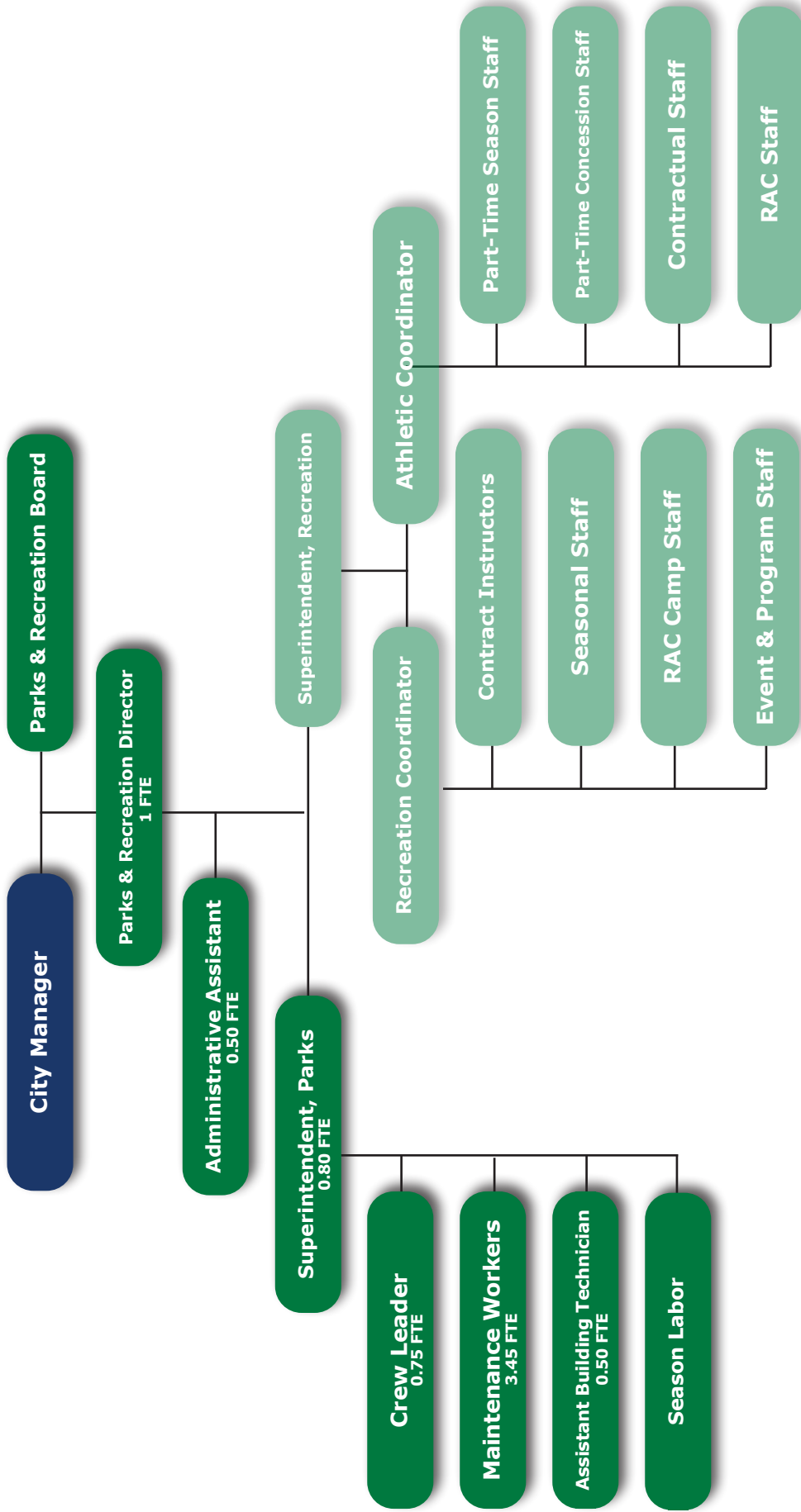
No significant budgetary issues.

FY 2019 PERFORMANCE SUMMARY

1. The Park Superintendent and Parks and Recreation Director began drafting a tree preservation policy and Arboretum guidelines to be approved by the Raymore Tree Board. (2.2.3)
2. The design and bidding of improvements at T.B. Hanna Station including a sprayground and playground began in FY19. Both amenities were selected by Variety Children's Charity of Greater Kansas City as a recipient of a \$135,000 donation to be redesigned as an all-inclusive play area. The Memorial Park Arboretum Playground replacement program includes improvements that meets ADA requirements and includes inclusive play feature. (1.3.2)
3. The Raymore Activity Center was officially opened in September 2018. The old Park House facility was demolished in April 2019 with a new shelter scheduled for the fall of 2019. Recreation Park Pond underwent a complete renovation in June 2019. (1.2.1)
4. Park maintenance staff implemented a new maintenance log and work order software program, Dude Solutions: Asset Essentials, in 2019. Maintenance standards will be reevaluated upon the completion of Hawk Ridge Park and T.B. Hanna Station. (2.2.1)



PARKS



PARKS DIVISION

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	445,451	477,162	498,363	498,363	504,471	567,737	567,737	567,737
Commodities	21,301	24,538	25,337	25,337	18,837	25,183	25,183	25,183
Maintenance and Repairs	42,212	50,997	47,000	47,000	49,960	48,750	48,750	48,750
Utilities	44,766	47,764	46,779	46,779	46,714	53,975	53,975	53,975
Contractual	45,568	65,314	59,244	59,244	61,630	81,320	81,320	81,320
Capital Outlay	5,006	0	7,900	7,900	1,900	1,500	1,500	1,500
Transfers/Miscellaneous	47,617	122,617	48,366	48,366	48,366	50,650	50,650	50,650
Debt Service	0	0	0	0				
Total	651,921	788,392	732,989	732,989	731,878	829,115	829,115	829,115

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Parks & Recreation **	0.72	0.72	1.00
Superintendent, Parks Operation **	0.80	0.80	0.80
Crew Leader, Parks Maintenance	0.70	0.70	0.75
Parks Maintenance Worker	3.40	3.40	3.45
Assistant Building Technician **	0.00	0.50	0.50
Office Assistant *	0.45	0.45	0.50
Total FTE	6.07	6.57	7.00

By Program

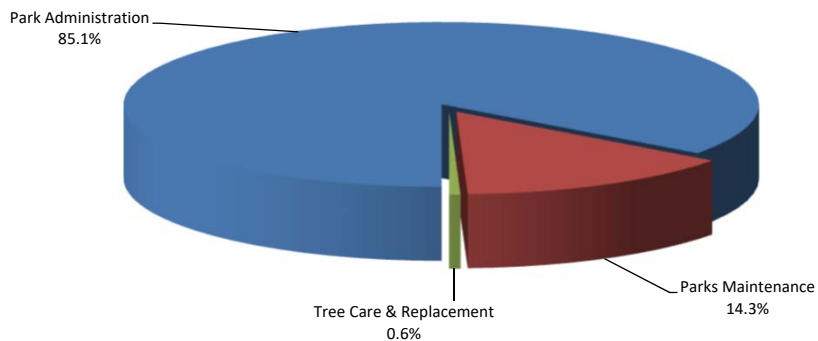
	2019-20 Adopted
Park Administration	705,580
Parks Maintenance	118,785
Tree Care & Replacement	4,750
Total	829,115

* This position went full time in Jan 18 after the opening of Centerview

** The Parks Director and Superintendent FTE have been adjusted to better reflect time spent per division.

*** FY19 FTE was added the opening of Centerview, the Activity Center, and soon Hawk Ridge Park needing to be kept in first class condition along with City Hall, split 0.25 with Buildings & Grounds, 0.25 Stormwater, 0.50 Parks

Program as a Percentage of the Division Budget



RECREATION DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, is responsible for planning, organizing and supervising a variety of recreation programs and special events for the benefit of Raymore residents and surrounding communities. Currently, the Recreation Division has three full-time employees.

The Director of Parks & Recreation provides guidance and vision for an ever-changing division. Additional part-time employees and contract employees are hired to supervise, instruct and officiate recreation programs and camps. The department office assistant provides customer service and additional support services as needed.

PROGRAMS

Recreation Administration

The primary focus of the administrative function within the Recreation Division is to implement a strategic plan that meets and exceeds department objectives based on revenue projections and customer expectations. The administrative staff, including the Director of Parks & Recreation and the Recreation Superintendent, work together to

coordinate the annual budget, facility programming and coordination with the Parks Division.

Recreation Services

This program involves planning and organizing a variety of recreation programs and special events for the benefit of the residents of the City. Scheduling and coordinating programs and events within the availability of facilities and overseeing the staff to coordinate activities is a critical responsibility of this division. Customer service is at the forefront of recreation services. The recreation staff provide in-office and on-site customer service to park patrons and program participants everyday.

GOALS

Recreation Administration

1. Implement new opportunities to fund support staff for special events, athletic leagues and recreation programs. (4.3.1)
2. Update policies and procedures to reflect the division of recreation programs and facilities including operations of Centerview and the Raymore Activity Center. (2.2.1)
3. Engage the United States Specialty Sports

Association (USSSA) in adding more regional baseball tournaments including securing a State Championship Tournament at Recreation Park. (1.1.4)

4. Provide project management services for the Hawk Ridge Park All-Inclusive Playground fundraising campaign. (1.2.1)

Recreation Services

1. Market and expand our concessions operations to increase revenue at the RAC and the outdoor sports leagues, tournaments and programs. (4.3.1)
2. Continue collaboration with the Communications Department for marketing and increasing participation in our programs and activities. (1.1.4)
3. Develop additional programs to enhance the nature/outdoor activities offered by the Recreation Division. (2.2.3)

FY 2019 PERFORMANCE SUMMARY

1. Restructured the Summer Day Camp program to include programming at the Recreation Activity Center.
2. Raymore United Soccer Club offered quarterly coaches meetings to ensure the Club's message was being presented. Adjusting times of clinics and tryouts assisted in growth of soccer teams.
3. Addition of time clocks, emergency phones, and computers with Rec Trac software support at the concession stands provided a more accurate tracking system of sales and inventory. Adding the RAC concessions allowed an option to provide services to programs and events previously not able to accommodate. This addition

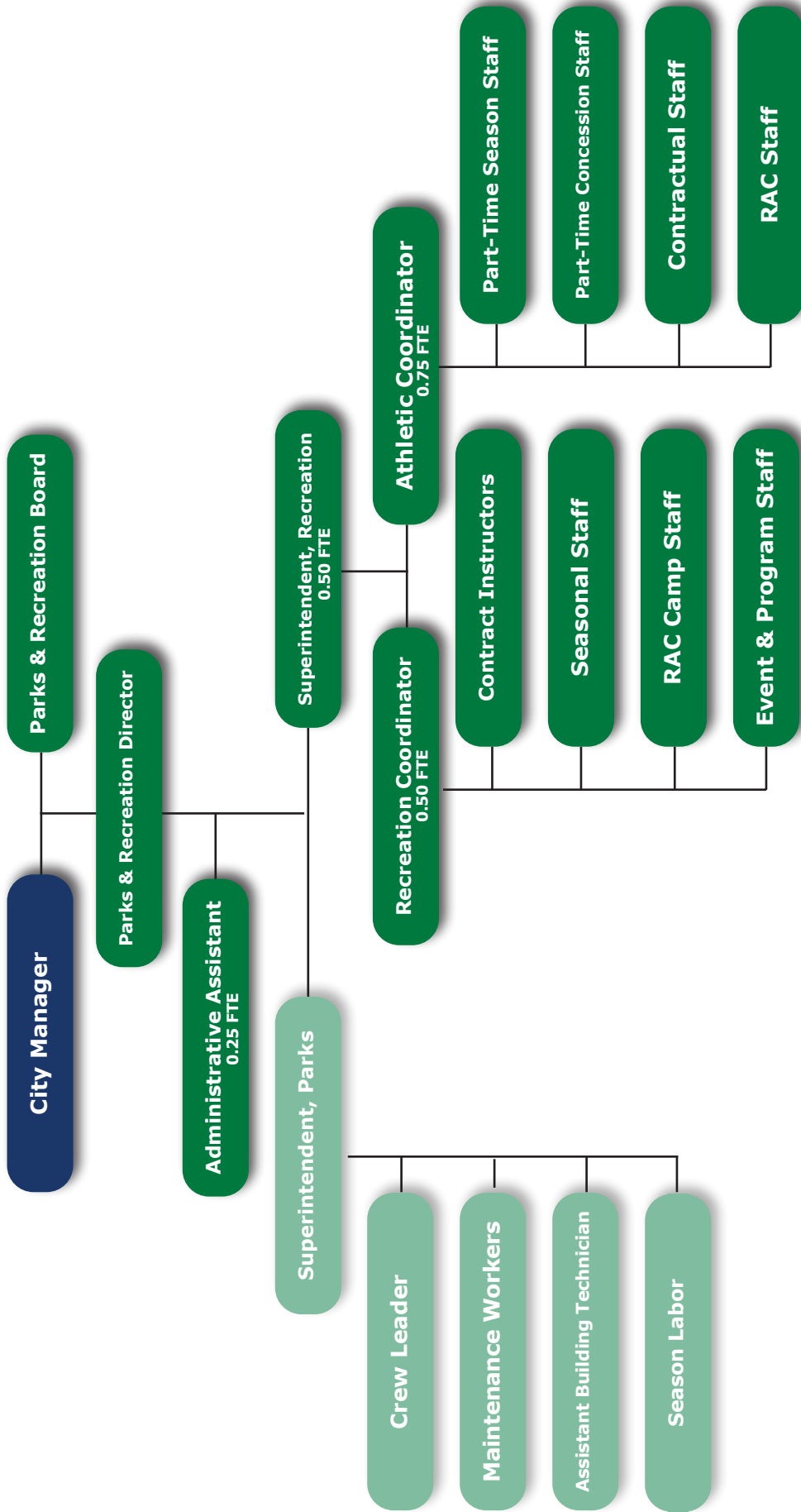
also allowed staff to expand options and products sold.

4. Addition of field lighting at Recreation Park machine pitch fields allowed the departments leagues to schedule games fitting into the regular season and more opportunities to schedule inclement weather make up games. The lighting did allow for greater tournament participation and rentals.

SIGNIFICANT BUDGETARY ISSUES

In November 2018, voters passed a 5-year minimum wage step increase plan with the ending result of \$12.50/hour by 2023. The Recreation Division hosts the most seasonal and part time positions of the city. These increases and the known steps are accounted for in FY20 budget. The need to provide quality programs, events, concessions, clean facilities and front-line customer service are top priorities for the Recreation Division. Revenue projections accounted for increases to assist with cost recovery of designated program staff.

RECREATION



RECREATION DIVISION

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	334,084	347,253	343,431	343,431	391,666	180,088	180,088	180,088
Commodities	3,494	17,185	10,359	10,359	6,876	7,350	7,350	7,350
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	219,480	232,793	183,286	183,286	171,508	178,378	178,378	178,378
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	557,058	597,230	537,076	537,076	570,050	365,816	365,816	365,816

Position Control Roster

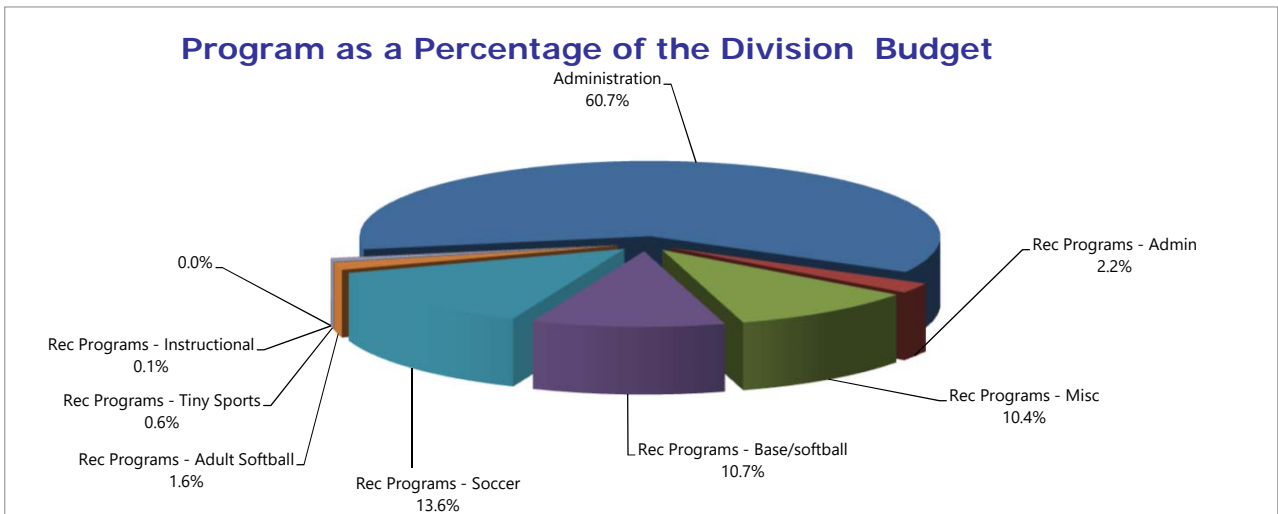
	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Parks & Recreation **	0.28	0.28	0.00
Superintendent, Parks Operation **	0.00	0.00	0.00
Recreation Superintendent	1.00	1.00	0.50
Recreation Coordinator	1.00	1.00	0.50
Athletic Coordinator	1.00	1.00	0.75
Crew Leader, Parks Maintenance	0.05	0.05	0.00
Parks Maintenance Worker **	0.10	0.10	0.00
Office Assistant *	0.50	0.50	0.25
Total FTE	3.93	3.93	2.00

By Program

	2019-20 Adopted
Administration	221,903
Rec Programs - Admin	8,100
Rec Programs - Misc	38,110
Rec Programs - Base/softball	39,200
Rec Programs - Soccer	49,703
Rec Programs - Adult Softball	6,000
Rec Programs - Tiny Sports	2,300
Rec Programs - Instructional	500
Total	365,816

* This position went full time in Jan 18 after the opening of Centerview

** The Parks Director, Superintendent, Coordinators, Office Assistant and Maint. Workers FTE have been adjusted to better reflect time spent per division.



CENTERVIEW

The Raymore Parks & Recreation Department oversees the day-to-day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board in conjunction with the Parks and Recreation Department develops and implements policies and procedures by which public facilities are operated and made available for public use.

Centerview is Raymore's premiere event space and home to the Parks & Recreation Administrative offices. Officially opening to the public in June of 2017, the Parks & Recreation Department provides a space that is versatile and functional for all types of events, programs and social gatherings.

PROGRAMS

Centerview Administration

Centerview administration includes evaluating policies, procedures and prices to ensure this facility is competitive with other event spaces and affordable for the public. The goal of the administrative staff

that manages Centerview is to ensure the facility is programmed at a 100% cost recovery and provides a steady revenue source for future programs, staffing and maintenance of the facility. Working with other City departments to ensure cooperative use agreements for all city needs is an essential function of this administrative team.

Centerview Maintenance

The park maintenance crew will provide necessary service and upkeep of Centerview and surrounding landscaping. In conjunction with the City's buildings and grounds crews, Centerview will remain a top tier event space in the Kansas City metro area. Cooperation with the Art's Commission through the will ensure any public art displayed inside the facility or as a permanent feature within the landscaping outside remains attractive and well-kept.

GOALS

Centerview Administration

1. To provide services, programs and rental opportunities that provide 100% cost recovery. (4.3.1)
2. Use the amenities available at the facility to accommodate all people and their programming or rental needs. (1.3.2)
3. Develop new marketing material in cooperation with the Communications Department to increase public awareness of the event space and expand our visual advertising on the website and social media. (1.2.3)

Centerview Maintenance

1. Use Dude Solutions: Asset Essentials software tracking of facility maintenance tracking, scheduling, and budgeting. (2.2.1)
2. Create a contract for routine cleaning and maintenance of fabric walls and windows. (2.2.1)
3. Add and create a routine for crushed granite replenishment in aspen tree bed and brick entryways. (2.2.3)

2019 PERFORMANCE SUMMARY

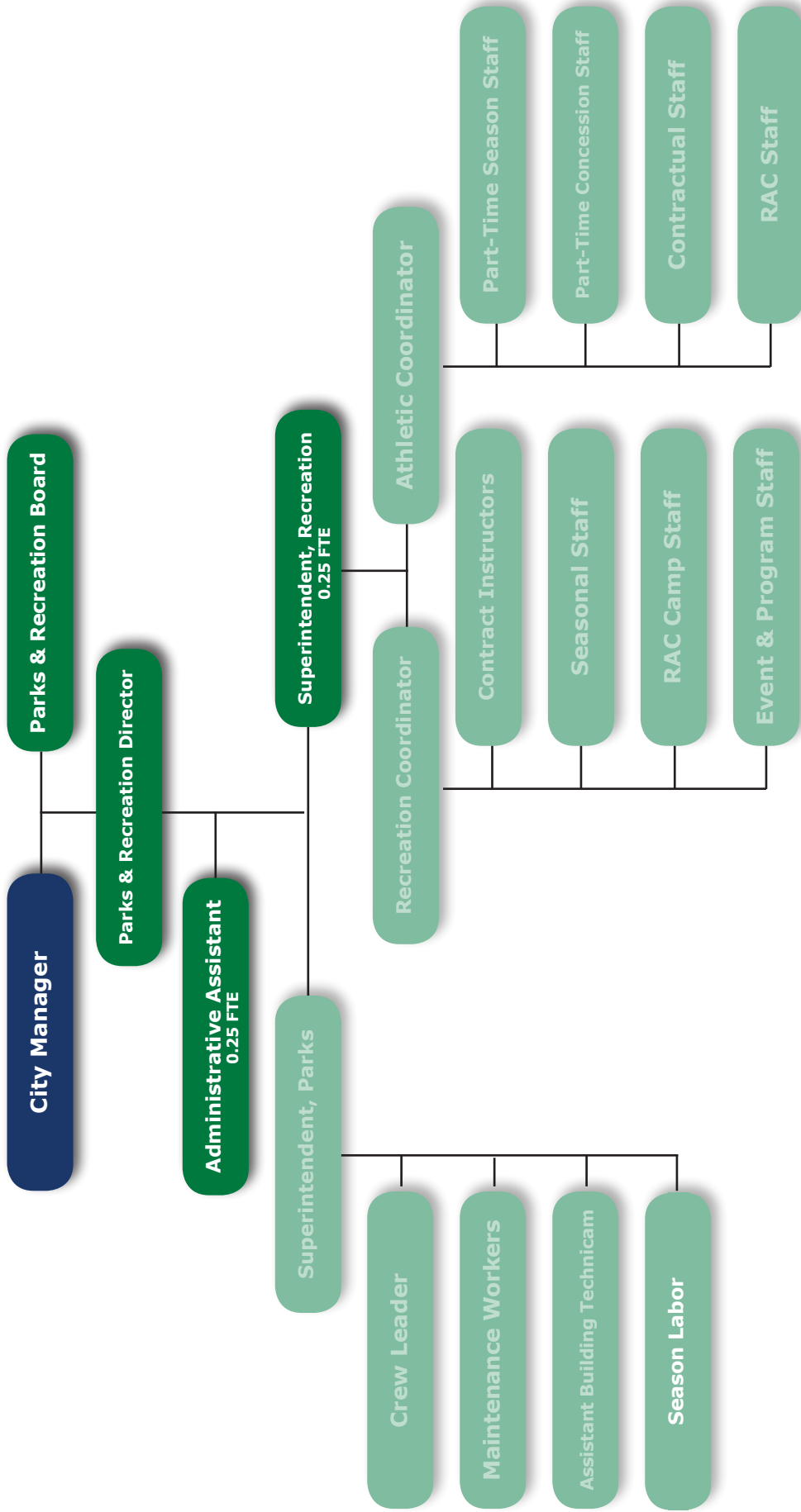
1. Bridge club, pins and needles, and yoga programs and events were offered for the community and the seniors residing in Raymore.
2. Rentals of the facility have increased in the second year of operations. The majority of rentals to date include graduation parties, holiday parties, baby showers, church groups, retirement, birthday, celebrations of life, trainings, HOA meetings, and receptions which assists in revenue generation to cover facility operating expenses.
3. Creation of a part time facility attendant has reduced the need for full time employees to absorb the additional workload required by rentals and general usage at Centerview.

SIGNIFICANT BUDGETARY ISSUES

Centerview's warranty period expired in May 2019. All outstanding warranty items will continue to be monitored and repaired as necessary by Straub construction. Parks and Recreation will now be responsible for any new repairs and costs associated with building maintenance and upkeep, these expenses and charged to 25-27 operations accounts.

As Centerview continues to become a popular location for residents to use as an event space, trends are showing it is also becoming a popular and affordable destination for regional events, trainings and parties. Because of this continued and growing popularity, the need for a Facility Event Coordinator has become a necessity. This position will help promote Centerview on a regional level, assist renters as they tour the facility, set-up for their events and help make their experience the best it can be. This additional staff expansion as well as the need for part time cleaning and maintenance staff remaining a priority in FY20 will have an impact on the budget.

CENTERVIEW



Centerview

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	0	0	0	0	0	56,257	56,257	56,257
Commodities	3,824	3,851	7,180	7,180	2,780	2,460	2,460	2,460
Maintenance and Repairs	7,200	1,372	3,850	3,850	1,750	2,000	2,000	2,000
Utilities	5,354	10,072	14,682	14,682	10,782	9,900	9,900	9,900
Contractual	4,180	11,356	23,543	23,543	13,356	20,346	20,346	20,346
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	20,558	26,651	49,255	49,255	28,668	90,963	90,963	90,963

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Recreation Superintendent *	0.00	0.00	0.25
Office Assistant P/T*	0.00	0.00	0.25
Event Coordinator**	0.00	0.00	0.00
Total FTE	0.00	0.00	0.50

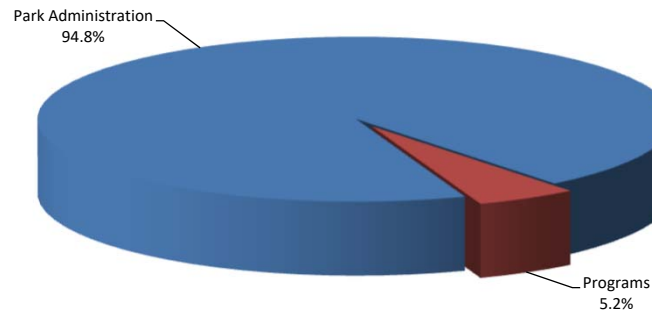
By Program

	2019-20 Adopted
Park Administration	86,263
Programs	4,700
Total	90,963

*FY20 change in staff allocation

**Unfunded position

Program as a Percentage of the Function Budget



RAYMORE ACTIVITY CENTER

The Raymore Parks & Recreation Department oversees the day-to-day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board in conjunction with the Parks and Recreation Department develops and implements policies and procedures by which public facilities are operated and made available for public use.

The Raymore Activity Center is Raymore's first indoor recreational space and home to the Parks & Recreation summer camp. Officially opening to the public in August of 2018, the RAC will provide a much needed space to complement our youth athletics, enhance our summer camp and provide additional programming space for adult and senior program.

PROGRAMS

Activity Center Administration

The administration of the RAC includes evaluating policies, procedures, programming and prices to ensure this facility is utilized and programmed to its fullest potential. The goal of the administrative staff that manages the RAC is to ensure the facility is programmed at a 100% cost recovery and provides a steady revenue source for future programs, staffing and maintenance of the facility.

Activity Center Maintenance

The park maintenance crew will provide necessary service and upkeep of the surrounding landscaping. The recreation staff and part-time staff will assist in upkeep and maintenance on the inside.

GOALS

Activity Center Administration

1. Continue implementation of a marketing plan in cooperation with the Communications Department to increase public awareness of programs, events, open gym time, and rentable time of the facility. (1.2.3)
2. Implement a routine schedule for Recreation Attendants to cover front desk area during open operation hours to ensure quality customer service. (4.1.1)
3. Introduce programming that accommodates all age groups which includes senior, adult, and youth programming and special events. (1.3.2)

Activity Center Maintenance

1. The park maintenance crew will provide the RAC with the necessary service and upkeep of the surrounding landscaping. Recreation division part time staff will maintain the indoor maintenance and cleaning of the facility for daily operation. (1.2.1)
2. Use Dude Solutions: Asset Essentials software for facility maintenance tracking, scheduling, work orders and budgeting. (2.2.1)

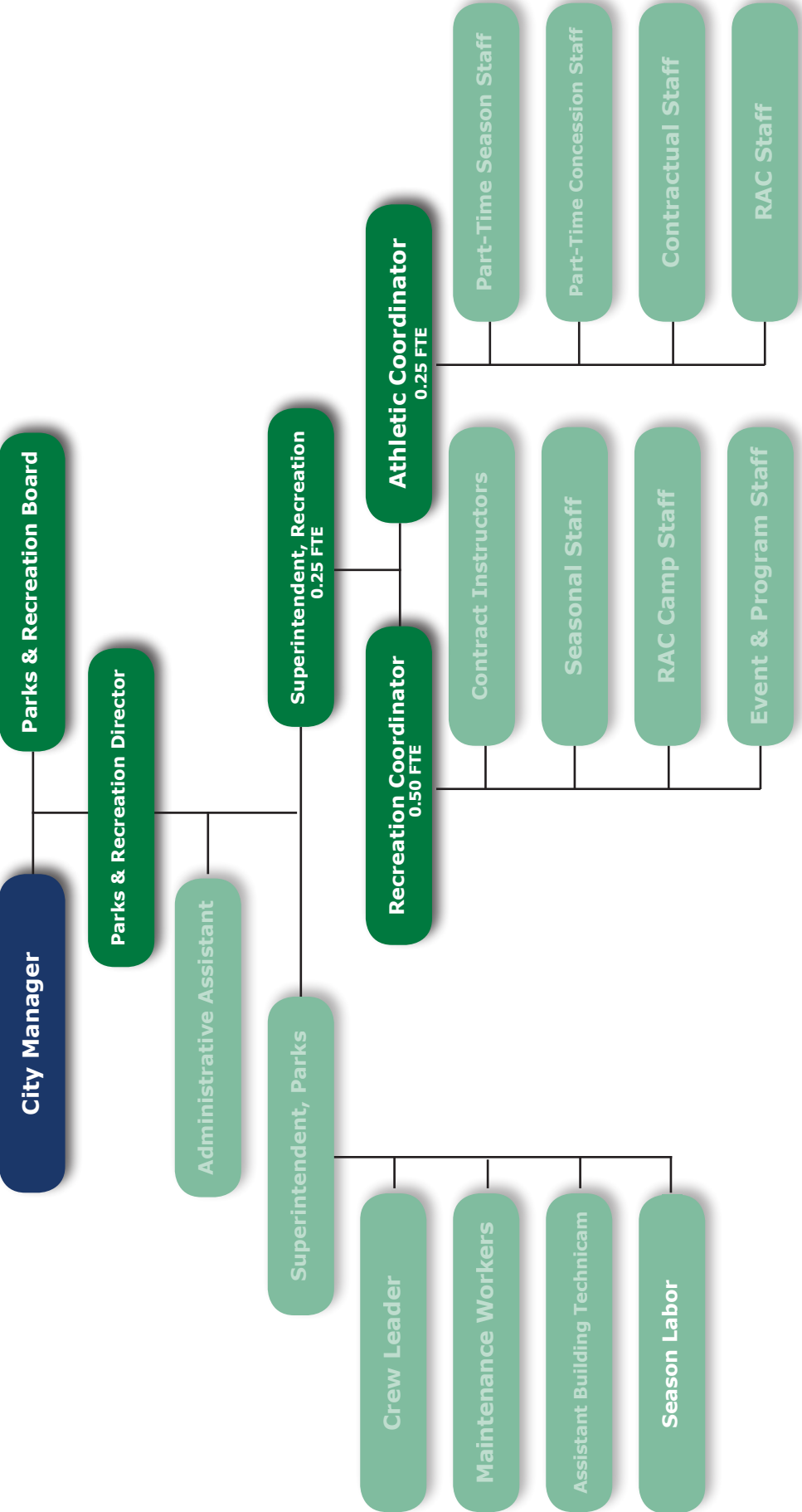
2019 PERFORMANCE SUMMARY

1. Yoga, martial arts, summer camp, futsal, youth volleyball and basketball programs and associated events were offered and held for the community. Fees collected help offset operational cost of the facility.
2. Rentals of the facility increased for birthday parties and volleyball clubs.
3. Created a quarterly facility use schedule for advertising purposes and insure a standard operation of the facility.
4. The facility acts as a polling station for residents during needed election dates.
5. Open gym times for the community to walk the track in the fall, winter, and spring are held in the mornings. This time works best with the cooler temperatures outside. In the summer quarter open gym times for walking track is held in the evenings due to summer camp program hours and the heat of outdoor temperatures.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

Raymore Activity Center



Raymore Activity Center

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	0	0	0	0	0	152,404	152,404	152,404
Commodities	0	0	10,120	10,120	7,080	8,000	8,000	8,000
Maintenance and Repairs	0	0	4,000	4,000	1,250	1,800	1,800	1,800
Utilities	0	3,868	14,682	14,682	13,200	12,900	12,900	12,900
Contractual	0	0	52,370	52,370	45,890	59,873	59,873	59,873
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	0	3,868	81,172	81,172	67,420	234,977	234,977	234,977

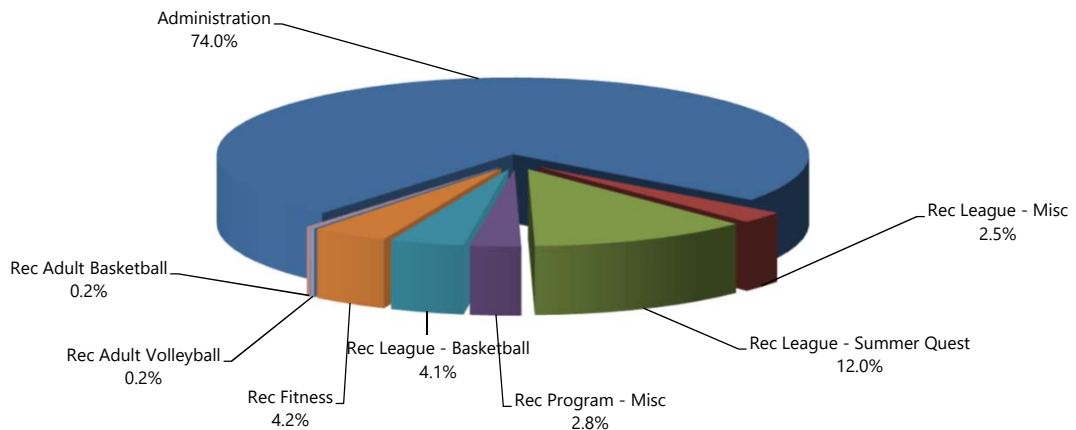
Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Recreation Superintendent *	0.00	0.00	0.25
Recreation Coordinator *	0.00	0.00	0.50
Athletic Coordinator *	0.00	0.00	0.25
*FY20 change in staff allocation			
Total FTE	0.00	0.00	1.00

By Program

	2019-20 Adopted
Administration	173,974
Rec League - Misc	5,850
Rec League - Summer Quest	28,175
Rec Program - Misc	6,525
Rec League - Basketball	9,533
Rec Fitness	9,800
Rec Adult Volleyball	570
Rec Adult Basketball	550
Total	234,977

Program as a Percentage of the Division Budget



Enterprise Fund (50)

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Council Adopted
Fund Balance - CASH						
Beginning of Year	1,693,940	1,981,988	2,061,281	2,304,954	2,304,954	2,086,378
Revenue						
Water Sales	3,390,627	3,333,362	3,373,801	3,373,801	3,117,046	3,419,515
Sewer Use Charge	3,106,904	3,432,666	3,259,452	3,259,452	3,346,813	3,581,712
Water Meter Supply Fee	94,471	115,730	42,875	42,875	45,300	38,505
Utility Penalties	138,969	115,352	132,302	132,302	126,019	128,539
Contractual Revenue	11,353	10,463	11,353	11,353	11,353	11,353
Interest	17,770	51,260	23,754	23,754	76,746	48,592
Miscellaneous	5,593	4,301	5,000	5,000	4,000	4,000
SRF/bond-Interest/Credit	155,448	158,048	153,338	153,338	153,337	-
Total Revenue	6,921,135	7,221,182	7,001,875	7,001,875	6,880,614	7,232,216
Total Fund Bal & Revenues	8,615,075	9,203,169	9,063,156	9,306,829	9,185,568	9,318,594
Expenditures						
Personnel	827,853	933,694	950,634	950,634	972,568	1,004,101
Commodities	2,012,948	2,035,149	2,031,328	2,031,328	1,887,578	2,127,730
Maintenance & Supplies	166,024	117,498	148,255	148,255	205,676	152,035
Utilities	88,099	91,569	96,648	96,648	84,616	83,652
Contractual	2,028,521	2,087,818	2,133,054	2,133,054	2,260,948	2,377,783
Capital Projects (Operating)			7,500	7,500	-	3,500
Transfer to VERP	98,822	98,290	105,186	105,186	105,186	105,186
Transfer to General Fund	771,540	810,118	829,280	829,280	829,280	892,498
Miscellaneous	21,609	28,627				
Debt Service	153,525	155,352	153,338	153,338	153,338	
Total Operating Expense	6,168,941	6,358,117	6,455,223	6,455,223	6,499,190	6,746,485
<i>Net Operating Revenue (Expense)</i>	<i>752,194</i>	<i>863,065</i>	<i>546,652</i>	<i>546,652</i>	<i>381,424</i>	<i>485,731</i>
Transfer to Restricted Revenue Fund	100,000	-				
Transfer to Ent. Cap Maint Fund	364,146	540,099	600,000	600,000	600,000	600,000
Total Capital / Other Expenditures	464,146	540,099	600,000	600,000	600,000	600,000
Total Expenditures	6,633,087	6,898,216	7,055,223	7,055,223	7,099,190	7,346,485
Fund Balance (Gross)	1,981,988	2,304,954	2,007,933	2,251,606	2,086,378	1,972,109
Non-operating Income & Loss						
Depreciation Expense	(2,372,314)	(2,306,506)				
Allowance	2,372,314	2,306,506				
Other						
	-	-	-	-	-	-
Net Fund Balance (Cash)	1,981,988	2,304,954	2,007,933	2,251,606	2,086,378	1,972,109
<i>Less: Reserve Balance 20% of Exp</i>	<i>(1,233,788)</i>	<i>(1,271,623)</i>	<i>(1,291,045)</i>	<i>(1,291,045)</i>	<i>(1,299,838)</i>	<i>(1,349,297)</i>
Available Fund Balance - End of Year	748,200	1,033,331	716,889	960,562	786,540	622,812
Solid Waste Fees	1,016,108	1,087,622	1,164,598	1,072,109	1,032,455	1,818,416
Solid Waste Container Fees						
Total Revenue	1,016,108	1,087,622	1,164,598	1,072,109	1,032,455	1,818,416
Contractual Services	1,018,617	1,075,136	1,164,598	1,072,109	1,032,455	1,818,416
Total Expenditures	1,018,617	1,075,136	1,164,598	1,072,109	1,032,455	1,818,416
<i>Net Solid Waste Revenue (Expense)</i>			-	-	-	-

Notes:

The Debt Service shown above to reflect the budget/accounting required for a water/sewer GO Bond issue. The bond is funded in the Debt Service Fund with Debt Service taxes, however for accounting purposes the revenue to support the payment is transferred out of the Debt Service Fund and into the Enterprise Fund to properly expense the principal and interest and record the reduction of outstanding debt associated with the business-type fund. The is presented in the 2013-14 Projected column and moving forward. FY19 is the last year for the payment year for this debt.

Water Sales

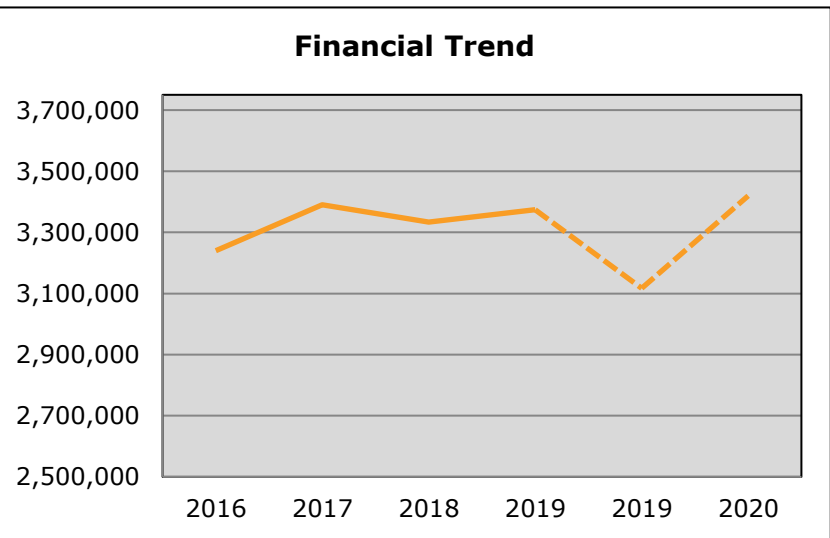
General Ledger Codes: 50-00-4610-0000	Legal Authority: Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.
---	---

Revenue Description

Water Sales - City of Raymore FY 2020 proposed water rates are \$6.38 per one thousand (1,000) gallons of water consumed. The FY19 rate was \$6.55. All residents receive a minimum bill for two thousand gallons of water and two thousand gallons sewer usage.

Revenues for FY20 are being based on addition of 85 homes.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	2,177,788	7.01%
2011 Actual	2,287,164	5.02%
2012 Actual	2,607,798	14.02%
2013 Actual	2,652,732	1.72%
2014 Actual	2,827,593	6.59%
2015 Actual	2,841,265	0.48%
2016 Actual	3,239,677	14.02%
2017 Actual	3,390,627	4.66%
2018 Actual	3,333,362	-1.69%
2019 Budget	3,373,801	1.21%
2019 Projected	3,117,046	-7.61%
2020 Adopted	3,419,515	9.70%



Sewer Use Charge

<p>General Ledger Codes: 50-00-4630-0000</p>	<p>Legal Authority: Municipal Code: Section 700 & 710 State Statute: Chapter 91 RSMo.</p>
---	--

Revenue Description

Sewer Use Charges - Sewerage use rates are charged by either actual use or winter averaging. In FY 2020, proposed use rates are eight dollars and thirty-five cents (\$8.35) per one thousand gallons of actual water consumed. Winter-averaged rates are eight dollars eighty-one cents (\$8.81) per one thousand gallons of the average monthly water usage during the months of December, January, and February. All customers are billed each month for no less than two thousand gallons.

Revenues for FY20 are being based on addition of 85 homes.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	2,592,992	3.69%	<div style="text-align: center;">Financial Trend</div>
2011 Actual	2,631,808	1.50%	
2012 Actual	2,805,607	6.60%	
2013 Actual	2,665,729	-4.99%	
2014 Actual	2,412,533	-9.50%	
2015 Actual	2,575,688	6.76%	
2016 Actual	2,982,405	15.79%	
2017 Actual	3,106,904	4.17%	
2018 Actual	3,427,266	10.31%	
2019 Budget	3,259,452	-4.90%	
2019 Projected	3,346,813	2.68%	
2020 Adopted	3,581,712	7.02%	

Water Meter Supply Fee

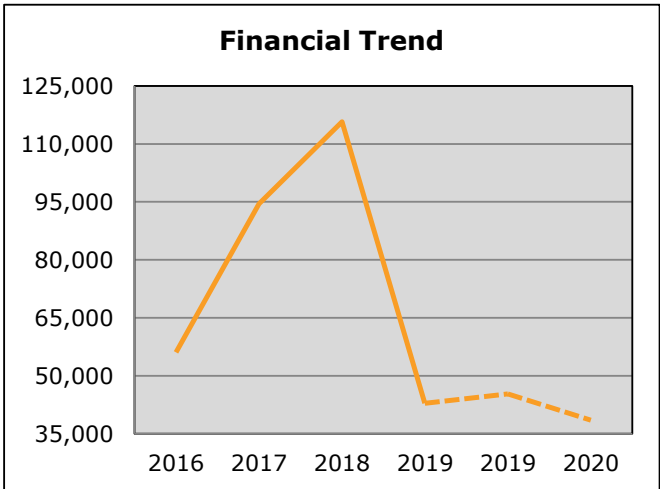
<p>General Ledger Codes: 50-00-4620-0000</p>	<p>Legal Authority: Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.</p>
---	--

Revenue Description

Water Meter Supply Fee - These fees are the initial charges associated with the actual cost to the City for meters, installation and maintenance of meters and access to the water main for all new construction. The current charge is \$453 per 3/4 inch meter size and \$557 per 1 inch meter size.

Revenue projections are based on the estimated amount of 85 new residential and commercial sites being constructed.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	17,329	47.36%
2011 Actual	13,055	-24.66%
2012 Actual	17,640	35.12%
2013 Actual	28,030	58.90%
2014 Actual	33,075	18.00%
2015 Actual	48,020	45.19%
2016 Actual	56,035	16.69%
2017 Actual	94,471	68.59%
2018 Actual	115,730	22.50%
2019 Budget	42,875	-62.95%
2019 Projected	45,300	5.66%
2020 Adopted	38,505	-15.00%



Utility Penalties

General Ledger Codes:
50-00-4600-0000

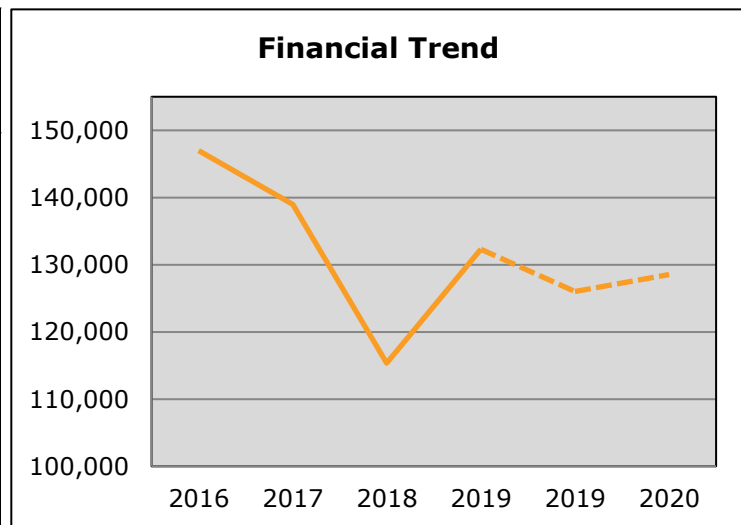
Legal Authority:
Municipal Code: Section 700, 705 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Utility Penalties - Revenues recorded in this account are late payment fees for water, sewer and trash billings.

Staff is estimating FY20 revenue based on projected FY19 revenues plus a 2.0% increase.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	132,516	-7.78%
2011 Actual	141,294	6.62%
2012 Actual	140,631	-0.47%
2013 Actual	140,980	0.25%
2014 Actual	134,818	-4.37%
2015 Actual	132,270	-1.89%
2016 Actual	146,986	11.13%
2017 Actual	138,969	-5.45%
2018 Actual	115,352	-16.99%
2019 Budget	132,302	14.69%
2019 Projected	126,019	-4.75%
2020 Adopted	128,539	2.00%



Solid Waste Fees

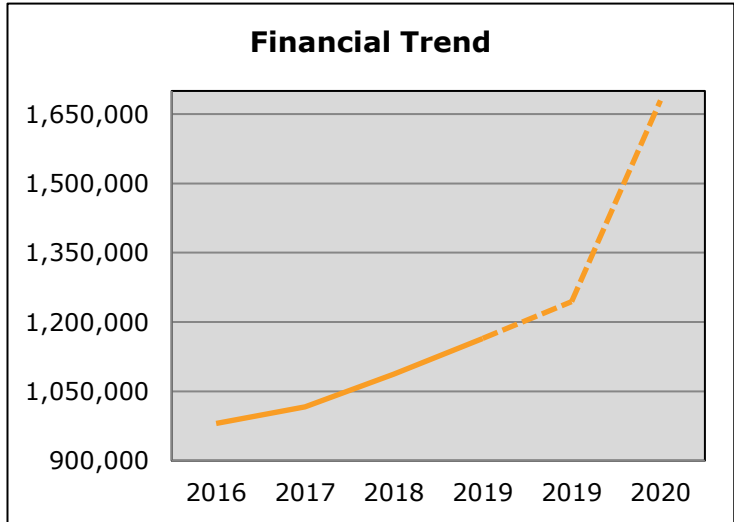
General Ledger Codes: 50-00-4640-0000	Legal Authority: Municipal Code: Section 235 State Statute: Chapter 70 RSMo. State Statute: Chapter 260 RSMo.
---	---

Revenue Description

Solid Waste Fees - This revenue was added during the FY10 budget to account for the payment for city-wide solid waste pickup. This payment is set to match the invoice per home with no administration fee added.

FY20 revenue is estimated with an additional 85 homes and the contracted cost of \$18.15 per home for solid waste & recycling disposal.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	708,320	N/A
2011 Actual	883,290	24.70%
2012 Actual	928,845	5.16%
2013 Actual	945,505	1.79%
2014 Actual	957,068	1.22%
2015 Actual	956,487	-0.06%
2016 Actual	980,600	2.52%
2017 Actual	1,016,108	3.62%
2018 Actual	1,087,622	7.04%
2019 Budget	1,164,598	7.08%
2019 Projected	1,244,132	6.83%
2020 Adopted	1,679,456	34.99%



Solid Waste Container Fees

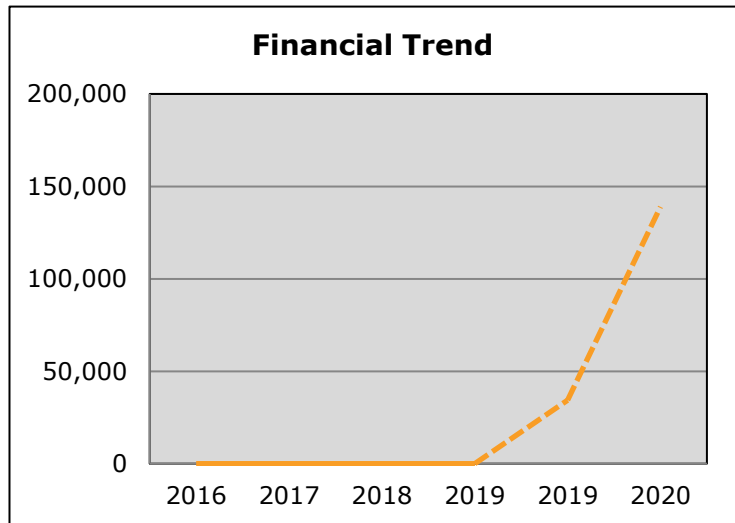
General Ledger Codes: 50-00-4645-0000	Legal Authority: Municipal Code: Section 235 State Statute: Chapter 70 RSMo. State Statute: Chapter 260 RSMo.
---	---

Revenue Description

Solid Waste Fees - This revenue was added during the FY20 budget to pay for the trash carts purchased by the city. The charge for trash carts is \$1.50 per month. This covers up to 2 trash carts per household. Each additional cart is \$0.75 per month.

FY20 revenue is estimated based on 7635 customers in FY19 with an additional 85 homes anticipated in FY20.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	0	N/A
2019 Projected	34,358	N/A
2020 Adopted	138,960	304.45%



Contractual

<p>General Ledger Codes: 50-00-4380-0000</p>	<p>Legal Authority: Municipal Code: Section 700 State Statute: Chapter 82</p>
---	--

Revenue Description

Contractual- This account is used to record the monthly connection fees and annual contract agreement fees between the City and Dikeland Sewer District.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	5,362	17.03%	<div style="text-align: center;">Financial Trend</div>
2011 Actual	10,826	101.90%	
2012 Actual	9,778	-9.68%	
2013 Actual	11,249	15.05%	
2014 Actual	11,353	0.92%	
2015 Actual	11,353	0.00%	
2016 Actual	11,363	0.08%	
2017 Actual	11,353	-0.08%	
2018 Actual	10,463	-7.84%	
2019 Budget	11,353	8.51%	
2019 Projected	11,353	0.00%	
2020 Adopted	11,353	0.00%	

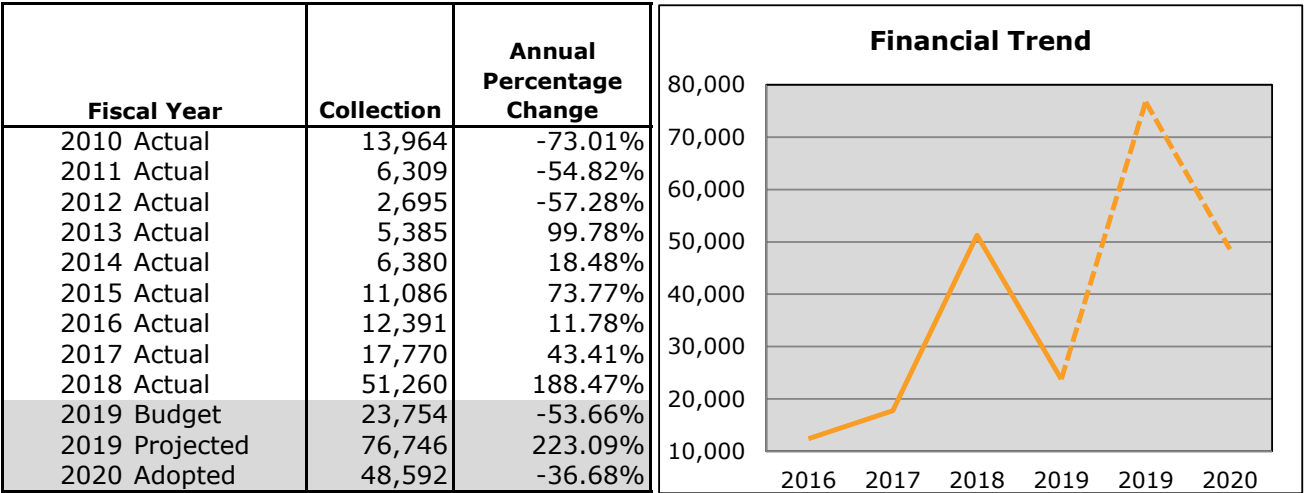
Interest Revenue

<p>General Ledger Codes: 50-00-4350-0000</p>	<p>Legal Authority: State Statute: Chapter 82</p>
---	--

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY19 revenues are based on current interest rates being earned. FY20 is estimated using average historical data for the previous three years.



Miscellaneous

General Ledger Codes: 50-00-4370-0000	Legal Authority: State Statute: Chapter 82
---	--

Revenue Description

Miscellaneous - Revenues from various sources not previously categorized. Historically, this amount is generally less than \$10,000 annually. The inconsistent nature of the revenue source makes it difficult to estimate.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	9,554	35.87%	<div style="text-align: center;"> Financial Trend </div>

SRF Interest Credit

<p>General Ledger Codes:</p> <p>50-30-4355-0000 50-96-4355-0000</p>	<p>Legal Authority: EIERA-92A City of Raymore, Missouri 1999B GO Bond (Issued through SRF)</p>
--	---

Revenue Description

Miscellaneous - These revenues are generated through the State Revolving Fund. Bi-annually the State calculates the interest credit earned for the 1992 SRF bond payment schedule.

The 1999B GO Bond matured in FY2019.

Fiscal Year	Collection	Annual Percentage Change	
2010 Actual	83,873	-8.75%	<div style="text-align: center;">Financial Trend</div>
2011 Actual	88,470	5.48%	
2012 Actual	83,662	-5.43%	
2013 Actual	80,419	-3.88%	
2014 Actual	154,721	92.39%	
2015 Actual	153,470	-0.81%	
2016 Actual	155,793	1.51%	
2017 Actual	155,522	-0.17%	
2018 Actual	159,132	2.14%	
2019 Budget	153,337	-3.73%	
2019 Projected	153,337	0.00%	
2020 Adopted	0	N/A	



This page intentionally left blank.

WATER UTILITIES

Water Utilities is responsible for the operation and maintenance of the water distribution system serving approximately 7,800 customers. This includes regular inspection and maintenance of the distribution system, Kentucky Pump Station, and three storage facilities; valve location; hydrant inventory and maintenance; and ensuring compliance with state and federal regulations. Water Utilities is comprised of the assistant director of Public Works, crew leaders, maintenance workers, and the administrative assistant, all of whom also work in the Street, Stormwater and Sewer divisions of the Public Works Department.

PROGRAMS

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

GOALS

System Inspection and Maintenance

1. Perform distribution system flushing in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources. (2.2)

2. Perform valve exercising and maintenance in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources. (2.2)
3. Assist the Finance Department with a review and possible modifications of the current water meter reading routes. (4.1.2)

Customer Service

Respond to customer concerns/complaints within 24 hours.

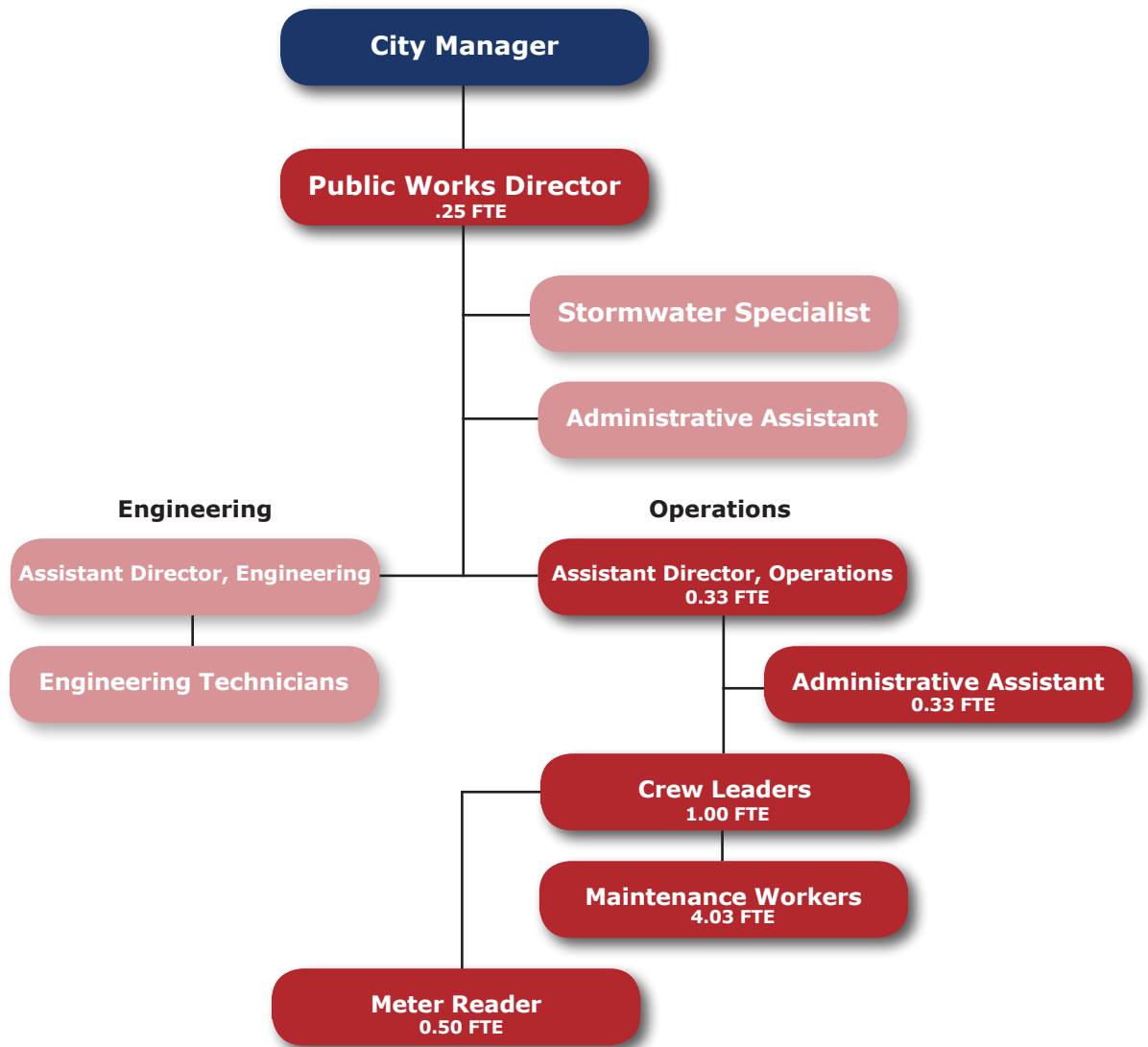
FY 2019 PERFORMANCE SUMMARY

1. Tested the operation of and flushed 995 fire hydrants.
2. Continued the valve exercising program.
3. Installed approximately 110 service taps related to new home construction.
4. Responded to approximately 5,500 locate tickets.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

WATER UTILITIES



WATER UTILITIES

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	416,414	471,318	490,682	490,682	491,577	502,360	502,360	502,360
Commodities	1,998,879	2,021,991	2,015,708	2,015,708	1,872,358	2,111,592	2,111,592	2,111,592
Maintenance and Repairs	53,869	32,720	61,780	61,780	60,780	65,335	65,335	65,335
Utilities	21,120	20,251	22,752	22,752	16,638	16,284	16,284	16,284
Contractual	100,137	152,818	100,606	100,606	88,768	98,553	98,553	98,553
Capital Outlay	0	0	7,500	7,500	0	0	1,750	1,750
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,369,695	1,310,648	467,233	467,233	467,233	498,842	498,842	498,842
Total	3,960,114	4,009,746	3,166,261	3,166,261	2,997,354	3,292,966	3,294,716	3,294,716

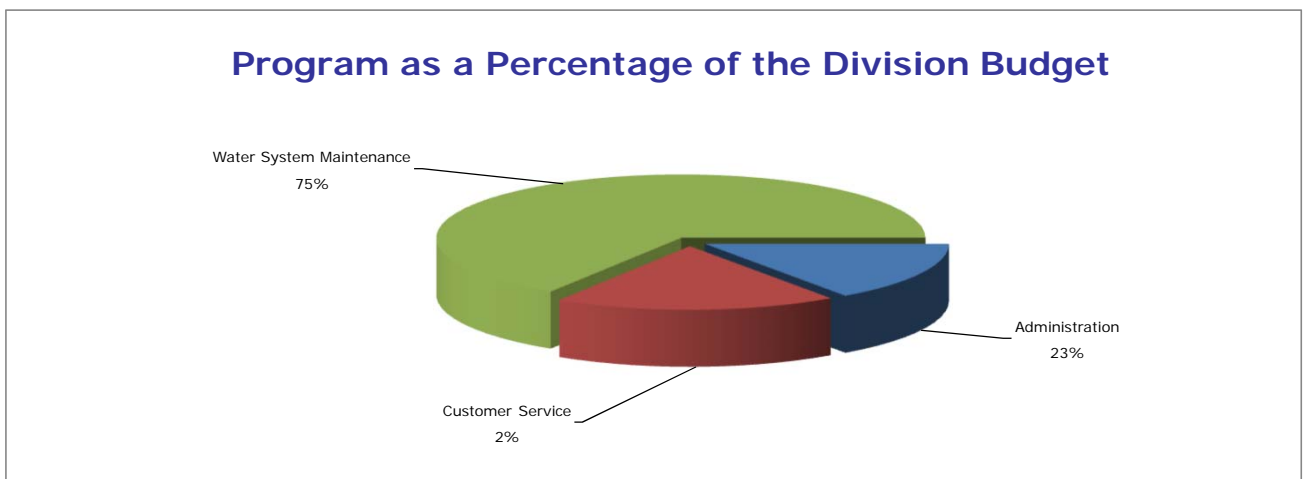
Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Public Works & Engineerin	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker	4.03	4.03	4.03
Administrative Assistant	0.33	0.33	0.33
Meter Reader	0.50	0.50	0.50
Total FTE	6.44	6.44	6.44

By Program

	2019-20 Adopted
Personnel	502,360
Administration	615,518
Water System Maintenance	2,176,838
Total	3,294,716

* FY18 Expansion added an additional FTE split with Streets, Storm Water, Water and Sewer





This page intentionally left blank.

SEWER UTILITIES

Sewer Utilities is responsible for the operation and maintenance of the sanitary sewer collection system. This includes regular inspection and maintenance of the collection system and four lift stations, regular sewer jetting, and assuring compliance with state and federal regulations. Sewer Utilities is comprised of the assistant director of public works, crew leaders, maintenance workers, and the administrative assistant, all of whom also work in the Street, Stormwater and Water divisions of the Public Works Department.

PROGRAMS

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

Sewer System Maintenance

The services provided in this program include the operation and maintenance of the sewer collection system.

GOALS

Customer Service

1. Respond to customer concerns/complaints in a timely manner. (4.1)

Sewer System Maintenance

1. Perform annual televising and jetting/cleaning in accordance with the Department's Standard Operating Procedures (2.2)

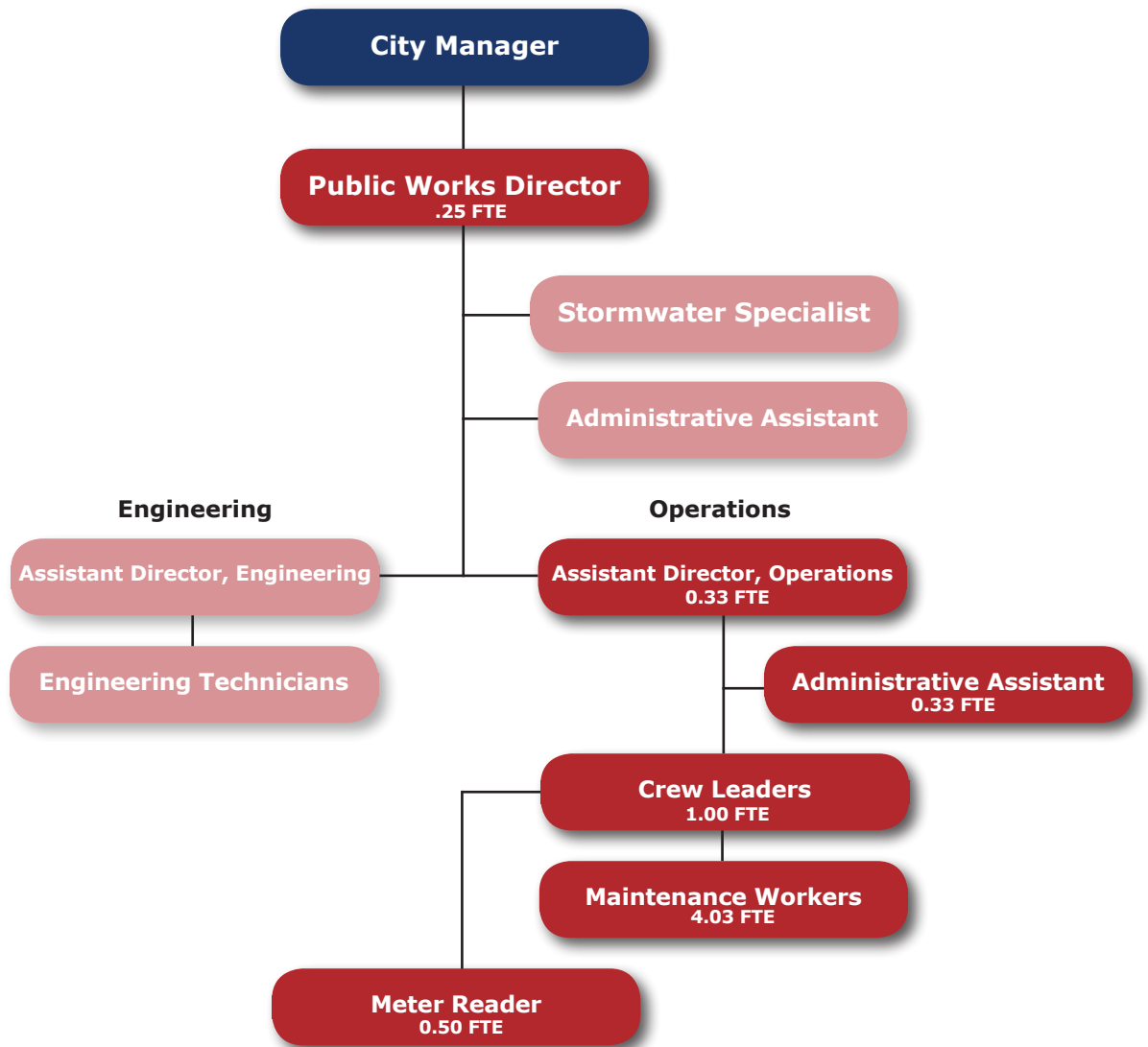
FY 2019 PERFORMANCE SUMMARY

1. Continued the annual sewer jetting program. In FY 2018 approximately 130,000 linear feet were jetted. The goal is to jet the entire system every three years.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

WATER UTILITIES



SEWER UTILITIES

By Category

	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel	411,439	462,375	459,952	459,952	480,991	501,741	501,741	501,741
Commodities	14,069	13,159	15,620	15,620	15,220	16,138	16,138	16,138
Maintenance and Repairs	62,155	84,778	86,475	86,475	144,896	86,700	86,700	86,700
Utilities	66,979	71,319	73,896	73,896	67,978	67,368	67,368	67,368
Contractual	1,778,384	1,935,000	2,032,448	2,032,448	2,172,180	2,279,230	2,279,230	2,279,230
Capital Outlay	0	0	0	0	0	0	1,750	1,750
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,930,636	1,860,896	467,233	467,233	467,233	498,842	498,842	498,842
Total	4,263,662	4,427,527	3,135,624	3,135,624	3,348,498	3,450,019	3,451,769	3,451,769

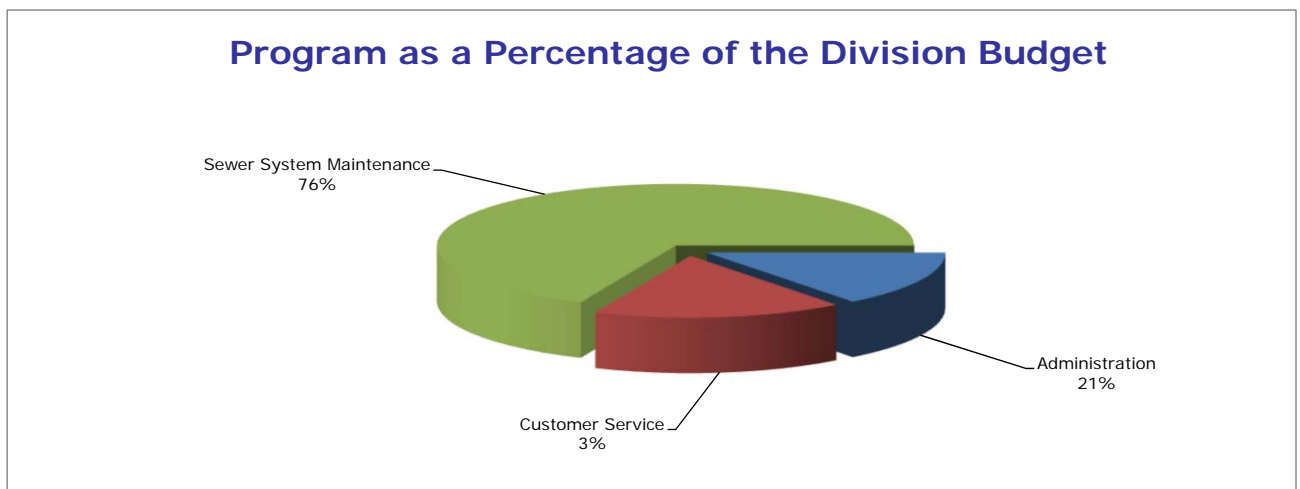
Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker	4.03	4.03	4.03
Administrative Assistant	0.33	0.33	0.33
Meter Reader	0.50	0.50	0.50
Total FTE	6.44	6.44	6.44

By Program

	2019-20 Adopted
Personnel	501,741
Administration	585,385
Sewer System Maintenance	2,364,643
Total	3,451,769

* FY18 Expansion added an additional FTE split with Streets, Storm Water, Water and Sewer





This page intentionally left blank.

SOLID WASTE

The City provides residential solid waste and recycling collection. Service provision is accomplished by contract from a private solid waste collection company. This chapter is to account for the revenues and expenditures pursuant to provision of this service.

SIGNIFICANT BUDGETARY ISSUES

1. The City monthly charge to residents for trash and yard waste collection is \$12.95 in 2019. Recycling is an additional \$5.20.
2. An additional \$1.50 is added to the monthly utility bill for the solid waste cart program. These funds are transferred from the Enterprise Fund to the Building & Equipment Replacement Fund to replenish funds used for the initial purchase of carts.
3. Total projected revenues is expected to be \$1,206,059.40 for trash services, \$359,486.40 for Recycling services and \$139,698 to be transferred to the BERP for cart maintenance.

SOLID WASTE



SOLID WASTE

By Category

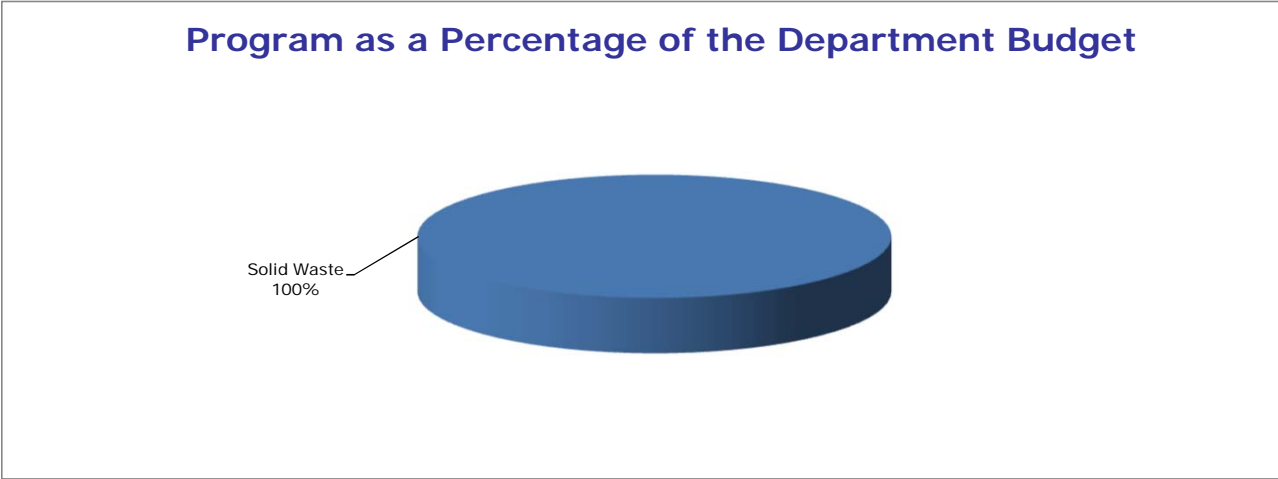
	2016-17 Actual	2017-18 Actual	2018-19 Council Adopted	2018-19 Council As Amended	2018-19 Projected	2019-20 Department Requested	2019-20 C.M. Proposed	2019-20 Council Adopted
Personnel								
Commodities								
Maintenance and Repairs								
Utilities								
Contractual	1,016,108	1,087,622	1,164,598	1,164,598	1,278,490	1,679,456	1,679,456	1,679,456
Capital Outlay								
Debt Service								
Transfers/Miscellaneous						138,960	138,960	138,960
Total	1,016,108	1,087,622	1,164,598	1,164,598	1,278,490	1,818,416	1,818,416	1,818,416

Position Control Roster

	2017-18 Actual	2018-19 Actual	2019-20 Adopted
Director, Public Works & Engineering			
Assistant Director, PW - Operations			
Public Works Field Supervisor			
Crew Leader, Water/Sewer			
Maintenance Worker			
Administrative Assistant			
Meter Reader			
Total FTE	0.00	0.00	0.00

By Program

	2019-20 Adopted
Solid Waste	1,818,416
Total	1,818,416





This page intentionally left blank.

TRANSFERS FROM ENTERPRISE FUND TO OTHER FUNDS

This chapter is included to note any transfers from the Enterprise Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

1. The Enterprise Fund makes an annual payment to the General Fund for services provided by the General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the following pages.
\$829,498
2. The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund accepts a transfer to support the ongoing maintenance of the water and sewer infrastructure of the City.
\$600,000
3. The Enterprise Fund will make an annual payment to the Building & Equipment Replacement Program (05) for the initial purchase and maintenance of solid waste carts.
\$138,960

ENTERPRISE FUND PAYMENT TO GENERAL FUND FOR SERVICES

The Enterprise Fund (50) often benefits from expenditures by the General Fund (01) made on its behalf. For example, the Finance Department, whose funding is provided by the General Fund (01), provides purchasing and accounting services to support Enterprise Fund (50) operations. Knowing and accounting for the full cost of the water/ sewer utility sets a basis for financial analysis of the program, and for setting rates appropriately. General Fund (01) revenues should not subsidize the utility, which should be self supporting. Best practices from the fields of finance, accounting, and utility operations indicate that these indirect costs be identified and allocated to the Enterprise Fund (50).

Approaches to calculating an appropriate payment to the General Fund for services vary.

- One approach is to track activities individually and itemize expenses as they occur. While very accurate, this approach is very time consuming, complicated, and costly, so much so that most municipal organizations reject it because the benefits do not outweigh the costs.
- A more common approach is to determine an appropriate indirect cost rate. This involves determining direct and indirect costs for

programs, calculating what percent the indirect costs are of the direct, and using that percentage to calculate the appropriate share of indirect costs for each program. The following is an example using FY 2020 Proposed Budget figures:

Indirect Costs	Budget
Administration	\$ 1,338,168
Information Technology Services	\$ 632,690
Finance (less Utility Billing)	<u>\$ 333,645</u>
	\$ 2,304,503

Direct Costs	Budget
General Fund (less indirect costs)	\$ 7,664,157
Park Fund	\$ 1,525,388
Enterprise Fund	<u>\$ 7,351,030</u>
	\$16,540,575

Indirect/Direct Cost Rate 13.93%
 (\$2,304,503 / \$16,540,575)

Enterprise Fund Indirect Calculation \$1,024,177
 (\$7,351,030 x 13.93% = \$1,024,177)

Total Enterprise Fund Payment for Services to General Fund:

Indirect Costs	\$1,024,177
Utility Billings	\$ 338,878
Total	\$1,363,055

Using this method, the Enterprise Fund would pay \$1,363,055 to the General Fund.

- Consistent with the full cost of service approach, many cities also charge their franchise fee to their municipal utilities. Assessing our current franchise fee to water/sewer service would result in the following additional charge:

Annual Revenues	\$7,001,227
Fee	<u>7%</u>
Annual Payment	\$ 490,086

Staff is not recommending allocation of this additional fee at this time.

- The City uses a combined method to calculate the appropriate transfer to the General Fund. The steps taken are as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)
- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead, or "indirect," costs.
- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Using FY 2020 budget numbers, this method results in a transfer from the Enterprise Fund to the General Fund of \$892,498, as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)

Personnel	\$ 985,809
Commodities	\$2,024,784
Maintenance/Supplies	\$ 152,035
Utilities	\$ 96,648
Contractual [1]	\$2,171,738
VERP	\$ 105,186
 Total Enterprise Fund Operating Expenses	 \$5,536,200

- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead costs.

$$\$5,536,200 \times 10\% = 553,620$$

- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Direct Expenses	
Billing Software	\$ 38,018
Utility Billing Payroll	\$ 137,091
Late Notices	\$ 6,142
Statement Billing	\$ 53,640
Other Utility	
Billing Expenses	\$ 103,987
	\$ 338,878

Allocated Enterprise	
Fund Indirect Expenses	\$ 553,620
Allocated Direct Expenses	\$ 338,878

Total Allocated	
Direct & Indirect Expense	\$ 892,498

[1] This expense only includes those related to water and sewer. Trash services are not included due to the pass-through expense the City is offering at the present time.





This page intentionally left blank.

DEBT SERVICE

The Debt Service Fund is utilized to report the City's financing activities. It is used to account for the accumulation of resources for and the payment of financed debt. The City issues bond debt and uses property tax or enterprise revenues to pay off the matured bonds. All general obligation bond debt is included in this fund.

Debt may also be issued through the Enterprise Fund, Park Fund or other funds. All debt service charts are presented in this section.





This page intentionally left blank.

GENERAL OBLIGATION BONDS

General Obligation Bonds (G.O. Bonds) are secured by the pledge of the City's full faith, credit and taxing power. The taxing power is usually an unlimited ad valorem tax based upon the assessed value of property located within the City. When unlimited ad valorem taxes are pledged, the City is legally required to raise taxes in order to pay the debt service on the bonds. Due to the pledge of a City's unlimited ad valorem taxes, G.O. Bonds carry the lowest interest rates among the various financing options. The voters must approve G.O. Bonds with either a four-sevenths (4/7ths) or two-thirds (2/3rds) majority, depending upon when the election is held. The City has a Missouri constitutional debt limit not to exceed 20% of the City's assessed valuation.

Bond issues accounted for in this section include:

- Series 2017 New Money (\$1.09M Trans & \$1.66M Parks)
- Series 2016 New Money (\$2.2M Trans & \$5.09M Parks)
- Series 2013 (Refunding the remaining portion of Series 2007)
- Series 2012 (Refunding of Series 2004 and partial refunding of Series 2007)
- Series 2008 (Refunding of Series 1999A)
- Series 1999B (State Revolving Fund)

State law requires the Missouri State Auditor to annually review all taxing jurisdictions throughout Missouri as to their compliance with the tax limitation provisions of Missouri's Hancock Amendment. To accomplish this, the Auditor provides the City a set of worksheets used to calculate the allowable tax rates for each of the General, Park and Debt Service funds. These worksheets contain calculations performed by the Auditor based on information provided by the City. When received, the City verifies or revises these numbers as appropriate. Statute provides that "a tax rate proposed for annual debt service requirements will be prima facie valid if, after making the payment for which the tax was levied, bonds remain outstanding and the debt fund reserves do not exceed the following year's payments (see attached RSMo 137.073 6(2))." The Auditor may also approve a higher rate, if for instance balloon payments would warrant accumulation of a larger reserve.

SIGNIFICANT BUDGETARY ISSUES - HISTORY

1. During 2019, the City's maintained its bond rating, which was upgraded from A1 to Aa2 in FY 2013.



This page intentionally left blank.

DEBT SERVICE (40)

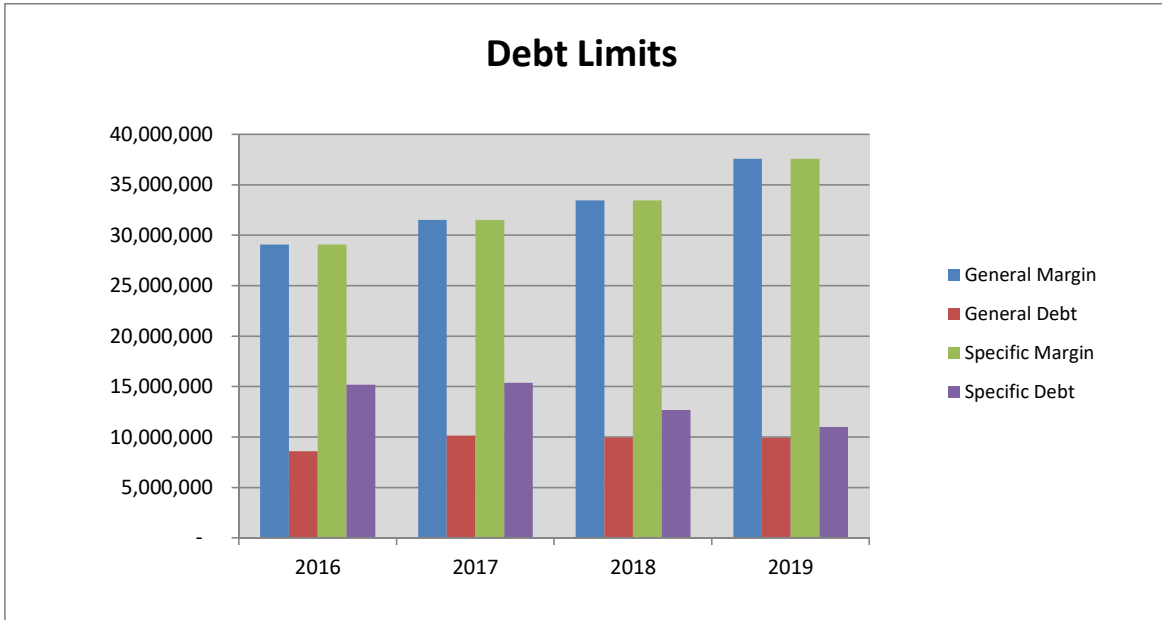
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted
Fund Balance Beginning of Year	1,789,947	1,909,338	1,720,597	1,810,395	1,926,744
Revenue					
Property Tax	2,074,639	2,274,885	2,376,189	2,384,267	2,668,538
Interest	10,147	37,180	18,182	50,436	33,718
Penalties	12,044	12,277	9,505	12,845	16,011
Bond Proceeds	44,005	-	-	-	-
Transfers In - GO Bond funds					
Total Revenue	2,140,835	2,324,342	2,403,875	2,447,548	2,718,267
Total Fund Bal & Revenues	3,930,782	4,233,680	4,124,471	4,257,942	4,645,012
Expenditures					
Debt Service	1,844,046	2,280,170	2,118,190	2,174,860	2,099,185
Fees	1,315	1,449	3,000	3,000	3,000
Misc. - Cost of Issuance	42,750	-			
Defeasement of partial bond issue *					
D.S. Transfer to Enterprise Fund 1999B Water/Sewer Bond	133,333	141,667	153,338	153,338	-
Debt Service			-	-	-
Series 1999B Water/Sewer (Transfer to Fund 50) **	133,333	141,667	153,338	153,338	-
Series 2006 SO Bond	33,618	-			
Series 2008 Water/Sewer Refunding (1)	185,755	353,195	-	-	
Series 2012 Refunding	559,400	463,600	399,300	399,300	499,550
Series 2013 Refunding	558,450	676,225	152,273	152,273	1,017,035
Series 2016 - Parks & Transportation	506,823	493,550	882,088	882,088	264,800
Series 2017 - Parks & Transportation	-	293,600	501,200	501,200	317,800
Total Expenditures	2,021,444	2,423,286	2,274,528	2,331,198	2,102,185
Annual Difference	119,391	(98,944)	129,348	116,351	616,082
Fund Balance (Gross)	1,909,338	1,810,395	1,849,944	1,926,744	2,542,827

Applicable Data:

Assessed Valuation	\$290,902,454	\$316,915,279	\$334,754,591	\$334,754,591	\$375,940,446
Change in AV	6%	12%	15%	13%	12%
Legal Debt Margin	58,180,491	63,383,056	66,950,918	66,950,918	75,188,089
Collection Rate	0.98	0.98	0.99	0.99	0.99
Debt Service Levy	0.7170	0.7170	0.7170	0.7170	0.7170
Operating Levy	0.5887	0.5887	0.5686	0.5686	0.5327
Total City Property Tax	1.3057	1.3057	1.2856	1.2856	1.2497

Legal Debt Limit

Year	General Margin	General Debt	Specific Margin	Specific Debt	Total Debt	Assessed Value
2016	29,090,245	8,603,839	29,090,245	15,216,161	23,820,000	290,902,454
2017	31,522,260	10,169,002	31,522,260	15,405,998	25,575,000	315,222,599
2018	33,475,459	9,961,422	33,475,459	12,688,578	22,650,000	334,754,591
2019	37,594,045	9,930,251	37,594,045	11,029,749	20,960,000	375,940,446



Notes: Debt margin is the total general obligation indebtedness allowed by the State Constitution. The maximum amount of debt is 20% of assessed value.
 General Margin is 10% that can be issued for any City purpose.
 Specific Margin is 10% that can only be issued for the purpose of acquiring right-of-way, constructing or extending and improving streets, avenues and/or sanitary or storm systems, and purchasing or constructing waterworks or other plants.

As shown in the charts above Raymore carries a healthy debt service balance well within the legal limits.

CITY OF RAYMORE, MISSOURI
AGGREGATE GENERAL OBLIGATION DEBT SERVICE

Date	Series 2012		Series 2013		Series 2016		Series 2017		Total Principal	Total Interest	Total P&I	Fiscal Year Totals
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest				
3/1/2020	290,000.00	106,225.00	925,000.00	50,873.75	110,000.00	78,500.00	250,000.00	36,400.00	1,575,000.00	271,998.75	1,846,998.75	-
9/1/2020	-	103,325.00	-	41,161.25	-	76,300.00	-	31,400.00	-	31,400.00	252,186.25	2,099,185.00
3/1/2021	-	103,325.00	1,040,000.00	41,161.25	335,000.00	76,300.00	260,000.00	31,400.00	1,635,000.00	252,186.25	1,887,186.25	-
9/1/2021	-	103,325.00	-	30,761.25	-	69,600.00	-	26,850.00	-	26,850.00	230,536.25	2,117,722.50
3/1/2022	-	103,325.00	1,225,000.00	30,761.25	205,000.00	69,600.00	270,000.00	26,850.00	1,700,000.00	230,536.25	1,930,536.25	-
9/1/2022	-	103,325.00	-	17,592.50	-	65,500.00	-	22,125.00	-	208,542.50	208,542.50	2,139,078.75
3/1/2023	-	103,325.00	1,355,000.00	17,592.50	130,000.00	65,500.00	280,000.00	22,125.00	1,765,000.00	208,542.50	1,973,542.50	-
9/1/2023	-	103,325.00	-	6,075.00	-	62,900.00	-	17,225.00	-	189,525.00	189,525.00	2,163,067.50
3/1/2024	920,000.00	103,325.00	675,000.00	6,075.00	-	62,900.00	240,000.00	17,225.00	1,835,000.00	189,525.00	2,024,525.00	-
9/1/2024	-	89,525.00	-	-	-	62,900.00	-	13,325.00	-	165,750.00	165,750.00	2,190,275.00
3/1/2025	1,875,000.00	89,525.00	-	-	-	62,900.00	-	13,325.00	1,875,000.00	165,750.00	2,040,750.00	-
9/1/2025	-	61,400.00	-	-	-	62,900.00	-	13,325.00	-	137,625.00	137,625.00	2,178,375.00
3/1/2026	2,135,000.00	61,400.00	-	-	-	62,900.00	2,135,000.00	13,325.00	2,135,000.00	137,625.00	2,272,625.00	-
9/1/2026	-	29,375.00	-	-	-	62,900.00	-	13,325.00	-	105,600.00	105,600.00	2,378,225.00
3/1/2027	2,350,000.00	29,375.00	-	-	-	62,900.00	2,350,000.00	13,325.00	2,350,000.00	105,600.00	2,455,600.00	-
9/1/2027	-	-	-	-	-	62,900.00	-	13,325.00	-	76,225.00	76,225.00	2,531,825.00
3/1/2028	-	-	940,000.00	62,900.00	-	62,900.00	940,000.00	13,325.00	940,000.00	76,225.00	1,016,225.00	-
9/1/2028	-	-	-	51,150.00	-	51,150.00	-	13,325.00	-	64,475.00	64,475.00	1,080,700.00
3/1/2029	-	-	990,000.00	51,150.00	-	51,150.00	990,000.00	13,325.00	990,000.00	64,475.00	1,054,475.00	-
9/1/2029	-	-	-	38,775.00	-	38,775.00	-	13,325.00	-	52,100.00	52,100.00	1,106,575.00
3/1/2030	-	-	1,050,000.00	38,775.00	-	38,775.00	1,050,000.00	13,325.00	1,050,000.00	52,100.00	1,102,100.00	-
9/1/2030	-	-	-	25,650.00	-	25,650.00	-	13,325.00	-	38,975.00	38,975.00	1,141,075.00
3/1/2031	-	-	1,110,000.00	25,650.00	-	25,650.00	1,110,000.00	13,325.00	1,110,000.00	38,975.00	1,148,975.00	-
9/1/2031	-	-	-	13,162.50	-	13,162.50	-	13,325.00	-	26,487.50	26,487.50	1,175,462.50
3/1/2032	-	-	1,170,000.00	13,162.50	-	13,162.50	1,170,000.00	13,325.00	1,170,000.00	26,487.50	1,196,487.50	-
9/1/2032	-	-	-	-	-	-	-	13,325.00	-	13,325.00	13,325.00	1,209,812.50
3/1/2033	-	-	155,000.00	-	-	-	155,000.00	13,325.00	155,000.00	13,325.00	168,325.00	-
9/1/2033	-	-	-	-	-	-	-	11,000.00	-	11,000.00	11,000.00	179,325.00
3/1/2034	-	-	160,000.00	11,000.00	-	11,000.00	160,000.00	11,000.00	160,000.00	11,000.00	171,000.00	-
9/1/2034	-	-	-	8,600.00	-	8,600.00	-	8,600.00	-	8,600.00	8,600.00	179,600.00
3/1/2035	-	-	165,000.00	8,600.00	-	8,600.00	165,000.00	8,600.00	165,000.00	8,600.00	173,600.00	-
9/1/2035	-	-	-	6,125.00	-	6,125.00	-	6,125.00	-	6,125.00	6,125.00	179,725.00
3/1/2036	-	-	170,000.00	6,125.00	-	6,125.00	170,000.00	6,125.00	170,000.00	6,125.00	176,125.00	-
9/1/2036	-	-	-	3,150.00	-	3,150.00	-	3,150.00	-	3,150.00	3,150.00	179,275.00
3/1/2037	-	-	180,000.00	3,150.00	-	3,150.00	180,000.00	3,150.00	180,000.00	3,150.00	183,150.00	-
9/1/2037	-	-	-	-	-	-	-	-	-	-	-	183,150.00
Totals	7,570,000.00	1,293,425.00	5,220,000.00	242,053.75	6,040,000.00	1,387,775.00	2,130,000.00	529,200.00	20,960,000.00	3,452,453.75	24,412,453.75	24,412,453.75

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$9,335,000
 Issue Series 2012
 Purpose Refunding Bonds
 Dated December 28, 2012

Date	Principal	Interest	Total	Fiscal Year Total
3/1/2020	290,000.00	106,225.00	396,225.00	
9/1/2020	-	103,325.00	103,325.00	499,550.00
3/1/2021	-	103,325.00	103,325.00	
9/1/2021	-	103,325.00	103,325.00	206,650.00
3/1/2022	-	103,325.00	103,325.00	
9/1/2022	-	103,325.00	103,325.00	206,650.00
3/1/2023	-	103,325.00	103,325.00	
9/1/2023	-	103,325.00	103,325.00	206,650.00
3/1/2024	920,000.00	103,325.00	1,023,325.00	
9/1/2024	-	89,525.00	89,525.00	1,112,850.00
3/1/2025	1,875,000.00	89,525.00	1,964,525.00	
9/1/2025	-	61,400.00	61,400.00	2,025,925.00
3/1/2026	2,135,000.00	61,400.00	2,196,400.00	
9/1/2026	-	29,375.00	29,375.00	2,225,775.00
3/1/2027	2,350,000.00	29,375.00	2,379,375.00	2,379,375.00
	-			
Total	\$7,570,000.00	\$1,293,425.00	\$8,863,425.00	-

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,150,000
 Issue Series 2013
 Purpose Refunding Bonds
 Dated February 28, 2013

Date	Principal	Interest	Total	Fiscal Year Total
3/1/2020	925,000.00	50,873.75	975,873.75	
9/1/2020	-	41,161.25	41,161.25	1,017,035.00
3/1/2021	1,040,000.00	41,161.25	1,081,161.25	
9/1/2021	-	30,761.25	30,761.25	1,111,922.50
3/1/2022	1,225,000.00	30,761.25	1,255,761.25	
9/1/2022	-	17,592.50	17,592.50	1,273,353.75
3/1/2023	1,355,000.00	17,592.50	1,372,592.50	
9/1/2023	-	6,075.00	6,075.00	1,378,667.50
3/1/2024	675,000.00	6,075.00	681,075.00	
9/1/2024	-	-	-	681,075.00
3/1/2025	-	-	-	
9/1/2025	-	-	-	-
3/1/2026	-	-	-	
9/1/2026	-	-	-	-
3/1/2027	-	-	-	
	-	-	-	-
Total	\$5,220,000.00	\$242,053.75	\$5,462,053.75	

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,300,000
 Issue Series 2016
 Purpose New Money
 Dated June 2, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2020	110,000.00	78,500.00	188,500.00	
9/1/2020	-	76,300.00	76,300.00	264,800.00
3/1/2021	335,000.00	76,300.00	411,300.00	
9/1/2021	-	69,600.00	69,600.00	480,900.00
3/1/2022	205,000.00	69,600.00	274,600.00	
9/1/2022	-	65,500.00	65,500.00	340,100.00
3/1/2023	130,000.00	65,500.00	195,500.00	
9/1/2023	-	62,900.00	62,900.00	258,400.00
3/1/2024	-	62,900.00	62,900.00	
9/1/2024	-	62,900.00	62,900.00	125,800.00
3/1/2025	-	62,900.00	62,900.00	
9/1/2025	-	62,900.00	62,900.00	125,800.00
3/1/2026	-	62,900.00	62,900.00	
9/1/2026	-	62,900.00	62,900.00	125,800.00
3/1/2027	-	62,900.00	62,900.00	
9/1/2027	-	62,900.00	62,900.00	125,800.00
3/1/2028	940,000.00	62,900.00	1,002,900.00	
9/1/2028	-	51,150.00	51,150.00	1,054,050.00
3/1/2029	990,000.00	51,150.00	1,041,150.00	
9/1/2029	-	38,775.00	38,775.00	1,079,925.00
3/1/2030	1,050,000.00	38,775.00	1,088,775.00	
9/1/2030	-	25,650.00	25,650.00	1,114,425.00
3/1/2031	1,110,000.00	25,650.00	1,135,650.00	
9/1/2031	-	13,162.50	13,162.50	1,148,812.50
3/1/2032	1,170,000.00	13,162.50	1,183,162.50	
9/1/2032	-	-	-	1,183,162.50
Total	\$6,040,000.00	\$1,387,775.00	\$7,427,775.00	-

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$2,750,000
 Issue Series 2017
 Purpose New Money
 Dated April 27, 2017

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2020	250,000.00	36,400.00	286,400.00	
9/1/2020	-	31,400.00	31,400.00	317,800.00
3/1/2021	260,000.00	31,400.00	291,400.00	
9/1/2021	-	26,850.00	26,850.00	318,250.00
3/1/2022	270,000.00	26,850.00	296,850.00	
9/1/2022	-	22,125.00	22,125.00	318,975.00
3/1/2023	280,000.00	22,125.00	302,125.00	
9/1/2023	-	17,225.00	17,225.00	319,350.00
3/1/2024	240,000.00	17,225.00	257,225.00	
9/1/2024	-	13,325.00	13,325.00	270,550.00
3/1/2025	-	13,325.00	13,325.00	
9/1/2025	-	13,325.00	13,325.00	26,650.00
3/1/2026	-	13,325.00	13,325.00	
9/1/2026	-	13,325.00	13,325.00	26,650.00
3/1/2027	-	13,325.00	13,325.00	
9/1/2027	-	13,325.00	13,325.00	26,650.00
3/1/2028	-	13,325.00	13,325.00	
9/1/2028	-	13,325.00	13,325.00	26,650.00
3/1/2029	-	13,325.00	13,325.00	
9/1/2029	-	13,325.00	13,325.00	26,650.00
3/1/2030	-	13,325.00	13,325.00	
9/1/2030	-	13,325.00	13,325.00	26,650.00
3/1/2031	-	13,325.00	13,325.00	
9/1/2031	-	13,325.00	13,325.00	26,650.00
3/1/2032	-	13,325.00	13,325.00	
9/1/2032	-	13,325.00	13,325.00	26,650.00
3/1/2033	155,000.00	13,325.00	168,325.00	
9/1/2033	-	11,000.00	11,000.00	179,325.00
3/1/2034	160,000.00	11,000.00	171,000.00	
9/1/2034	-	8,600.00	8,600.00	179,600.00
3/1/2035	165,000.00	8,600.00	173,600.00	
9/1/2035	-	6,125.00	6,125.00	179,725.00
3/1/2036	170,000.00	6,125.00	176,125.00	
9/1/2036	-	3,150.00	3,150.00	179,275.00
3/1/2037	180,000.00	3,150.00	183,150.00	
9/1/2037	-	-	-	183,150.00
Total	\$2,130,000.00	\$529,200.00	\$2,659,200.00	

Piper Jaffray & Co.
 Public Finance



This page intentionally left blank.

REVENUE BONDS

Revenue Bonds are payable from a specific source of revenue and do not pledge the full faith and credit of the City. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel taxation or legislative appropriation of funds not pledged for payment of debt service. For this reason Revenue Bonds often carry a higher interest rate than GO Bonds. Pledged revenues may be derived from operation of the financed project, grants, a sales tax, or other non-ad

valorem taxes. Revenue Bonds normally take the form of water/sewer revenue bonds, sales tax revenue bonds or some other type of bond with a pledged revenue source. Revenue bonds may be approved by a simple majority of the voters, and do not count against the City's constitutional debt limit. The City must also comply with certain bond covenants.



NO CURRENT ISSUES



This page intentionally left blank.

SPECIAL OBLIGATION CAPITAL IMPROVEMENT BONDS

Special Obligation debt is similar to General Obligation debt in that it is considered direct debt of the City. Unlike General Obligation debt, however, Special Obligation debt is not backed by the full faith and credit of the City. Rather, Special Obligation Bond debt is supported and repaid only by a special dedicated City revenue source. Normally, these revenue sources take the form of dedicated sales tax proceeds.

Current:

- Series 2019 (New Monies - water infrastructure)
- Series 2016 (New Monies & refunding of the 2006 Series)
- Series 2009 (Hubach Hill & North Cass Parkway TDD)
- Series 2006 (Refunding of Series 1998/ Refunded 2016)
- Series 1998 (New Monies - M58 project/ Refunded 2006)

SIGNIFICANT BUDGETARY ISSUES - HISTORY

1. The purchase and installation of new residential water meters for all residents not yet upgraded to the Sensus digital meter. This project will also include the purchase and installation of the USA FlexNet Meter Reading System citywide. \$1.4 million



This page intentionally left blank.

Capital Improvement Fund (45)

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Forecast	2021-22 Forecast
Expenditures								
Debt Service	3,104,129	917,350	1,007,202	1,114,660	1,114,660	1,152,388	1,162,310	1,169,148
2016 (new monies & refunding 2006) Special Obligation Bond	2,414,973	515,750	544,750	543,125	543,125	546,188	548,875	541,313
2006 (refunding 1998) Special Obligation Bond	293,118	-	-					
Hubach Hill & North Cass Parkway TDD	396,039	401,600	462,452	571,535	571,535	606,200	613,435	627,835

Notes: Payment for this bond is made from revenues received into the Capital Improvement Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. This fund is presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$4,040,000
 Issue Series 2016
 Purpose Current Refunding and New Money
 Dated June 1, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2020	485,000.00	33,625.00	518,625.00	
9/1/2020	-	27,562.50	27,562.50	546,187.50
3/1/2021	500,000.00	27,562.50	527,562.50	
9/1/2021	-	21,312.50	21,312.50	548,875.00
3/1/2022	505,000.00	21,312.50	526,312.50	
9/1/2022	-	15,000.00	15,000.00	541,312.50
3/1/2023	530,000.00	15,000.00	545,000.00	
9/1/2023	-	8,375.00	8,375.00	553,375.00
3/1/2024	215,000.00	8,375.00	223,375.00	
9/1/2024	-	5,687.50	5,687.50	229,062.50
3/1/2025	225,000.00	5,687.50	230,687.50	
9/1/2025	-	2,875.00	2,875.00	233,562.50
3/1/2026	230,000.00	2,875.00	232,875.00	
9/1/2026				232,875.00
Total	\$2,690,000.00	\$195,250.00	\$2,885,250.00	-

\$2,025,000 New Money was for the purpose of purchasing the city street lights from KCP&L.

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

Revenue Bonds

Original Par \$7,695,000
 Issue Series 2009 Hubach Hill TDD
 Purpose New Money
 Dated January 15, 2009

Date	Principal	Interest	DSRF *	Net Debt Service	Fiscal Year Total
3/1/2020	-	190,600.00	(7,695.00)	182,905.00	
9/1/2020	225,000.00	190,600.00	(7,695.00)	407,905.00	590,810.00
3/1/2021	-	184,412.50	(7,695.00)	176,717.50	
9/1/2021	260,000.00	184,412.50	(7,695.00)	436,717.50	613,435.00
3/1/2022	-	176,612.50	(7,695.00)	168,917.50	
9/1/2022	290,000.00	176,612.50	(7,695.00)	458,917.50	627,835.00
3/1/2023	-	167,912.50	(7,695.00)	160,217.50	
9/1/2023	320,000.00	167,912.50	(7,695.00)	480,217.50	640,435.00
3/1/2024	-	158,312.50	(7,695.00)	150,617.50	
9/1/2024	355,000.00	158,312.50	(7,695.00)	505,617.50	656,235.00
3/1/2025	-	147,662.50	(7,695.00)	139,967.50	
9/1/2025	385,000.00	147,662.50	(7,695.00)	524,967.50	664,935.00
3/1/2026	-	136,112.50	(7,695.00)	128,417.50	
9/1/2026	425,000.00	136,112.50	(7,695.00)	553,417.50	681,835.00
3/1/2027	-	123,096.88	(7,695.00)	115,401.88	
9/1/2027	465,000.00	123,096.88	(7,695.00)	580,401.88	695,803.76
3/1/2028	-	108,856.25	(7,695.00)	101,161.25	
9/1/2028	505,000.00	108,856.25	(7,695.00)	606,161.25	707,322.50
3/1/2029	-	93,075.00	(7,695.00)	85,380.00	
9/1/2029	550,000.00	93,075.00	(7,695.00)	635,380.00	720,760.00
3/1/2030	-	75,887.50	(7,695.00)	68,192.50	
9/1/2030	600,000.00	75,887.50	(7,695.00)	668,192.50	736,385.00
3/1/2031	-	56,387.50	(7,695.00)	48,692.50	
9/1/2031	655,000.00	56,387.50	(7,695.00)	703,692.50	752,385.00
3/1/2032	-	35,100.00	(7,695.00)	27,405.00	
9/1/2032	1,080,000.00	35,100.00	(777,195.00)	337,905.00	365,310.00
	-	-	-	-	-
	-	-	-	-	-
Total	\$6,115,000.00	\$3,308,056.26	(969,570.00)	\$8,453,486.26	-

* Assumes two percent (2.00%) earnings in the Debt Service Reserve Fund

Piper Jaffray & Co.
 Public Finance



This page intentionally left blank.

Water Connection Fee Fund (52)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Forecast	2021-22 Forecast
Expenditures							
Debt Service	-	-	67,639	67,639	88,337	88,471	88,520
2018 Special Obligations Series	-	-	67,639	67,639	88,337	88,471	88,520

Payment for the Series 2018 Special Obligation Bonds are evenly shared between the funds to pay for the Sensus meter infrastructure as well as the redundant reading systems installed on the 2 water towers that allows for instant reading capabilities within the finance office and allows for better customer service to the citizens in assisting with understanding their water usage.

Sewer Connection Fee Fund (53)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Forecast	2021-22 Forecast
Expenditures							
Debt Service	-	-	67,639	67,639	88,337	88,471	88,520
2018 Special Obligations Series	-	-	67,639	67,639	88,337	88,471	88,520

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$1,190,000
 Issue Series 2018
 Purpose Special Obligation Bonds - Water Meter Conversion
 Dated 09-11-2018*

Date	Principal	Interest	Total P+I	Fiscal Year Total
12/1/2019	-	18,336.50	18,336.50	
6/1/2020	140,000.00	18,336.50	158,336.50	176,673.00
12/1/2020	-	15,970.50	15,970.50	
6/1/2021	145,000.00	15,970.50	160,970.50	176,941.00
12/1/2021	-	13,520.00	13,520.00	
6/1/2022	150,000.00	13,520.00	163,520.00	177,040.00
12/1/2022	-	10,985.00	10,985.00	
6/1/2023	155,000.00	10,985.00	165,985.00	176,970.00
12/1/2023	-	8,365.50	8,365.50	
6/1/2024	160,000.00	8,365.50	168,365.50	176,731.00
12/1/2024	-	5,661.50	5,661.50	
6/1/2025	165,000.00	5,661.50	170,661.50	176,323.00
12/1/2025	-	2,873.00	2,873.00	
6/1/2026	170,000.00	2,873.00	172,873.00	175,746.00
Total	\$1,085,000.00	\$151,424.00	\$1,236,424.00	-

\$1,200,000 New Money was for the purpose of converting all water meters to Sensus meters and installation of the FlexNet Meter Reading System.

*estimated closing date

Piper Jaffray & Co.
 Public Finance

LEASEHOLD REVENUE BONDS

RAYMORE MUNICIPAL ASSISTANCE CORPORATION

A method of lease financing is through the sale of bonds secured by lease payments (“lease revenue bonds”). This method requires that the property and/or equipment be purchased by a not-for-profit corporation or governmental agency. The not-for-profit corporation or governmental agency issues bonds secured by the lease and serves as lessor of the property.

Just as cities establish industrial revenue bond authorities to serve as a conduit to issue industrial revenue bonds, governmental entities can establish not-for-profit-corporations to serve as a conduit for lease financing. The Corporation would be formed under Chapter 355 of the Missouri Statutes (the General Not-For-Profit Corporation Law of Missouri) and would serve as the financing vehicle for the governmental entity. The governmental entity would be responsible for determining the purposes of the Corporation and the composition of its Board of Directors.

Once established, the not-for-profit corporation can issue bonds for a specific project or serve as an ongoing financing vehicle for the governmental entity (e.g. annual equipment financings). Unlike an industrial revenue bond authority, a not-for-profit corporation has no ongoing decision making power.

It can only issue bonds when directed to do so by the governmental entity. Its investment and spending powers are assigned to a Trustee (a Missouri Bank) who performs these functions solely as directed by the governmental entity.

Bond proceeds are used by the Corporation to acquire capital assets as directed by the governmental entity. The capital assets are then leased to the governmental entity through a one year lease with annual renewal terms and a final maturity corresponding to the term of the bonds.

- No current issues.

DNR STORMWATER DIRECT LOAN

This method of lease financing is through the Missouri Department of Natural Resources (DNR). Entities may apply to DNR for assistance on a qualified stormwater project. The City applied and received assistance during 2002 on the Silver Lake Detention Basin Improvements. The City received a grant in the amount of \$84,954, a loan for \$462,000 and committed a local contribution of \$84,502 for a total project cost of \$631,456. The loan was backed by pledging an allocation of the Storm Water Sales tax.

- Series 2002 Storm Water Direct Loan Program (CasCo-0376-02L)



This page intentionally left blank.

Stormwater Sales Tax Fund (46)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Forecast	2021-22 Forecast
Expenditures							
Debt Service	208,892	21,488	21,536	21,536	22,208	21,872	21,536
2002 DNR Stormwater Grant & Loan Program	21,488	21,488	21,536	21,536	22,208	21,872	21,536
2009 (refunding 1998) Leasehold Rev. Bond	187,404	-	-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

Park Sales Tax Fund (47)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Forecast	2021-22 Forecast
Expenditures							
Debt Service	46,851	-	-	-	-	-	-
2009 (refunding 1998) Leasehold Rev. Bond	46,851	-	-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Raymore, Missouri DNR Storm Water Grant and Loan Program Series 2002

Dated 12/12/2002

Original Loan Amount \$462,000

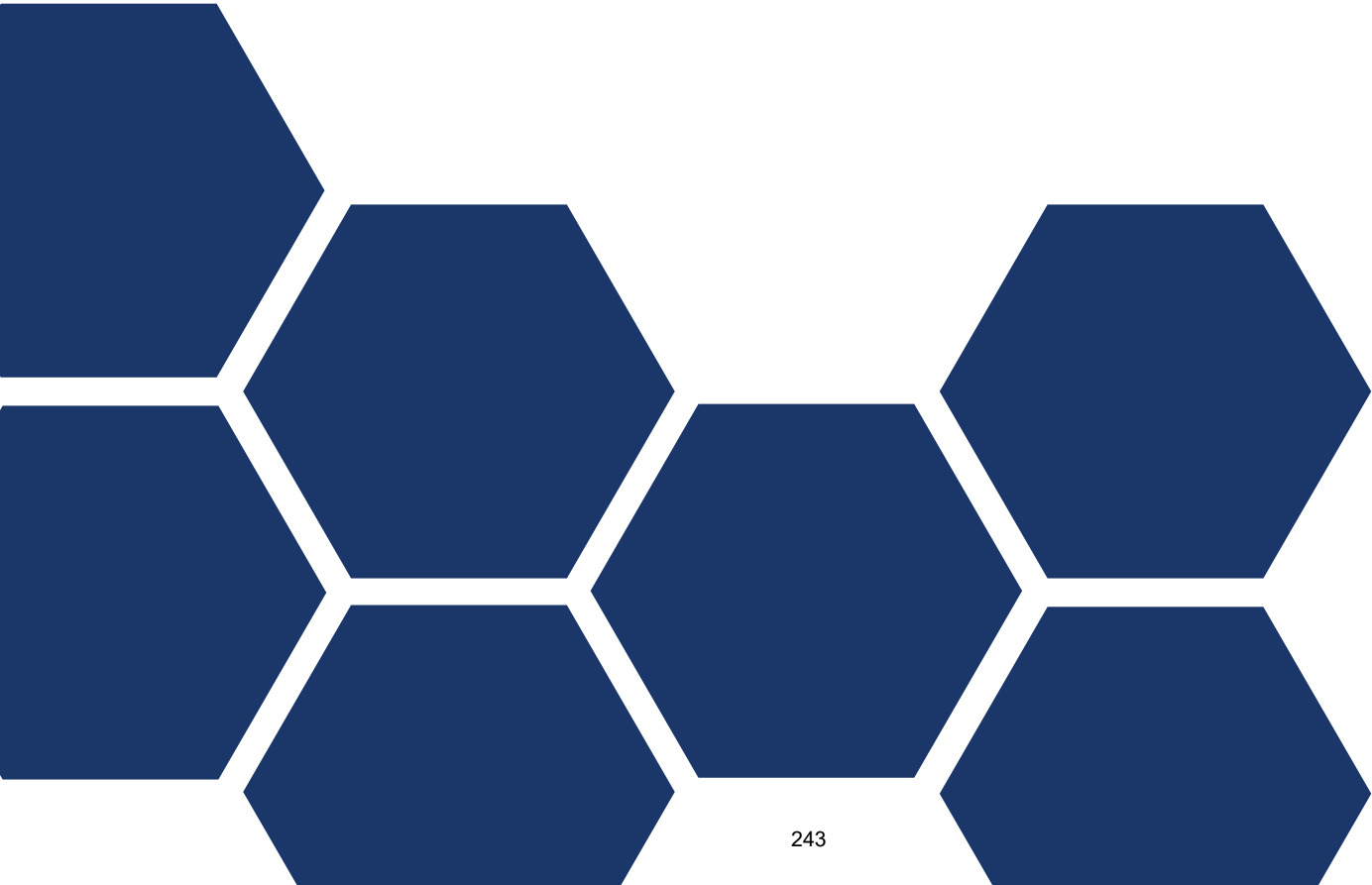
Trustware ID: RA02

Debt Service Schedule

Date	Principal	Rate	Interest	Total P + I	Fiscal Total
1/1/2020	21,000.00	1.6000%	688.00	21,688.00	
7/1/2020			520.00	520.00	22,208.00
1/1/2021	21,000.00	1.6000%	520.00	21,520.00	
7/1/2021			352.00	352.00	21,872.00
1/1/2022	21,000.00	1.6000%	352.00	21,352.00	
7/1/2022			184.00	184.00	21,536.00
1/1/2023	23,000.00	1.6000%	184.00	23,184.00	23,184.00
Total	\$ 86,000.00		\$ 2,800.00	\$ 88,800.00	

UMB Bank
2 South Broadway
Suite 600
St. Louis, MO 63102

INTERNAL SERVICE FUND





This page intentionally left blank.

VEHICLE & EQUIPMENT REPLACEMENT PROGRAM - (VERP) FUND

The City establishes a schedule for the replacement of vehicles and large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the VERP Fund (03). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

VERP REPLACEMENT

Replacement funding is provided through an annual contribution by each department for the assets used by the department based on the estimated replacement cost and the life cycle. These payments are made to a dedicated fund. It is intended that the City use this method to purchase all of its vehicles, trucks, and heavy equipment replacements.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. The balance set aside grows each year until the accumulated fund balance approximates the amount needed in the year for the replacement.

3. Budget approval by the Council, as part of annual budget adoption, is required before purchase from the VERP.
4. Surplus balances will be used to adjust the VERP contributions in subsequent years.
5. The replacement payment is calculated by factoring in the unit price as delivered, expected service life, residual value, and anticipated inflation to replace the original unit.

The fund balance for each VERP account is managed to ensure that the payments remain fairly level each year, with a positive fund balance.

Basic Guideline for Vehicle Replacement/Lifecycles

Description of Vehicle	Avg. Replacement Cycle
Automobile (excluding police cars)	9 years
Automobile (police admin cars)	8 years
Automobile (patrol cars)	4 years
Pickup Trucks	9 years
Snow Plow Trucks & Equipment	6 years
Heavy Equipment	11-16 years

VERP FUND (03)

	2016-17 Actual	2017-18 Actual	2018-19 Adopted	2018-19 Projected	2019-20 Adopted
Fund Balance					
Beginning of Year					
General	478,275	605,767	680,383	725,899	829,499
Enterprise	251,381	329,098	191,685	427,388	532,574
Parks and Recreation	148,004	192,956	227,055	216,576	261,241
Revenue					
Transfers In					
Administration	9,160	9,146	7,531	7,531	7,531
Community Development	9,047	9,046	7,759	7,759	7,759
Engineering	11,624	11,624	10,207	10,207	10,207
Emergency Management	3,936	3,936	3,637	3,637	3,637
Police	97,466	98,780	124,286	124,286	98,786
Streets	96,787	96,851	96,754	96,754	96,754
Water	49,411	49,145	52,593	52,593	52,593
Sewer	49,411	49,145	52,593	52,593	52,593
Parks	47,619	47,617	48,366	48,366	50,650
Total Revenue - General	228,020	229,383	250,174	250,174	224,674
Total Revenue - Enterprise	98,822	98,290	105,186	105,186	105,186
Total Revenue - Parks and Recreation	47,619	47,617	48,366	48,366	50,650
Total Fund Bal & Revenues - General	706,295	835,150	930,557	976,073	1,054,173
Total Fund Bal & Revenues - Enterprise	350,203	427,388	296,871	532,574	637,760
Total Fund Bal & Revenues - Parks/Recreation	195,623	240,573	275,421	264,942	311,891
Expenditures					
Vehicle Payment					
Administration	17,187	16,744	-	-	-
Community Development	-	-	-	-	-
Engineering	-	-	-	-	-
Emergency Management	-	-	-	-	-
Police	83,341	79,213	136,597	136,597	141,076
1 ea. Cargo Van					
4 ea. SUV.s with equipment					
Streets	-	13,294	9,977	9,977	137,592
1 ea. Tractor					
1 ea. Dump Truck					
Water/Sewer	21,105	-	-	-	34,479
1 ea. Mini Excavator					
Parks and Recreation	2,667	23,997	3,701	3,701	136,792
1 ea. Ford F350 Truck w/dump bed					
2 ea. SUV					
1 ea. Ford F250 4x4					
1 ea. Kubota mower					
Total Expenditures - General	100,528	109,251	146,574	146,574	278,668
Total Expenditures - Enterprise	21,105	-	-	-	34,479
Total Expenditures - Parks and Recreation	2,667	23,997	3,701	3,701	136,792
Fund Balance - General	605,767	725,899	783,983	829,499	775,505
Fund Balance - Enterprise	329,098	427,388	296,871	532,574	603,281
Fund Balance - Parks and Recreation	192,956	216,576	271,720	261,241	175,099

RESTRICTED REVENUE FUND

The FY 2010 Budget established a Restricted Revenue Fund to account for and restrict funds that the City receives for a specific purpose but which might not be spent in that budget year.

The following revenue accounts have been established:

- Municipal Court Cash Bond Interest.
- Police Training Municipal Court Fee.
- 9-1-1 Distributions.
- Transfers from Other Funds.

RESTRICTED EXPENDITURES

- Municipal Court Cash Bond Interest is revenue that comes from cash bonds received from defendants. These funds may be used by the Municipal Court department on items associated with the operation of the court.
- A police training fee is added to fines imposed by the municipal judge. Fees raised may be used only for police training.
- 9-1-1 Distribution funds were used for expenses associated with the upgrade, maintenance and enhancement of the 9-1-1 system. This revenue was eliminated when County voters passed a county-side sales tax for emergency communications in 2012.

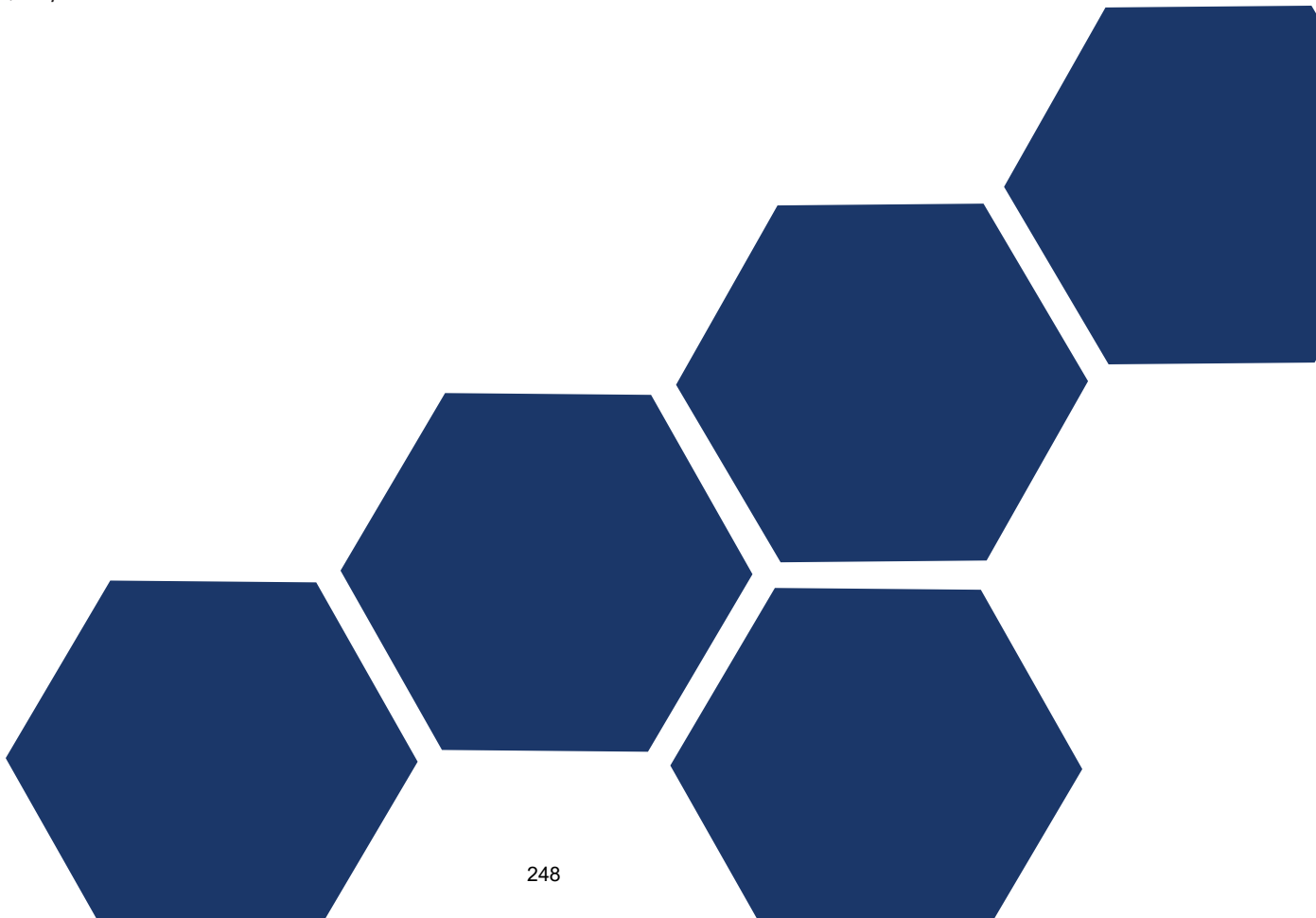
Transfers from the General Fund:

- Funds amassed for a Dangerous Buildings Fund, to be used by the Community Development department to abate dangerous buildings that cannot be abated by any other means than City action. An amount of \$20,000 is being maintained in this account, with no contributions from the General Fund in FY 2018.
- The City's Growth Management Plan is updated every 5-10 years. When the update occurs, it is typically expensive. A transfer of \$10,000 per year is made from the General Fund to this fund to save for the cost of new update in the future. Following the approval of this budget the accumulated total will be \$70,000.
- This budget includes a transfer to the Restricted Revenue Fund to establish a sinking fund for a future compensation/class study. A transfer of \$10,000 per year is made from the General Fund to this fund to save for the cost of study in the future. Following the approval of this budget, the accumulated total will be \$30,000.
- This budget includes a transfer to the Restricted Revenue Fund of half the expected cost of the 2019 Citizen Survey. \$7,000 Following the approval of this budget the accumulated total will be \$7,000.

- This budget includes a transfer to the Restricted Revenue Fund to establish a sinking fund for a future comprehensive traffic study. A transfer of \$25,000 per year is made from the Transportation Fund to this fund to save for the cost of study in the future. Following the approval of this budget, the accumulated total will be \$50,000.
- This budget includes a transfer to the Restricted Revenue Fund to purchase a CJIS software upgrade for the Police Department. This will fund the software for five years. \$50,000
- This budget includes a transfer to the Restricted Revenue fund to pay for OATS Bus transportation services for three years. \$19,440
- This budget includes a transfer to the Restricted Revenue fund to pay for future improvements to Johnson Drive. \$54,750

SIGNIFICANT BUDGETARY ITEMS

1. In FY 2015 the Council set aside \$483,000 to be transferred to the Capital Improvement Fund to provide additional assistance to the pavement management program. The remaining funds are to be transferred as follows:
2018 - \$150,000
2019 - \$33,000.
2. Transfer to the General Fund for the ETC Citizen Survey. \$14,000



RESTRICTED REVENUE FUND (04)

	2016-17	2017-18	2018-19	2018-19	2019-20
	Actual	Actual	Adopted	Projected	Adopted
Fund Balance					
Beginning of Year					
Court Cash Bond Interest	212	287	383	414	770
Police Training	6,342	4,232	8,264	7,862	7,271
911 Distribution	6,051	0	-	0	0
Transfer from Other Funds	614,000	427,855	439,106	516,444	708,617
Revenue					
Court Cash Bond Interest	75	127	70	356	174
Police Training	4,167	3,630	4,033	4,409	4,409
Interest Earnings	12,314	22,158	15,233	33,621	24,427
Transfer from Other Funds					
for Future GMP Update	10,000	10,000	10,000	10,000	10,000
for Strategic Plan		7,000	7,000	7,000	7,000
for 2017 Citizen Survey					
For Future Recreation Center/Civic Center					
for Future Comp/Class Study	10,000	10,000	10,000	10,000	10,000
Other - Insurance reimbursement WC	6,150	7,260			
For Future Comprehensive Traffic Study		25,000	25,000	25,000	-
For Trees Board Arboretum	10,000	-	-	-	-
For Water District Issue	100,000	-	-	-	-
For Development Priming Initiative Phase I		25,000	-	-	-
For Annexation Efforts		75,000	-	-	-
For Comm Budg Arts/Signage		20,382			
For Park Budg-Comp Mast Plan		75,000			
For CJIS Software		13,750	50,000	50,000	
For OATS Bus			19,440	19,440	
For Johnson Dr. Project			54,750	54,750	
For Police Firing Range				46,842	
Total Revenue - Court Cash Bond Interest	75	127	70	356	174
Total Revenue - Police Training	4,167	3,630	4,033	4,409	4,409
Total Revenue - 911 Distribution	-	-	-	-	-
Total Revenue - Transfer from Other Funds	148,464	290,550	191,423	256,653	51,427
Total Fund Bal & Revenues - Court Cash Bond Interest	287	414	453	770	944
Total Fund Bal & Revenues - Police Training	10,509	7,862	12,297	12,271	11,680
Total Fund Bal & Revenues - 911 Distribution	6,051	0	-	0	0
Total Fund Bal & Revenues - Transfer from Other Funds	762,464	718,405	630,529	773,097	760,044
Expenditures					
Court Cash Bond Interest	-	-	-	-	-
Police Training					
7350-1010 Restricted PD Training	6,277	-	5,000	5,000	5,000
911 Distribution					
6160-1100 911 Exp/communications	6,051	-	-	-	-
Dangerous Building Abatement Fund					
Transfer to General Fund - Citizen Survey	14,000	-	14,000	14,000	-
Transfer to the General Fund - Strategic Plan					
Transfer to Transportation Fund - Pavement Management	150,000	150,000	33,000	33,000	
Other - Insurance Reimbursement - Transfer to BERP					
Transfer to Capital Improvement Fund	24,671	-	-	-	-
Tree Board Arboretum		10,000	-	-	-
Water District Issue - Legal	145,938	41,961	-	-	-
Police Firing Range				6,000	
OATS Bus (3 years)			6,480	6,480	6,480
CJIS Software (10 years)			5,000	5,000	5,000
Total Expenditures - Court Cash Bond Interest	-	-	-	-	-
Total Expenditures - Police Training	6,277	-	5,000	5,000	5,000
Total Expenditures - 911 Distribution	6,051	-	-	-	-
Total Expenditures - Transfer to Other Funds	334,609	201,961	58,480	64,480	11,480
Fund Balance - Court Cash Bond Interest	287	414	453	770	944
Fund Balance - Police Training	4,232	7,862	7,297	7,271	6,680
Fund Balance - 911 Distribution	0	0	-	0	0
Fund Balance - Transfer - Other Funds	427,855	516,444	572,049	708,617	748,564
Revenue Over (under) expenditures	(194,231)	92,346	132,045	191,938	39,530
<i>Note: Below is the breakdown of the Transfer from Other Funds:</i>					
Fund Balance - Rolling total per subcategory					
for Dangerous Building Abatement	20,000	20,000	20,000	20,000	20,000
for Future GMP Update	50,000	60,000	70,000	70,000	80,000
for 2017 Citizen Survey	7,000	14,000	7,000	7,000	14,000
for Future Comp/Class Study	10,000	20,000	30,000	30,000	40,000
Accumulated Interest	3,793	23,211	38,444	56,832	81,259
for Special District Agreement	100,000	100,000	100,000	100,000	100,000
For Pavement Management 2016-2019	183,000	33,000	-	-	-
For Future Comprehensive Traffic Study	-	25,000	50,000	50,000	50,000
For Water District Issue	54,062	12,101	12,101	12,101	12,101
For Development Priming Initiative Phase I		25,000	25,000	25,000	25,000
For Annexation Efforts		75,000	75,000	75,000	75,000
For Comm Budg Arts/Signage		20,382	20,382	20,382	20,382
For Park Budg-Comp Mast Plan		75,000	75,000	75,000	75,000
For CJIS Software		13,750	58,750	58,750	53,750
For OATS Bus		-	12,960	12,960	6,480
For Johnson Dr. Project		-	54,750	54,750	54,750
For Police Firing Range		-	-	40,842	40,842
Fund Balance - Transfer - Other Funds	427,855	516,444	649,387	708,617	748,564

Municipal Court Cash Bond Interest

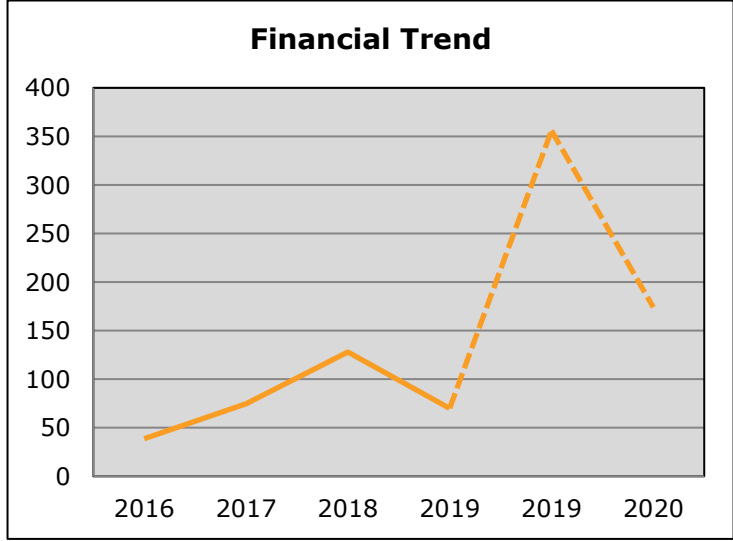
<p>General Ledger Codes: 04-00-4251-0000</p>	<p>Legal Authority: Municipal code: Section 130.290 State Statute: 479 & 483.312</p>
---	---

Revenue Description

Municipal Court Cash Bond Interest - The Court maintains a bank account for cash bonds received from defendants that earns interest monthly. The earnings from this account are available for the Court Clerk's discretionary spending.

FY19 projected revenues are based on actual receipts through June with conservative estimated earnings for the remainder of the year. FY20 revenue is based on the average past three years.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	11	17.81%
2011 Actual	2	-78.34%
2012 Actual	19	694.47%
2013 Actual	63	234.87%
2014 Actual	54	-13.71%
2015 Actual	35	-36.00%
2016 Actual	39	12.11%
2017 Actual	75	93.00%
2018 Actual	128	71.36%
2019 Budget	70	-45.32%
2019 Projected	356	408.57%
2020 Adopted	174	-51.12%



Police Training

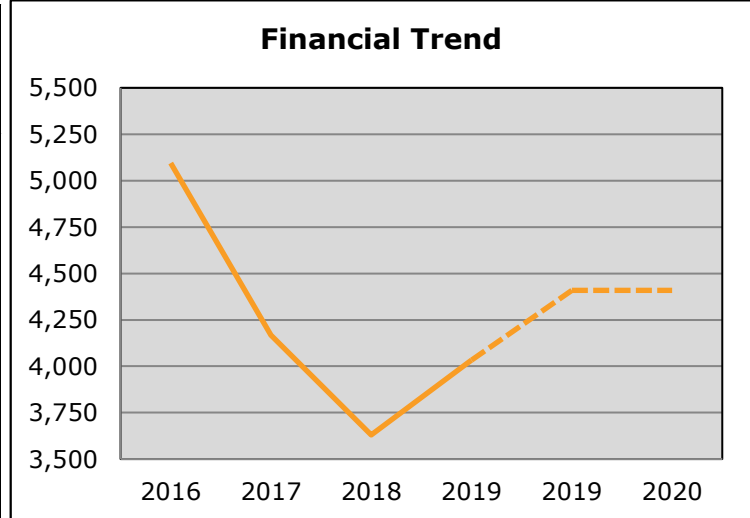
<p>General Ledger Codes: 04-00-4255-0000</p>	<p>Legal Authority: Municipal Code: Section 130.290 State Statute: Chapters 479 & 483 & 590</p>
---	--

Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the municipal judge there are assessed costs in all cases a Police Training fee of \$2.00. This assists in providing additional funds for training of police officers.

This revenue source has been allocated to the Restricted Revenue Fund (04) since FY 2012.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	4,065	-23.84%
2011 Actual	4,713	15.94%
2012 Actual	4,606	-2.28%
2013 Actual	6,396	38.86%
2014 Actual	6,138	-4.04%
2015 Actual	4,905	-20.08%
2016 Actual	5,095	3.86%
2017 Actual	4,167	-18.21%
2018 Actual	3,630	-28.75%
2019 Budget	4,033	11.10%
2019 Projected	4,409	9.32%
2020 Adopted	4,409	0.00%



Interest Revenue

<p>General Ledger Codes: 04-00-4350-0000</p>	<p>Legal Authority: State Statute: Chapter 82</p>
---	--

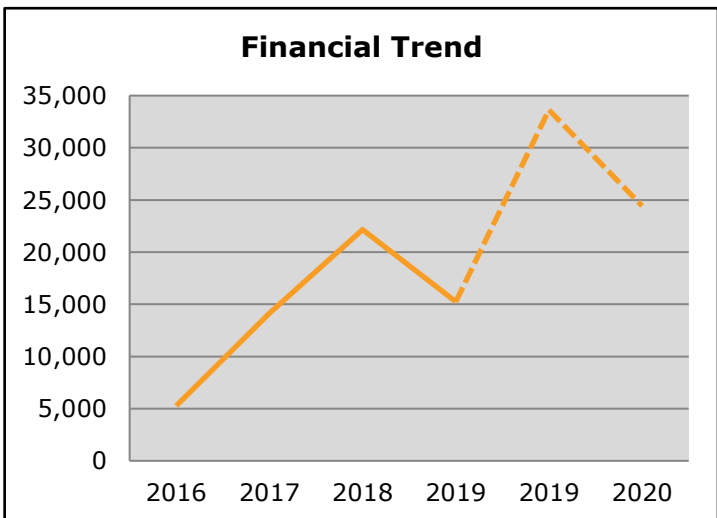
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY16 revenues were estimated based on historical data and the assumption of no change in interest rates, however, interest rates have risen slightly throughout the year and continue to do so.

A large portion of the interest earnings in FY16 were allocated to the recreation center, as the majority of the earnings were associated with those funds.

FY19 revenues are based on current interest rates being earned. FY20 estimated revenue is based on the average past two years.

Fiscal Year	Collection	Annual Percentage Change
2009 Actual	0	N/A
2010 Actual	987	N/A
2011 Actual	1,467	48.72%
2012 Actual	922	-37.17%
2013 Actual	699	-24.14%
2015 Actual	494	-29.33%
2016 Actual	5,275	967.20%
2017 Actual	14,133	167.94%
2018 Actual	22,158	56.78%
2019 Budget	15,233	7.78%
2019 Projected	33,621	120.71%
2020 Adopted	24,427	-27.35%



Transfers from General Fund

General Ledger Codes: 04-00-4901-0000	Legal Authority: Municipal Code: n/a
---	--

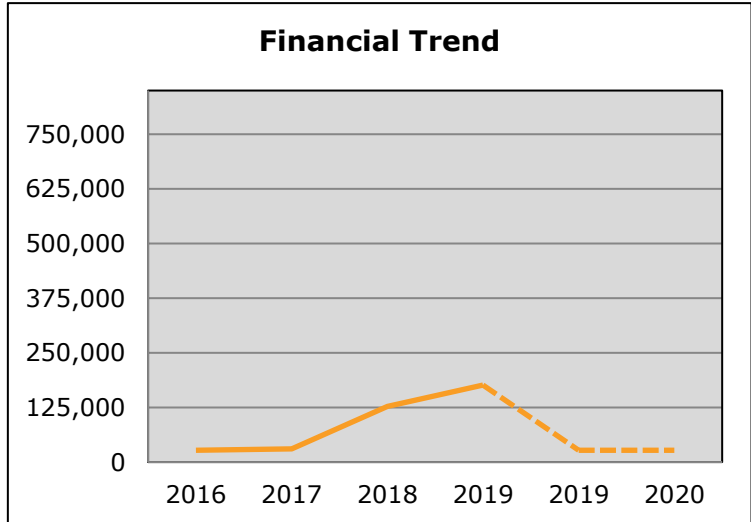
Revenue Description

Transfer from General Fund - This is a transfer from the General Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the General Fund in the following amounts for the following purposes in FY 2020:

- * Growth Management Plan Sinking Fund: \$10,000
- * Future Comp/Class Study: \$10,000
- * Future Citizen Survey \$ 7,000

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	115,814	N/A
2011 Actual	109,666	-5.31%
2012 Actual	0	-100.00%
2013 Actual	10,000	N/A
2014 Actual	1,127,000	11170.00%
2015 Actual	810,000	-28.13%
2016 Actual	27,000	-96.67%
2017 Actual	30,000	11.11%
2018 Actual	127,000	323.33%
2019 Budget	176,190	38.73%
2019 Projected	27,000	-84.68%
2020 Adopted	27,000	0.00%



Transfers from Transportation Sales Tax Fund

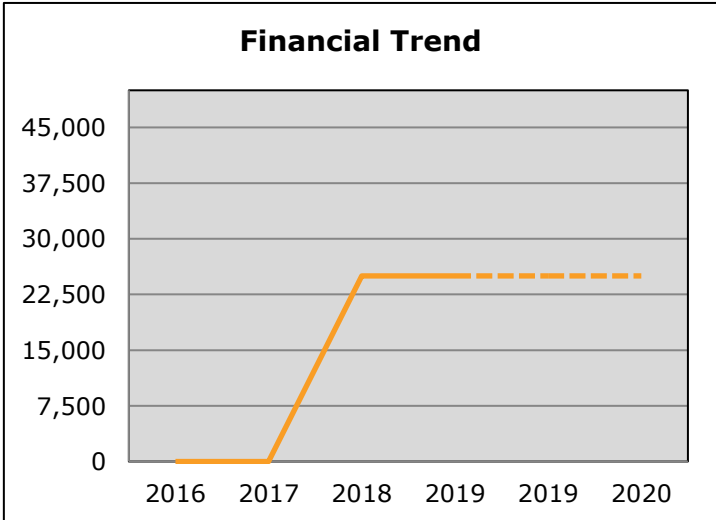
General Ledger Codes: 04-00-4936-0000	Legal Authority: Municipal Code: n/a
---	--

Revenue Description

Transfer from Transportation Sales Tax Fund - This is a transfer from the Transportation Sales Tax Fund of the City to the Restricted Revenue Fund.

FY 2020 funds are transferred for a future comprehensive traffic study .

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	25,000	N/A
2019 Budget	25,000	0.00%
2019 Projected	25,000	0.00%
2020 Adopted	25,000	0.00%



Transfers from Enterprise Fund

<p>General Ledger Codes: 04-00-4950-0000</p>	<p>Legal Authority: Municipal Code: n/a</p>
---	--

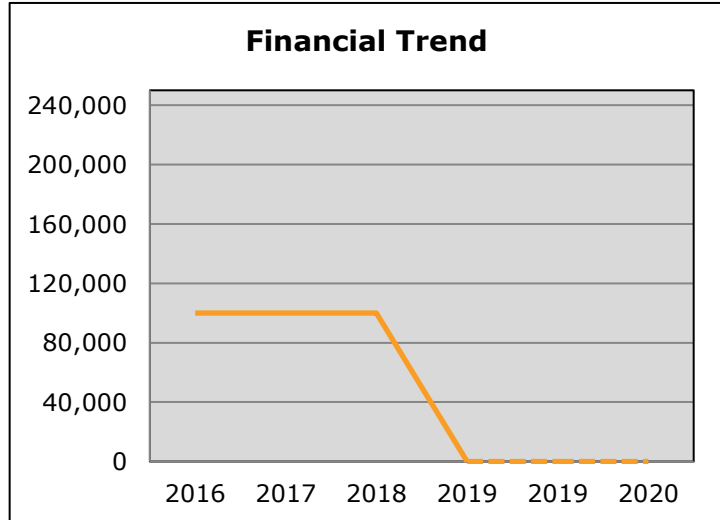
Revenue Description

Transfer from Enterprise Fund - This is a transfer from the Enterprise Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the Enterprise Fund to create a reserve of funds for a pending water district issue.

No transfers are budgeted for FY 2020 at this time.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	100,000	N/A
2017 Actual	100,000	0.00%
2018 Actual	100,000	0.00%
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A





This page intentionally left blank.

CAPITAL BUDGET

The Capital Budget is a product of the Capital Improvement Program (CIP), representing the first year of the five-year CIP.

Capital improvement programming is a guide allowing the efficient and effective use of public funds on public projects. The result of this improvement programming process is the Capital Improvement Program (CIP), a document published annually that proposes the development, modernization, or replacement of physical public projects over a five-year

period. The CIP shows the arrangement of projects in a sequential order based on the schedule of priorities and assigns an estimated cost and anticipated method of financing for each project. The first year of the CIP shows specific funding and reflects projects funded during the regular budget process as the Capital Budget.

The following section outlines the capital projects and revenue sources for those projects funded as part of the FY 2020 Annual Budget.





This page intentionally left blank.



City of
**RAYMORE,
MISSOURI**

100 Municipal Circle • Raymore, Mo.
(816) 331-0488 • www.raymore.com

August 19, 2019
The Honorable Kristofer Turnbow and
Members of the Raymore City Council

Dear Mayor Turnbow and Members of Council:

The Adopted Capital Budget for Fiscal Year 2020 and the five-year Capital Improvement Program (CIP) FY 2020 - 2024 are hereby transmitted for Council consideration. The Capital Budget and CIP are designed to further the City Council's goals as established in its:

- *FY 2020 – 2024 CIP*
- *Ten-year Road Plan*
- *Growth Management Plan*
- *Strategic Plan*
- *Parks Master Plan*
- *Stormwater Master Plan*
- *Transportation Master Plan*
- *Water System Master Plan*
- *Wastewater System Master Plan*

With these plans in mind the CIP Committee collects project requests submitted by the Department Heads for creation and consideration by the CIP Committee. The CIP Committee, through a series of meetings, develops the project plan for the term of the program. Projects are studied and ranked according to criteria set forth by the Committee. Projects proposed for the CIP are reviewed, evaluated, and recommended to the City Manager. The projects accepted by the City Manager are now presented to the City Council for consideration.



REVENUES

The Capital Budget is funded through a number of different operating and capital funds. Some projects may be funded from more than one fund. Some funds are fairly restricted as to what they may be used for, and others may be used more broadly. The authorized use of the capital fund is explained within the fund narrative. Year-to-year revenues into the capital funds from FY 2019 to FY 2020 are anticipated to remain relatively constant.

Sales Taxes: The Transportation Fund (36), Capital Improvement Fund (45), Stormwater Sales Tax Fund (46), and Park Sales Tax Fund (47) obtain as their primary revenue source sales taxes. As stated in the General Fund, estimated FY 2020 revenues are based on current receipts, no loss of business and no new business coming on line. Within the Parks Sales Tax Fund and the Stormwater Sales Tax Fund the City Council determines each year how to allocate twenty percent of the revenue from the Park/Stormwater Sales Tax. Forty percent of the revenue from the half-cent Park/Stormwater Sales Tax is allocated to the Stormwater Sales Tax Fund by law; forty percent of the revenue is allocated to the Park Sales Tax Fund by law; and twenty percent is at the discretion of the Council to allocate. For FY 2020, it is proposed to allocate the discretionary 20% at 10% to the Park Sales Tax Fund, resulting in a total 50% being allocated to the Park Sales Tax Fund and 10% being allocated to the Stormwater Sales Tax Fund resulting in a total 50% being allocated to the Stormwater Sales Tax Fund.

Building fees and permits: This is another major component of revenue for certain capital funds including the Park Fee in Lieu Fund (27), Excise Fund (37), Water Connection Fee Fund (52), and Sewer Connection Fee Fund (53). The new residential starts for FY 2020 are estimated at 85 and no new multi-family or commercial starts are in these proposed capital budgets.

Transfers from other funds: A final source of revenue for certain capital funds relies on transfers in from other funds according to pre-established formulas or funding needs. This allows for a set operational amount to be transferred into the capital fund to avoid spikes in the other funds as needs arise. The two funds that rely on transfers in are the Building and Equipment Replacement Fund (05) and the Enterprise Capital Maintenance Fund (54). Fund (05) receives a set transfer payment each year of \$100,000 from the Capital Improvement Fund (45). Fund (54) receives approximately \$600,000 each year from the Enterprise Fund (50).

PROPOSED FY 2020 CAPITAL BUDGET

The proposed 2020 capital budget includes project funding of \$4,445,227 for 30 recommended projects. Below is a summary of the Proposed 2020 Capital Budget:

FY 2020 CAPITAL PROJECT SUMMARY

Buildings & Grounds	\$178,000
Parks	\$490,000
Sanitary Sewer	\$574,227
Stormwater	\$370,000
Transportation	\$2,689,000
Water	\$144,000
Total	\$4,445,227

These projects can be found within the capital budget narratives. Each project is listed with project description, justification, budget impact and project cost. Further information can be found within the project detail sheets of the CIP.

ACKNOWLEDGMENTS

My sincere thanks go to the department heads and division managers who worked hard to prepare the capital budget, and especially the Capital Improvement Committee. Parks & Recreation Director Nathan Musteen worked with the Park Board on the submission for Parks & Recreation capital projects. Public Works Director Mike Krass has a major role in putting together data for most of the projects in the capital budget and capital improvement program. Finance Director Elisa Williams and Assistant City Manager Mike Ekey put in countless hours of work in working with the CIP Committee, vetting projects, and providing estimates and guidance before anything is recommended to the City Manager. My sincere thanks and gratitude go to them for their work.

Respectfully Submitted,

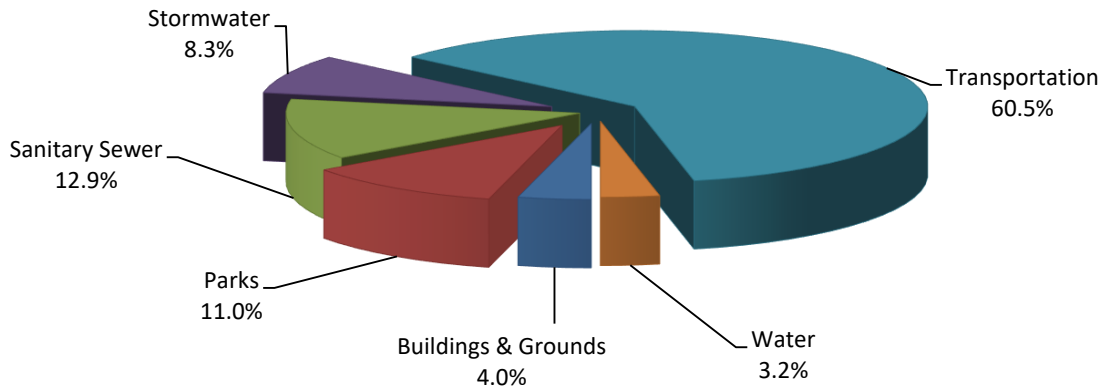
A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jim Feuerborn, City Manager

CAPITAL PROJECT SUMMARY

By Type

Type	2020 Funding
Buildings & Grounds	\$ 178,000
Parks	\$ 490,000
Sanitary Sewer	\$ 574,227
Stormwater	\$ 370,000
Transportation	\$ 2,689,000
Water	\$ 144,000
Total:	\$ 4,445,227

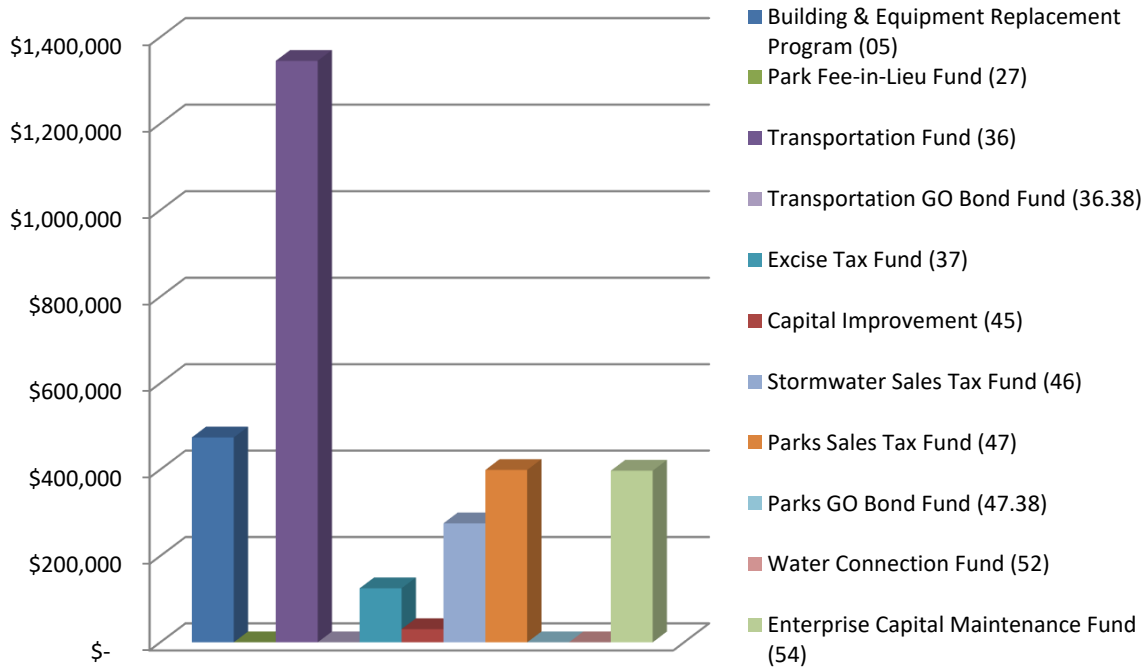


Capital expenditure projects are classified into seven specific programs: Buildings and Grounds, Community Development, Parks and Recreation, Sanitary Sewer, Stormwater, Transportation and Water Supply. For simplicity of presentation, only the types being funded in the current budget year are presented above.

CAPITAL PROJECT SUMMARY

By Funding Source

<u>Source</u>	<u>2020 Funding</u>
Building & Equipment Replacement Program (05)	\$ 178,000
Park Fee-in-Lieu Fund (27)	\$ -
Transportation Fund (36)	\$ 1,536,000
Transportation GO Bond Fund (36.38)	\$ -
Excise Tax Fund (37)	\$ 1,140,000
Capital Improvement (45)	\$ 65,000
Stormwater Sales Tax Fund (46)	\$ 370,000
Parks Sales Tax Fund (47)	\$ 438,000
Parks GO Bond Fund (47.38)	\$ -
Water Connection Fund (52)	\$ -
Sewer Connection Fund (53)	\$ 445,000
Enterprise Capital Maintenance Fund (54)	\$ 273,227
Total:	\$ 4,445,227



Raymore funding for capital projects comes from a variety of sources, but generally falls into one of the categories above.

FY 2020 CAPITAL PROJECTS

The following projects are included in the proposed Capital Improvement Program (CIP) with funding requested in FY 2020 in the amounts detailed below. A full description of the project and the proposed expenditure and funding schedule, which may include prior funding and anticipated future funding for each is also included in the CIP. Projects may be funded from multiple sources over a number of years.

Buildings & Grounds

Facility Duress/Fire System	\$ 12,000
City Hall/Police Dept Parking Lot Repair	\$ 20,000
Exterior Door Repair & Replacement - City Hall/PD	\$ 6,000
City Hall Sidewalk Replacement & Repair	\$ 100,000
Radiant Heaters	\$ 40,000

\$ 178,000

Parks

Concession Door Access System	\$ 52,000
Memorial Park Arboretum Light Replacement	\$ 30,000
Recreation Park Playground Replacement Age 5-12	\$ 300,000
Johnston Lake Fountain	\$ 25,000
Recreation Park Trail Gap & Crosswalk	\$ 33,000
T.B. Hanna Park Landscaping Earthwork	\$ 50,000

\$ 490,000

Sanitary Sewer

Upgrade SCADA System	\$ 70,000
Willowwind Sewer Connection	\$ 375,000
Sanitary Sewer Inflow & Infiltration Reduction	\$ 129,227

\$ 574,227

Stormwater

Annual Curb Replacement Program	\$ 300,000
Silvertop Lane Bridge Wing Walls	\$ 25,000
Culvert Replacement Aspen & Olive/Jefferson	\$ 20,000
Crest Drive Inlet Replacement	\$ 25,000

\$ 370,000

Transportation

Annual Curb Replacement Program	\$ 400,000
Annual Street Preservation Program	\$ 800,000
Right of Way Infrastructure Repairs	\$ 150,000
Maintenance of Thoroughfare Routes	\$ 200,000
Foxridge Sidewalk (Drake to Creekmoor Dr)	\$ 180,000
Operation Green Light Cameras	\$ 6,000
Traffic Study - North Cass Pkwy	\$ 65,000
Turn Lane 58 Hwy to Foxridge	\$ 700,000
Intersection Improvements (58 Hwy & Foxridge)	\$ 100,000
Traffic Study 58 Hwy & Dean Ave	\$ 75,000
Undeveloped Lots - Sidewalk Program	\$ 13,000

\$ 2,689,000

Water

Hydrant Replacement	\$ 144,000
---------------------	------------

\$ 144,000

Grand Total: \$ 4,445,227

Capital Improvement Program by Funding Source and Project - 5 Year Summary

By Fund

	2019-20	2020-21	2021-22	2022-23	2023-24
Building & Equipment Replacement Program (05)					
Facility Duress/Fire System	\$ 12,000				
City Hall / Police Dept Parking Lot Repair	\$ 20,000				
Exterior Door Repair & Replacement - City Hall/PD	\$ 6,000				
City Hall Sidewalk Replacement & Repair	\$ 100,000				
Radiant Heaters	\$ 40,000				
Park Fee-in-Lieu Fund (27)					
(no projects scheduled)	\$ -				
Transportation Fund (36)					
Annual Curb Replacement Program	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Annual Street Preservation Program	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Right of Way Infrastructure Repairs	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Foxridge Sidewalk (Drake to Creekmoor Dr)	\$ 180,000				
Operation Green Light - Cameras	\$ 6,000				
58 Hwy Access Modifications At Kentucky Road			\$ 100,000		
Excise Tax Fund (37)					
Maintenance of Thoroughfare Routes	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Traffic Study - North Cass Pkwy	\$ 65,000				
Turn Lane 58 Hwy to Foxridge	\$ 700,000				
Intersection Improvements (58 Hwy & Foxridge)	\$ 100,000				
Traffic Study - 58 Hwy & Dean Ave	\$ 75,000				
Capital Improvement Fund (45)					
Sidewalk Gap Program	\$ 13,000				
Concession Door Access System	\$ 52,000				
Stormwater Sales Tax Fund (46)					
Annual Curb Replacement Program	\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Silvertop Lane Bridge Wing Walls	\$ 25,000				
Culvert Replacement Aspen & Olive/Jefferson	\$ 20,000				
Crest Drive Inlet Replacement	\$ 25,000				
Park Sales Tax Fund (47)					
Dog Park			\$ 225,000		
Memorial Park Arboretum Light Replacement	\$ 30,000				
Recreation Park Playground Replacement Age 5-12	\$ 300,000				
Johnston Lake Fountain	\$ 25,000				
Recreation Park Trail Gap & Crosswalk	\$ 33,000				
Recreation Park Pond					
Recreation Park Playground Equipment Age 2-5		\$ 225,000			
Archery Range					
Recreation Park Pavilion Playground					\$ 200,000
Hawk Ridge Park - Hawk's Nest		\$ 100,000			
T.B Hanna Park Adams & Olive St Parking				\$ 150,000	
T.B. Hanna Park Corner Boundaries				\$ 70,000	
T.B. Hanna Park Special Event Lightings				\$ 40,000	
T.B. Hanna Park Landscaping Earthwork	\$ 50,000				
T.B. Park Furniture and Monument Sign				\$ 20,000	
T.B. Hanna Park RR Crossing Signs				\$ 20,000	
Recreation Park Baseball Complex Scoreboards			\$ 50,000		
Concession Roof repairs & paint (baseball/soccer)					\$ 100,000
Water Connection Fee Fund (52)					
(no projects scheduled)					
Sewer Connection Fund (53)					
Upgrade SCADA System	\$ 70,000				
Willowwind Sewer Connection	\$ 375,000				
Enterprise Cap. Maint Fund (54)					
Sanitary Sewer Inflow and Infiltration Reduction	\$ 129,227	\$ 132,458	\$ 135,769	\$ 139,163	\$ 142,642
Hydrant Replacement	\$ 144,000				
Total Projects by Fiscal Year	\$ 4,445,227	\$ 2,207,458	\$ 2,260,769	\$ 2,189,163	\$ 2,192,642

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

The impact of capital project operating costs on the annual budget requires careful consideration. Operating costs are a fundamental element of the City's Capital Improvement Program and the over budget development.

Reliable operating cost estimates are necessary from the onset of each budget cycle, as the City must determine specific ongoing expense it will incur once a project has been completed. For example, once the Recreation Activity Center becomes active it requires staff (personnel), operating supplies, electricity, insurance, and ongoing maintenance costs to operate. And, since project components are often completed in phases, partially constructed projects generally have associated operating costs which need to be funded in future fiscal years.

Factors such as location, size, and use of the facility determine the number of personnel and operating costs. Projects such as the street lights require no additional personnel and minimal operating costs, while a most of the park amenity additions would require additional personnel to cover operations and maintenance. These projects are considered by the CIP committee and additional part-time staff or full-time staff is requested, if necessary, within the operating budget. In terms of budgeting, the project's initial operational impact may begin before completion of the project in its entirety.

Typically, recurring capital projects have minimal operating impact on the City's current or future budgets. Such projects may be scheduled for replacement

or rehabilitation. On occasion there may be some operational cost savings for recurring projects. For example, the annual curb replacement program may reduce operating expenditures associated with repairing curbs, storm cleanup, etc. Many new construction or major improvements do require some additional operating costs such as mowing, electricity, fuel, and various other maintenance costs such as equipment rental and contractual services.

On the following page are estimated impacts of operating costs for all capital items budget for FY 2020 as well as the full five-year presentation. Amounts represent an addition to or reduction of operating costs.

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

Below is an estimated impact of operating costs for all capital items budgeted for the full 5-Year representation of the projects. Amounts represent an addition to or reduction of operating costs.

PROJECT / DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
Annual Curb Replacement Program	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)
Annual Street Preservation Program	\$ (1,300)	\$ (1,300)	\$ (1,300)	\$ (1,300)	\$ (1,300)
Maintenance of Thoroughfare Routes	\$ (750)	\$ (750)	\$ (750)	\$ (750)	\$ (750)
Total General Fund	\$ (3,550)	\$ (3,550)	\$ (3,550)	\$ (3,550)	\$ (3,550)
Dog Park	\$	\$ 3,180	\$ 6,360	\$ 6,360	\$ 6,360
Recreation Park Ballfield Lights	\$	\$ 150	\$ 150	\$ 150	\$ 150
Hawk Ridge Park Security Cameras	\$	\$ 4,100	\$ 4,100	\$ 4,100	\$ 4,100
T.B. Hanna Park Security Camera	\$	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Recreation Park Baseball Complex Scoreboards	\$	\$ 350	\$ 350	\$ 350	\$ 350
Total Park Fund	\$ -	\$ 11,780	\$ 14,960	\$ 14,960	\$ 14,960
Sanitary Sewer Inflow and Infiltration Reduction	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Total Enterprise Fund	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)
Combined Total Operating Impact	\$ (33,550)	\$ (21,770)	\$ (18,590)	\$ (18,590)	\$ (18,590)

BUILDING & EQUIPMENT REPLACEMENT PROGRAM - (BERP) FUND

The City establishes a schedule for the replacement and repair of buildings and of large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the BERP Fund (05). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

REVENUES

Replacement funding is provided through an annual contribution from the Capital Improvement Fund. It is intended that the City use this method to purchase all of its future building repairs and equipment replacements.

The fund also is supported by a transfer from the Enterprise Fund. Residents who receive monthly trash service pay an additional \$1,50 per home for the maintenance and care of the trash and recycling carts.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. In general, approval by the Council as part of the budget process is a prerequisite to a purchase from the BERP Fund. If the City Manager determines that an emergency replacement needs to occur and is properly allocated to the BERP Fund, he may authorize such purchase.
3. If the BERP Fund balance is deemed sufficient, contributions to the fund may be reduced.

FY 2013 marked the establishment of this reserve fund. One-time transfers of \$1,000,000 from the General Fund and \$99,044 from the Restricted Revenue Fund were made in FY 2013.

The original financial model for this fund called for an injection of \$300,000 per year as a transfer from the Capital Improvement Fund (45). This annual transfer has been reduced to \$100,000 due to the healthy balance and a new financial model is being investigated.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
City Hall sidewalk & curb repair/replacement	0	\$100,000	0	0	\$100,000
City Hall/PD Parking Lot Repairs	0	\$20,000	0	0	\$20,000
City Hall Emergency Warning Buttons/Fire Alarm	0	\$12,000	0	0	\$12,000
Exterior Door Replacement	0	\$6,000	0	0	\$6,000
Radiant Heating System	0	\$40,000	0	0	\$40,000
Total	0	\$178,000	0	0	\$178,000



City Hall sidewalk & curb repair/replacement

Cost (total): \$100,000

This project involves the replacement and installation sections of sidewalk that have deteriorated since the opening of the building. This project will also replace the front steps and pedestrian circle around the flagpole.

Operating Cost: No anticipated additional costs.



City hall/PD Parking Lot repairs

Cost (total): \$20,000

This project involves the replacement the driveway into the garage and to the dumpster behind City Hall and the Police Station. Due to years of truck traffic, the asphalt has deteriorated and needs to be replaced with a concrete slab.

Operating Cost: No anticipated additional costs.

City Hall door replacement

Cost (total):\$6,000

This project involves the complete replacement of several exterior metal doors around City Hall that have deteriorated over the years.

Operating Cost: No anticipated additional costs.

City Hall Emergency Buttons/Fire Alarms

Project (total): \$12,000

This project involves the installation of an electronic emergency buttons at several locations throughout City Hall. These buttons when pressed during an emergency, would contact dispatch with an exact location to send officers to respond.

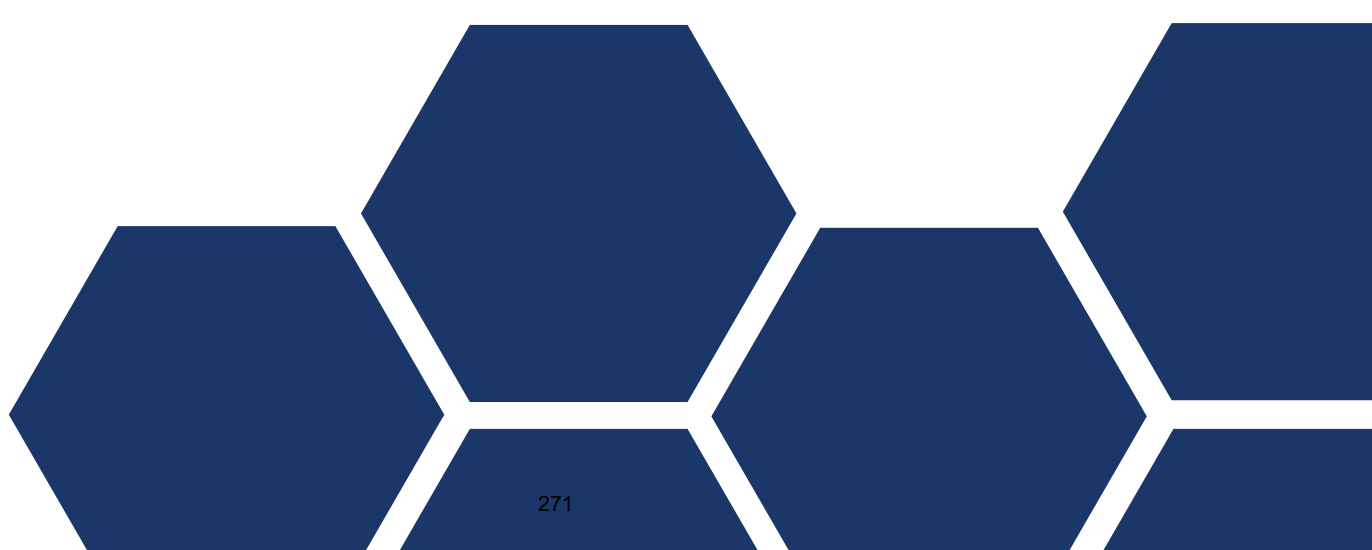
Operating Cost: Estimated additional minimal utility costs for running the access system. This will provide additional security to the facility and the equipment stored within.

Public Works Radiant Heaters

Project (total): \$40,000

This project involves the installation of a radiant heating system in the garage of the Public Works facility. This system will replace the current heating system that is nearing the end of its life-cycle and will more efficiently keep the garage bays and surrounding areas warm during winter months as the garage doors are opened to the elements.

Operating Cost: There is an expected decrease in the monthly cost of heating at Public Works as we expect to have the building removed from propane and connected to a natural gas line in the fall.



B.E.R.P. (05)

Building & Equipment Replacement Program

	2016-17	2017-18	2018-19	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected
Fund Balance										
Beginning of Year	1,528,685	1,515,245	1,180,868	1,184,401	367,309	434,851	675,542	918,039	1,162,354	
Revenue										
Transfer In - from Restricted Revenue Fund										
Transfer In - from General Fund										
Transfer In - from Enterprise Fund										
Transfer In - from Capital Improvement Fund	100,000	100,000	100,000	100,000	137,430	137,430	137,430	137,430	137,430	137,430
Interest Revenue	13,233	29,330	16,473	34,795	8,113	3,261	5,067	6,885	8,718	8,718
Total Revenue	113,233	129,330	116,473	169,152	245,543	240,691	242,497	244,315	246,148	246,148
Total Fund Bal & Revenues	1,641,918	1,644,574	1,297,341	1,353,553	612,851	675,542	918,039	1,162,354	1,408,501	1,408,501
Expenditures										
Misc										
Capital Outlay										
Park Maintenance Facility - HVAC Modifications - complete										
Phone System at Public Works Facility - complete	(7,931)									
Public Works Facility - LED Lighting - complete	1,460									
City Hall LED Lighting Upgrades		13,250								
Public Works LED Lighting Upgrades		10,500								
Executive Conference Room Chairs - complete		5,398								
Parks Maintenance Facility Door Access System			8,400	8,400						
Capital Projects (Budgeted / reconciled)										
City Hall Tower Stabilization - complete										
City Hall Council Chambers Meeting Video Quality - complete	(15,307)									
Public Works Facility Roof Repair		167,500								
City Hall Lower Level Fire Suppression Modification		45,000								
Speakers & Microphones Floor Connection - complete										
City Hall Front Entry Repair		60,000								
Public Works Interior Painting and Repairs - complete		30,000								
Municipal Complex - Micro Surface - complete		(13,474)								
City Hall Lighting and Landscaping		(2,548)								
City Hall Lobby Modifications		40,000								
Police Squad Room Renovation		55,000								
Building Door Access System			36,000							
Municipal Circle Light Replacement			50,000							
City Hall Exterior Painting			47,000							
Solid Waste & Recycling Containers				850,000						
Facility Duress/Fire System					12,000					
City Hall / Police Dept Parking Lot Repair					20,000					
Exterior Door Repair & Replacement - City Hall/PPD					6,000					
City Hall Sidewalk Replacement & Repair					100,000					
Radiant Heaters					40,000					
Total Expenditures	126,674	460,173	141,400	986,245	178,000	-	-	-	-	-
Available Fund Balance	1,515,245	1,184,401	1,155,941	367,309	434,851	675,542	918,039	1,162,354	1,408,501	1,408,501

Interest Revenue

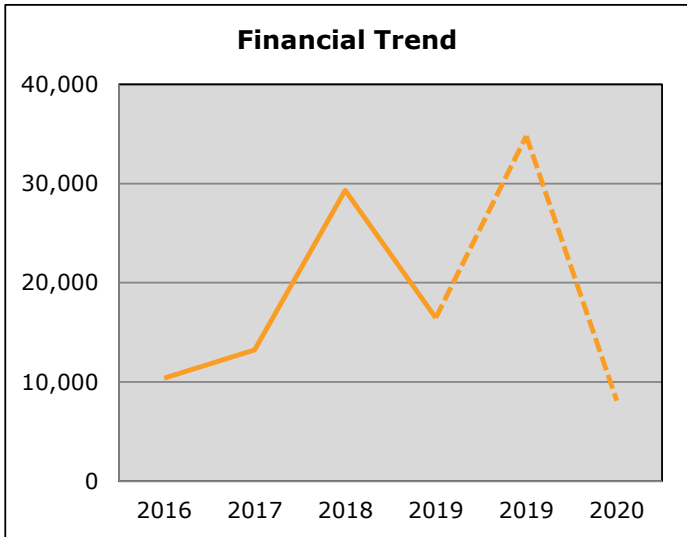
General Ledger Codes: 05-00-4350-0000	Legal Authority: State Statute: Chapter 82
---	--

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY18 revenues were estimated based on the assumption of no change in interest rates or carrying balances of the FY18 investments, however, interest rates have risen throughout the year and continue to do so.

FY19 revenues are based on current fund balance at current interest rates being earned. FY20 is estimated using projected fund balance beginning in FY20 and current interest rates.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	2,312	N/A
2015 Actual	7,635	230.26%
2016 Actual	10,391	36.10%
2017 Actual	13,233	27.35%
2018 Actual	29,330	121.65%
2019 Budget	16,473	-43.84%
2019 Projected	34,795	18.63%
2020 Adopted	8,113	-76.68%



Transfer from General Fund

General Ledger Codes: 05-00-4901-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

FY2013

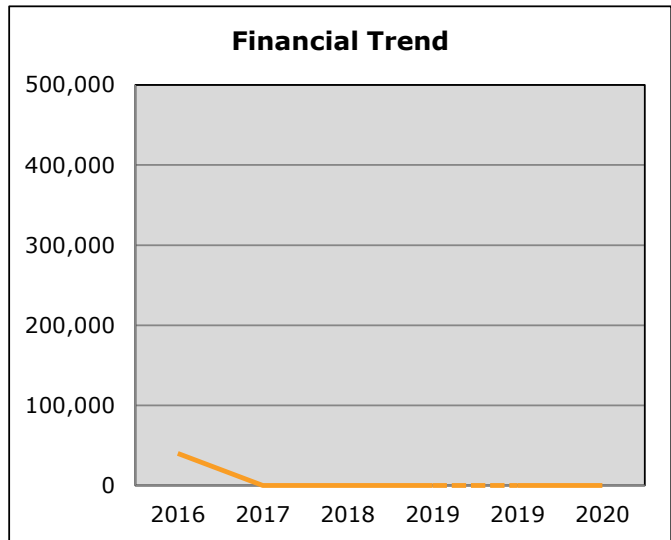
\$1,000,000 Future Civic Center Reserve

FY2016

\$40,000 Speakers and Microphone Floor Connections in the Council Room

No transfers are budgeted for FY20.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	1,000,000	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	40,000	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A



Transfer from Capital Improvement Sales Tax Fund

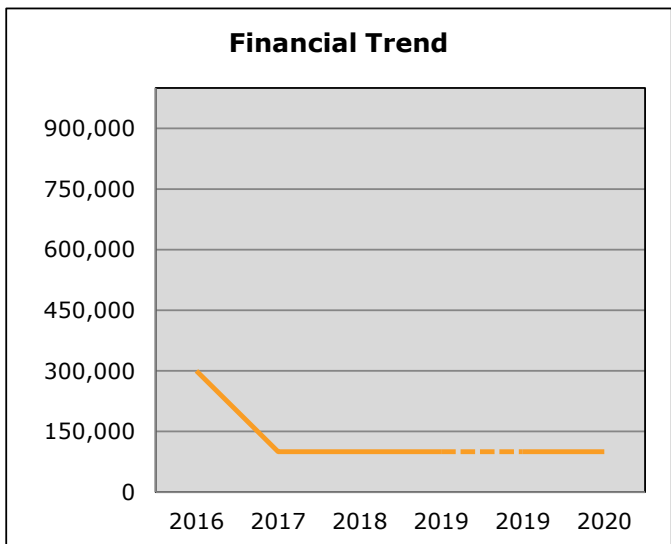
General Ledger Codes: 05-00-4945-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

This account is for transfers from the Capital Improvement Sales Tax Fund for future building repairs and equipment replacements specifically covered by the BERP Fund. This funding was set to contribute \$300,000 annually based on future needs and will be analyzed and adjusted as the City's infrastructure changes.

The FY17 annual transfer was reduced to \$100,000 due to the healthy balance and a new financial model is being investigated. FY20 transfer is estimated to remain the same.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	300,000	N/A
2015 Actual	300,000	0.00%
2016 Actual	300,000	0.00%
2017 Actual	100,000	-66.67%
2018 Actual	100,000	0.00%
2019 Budget	100,000	0.00%
2019 Projected	100,000	0.00%
2020 Adopted	100,000	0.00%



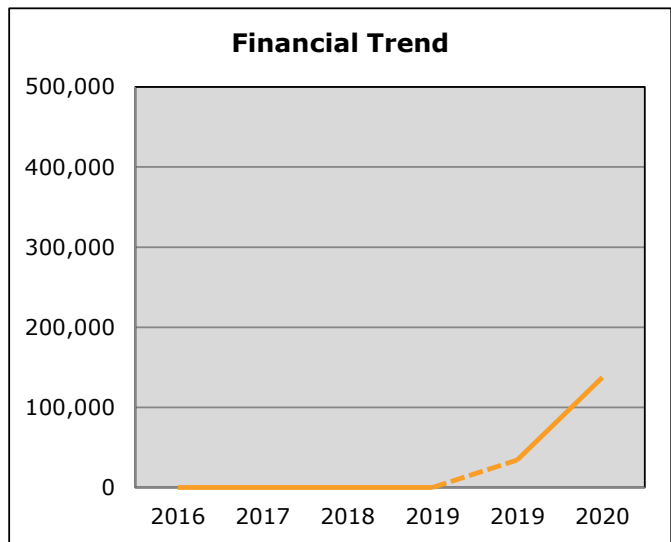
Transfer from Enterprise Fund

General Ledger Codes: 05-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

This account is for transfers from the Enterprise Fund balance to reimburse the cost of solid waste and recycling carts.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Budget	0	N/A
2019 Projected	34,358	N/A
2020 Adopted	137,430	300.00%



PARK FEE IN LIEU FUND

The City of Raymore Park Fee In Lieu Fund (27), established in 1999, is used to fund the purchase of future land for city parks. Funds may also be used for infrastructure improvements that would bring park land into the condition in which it would have been dedicated from a subdivision developer.

REVENUES

Revenues are received from development exactions per the requirements of City Code Section 445.040. Older projects (approved prior to May, 2004) pay fees-in-lieu of land dedication per lot at the time a building permit is issued. Subdivision developments that do not dedicate park land and which were approved after May 2004, pay fees-in-lieu of land at the time of recording each final plat for all the lots shown on the plat being recorded.

FUND PROJECT HIGHLIGHTS

There are currently no active projects in this fund.



Project	Prior Budget	Total Expenditures	Carryover	2019 Budget	Total Available
	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0

Park Fee In Lieu (27)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Fund Balance Beginning of Year	5,382	24,939	47,466	45,790	64,338	79,630	94,662	110,459	126,950
Revenue									
Fees & Permits									
Park Fee in Lieu	18,955	20,259	21,069	16,855	14,327	14,434	14,615	14,834	15,205
Intergovernmental									
Interest	602	591	356	1,694	965	597	1,183	1,657	3,174
Total Revenue	19,557	20,851	21,425	18,549	15,292	15,031	15,798	16,491	18,378
Total Fund Bal & Revenues	24,939	45,790	68,891	64,338	79,630	94,662	110,459	126,950	145,329
Expenditures									
Park Land Purchase									
Park Land Purchase									
Total Expenditures	-	-	-	-	-	-	-	-	-
Fund Balance (Gross)	24,939	45,790	68,891	64,338	79,630	94,662	110,459	126,950	145,329
Less: Reserve Balance 0									
Available Fund Balance	24,939	45,790	68,891	64,338	79,630	94,662	110,459	126,950	145,329

Park Fee in Lieu

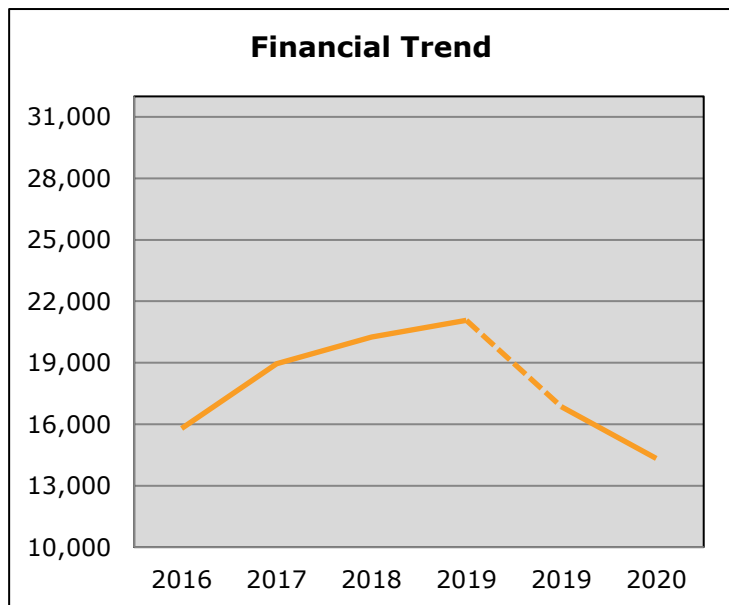
<p>General Ledger Codes:</p> <p>27-00-4705-0000</p>	<p>Legal Authority: Municipal code: Section 445.040</p>
--	--

Revenue Description

Park Fee in Lieu - This fund was created to allow developers to donate cash in lieu of parkland. This is applied to the acquisition of land for future parks and may also be used for developing neighborhood parks.

FY20 revenues are conservatively based on the average fee assessed using 85 new homes.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	7,379	-28.21%
2011 Actual	7,458	1.08%
2012 Actual	10,235	37.23%
2013 Actual	12,235	19.54%
2014 Actual	10,315	-15.69%
2015 Actual	19,843	92.36%
2016 Actual	15,788	-20.44%
2017 Actual	18,955	20.06%
2018 Actual	20,259	6.88%
2019 Budget	21,069	4.00%
2019 Projected	16,855	-16.80%
2020 Adopted	14,327	-15.00%





This page intentionally left blank.

TRANSPORTATION FUND

The City of Raymore Transportation Fund (36), established in 2001, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City's transportation system.

REVENUES

1. The Transportation Sales Tax Fund (36) has as its primary source of revenue a sales tax of one-half percent (0.5%).
2. Intergovernmental Taxes are also received from Cass County Missouri:
 - A quarter-cent sales tax is collected by the county then one-third of the collections are distributed to the municipalities.
 - A Cass County Road and Bridge Property Tax is assessed to the residents of Cass County Missouri then distributed to the municipalities.

OTHER EXPENDITURES

1. **General Fund Transfer:** A transfer is made annually to the General Fund to offset costs incurred by the Street Department. \$320,000
2. **Transfer to Excise Tax Fund:** When the City excise tax was instituted, it was understood that the City at-large should contribute to the cost of projects paid for with excise tax funds.

The City's next anticipated major Excise Tax project is to construct 163rd Street between Foxridge Drive and Kentucky Road at a projected cost of \$4,265,400. It is budgeted for the Transportation Fund to contribute \$50,000 to the Excise Tax Fund accumulating 25% of the projected cost.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
2020 Curb Replacement	0	0	0	\$400,000	\$400,000
2020 Street Preservation	0	0	0	\$800,000	\$800,000
Right-of-way Infrastructure Repairs	0	0	0	\$150,000	\$150,000
Foxridge Sidewalk (Drake to Creekmoor Drive)	0	0	0	\$180,000	\$180,000
Operation Green Light camera additions	0	0	0	\$6,000	\$6,000

Total **0** **0** **0** **\$1,536,000** **\$1,536,000**



Annual Curb Replacement Program

Cost (total) \$400,000

The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2019 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year.

The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey was updated during the summer and fall of 2016. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: Estimated reduction in maintenance cost of \$750 per fiscal year. The replacement now significantly extends the useful life of the curbs. This will provide a cleaner stormwater environment.



Annual Street Preservation Program

Cost (total) \$800,000

Street Preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micro paving, chip/sealing, and crack sealing. This occurs in various locations around the City, approved by the City Council on an annual basis.

The City's Comprehensive Pavement Management program outlines a regular maintenance schedule for the street network in order to maintain the network in "good" condition or better. In June of 2014, staff outlined a plan to address streets in the city that were beginning to fall into the "poor" category according to the Pavement Management Program and received Council approval to include the plan in the 2015 capital budget and beyond.

Operating Cost: Estimated reduction in maintenance cost of \$1,300 per fiscal year. This maintains an overall approach to maximize our maintenance dollars, as well as improve the safety and aesthetics of the system.





Right-of-way Infrastructure Repairs

Cost (total) \$150,000

Following completion of the annual sidewalk program, this program will provide funding for repairs of various infrastructure within public rights of way such as sidewalks/pathways, curbs, gutters and stormwater culverts. Operations and Maintenance has a considerable backlog of sidewalk and curb repairs. This project would provide supplemental funding for the removal and replacement of displaced sidewalk panels that can not be corrected by mudjacking. Staff is also starting to encounter a number of street crossing culvert failures, which require immediate attention. This project would provide funding for these repairs. It is proposed that the hierarchy for the use of these funds would be sidewalk repairs, curb repairs and culvert repairs.

Operating Cost: No anticipated additional operating costs.

Operation Green Light Additions

Cost (total) \$6,000

Currently Operation Green Light maintains the timing of the traffic signals along Route 58, Foxwood Drive. These signals are being timed without the ability to be able to see the traffic. The timing are based solely on volume data and not visual confirmation. This project will install two cameras, one at Sunset and one at Foxridge. With this installation, it will allow OGL staff to be able to see the signals operate without having to drive to Raymore.

Operating Cost: No anticipated additional costs.



Foxridge Sidewalk (Drake/Creekmoor Drive)

Cost (total) \$180,000

This project is to add a sidewalk along Foxridge from Drake to Creekmoor Drive. It is to facilitate students walking to and from school. This is the first phase as the project will extend to Creekmoor Pond in the future.

The project was awarded \$150,000 of federal funding through MARC. The minimum requirement is 20% funding, which is \$30,000. If the bids are lower than \$180,000, we will extend the project to the south of Creekmoor Drive until the funds are exhausted.

The project is scheduled for 2022, but since there are available MARC funds, we were asked to advance the project.

The project will require the city to upfront all the money and be reimbursed the \$150,000.

Operating Cost: No anticipated additional costs.

Transportation (36)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Fund Balance									
Beginning of Year	508,037	229,363	479,997	288,020	180,577	92,093	44,026	13,511	1,522
Revenue									
Taxes									
Transportation Sales Tax	1,216,153	1,244,219	1,376,305	1,253,918	1,266,457	1,279,122	1,291,913	1,304,832	1,317,880
Cass R&B Sales Tax	204,369	212,368	212,368	213,158	213,158	214,757	217,441	220,703	226,220
Cass R&B Property Tax	157,798	169,204	169,204	176,043	176,043	177,363	179,580	182,274	186,831
Interest	8,023	10,076	4,565	17,474	11,858	691	550	203	38
Grant Funding - MARC - Foxridge Sidewalk			0	0	150,000				
Transfers In from Restricted Revenue Fund	150,000	150,000	33,000	33,000	0				
Transfers In from General Fund		62,220	0	0	0				
Total Revenue	1,736,343	1,785,867	1,795,441	1,693,593	1,817,516	1,671,932	1,689,485	1,708,012	1,730,970
Total Fund Bal & Revenues	2,244,380	2,015,230	2,275,438	1,981,612	1,998,093	1,764,026	1,733,511	1,721,522	1,732,492
Expenditures									
General Fund Transfer	332,073	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Excise Tax Transfer - 163rd St. future project	91,035	91,035	91,035	91,035	50,000	50,000	50,000	50,000	50,000
Restricted Revenue Transfer		25,000	25,000	25,000	-	-	-	-	-
Capital Projects (Budgeted / reconciled)									
Annual Curb Replacement	395,433	406,137	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Street Preservation	801,063	699,333	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Right of Way Infrastructure Repairs	96,626	90,679	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Sidewalks - Johnston Dr., Foxridge Dr.	2,913								
Stonestate Elementary Sidewalk	(3,708)								
Audible Pedestrian Signals	30,027								
Municipal Complex - Micro Surface	20,555	2,416							
Municipal Center Sidewalks & Lighting	114,000	2,391							
Municipal Circle Parking Improvements	35,000								
Cul-de-sac program	100,000								
Hubbarch Hill Road Street Light		8,000							
Johnston Drive Street Light		8,000							
Lucy Webb Roundabout Additional Lighting		12,000							
Permeable Pavers Crosswalks		62,220							
Shadewood Settlement Investigation			15,000	15,000					
58 Hwy Access Modifications At Kentucky Road									
Foxridge Sidewalk (Drake to Creekmoor Dr)					180,000				
Operation Green Light - Additional Cameras					6,000				
Total Expenditures	2,015,017	1,727,211	1,801,035	1,801,035	1,906,000	1,720,000	1,720,000	1,720,000	1,720,000
Fund Balance (Gross)	229,363	288,020	474,403	180,577	92,093	44,026	13,511	1,522	12,492
Less: Reserve Balance 0									
Available Fund Balance	229,363	288,020	474,403	180,577	92,093	44,026	13,511	1,522	12,492

Transportation Sales Tax

<p>General Ledger Codes:</p> <p>36-00-4130-0000</p>	<p>Legal Authority: Municipal Code: Sections 145.010; 145.020 State Statute: 94.500-94.550; 94.700 State Statute: 94.700-94.755 RSMo Article IV of the Constitution of the State of MO Section 30 (b)</p>
--	--

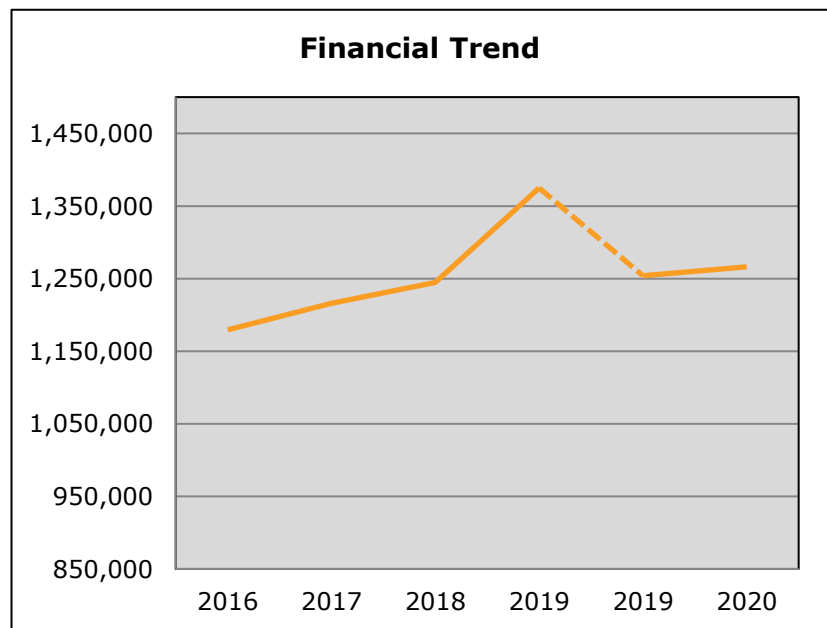
Revenue Description

Transportation Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for transportation-related purposes, which according to statute may include construction, repair and maintenance of streets and bridges, acquisition of land, right-of-way purchases, and related debt retirement.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY19 projected revenues are based on current receipts plus the average collected July through October in the preceding three years. The FY20 revenue is conservatively based on FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	883,919	-0.69%
2011 Actual	919,712	4.05%
2012 Actual	909,432	-1.12%
2013 Actual	938,839	3.23%
2014 Actual	1,135,147	20.91%
2015 Actual	1,161,503	2.32%
2016 Actual	1,179,385	1.54%
2017 Actual	1,216,153	3.12%
2018 Actual	1,244,919	2.37%
2019 Budget	1,374,805	10.43%
2019 Projected	1,253,918	0.72%
2020 Adopted	1,266,457	1.00%



Cass County 1/4 Cent Road and Bridge Sales Tax

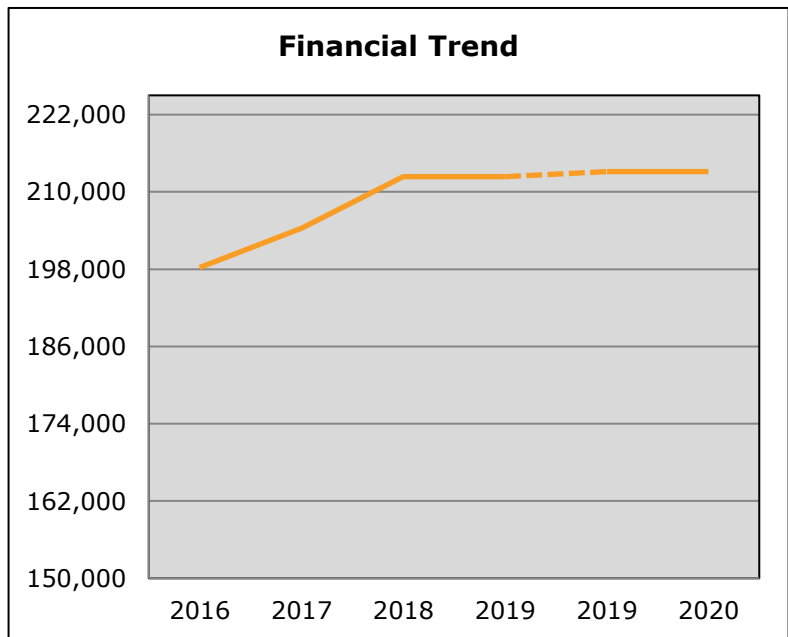
<p>General Ledger Codes: 36-00-4475-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
---	---

Revenue Description

Cass County collects a quarter-cent sales tax on sales within the county. One-third of the collections from this tax are distributed to municipalities.

Cass County began distributing the municipal share of the quarter-cent sales tax to its municipalities on a modified per-capita basis in 2013.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	43,000	NA
2013 Actual	212,598	394.41%
2014 Actual	176,832	-16.82%
2015 Actual	188,415	6.55%
2016 Actual	198,259	5.22%
2017 Actual	204,369	3.08%
2018 Actual	212,368	3.91%
2019 Budget	212,368	0.00%
2019 Projected	213,158	0.37%
2020 Adopted	213,158	0.00%



Cass County Road and Bridge Property Tax

General Ledger Codes: 36-00-4145-0000	Legal Authority: Municipal Code: n/a State Statute: 137.556
---	--

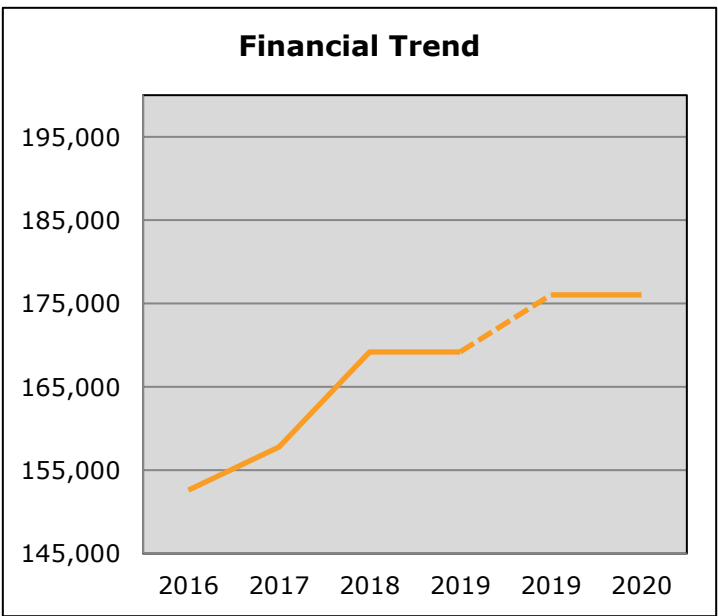
Revenue Description

Section 137.556 RSMo. states that "any county of the first class not having a charter form of government shall expend not less than 25 percent of the money accruing to it from the county's special road and bridge tax levied on property within a city limits for the repair and improvement of roads and bridges within the city from which such moneys accrue."

In August 2012, the Cass County Commission voted to reduce the County's Road & Bridge Property tax levy from 0.2525 to 0.2300.

The FY 2020 estimate is based on the FY 2019 projected amount.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	152,951	2.14%
2011 Actual	157,077	2.70%
2012 Actual	158,414	0.85%
2013 Actual	147,808	-6.70%
2014 Actual	146,045	-1.19%
2015 Actual	149,279	2.21%
2016 Actual	152,615	2.23%
2017 Actual	157,798	3.40%
2018 Actual	169,204	7.23%
2019 Budget	169,204	0.00%
2019 Projected	176,043	4.04%
2020 Adopted	176,043	0.00%



Transfer from General Fund

General Ledger Codes: 36-00-4901-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
---	--

Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

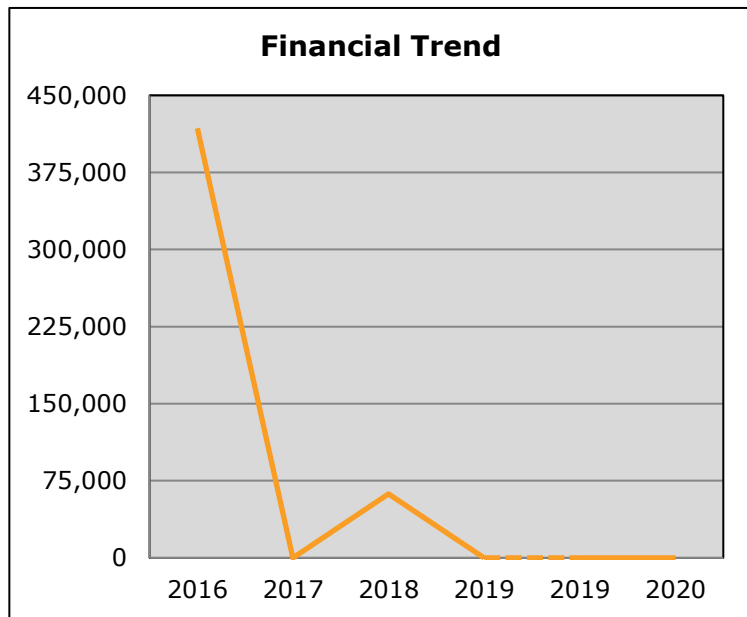
FY2013
 \$903,113 Pavement Management System Reconstruction Streets

FY2015
 \$150,000 Pavement Management

FY2016
 \$350,000 Sunset Lane - Bristol to Dutchman Acres
 \$ 43,000 Sidewalk segments along Johnston Dr & Foxridge Dr.
 \$ 25,000 Stonegate Elementary Sidewalk - Foxridge Dr to Deer Path

FY2018
 \$62,220 Permeable Paver Crosswalk (additional funding)

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	400,000	82.82%
2011 Actual	560,000	40.00%
2012 Actual	335,722	-40.05%
2013 Actual	903,113	169.01%
2014 Actual	0	N/A
2015 Actual	150,000	N/A
2016 Actual	418,000	178.67%
2017 Actual	0	N/A
2018 Actual	62,220	N/A
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A



Transfer from Restricted Revenue Fund

<p>General Ledger Codes: 36-00-4904-0000</p>	<p>Legal Authority: Municipal Code: n/a State Statute: n/a</p>
---	---

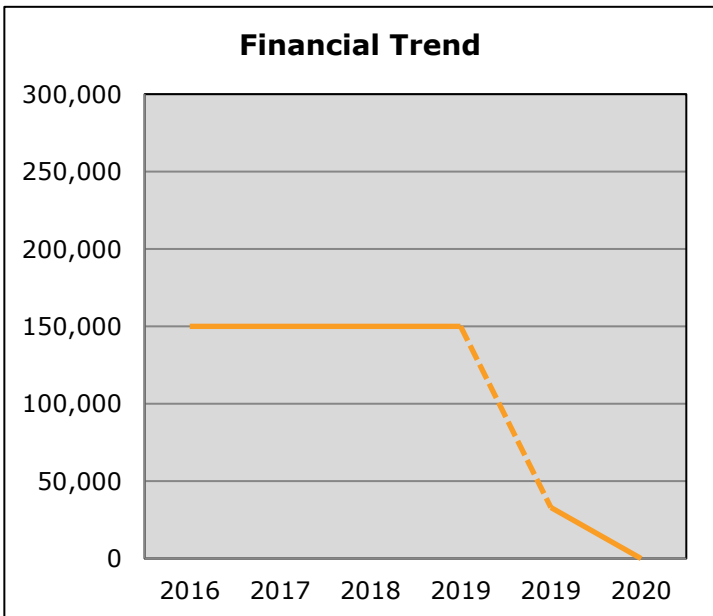
Revenue Description

This account is for transfers from the Restricted Revenue Fund balance for use on specific projects;

FY2016-2018
\$150,000 Pavement Management

FY2019
\$33,000 Pavement Management

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	150,000	N/A
2017 Actual	150,000	0.00%
2018 Actual	150,000	0.00%
2019 Budget	150,000	0.00%
2019 Projected	33,000	-78.00%
2020 Adopted	0	N/A





This page intentionally left blank.

TRANSPORTATION GENERAL OBLIGATION BOND FUND

The City of Raymore Transportation General Obligation Bond Fund (36.38), established in 2007, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City's transportation system funded through the use of General Obligation Bond funds.

REVENUES

Revenues are received through the issuance of voter approved bonds specifically designated for street improvements. In April 2016, the citizens voted to approve the issuance of \$3,300,000 for the purpose of acquiring right-of-way, and constructing, extending and improving streets and roads within the city including, without limitation, improving and overlaying 58 Highway from Dean Avenue to Kurzweil Road. This approved value was issued in two separate bond sales.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2019 Budget	Total Available
	0	0	0	0	0
Total	0	0	0	0	0

Transportation GO Bond Funds (36.38)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Fund Balance Beginning of Year	870,719	426,345	353,611	346,545	358,465	363,842	366,571	371,153	375,793
Revenue									
2016 Bond Proceeds									
2017 Bond Proceeds	1,136,028								
Interest	3,813	9,048	1,768	11,920	5,377	2,729	4,582	4,639	4,697
Total Revenue	1,139,841	9,048	1,768	11,920	5,377	2,729	4,582	4,639	4,697
Total Fund Bal & Revenues	2,010,560	435,393	355,379	358,465	363,842	366,571	371,153	375,793	380,490
Expenditures									
Capital Projects (Budgeted / reconciled)									
58 Highway Rehabilitation - complete	(64,396)								
Foxridge Drive Extension	700,000	1,110							
Kentucky Road Relocation	590,000								
Johnston Drive - Dean to Darrowby	350,000	87,738							
Total Expenditures	1,584,215	88,848	-	-	-	-	-	-	-
Fund Balance (Gross)	426,345	346,545	355,379	358,465	363,842	366,571	371,153	375,793	380,490
Less: Restricted Balance ()									
Available Fund Balance	426,345	346,545	355,379	358,465	363,842	366,571	371,153	375,793	380,490

EXCISE TAX FUND

The City of Raymore Excise Tax Fund (37), established in 2001, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City's transportation system. The projects within this fund are associated with the increased traffic of new business development within the City.

REVENUES

1. The Excise Tax Fund has as its primary source of revenue the tax which is imposed on the basis of the additional vehicle trips generated by any eligible development activity during the afternoon time period when traffic volume on the adjacent street is highest. The tax is calculated by multiplying the trip generation rate by the license tax rate.

2. The revenue of \$256,625 proposed in FY2019 from single-family housing starts is based upon 125 new single-family homes.

3. Transfer from Transportation Fund: When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute. The City's Transportation Fund will contribute \$50,000 each year toward the estimated cost of the project to construct 163rd Street between Foxridge Drive and Kentucky Road at a projected cost of \$4,265,400. It is intended that the Transportation Fund contribute 25% of the projected costs.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
Maintenance of Thoroughfare Routes	\$200,000	0	0	\$200,000	\$200,000
Right-turn Lane - 58 Hwy to Foxridge	0	0	0	\$700,000	\$700,000
58 Hwy & Foxridge intersection upgrades	0	0	0	\$100,000	\$100,000
North Cass Parkway Traffic Study	0	0	0	\$65,000	\$65,000
58 Highway Traffic Study	0	0	0	\$75,000	\$75,000
Total	0	0	0	\$1,140,000	\$1,140,000

Maintenance of Thoroughfare Routes

Cost (total) : \$200,000

This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. In FY 2019 locations have not been determined at this time. The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

Operating Cost: Estimated reduction in maintenance costs of \$750 per fiscal year. This is a surface preservation and extends the surface life of the pavement, as well as improves the safety and aesthetics of the system.



North Cass Parkway Traffic Study

Cost (total) : \$65,000

The purpose of this study is to provide a consistent system to recommend improvements in the study area as development occurs. This will be done through a proven systematic approach to traffic demand and trip distribution analysis that can be applied at any time in the future when traffic growth requires.

The study area for analysis is generally bounded by Peculiar Drive to the west, Dean Avenue to the east, Johnston Drive to the north, and 195th Street to the south. The analysis will consider roadway segment and key intersection operations for both the traditional AM and PM peak periods, as well as weekend peak periods due to the potential proposed recreational and entertainment uses in the study area.

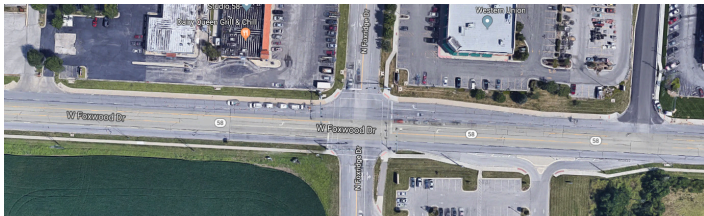
Operating Cost: No anticipated additional costs.

58 Highway traffic study from Dean Ave to Mott Drive

Cost (total) : \$75,000

This project involves the intentional study of traffic flow through the City main business corridor to better assess how to plan for development and future roadway improvements..

Operating Cost: No anticipated additional costs.



Right-turn Lane - 58 Highway to Foxriddle

Cost (total) : \$700,000

This project involves the installation of a right-turn lane at the east-bound lane of 58 Highway to move traffic safely to southbound Foxriddle Drive. This project is necessary with the increase in development in the area.

Operating Cost: No anticipated additional costs.



Intersection improvements at 58 Highway and Foxriddle Drive

Cost (total) : \$100,000

This project involves the installation medians, additional traffic signals and other improvements as identified to improve safety of the intersection and allow for smooth traffic flow.

Operating Cost: No anticipated additional costs.



Excise Tax (37)

Fund Balance Beginning of Year	2016-17		2017-18		2018-19		2019-20		2020-21		2021-22		2022-23		2023-24	
	Actual	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	
	1,232,448	238,286		1,036,452	909,870	1,558,445	668,069	850,492	1,040,160							
Revenue																
Fees & Permits																
Commercial	43,473	6,673	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Single Family	373,553	450,187	256,625	207,350	207,350	176,248	327,412	329,037	329,850	329,037	329,850	329,037	329,850	329,037	329,850	333,099
Multi-Family	41,517	41,034	0	0	0	0	-	-	-	-	-	-	-	-	-	-
Interest	11,260	9,512	5,182	29,986	29,986	23,377	5,011	10,631	15,602	10,631	15,602	10,631	15,602	10,631	15,602	30,890
Transfer In Transportation Fund - 163rd St.	91,035	91,035	91,035	91,035	91,035	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
KC payment for 155th Street		198,143			483,509	0										
Total Revenue	560,838	796,583	352,842	811,880	249,624	382,423	389,668	1,050,492	1,240,160	1,435,612	1,649,602	1,808,069	1,808,069	1,808,069	1,808,069	1,808,069
Total Fund Bal & Revenues	1,793,286	1,034,870	1,389,294	1,721,750	1,808,069	1,808,069	1,050,492	1,240,160	1,435,612	1,649,602	1,808,069	1,808,069	1,808,069	1,808,069	1,808,069	1,808,069
Expenditures																
Capital Projects (Budgeted / reconciled)																
Maintenance of Thoroughfare Routes	155,000	125,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
155th Street Reconstruction	1,400,000				(36,695)											
Traffic Study - North Cass Pkwy						65,000										
Turn Lane 58 Hwy to Foxridge						700,000										
Intersection Improvements (58 Hwy & Foxridge)						100,000										
Traffic Study - 58 Hwy & Dean Ave						75,000										
Total Expenditures	1,555,000	125,000	200,000	163,305	1,140,000	1,140,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Fund Balance (Gross)	238,286	909,870	1,189,294	1,558,445	668,069	668,069	850,492	1,040,160	1,235,612	1,449,602	1,649,602	1,808,069	1,808,069	1,808,069	1,808,069	1,808,069
Less: Reserve Balance 0																
Available Fund Balance	238,286	909,870	1,189,294	1,558,445	668,069	668,069	850,492	1,040,160	1,235,612	1,449,602	1,649,602	1,808,069	1,808,069	1,808,069	1,808,069	1,808,069

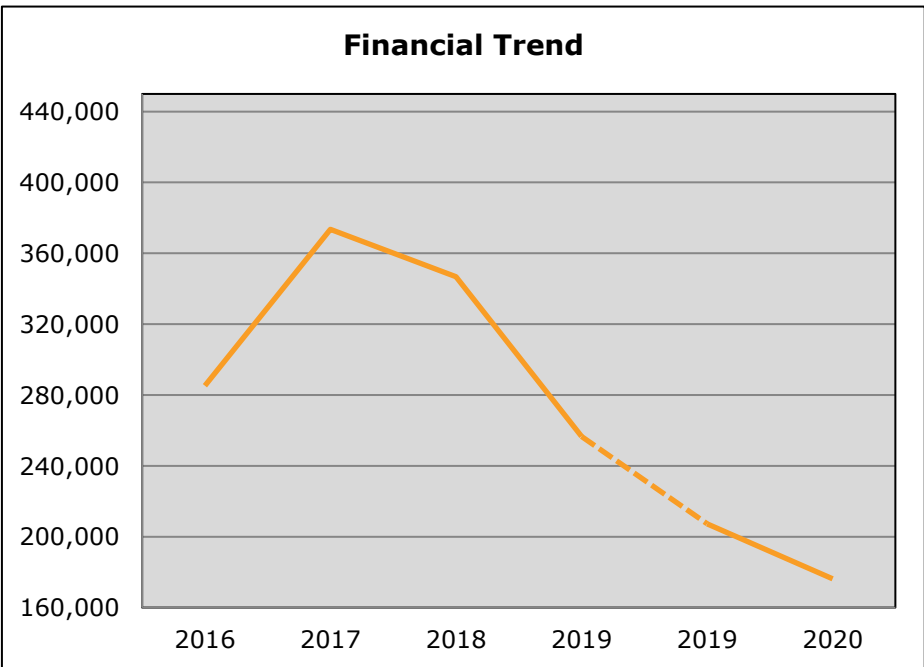
Excise Tax

General Ledger Code: 37-00-4152-0000	Legal Authority: Municipal Code: Section 605.0050 - 605.130 State Statute:
--	---

Revenue Description

The Excise Tax was established to help pay for the City's costs in dealing with new development that generates new and additional traffic. This revenue is used for improvement of streets and related improvements throughout the City, including but not limited to the design, construction, reconstruction, maintenance, and improvements to streets, roads and bridges and acquisition of all necessary rights-of-way. The tax is imposed on the basis of the additional vehicle trips generated by any development activity during the afternoon time period (P.M. peak hour) when traffic volume on the adjacent street is highest. The license tax is calculated by multiplying the "trip generation rate" by the "license tax rate". Revenues are budgeted based on the permitting of 85 new homes.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	100,448	67.47%
2011 Actual	84,026	-16.35%
2012 Actual	104,043	23.82%
2013 Actual	141,787	36.28%
2014 Actual	205,661	45.05%
2015 Actual	169,003	-17.82%
2016 Actual	285,346	68.84%
2017 Actual	373,553	30.91%
2018 Actual	346,850	-7.15%
2019 Budget	256,625	-26.01%
2019 Projected	207,350	-40.22%
2020 Adopted	176,248	-15.00%



Transfer in From Transportation Fund

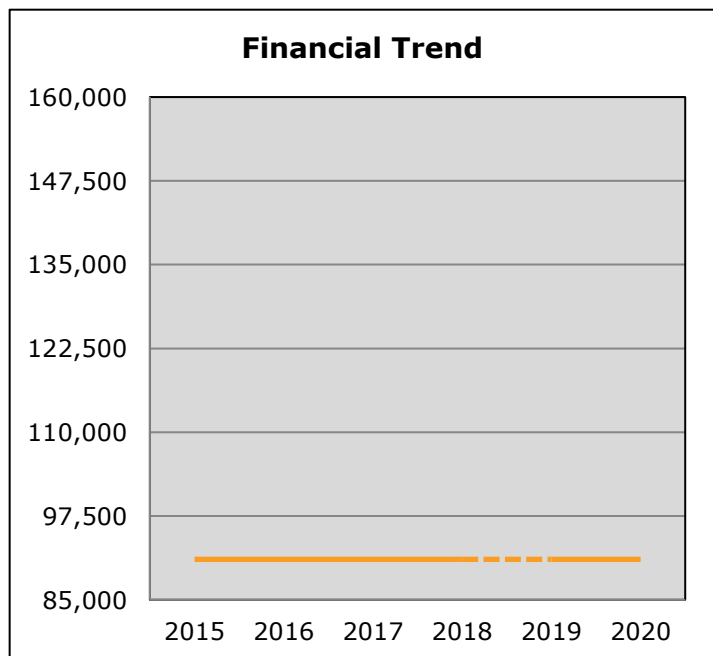
<p>General Ledger Codes:</p> <p>37-00-4936-0000</p>	<p>Legal Authority: Municipal Ordinance: n/a State Statute: n/a</p>
--	--

Revenue Description

Transfer from the Transportation Fund - When the City Excise Tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute.

The City's next major excise tax project, according to the proposed ten-year road plan, is to construct 163rd Street between Foxridge Drive and Kentucky Road at a projected cost of \$4,265,400. It is budgeted for the Transportation Fund to contribute \$91,035 per year accumulating 25% of the projected cost.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	156,000	4.00%
2011 Actual	91,035	-41.64%
2011 Actual	91,035	-41.64%
2012 Actual	91,035	0.00%
2013 Actual	91,035	0.00%
2014 Actual	91,035	0.00%
2015 Actual	91,035	0.00%
2016 Actual	91,035	0.00%
2017 Actual	91,035	0.00%
2018 Actual	91,035	0.00%
2019 Budget	91,035	0.00%
2020 Adopted	91,035	0.00%





This page intentionally left blank.

CAPITAL IMPROVEMENT FUND

The City of Raymore Capital Improvement Fund (45) is established for the purpose of funding the construction and maintenance of capital improvements. Statute defines “Capital Improvements” as any capital or fixed asset having an estimated economic useful life of at least two years, and “Capital Asset” or “Fixed Asset” as assets of a long-term character that are intended to continue to be held or used, including but not limited to land, buildings, machinery, furniture, and other equipment, including computer hardware and software.

REVENUES

The Capital Improvements Sales Tax Fund (45) has as its primary source of revenue a sales tax of one-half percent (.5%). In future budget years the Hubach Hill Road / North Cass Parkway Transportation Development District (TDD) will begin generating revenue that will offset the TDD Debt Service that the City is committed to backing.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
Sidewalk Gap Program	\$6,338	0	0	\$13,000	\$13,000
Concession Stand Door Access System	0	0	0	\$52,000	\$52,000
Total	0	0	0	\$65,000	\$65,000

OTHER EXPENDITURES

TDD Debt Service Payment: Fiscal Year 2011 marked the first year that this fund was used to pay for the debt service associated with the 2009 Hubach Hill Road/North Cass Parkway TDD bond issuance for the construction of Hubach Hill Road and North Cass Parkway. These funds will be paid back to the City and this fund by revenues generated in the future from the Hubach Hill / North Cass Parkway TDD and CID. \$543,125

BERP Fund Transfer: A transfer is made annually to the Building Equipment Replacement (BERP) Fund to support all of the future building repairs and equipment replacements. \$100,000



Concession Stand Door Access System

Cost (total): \$52,000

This project includes installation of door access controllers at 7 Parks facilities. It includes normal card access into the concession areas and remote lock and unlock controllers on the bathroom doors. Bathroom doors will have a request to exit so that these doors that are locked on schedule will open from the inside preventing individuals from being locked inside.

Operating Cost: No additional cost.

Sidewalk Gap Program

Cost (total): \$13,000

This project would place sidewalk in those critical locations to help complete the sidewalk network. These gaps are in integral locations where there are missing links in creating a complete sidewalk network.

- LeMor Estates link to Lucy Webb Road [200 square feet]
- Brookside link to Lucy Webb Road [260 square feet]
- Knoll Creek common area link [100 square feet]
- Heritage Hills Washington Street link [360 square feet]

Operating Cost: No additional cost.

Capital Improvement Fund (45)

Fund Balance	2016-17	2017-18	2018-19	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Beginning of Year	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected
Revenue	221,084	118,544	297,965	226,935	367,399	373,708	408,536	429,908	439,804	
Taxes										
1/2 cent Capital Improvement	1,216,154	1,244,919	1,376,305	1,253,918	1,266,457	1,279,122	1,291,913	1,304,832	1,317,860	
FVS - Mott & 58 S'ginal	27,024	31,543	25,000	39,311	35,000	19,845	0	0	0	
Resident Contribution- Willow Hills MID	2,863	2,864	0	0	0	0	0	0	0	
Reimbursement of undeveloped lots	64,007	27,095	0	2,303	0	0	0	0	0	
Interest	3,494	5,316	1,639	13,237	7,349	4,671	5,107	5,374	5,498	
Misc		15,000		0						
Bond Proceeds										
Transfer from General Fund	301,500	600,000	708,000	708,000	0					
Transfer from the Restricted Fund	24,671	0	0	0	0					
Total Revenue	1,639,713	1,926,737	2,110,944	2,016,769	1,308,806	1,303,638	1,297,020	1,310,206	1,323,378	
Total Fund Bal & Revenues	1,860,797	2,045,281	2,408,909	2,243,704	1,676,205	1,677,346	1,705,555	1,740,114	1,763,182	
Expenditures										
D.S. - Special Ob. Bond	516,160	544,760	543,125	515,760	546,188	548,876	541,313	553,375	553,375	229,063
Hubach Hill TOD D.S. (2009)	401,600	462,452	571,535	476,525	590,010	613,435	627,835	640,435	666,235	666,235
Misc - Debt service fees		400	500	500	500	500	500	500	500	500
Transfer Out to General Fund	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfer to BEEP	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Transfer to the Restricted Revenue Fund				46,842						
Capital Projects (Budgeted / reconciled)										
Police Firing Range	(6,000)	(6,000)	(6,000)	(28,842)						
Park Maintenance Facility Fencing & Building Apron	50,000	(888)								
Farmers Market Park Development Phase I/a & I/b - completed										
Roadside Trail Rehabilitation - completed										
Olive Street Sidewalk - completed										
Undeveloped Lots - Sidewalk Program										
Roundabout Feature	(18,036)	39,472	6,338		13,000					
Ryan's Access Modification										
Decorative Light Installation - Elm Street - completed										
Municipal Circle Center	(1,433)									
Depot Enhancement Package - completed										
Initial Pre-design MAC gym - completed										
Demolition of 201 S Adams - completed	(2,527)									
Public Works Facility - LED Fixtures - completed										
Security Cameras at Parks & Public Works	35,000									
T.B. Hanna Station Parking Improvements - completed	68,000	(4,809)								
FY17 Stormwater Improvements	74,000	3,090								
Detention Pond Rehabilitation/Beautification Partnership	50,000									
City Hall Detention Pond	80,000									
Development Street Light Installation	88,000	49,379								
Park Land Purchase - completed										
KCP&L street light purchase - completed										
GO Bond project contingency/T.B. Hanna	301,500									
Street Light Installation		15,000								
Concession Stand Internet Connectivity w/ WIFI		15,500								
GO Project Support		217,394								
GO Hawk Ridge Park Support		382,606								
Hawk Ridge Park Security Cameras		31,000								
T.B. Hanna Park Security Camera		15,525								
Projector and Screen Raymore Activity Center		13,200								
Command Post Vehicle		500,000								
Centerview Speakers & video		58,000								
Madison St. Trail Improvements		150,000								
Concession Door Access System		52,000								
Total Expenditures	1,742,254	1,818,346	1,989,223	1,876,305	1,302,498	1,268,810	1,275,648	1,300,310	991,798	
Fund Balance (Gross)	118,544	226,935	419,686	367,399	373,708	408,536	429,907	439,804	771,385	
Less: Reserve Balance 0										
Available Fund Balance	118,544	226,935	419,686	367,399	373,708	408,536	429,908	439,804	771,385	

Capital Improvements Sales Tax

<p>General Ledger Code: 45-00-4125-0000</p>	<p>Legal Authority: Municipal Code: Section 145.030 State Statute: 94.575-94.577 RSMo</p>
--	--

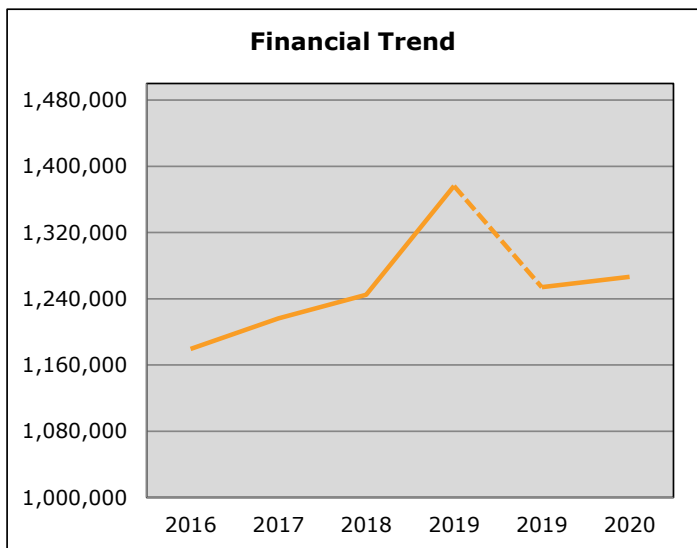
Revenue Description

Capital Improvement Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the funding, operation or maintenance of capital improvements and the repayment of bonds to finance capital improvements. Statutes define a capital improvement as any capital or fixed asset having an estimated economic useful life of at least two years.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY19 projected revenues are based on current receipts plus the average collected July through October in the preceding three years. The FY20 revenue is conservatively based on FY19 projections.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	884,066	-0.69%
2011 Actual	919,712	4.03%
2012 Actual	924,550	0.53%
2013 Actual	939,200	1.58%
2014 Actual	1,135,148	20.86%
2015 Actual	1,161,505	2.32%
2016 Actual	1,179,385	1.54%
2017 Actual	1,216,154	3.12%
2018 Actual	1,244,919	2.37%
2019 Budget	1,376,305	10.55%
2019 Projected	1,253,918	0.72%
2020 Adopted	1,266,457	1.00%



Refunds & Reimbursements

General Ledger Codes: 45-00-4340-0000	Legal Authority: State Statute: Chapter 82
---	--

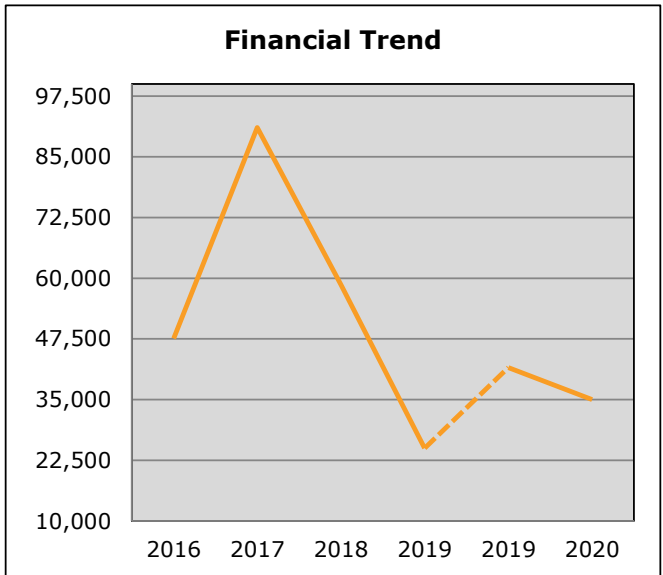
Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City, including insurance reimbursements, are recorded in this account. In 2009 the City funded a traffic signal at the intersection of 58 Hwy and Mott Drive, to be reimbursed by revenues from the Foxwood Village Shops TIF District received on a pay-as-you-go basis. Revenues from this source are projected the same as FY14 budget.

During FY2014 the City approved to install sidewalks on certain identified undeveloped lots. Each year owners are given a deadline of installation. The amounts represented here are associated with the sidewalks installed by the City and reimbursed by the lot owner.

FY19 budget and projected revenue are based on funds from the reimbursement of the annual reimbursement of the traffic signal at Mott and 58 Hwy and the sidewalk installation on undeveloped lots. The FY revenue is based solely on the traffic signal.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	1,636	-99.47%
2011 Actual	13,889	749.15%
2012 Actual	13,833	-0.40%
2013 Actual	26,943	94.78%
2014 Actual	26,437	-1.88%
2015 Actual	63,798	141.32%
2016 Actual	47,578	-25.42%
2017 Actual	91,031	91.33%
2018 Actual	58,638	-35.58%
2019 Budget	25,000	-57.37%
2019 Projected	41,614	-29.03%
2020 Adopted	35,000	-15.89%



Resident Contribution - Willow Hills NID

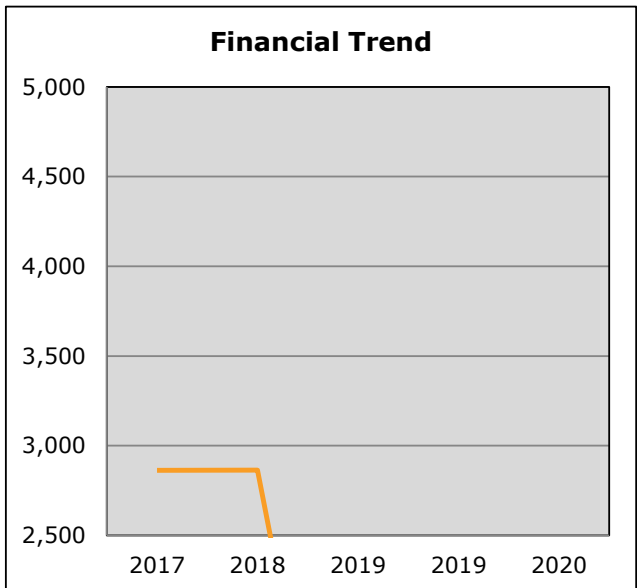
General Ledger Codes: 45-00-4800-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
---	---

Revenue Description

Residential Contribution - Willow Hills NID - In 2007, the City worked with Cass County to form a County Neighborhood Improvement District (NID) to improve the roads in the Willow Hills subdivision. Residents, along with Cass County, contributed to the cost of the project. Some residents chose to pay their contribution in one lump sum immediately after the improvement, while others pay an annual assessment to Cass County which is remitted by the County to the City.

FY18 projected revenues are based on actual receipts and are the last year of the contract.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	1,227	-57.15%
2011 Actual	2,658	116.67%
2012 Actual	3,121	17.42%
2013 Actual	0	N/A
2014 Actual	2,658	N/A
2015 Actual	3,105	16.80%
2016 Actual	2,863	-7.78%
2017 Actual	2,863	0.00%
2018 Actual	2,864	0.03%
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A



Transfer In from General Fund

General Ledger Codes: 45-00-4901-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
---	---

Revenue Description

In FY12 the Council approved the transfer of \$200,000 from the General Fund to the Capital Improvement Fund for the use for planning, design or construction of a future activity center.

The FY16 transfer is for the following projects:

- \$262,752 Initial Pre-design MAC gym
- \$274,000 Additional Municipal land purchase

FY17 transfer was for the following project:

- \$301,500 Railroad business car and later earmarked for GO Contingency funds

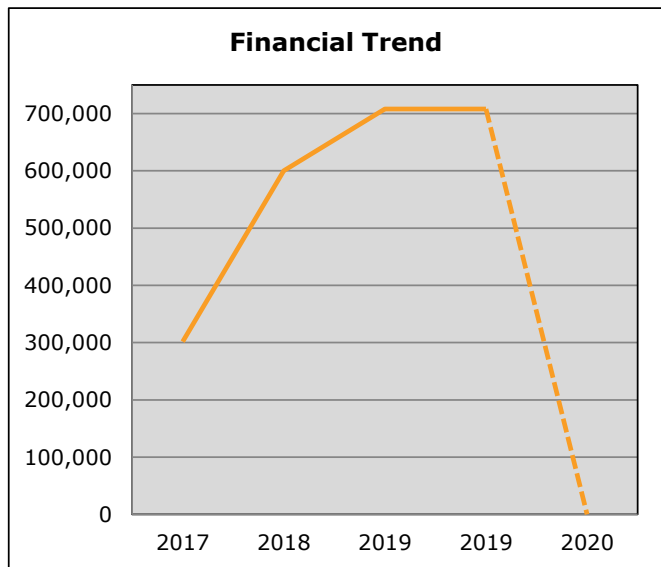
FY18 transfer is for the following project:

- \$600,000 GO Project Support (additional funding)

FY19 transfer is for the following project:

- \$500,000 Common Post Vehicle
- \$150,000 Madison St Trail Improvements

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	14,930	NA
2011 Actual	0	NA
2012 Actual	200,000	NA
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	536,752	N/A
2017 Actual	301,500	-43.83%
2018 Actual	600,000	99.00%
2019 Budget	708,000	18.00%
2019 Projected	708,000	18.00%
2020 Adopted	0	N/A



Transfer In from Restricted Revenue Fund

<p>General Ledger Codes: 45-00-4904-0000</p>	<p>Legal Authority: Municipal Ordinance: n/a State Statute: n/a</p>
---	--

Revenue Description

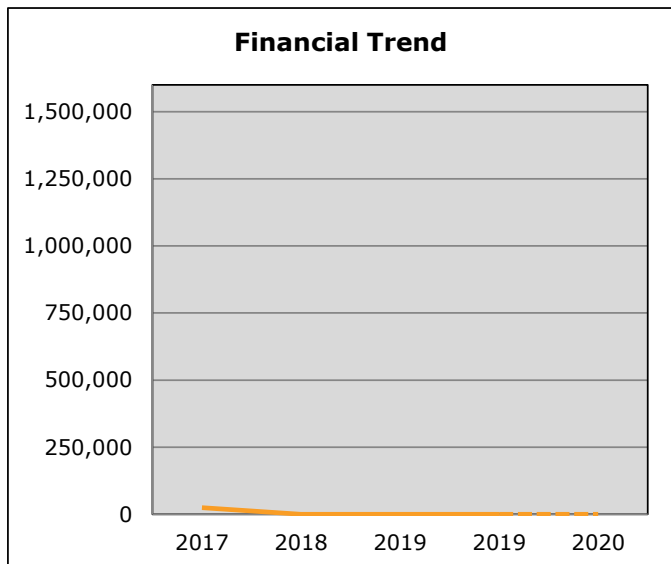
In FY14 the Council approved the transfer of \$1,000,000 from the General Fund, and \$41,250 from the Parks Sales Tax Fund to the Restricted Revenue Fund to set aside funds to use for planning, design or construction of a future activity center. In FY 2015 the Council approved an additional transfer of \$500,000, accumulating a total balance of \$1,541,250 in the Restricted Revenue Fund to be used for a future center.

The FY 2016 includes a transfer from the Restricted Revenue Fund for the full \$1,541,250 to be used for the Municipal Circle Center.

The FY17 transfer is for the previously paid street light fees associated with the new street light project.

There are no budgeted transfers for FY19.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	1,541,250	N/A
2017 Actual	24,671	-98.40%
2018 Actual	0	N/A
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A



STORMWATER SALES TAX FUND

The City of Raymore Stormwater Sales Tax Fund (46), established in 1998, is used to fund capital projects associated with the City's storm sewer system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2019 it is budgeted to allocate evenly between the funds.

EXPENDITURES

The City each year makes a transfer to Debt Service and the General Fund from the Stormwater Sales Tax. In 2020, the City will make a transfer of \$22,208 to debt service and \$295,000 to the General Fund.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
2020 Annual Curb Replacement Program	0	0	0	\$300,000	\$300,000
Silver Top Lane Wing Wall Replacement	0	0	0	\$25,000	\$25,000
Culvert Replacement - Aspen & Olive	0	0	0	\$20,000	\$20,000
Crest Drive Inlet Replacement	0	0	0	\$25,000	\$25,000
Total	0	0	0	\$370,000	\$370,000



Annual Curb Replacement Program

Cost (total): \$300,000

The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2019 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year.

The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey is being updated during the summer and fall of 2016. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: Estimated reduction in maintenance costs of \$750 per fiscal year. The replacement now significantly extends the useful life of the curbs. This will provide a cleaner stormwater environment.

Culvert Replacement

Cost (total): \$20,000

This project involves the removal and replacement of an under road culvert crossing at Jefferson Street near Aspen and another at Jefferson and Olive streets.

Stormwater projects are intended to reduce flooding and backwater due to inefficient or poorly operating structures. Two structures have been identified as needing replacement. They are:

Aspen Drive Culvert where there has been significant flooding to outbuildings and backyards to the houses between S.Monroe and S.Franklin.

Olive/Jefferson Culvert: Due to poor grading (standing water) and a crushed pipe under W Olive St, this project will replace the culvert pipe under Olive with concrete encased HDPE.

Operating Cost: No anticipated additional costs.

Crest Drive Inlet Replacement

Cost (total): \$25,000

This project involves the replacement a stormwater inlet and catch basin at 417 Crest Drive to alleviate flooding into the street and surrounding areas.

Operating Cost: No anticipated additional costs.

Stormwater Sales Tax (46)

	2016-17	2017-18	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	118,661	91,745	217,404	221,226	250,398	216,679	351,214	486,037	619,014
Revenue									
Taxes									
Sales Tax (40% of 1/2 cent)	486,481	497,968	550,522	501,567	506,583	511,649	516,766	521,933	527,153
Council Determined	121,620	124,492	137,630	125,392	126,646	127,912	129,191	130,483	131,788
Refunds & Reimbursements	401	65,807	277	15,878	15,878	15,037	15,037	15,037	15,037
Interest	683	2,875	1,631	5,952	4,382	2,708	4,390	6,075	7,738
Transfers In	0	0	0	0	0	0	0	0	0
Total Revenue	609,185	691,142	690,060	648,789	653,489	657,307	665,384	673,529	681,715
Total Fund Bal & Revenues	727,846	782,887	907,464	870,015	903,887	873,986	1,016,598	1,159,566	1,300,730
Expenditures									
Debt Service									
General Fund Transfer	208,892	21,856	21,536	21,536	22,208	21,872	21,536	23,184	
Misc Stream Clean ups	258,115	285,209	295,000	295,000	295,000	300,900	309,024	317,368	325,937
Blue Education Program		1,414	-	-	-				
Capital Projects (Budgeted / reconciled)									
Annual Curb Replacement	100,000	77,691	200,000	200,000	300,000	200,000	200,000	200,000	200,000
City-Wide Median Beautification - complete	(10,906)								
Municipal Center BMPs	80,000								
Permeable Pavers Crosswalks		114,465							
N Washington St. Culvert Replacement		33,000							
Storm Culvert Replacement - complete		28,026							
Culvert Replacement			35,000	33,666					
Storm/Sanitary Sewer Camera			55,000	54,415					
Shadwood Settlement Investigation			15,000	15,000					
Silvertop Lane Bridge Wing Walls					25,000				
Culvert Replacement Aspen & Olive/Jefferson					20,000				
Crest Drive Inlet Replacement					25,000				
Total Expenditures	636,101	561,661	621,536	619,617	687,208	522,772	530,560	540,552	525,937
Fund Balance (Gross)	91,745	221,226	285,928	250,398	216,679	351,214	486,037	619,014	774,793
Less: Reserve Balance 0									
Available Fund Balance	91,745	221,226	285,928	250,398	216,679	351,214	486,037	619,014	774,793

Stormwater Sales Tax

<p>General Ledger Code: 46-00-4110-0000 46-00-4115-0000 46-00-4120-0000</p>	<p>Legal Authority: Municipal Code: Section 145.040 State Statute:</p>
---	---

Revenue Description

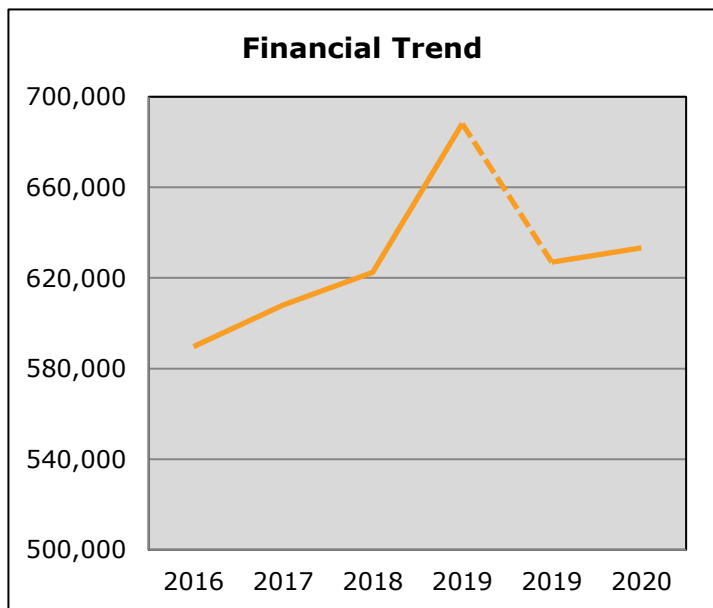
Stormwater Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY19 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY20 revenue is conservatively based on FY19 projections.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2020, the City Manager proposes that each fund receives an equal distribution.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	456,440	1.98%
2011 Actual	458,973	0.55%
2012 Actual	458,675	-0.06%
2013 Actual	469,419	2.34%
2014 Actual	456,547	-2.74%
2015 Actual	580,751	27.21%
2016 Actual	589,692	1.54%
2017 Actual	608,101	3.12%
2018 Actual	622,460	2.36%
2019 Budget	688,152	10.55%
2019 Projected	626,959	0.72%
2020 Adopted	633,229	1.00%



PARKS SALES TAX FUND

The City of Raymore Park Sales Tax Fund (47), established in 1998, is used to fund those capital projects associated with the purchase of land and expansion and enhancement of the City's park system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2020 it is budgeted to allocate evenly between the funds.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
Recreation Park Playground Replacement (5-12 y/o)	0	0	0	\$300,000	\$300,000
T.B. Hanna Landscaping/ Earthwork	0	0	0	\$50,000	\$50,000
Arboretum Light Replacement	0	0	0	\$30,000	\$30,000
Johnston Lake Fountain	0	0	0	\$25,000	\$25,000
Recreation Park Trail Gap	0	0	0	\$33,000	\$33,000
Total	0	0	0	\$438,000	\$438,000



Johnston Lake Fountain

Cost (total): \$25,000

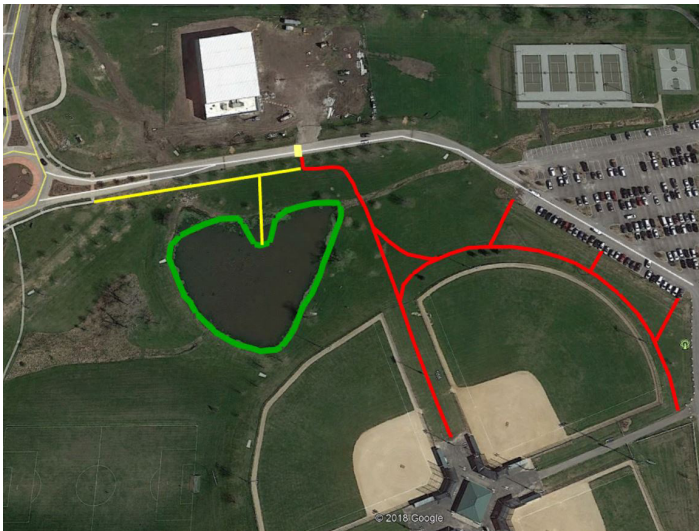
Johnston Lake battles algae and vegetation. With the improvements at Hawk Ridge Park, staff will bolster its maintenance plan for water quality and aesthetics within the park. This fountain will help aerate and circulate the water as well as provide a pleasing backdrop for events and park visitors. This fountain comes with LED lighting.

Operating Cost: No additional cost.

Recreation Park Playground Improvements (5-12 year-old playground)

Cost (total): \$300,000

This project involves the replacement of the current play structure near the center of the park (just south of the concession stands near the soccer fields).



Operating Cost: No additional cost.

Recreation Park Trail Gap and Crosswalk

Cost (total): \$33,000

Recreation Park has had several pedestrian safety improvements in recent years including trail repairs, bridge replacements and trail additions. To complete the connection from the round-a-bout to the new trail east of the pond and include a crosswalk for pedestrians to cross Rec Park Drive to access the RAC, approximately 360ft of trail needs to be installed. In addition, 130ft of trail will be included that extends to the inlet created during the pond project. This extension will provide ADA access to the pond.

Operating Cost: No additional cost.



Memorial Park Arboretum Light Replacement

Cost (total): \$30,000

This project involves the replacement of lights in the Arboretum. The existing poles are old and can no longer be repaired.

Operating Cost: No anticipated additional costs.

T.B. Hanna Earthwork

Cost (total): \$50,000

This project involves the general grading and earthwork needed for the play and spray grounds.

Operating Cost: No anticipated additional costs.

Park Sales Tax (47)

Fund Balance Beginning of Year	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Revenue	167,611	124,275	83,443	14,207	247,983	71,311	36,763	58,179	61,323
Taxes									
Sales Tax (40% of 1/2 cent)	486,481	497,968	550,522	501,567	506,583	511,649	516,765	521,933	527,152
Additional - Council Determined	121,620	124,492	137,630	125,392	126,646	127,912	129,191	130,463	131,788
Less: TIF EATS Transfer	0	0	0	0	0	0	0	0	0
Interest	2,167	4,280	3,767	4,416	3,100	891	460	727	767
Bond funds closed									
Bond Interest-2007-GO	118,000	20,000							
Miscellaneous Revenue	10,000								
Transfers from General Fund									
Transfers from Restricted Revenue Fund									
Total Revenue	728,268	656,740	691,919	631,375	636,328	640,452	646,416	653,143	659,707
Total Fund Bal & Revenues	895,879	781,015	775,362	645,582	884,311	711,763	683,179	711,323	721,029
Expenditures									
Debt Service	47,275								
Misc.									
Restricted Revenue Transfer - Future Civic Center									
Transfer to Park Fund for Operations	375,000	350,000	350,000	350,000	375,000	350,000	350,000	350,000	350,000
Transfer to Park Fee in Lieu Fund									
Capital Improvement Transfer									
Capital Projects (Budgeted / reconciled)									
Memorial Park Improvements - Phase III	150,000		48,000	48,000					
Memorial Park Playground Improvements	65,000								
Memorial Park ADA Access to Ball Fields	37,500	(7,887)							
Memorial Park West Parking Lot Expansion									
Park Maintenance Building Apron				15,403					
Hawk Ridge Park Phase (1-a) Trail Construction - Encr/GOB	6,500		90,000	90,000					
Recreation Park Ballfield Lights field #1 & 2		(3,853)		8,920					
Ward Park Shelter-House		55,000		(185,878)			225,000		
Recreation Park Pedestrian Bridge Replacements		210,000							
Recreation Park Picnic Pavilion									
Dog Park									
Recreation Park Ballfield Shade Structures - complete	(9,671)		150,000	71,155					
Recreation Pond Rehabilitation		10,000				225,000			
Recreation Park Playground Replacement - Age 2-5		18,000							
Concession Stand Internet Connectivity w/ WIFI									
Trail Lighting	100,000								
Pedestrian Safety Enhancements		101,554							
Park Restroom Enhancements		6,118							
Recreation Park Pavilion Playground		20,000				100,000			200,000
Hawk Ridge Park Natural Playground									
Parks Maintenance Facility Improvements									
Memorial Park Arboretum Light Replacement			26,000		30,000				
T.B Hanna Park Adams & Olive St Parking								150,000	
T.B Hanna Park Corner Boundaries								70,000	
T.B Hanna Park Special Event Lightings					50,000			40,000	
T.B Hanna Park Landscaping Earthwork									
T.B Park Furniture and Monument Sign								20,000	
T.B Hanna Park RR Crossing Signs								20,000	
Recreation Park Baseball Complex Scoreboards							50,000		
Raymore Arboretum		7,875							
Recreation Park Playground Replacement - Age 5-12					300,000				
Johnston Lake Fountain					25,000				
Recreation Park Trail Gap & Crosswalk					33,000				
Concession Roof repairs & paint (baseball/soccer)									100,000
Total Expenditures	771,604	766,807	664,000	397,600	813,000	675,000	625,000	650,000	650,000
Accrual to Cash Adjustment									
Fund Balance (Gross)	124,275	14,207	111,362	247,983	71,311	36,763	58,179	61,323	71,029
Less: Restricted Balance 0									
Available Fund Balance	124,275	14,207	111,362	247,983	71,311	36,763	58,179	61,323	71,029

Park Sales Tax

<p>General Ledger Code: 47-00-4110-0000 47-00-4120-0000</p>	<p>Legal Authority: Municipal Code: Section 145.040 State Statute:</p>
--	---

Revenue Description

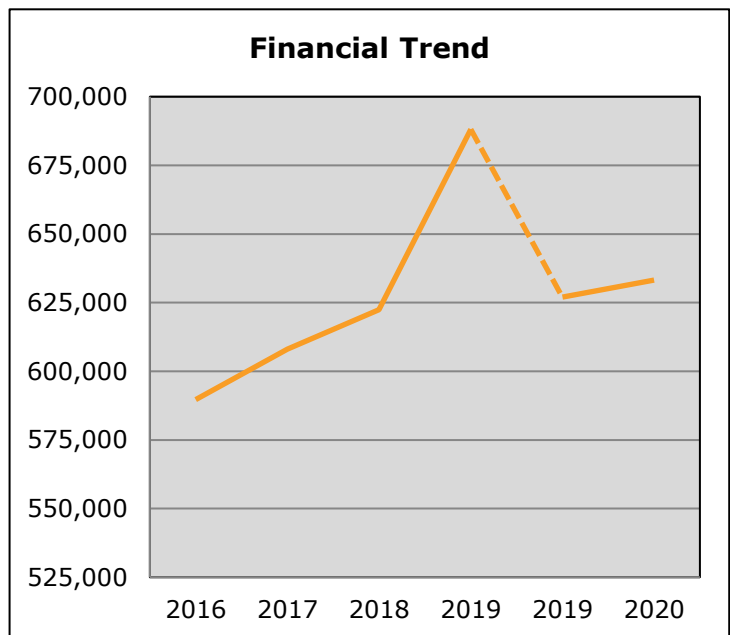
Park Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY19 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY20 revenue is conservatively based on FY19 projections.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2020, the City Manager proposes that each fund receives an equal distribution.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	427,465	-3.43%
2011 Actual	460,738	7.78%
2012 Actual	458,675	-0.45%
2013 Actual	469,419	2.34%
2014 Actual	678,599	44.56%
2015 Actual	580,751	-14.42%
2016 Actual	589,692	1.54%
2017 Actual	608,101	3.12%
2018 Actual	622,460	2.36%
2019 Budget	688,152	10.55%
2019 Projected	626,959	0.72%
2020 Adopted	633,229	1.00%



Transfer from General Fund

General Ledger Code: 47-00-4901-0000	Legal Authority: Municipal Code: Section 145.040 State Statute:
--	--

Revenue Description

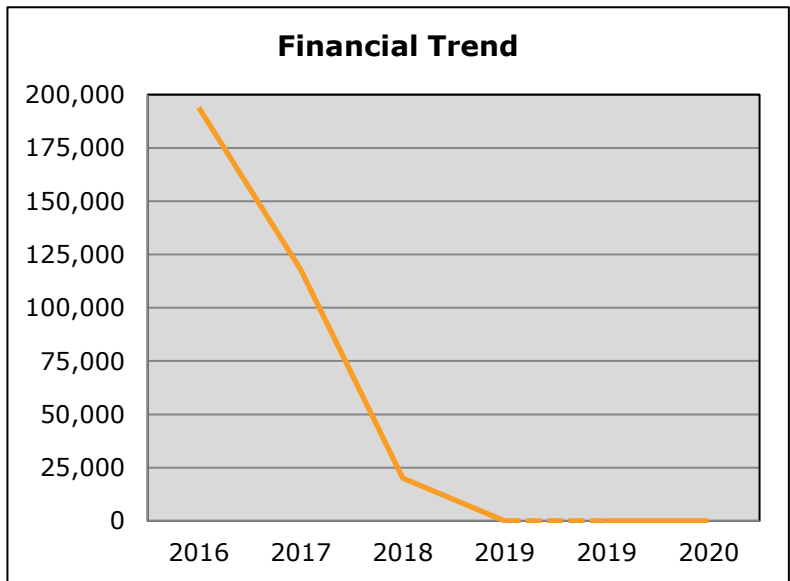
FY17 transfer were directed by the Council for the following projects:

\$ 92,000 Trail workout equipment
 \$ 18,000 Concession Stand Internet Connectivity w/ WIFI
 \$110,000

FY18 transfer was directed by the Council for the following project:

\$20,000 Parks Maintenance Facility Improvements

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	805	NA
2011 Actual	115,000	14178.80%
2012 Actual	0	-100.00%
2013 Actual	148,700	N/A
2014 Actual	40,459	-72.79%
2015 Actual	0	N/A
2016 Actual	194,000	N/A
2017 Actual	118,000	-39.18%
2018 Actual	20,000	-83.05%
2019 Budget	0	N/A
2019 Projected	0	N/A
2020 Adopted	0	N/A





This page intentionally left blank.

PARKS GO BOND FUND

The City of Raymore Parks General Obligation Bond Fund (47.38), established in 2007, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City’s park system funded through the use of general obligation bond funds.

approve the issuance of \$6,750,000 for the purpose of acquiring, constructing, improving, renovating and equipping the park and recreation system within the City including, without limitation, Hawk Ridge Park amenities, including an amphitheater, spray water park/ice rink at T.B Hanna Station Park, replacing existing park house rental space at Recreation Park with an activity building with a gymnasium and recreation amenities and improving the Municipal Circle community meeting center (planned to be constructed in part using other City funds) with additional classroom space, meeting areas and outdoor gathering areas.

REVENUES

Revenues are received through the issuance of voter approved bonds specifically designated for park improvements. In April 2016, the citizens voted to

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
	0	0	0	0	0
Total	0	0	0	0	0

Parks GO Bond Funds (47.38)

	2016-17	2017-18	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	3,706,818	894,438	751	108,012	112,453	113,071	113,919	115,343	116,785
Revenue									
2016 Bond Proceeds									
2017 Bond Proceeds	1,730,091								
Interest	53,743	41,935	4	40,889	618	848	1,424	1,442	1,460
Total Revenue	1,783,834	41,935	4	40,889	618	848	1,424	1,442	1,460
Total Fund Bal & Revenues	5,490,652	936,373	755	148,901	113,071	113,919	115,343	116,785	118,245
Expenditures									
Debt Service	13,114								
Capital Projects (Budgeted / reconciled)									
Recreation Park Activity Center	2,843,000	109,573		36,448					
Hawk Ridge Park Improvements	1,460,100	198,227							
Centerview	200,000								
Recreation Park Parking Lot - completed		561							
Recreation Park Trail Rehabilitation - completed									
T.B. Hanna Station Park Improvements	80,000	520,000							
Total Expenditures	4,596,214	828,361	-	36,448	-	-	-	-	-
Fund Balance (Gross)	894,438	108,012	755	112,453	113,071	113,919	115,343	116,785	118,245
Less: Restricted Balance ()			-	-	-	-	-	-	-
Available Fund Balance	894,438	108,012	755	112,453	113,071	113,919	115,343	116,785	118,245

WATER CONNECTION FEE FUND

The City of Raymore Water Connection Fee Fund (52), established in 2002, is used to fund those capital projects associated with the expansion of the city’s water supply system as well as to take on enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City’s Water Master Plan.

REVENUES

The Water Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new water service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
		0	0	0	0
Total		0	0	0	0

Water Connection Fee Fund (52)

	2016-17	2017-18	2018-19	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	914,105	1,272,755	1,856,861	1,869,279	1,218,974	1,284,524	1,375,249	1,469,972	1,638,865	
Revenue										
Interest	6,626	22,610	13,926	48,893	21,332	16,057	17,191	18,375	20,486	
Connection Fees-Residential	491,416	566,049	297,875	238,300	202,555	233,139	236,053	239,003	241,991	
Connection Fees-Commercial	8,146	12,096								
Transfers In from Enterprise Fund										
Total Revenue	506,188	600,755	311,801	287,193	223,887	249,195	253,243	257,378	262,477	
Total Fund Bal & Revenues	1,420,293	1,873,510	2,168,662	2,156,472	1,442,861	1,533,719	1,628,492	1,727,350	1,901,342	
Expenditures										
Debt Service			67,639	67,639	88,337	88,471	88,520	88,485	88,366	
Water District #10 Payment			70,000	140,000	70,000	70,000	70,000			
Capital Projects (Budgeted / reconciled)										
Gore Road Water and Main Meter Station - complete	147,539	4,231								
Star Drive Water Main			53,000	29,859						
Sensus Water Meters				700,000						
Total Expenditures	147,539	4,231	190,639	937,498	158,337	158,471	158,520	88,485	88,366	
Fund Balance (Gross)	1,272,755	1,869,279	1,978,023	1,218,974	1,284,524	1,375,249	1,469,972	1,638,865	1,812,976	
Less: Reserve Balance 0										
Available Fund Balance	1,272,755	1,869,279	1,978,023	1,218,974	1,284,524	1,375,249	1,469,972	1,638,865	1,812,976	

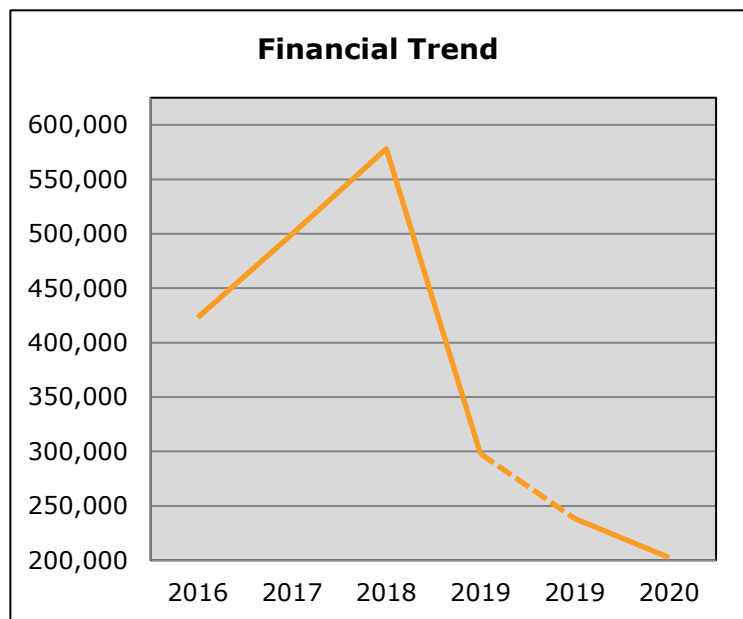
Water Connection Fees

<p>General Ledger Code: 52-00-4670-0000 52-00-4680-0000</p>	<p>Legal Authority: Municipal Code: Section 705.030-705.030 State Statute: n/a</p>
--	---

Revenue Description

The City of Raymore imposes a fee for new connections to the City's water system. This fee is payable prior to approval of a new water service connection. Funds collected are used for the purpose of offsetting actual costs incurred by the City in undertaking water facilities projects (including master planning, engineering, legal, administration, construction inspection, construction of facilities, land acquisition and testing) or for financing directly as a pledge against bonds, revenue certificates and other obligations of indebtedness, the costs of water facilities projects. The calculation of the connection fee is according to the City's Schedule of Fees, with a base of \$2,383 per connection. Total FY2020 revenue is based on 85 new permits.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	115,992	31.93%
2011 Actual	91,265	-21.32%
2012 Actual	149,284	63.57%
2013 Actual	237,784	59.28%
2014 Actual	240,852	1.29%
2015 Actual	300,259	24.67%
2016 Actual	422,845	40.83%
2017 Actual	499,562	18.14%
2018 Actual	578,145	15.73%
2019 Budget	297,875	-48.48%
2019 Projected	238,300	-58.78%
2020 Adopted	202,555	-15.00%





This page intentionally left blank.

SEWER CONNECTION FEE FUND

The City of Raymore Sewer Connection Fee Fund (53), established in 2002, is used to fund those capital projects associated with the expansion of the city’s sanitary sewer system as well as to support enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City’s Sanitary Sewer Master Plan.

REVENUES

The Sewer Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new sewer service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Upgrade to Citywide SCADA System

Cost (total) \$70,000

This project involves the upgrade of communications equipment and software necessary to operate the City’s Supervisory Control and Data Acquisition (SCADA) System. This system is crucial in the maintenance and monitoring of the City’s stormwater and sewer systems.

Operating Cost: No additional cost.

Willowind Sewer Extension

Cost (total) \$375,000

This project will extend the sanitary sewer line from the south to serve those properties around the Willowind shopping center. Currently, there is no City-owned sewer infrastructure and the current shops/restaurants must use a sanitary sewer private pump owned by Foxwood Springs.

Operating Cost: No additional cost.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
Upgrade to Citywide SCADA System	0	0	0	\$70,000	\$70,000
Willowind Sewer Extension	0	0	0	\$375,000	\$375,000
Total	0	0	0	\$445,000	\$445,000

Sewer Connection Fee Fund (53)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Fund Balance Beginning of Year	1,201,421	1,464,896	1,797,129	1,735,669	980,990	564,103	706,479	851,692	999,861
Revenue									
Interest			0	0	0	0	0	0	0
Connection Fees-Residential	326,632	354,511	171,250	140,111	116,450	230,847	233,733	236,654	239,613
Connection Fees-Commercial	10,190	10,762	0	3,111	0	0	0	0	0
Total Revenue	336,822	365,273	171,250	143,222	116,450	230,847	233,733	236,654	239,613
Total Fund Bal & Revenues	1,538,243	1,830,169	1,968,379	1,878,891	1,097,440	794,950	940,212	1,088,346	1,239,474
Expenditures									
Debt Service			67,639	67,639	88,337	88,471	88,520	88,485	88,366
Capital Projects (Budgeted / reconciled)									
Hwy 58 Emergency Repairs	73,347								
Lift Station Emergency Generators		94,500		(19,738)					
Owen Good Force Main Repairs			350,000	350,000					
Harold Estates Sanitary Sewer Extension			500,000	500,000	70,000				
Upgrade SCADA System					375,000				
Willowwind Sewer Connection									
Total Expenditures	73,347	94,500	917,639	897,901	533,337	88,471	88,520	88,485	88,366
Fund Balance (Gross)	1,464,896	1,735,669	1,050,740	980,990	564,103	706,479	851,692	999,861	1,151,108
Less: Reserve Balance ()			-	-	-	-	-	-	-
Available Fund Balance	1,464,896	1,735,669	1,050,740	980,990	564,103	706,479	851,692	999,861	1,151,108

Sewer Connection Fees

<p>General Ledger Code: 53-00-4650-0000 53-00-4651-0000</p>	<p>Legal Authority: Municipal Code: Section 710.430 State Statute: n/a</p>
--	---

Revenue Description

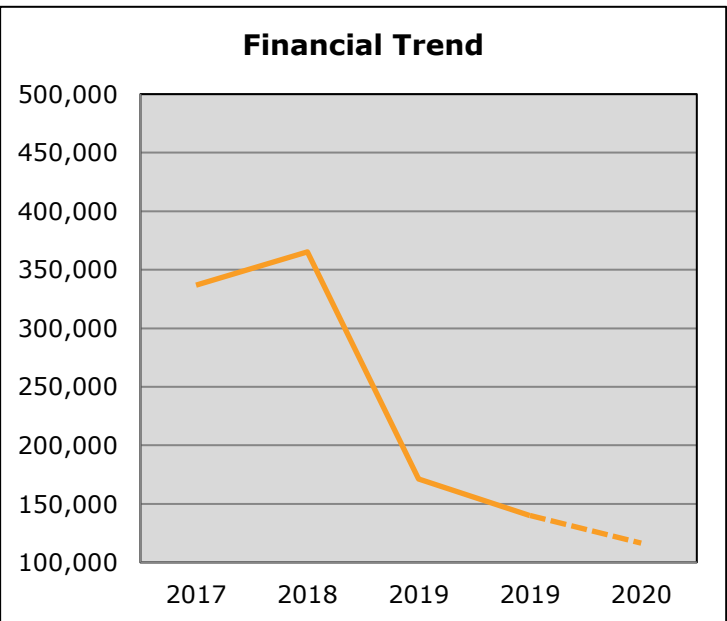
A sewer connection fee is imposed upon new connections to the City's sewer system. The sewer connection fees shall be charged as follows:

Residential (single-family and multiple-family) sewer connection fees are charged a sewer connection fee of \$48.00 for each trap, with a minimum charge of \$1,370.00. Multiple drains served by a single faucet shall be considered (1) trap. (Most residential have more than one trap).

Commercial and industrial sewer connection fees are charged a sewer connection fee of \$61.00 for each trap, with a minimum charge of \$2,326.00.

The Fiscal Year 2020 projected revenue is based on current housing permits and an estimated 85 traps.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	139,594	53.46%
2011 Actual	122,571	-12.19%
2012 Actual	148,078	20.81%
2013 Actual	215,424	45.48%
2014 Actual	160,870	-25.32%
2015 Actual	204,999	27.43%
2016 Actual	280,028	36.60%
2017 Actual	336,822	20.28%
2018 Actual	365,273	8.45%
2019 Budget	171,250	-53.12%
2019 Projected	140,111	-61.64%
2020 Adopted	116,450	-16.89%





This page intentionally left blank.

ENTERPRISE CAPITAL MAINTENANCE FUND

The City of Raymore Enterprise Capital Maintenance Fund (54), established in Fiscal Year 2010, is used to fund those capital projects associated with major capital maintenance to the City's existing water and sewer infrastructure.

REVENUES

In Fiscal Year 2011, revenues associated with this fund were the direct results of transfers from the Enterprise Fund (50) for specific projects identified as necessary in the short term. Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) in amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. In 2015 the annual amount was reduced to help offset the cost of service for the Enterprise Fund. This amount will be slowly increased over the next five years to the full 1% contribution.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2020 Budget	Total Available
Inflow and Infiltration Reduction	\$126,075	0	0	\$129,227	\$129,227
Hydrant Replacement	\$112,000	0	0	\$144,000	\$144,000
Total	\$238,075	\$0	\$0	\$273,227	\$273,227



Sanitary Sewer Inflow & Infiltration Reduction
Cost (total) \$129,075

This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system.

Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas..

Operating Cost: Estimated additional annual savings of \$30,000. This maintains an overall systematic approach to maximize our maintenance dollars, as well as provide a clean safe sanitary system.



Hydrant Replacement
Cost (total) \$144,000

This project involves the replacement of 16 water hydrants at various locations throughout the city. During routine hydrant flushing and maintenance, these hydrants were found to be in need of replacement.

Operating Cost: No anticipated additional costs.



Enterprise Capital Maintenance Fund (54)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Projected	2019-20 Adopted	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Fund Balance Beginning of Year	20,245	152,254	323,076	429,448	423,374	757,556	847,787	932,897	1,012,679
Revenue									
Interest	7,169	31,259	1,615	52,891	7,409	9,469	10,597	11,661	12,658
Transfers In from Enterprise Fund	364,146	540,099	600,000	600,000	600,000	360,099	360,099	360,099	360,099
Transfers In from General Fund									
Total Revenue	371,315	571,358	601,615	652,891	607,409	369,568	370,696	371,760	372,757
Total Fund Bal & Revenues	391,560	723,612	924,691	1,082,339	1,030,783	1,127,125	1,218,483	1,304,657	1,385,437
Expenditures									
Misc		19,852							
Capital Projects (Budgeted / reconciled)									
Inflow and Infiltration Reduction - current and future			126,075	126,075	129,227	132,458	135,769	139,163	142,642
Owen Good Force Main Odor Abatement - #164 & 183 - complete	(3,559)								
Sanitary Sewer and Manhole Repair - complete									
Owen Good Force Main Repair - complete									
Foxwood Water Tower Painting and Repair									
Eagle Glen Trail Reconstruction - complete									
S. Adams - Water Main Replacement - complete									
Johnston Dr. Water Main Replacement - complete									
Owen Good Service Pump Impeller Replacement - complete									
Owen Good Force Main Emergency Repairs	30,349								
Silvertop - Emergency Repair - complete									
Lift Station - Air & Surge Valve Repairs	2,517								
Silvertop Sewer Replacement	60,000	62							
Sensus Meter System	150,000	150,000							
Owen Good Force Main Analysis			350,000	350,000					
Owen Good Overflow Valve Replacement			18,000	16,475					
Evan Brook Sewer Repair			55,000	54,415					
Storm/Sanitary Sewer Camera			112,000	112,000	144,000	146,880	149,818	152,814	155,870
Hydrant Replacement									
Total Expenditures	239,306	294,164	661,075	658,965	273,227	279,338	285,587	291,977	298,513
Fund Balance (Gross)	152,254	429,448	263,616	423,374	757,556	847,787	932,897	1,012,679	1,086,924
Less: Reserve Balance 0									
Available Fund Balance	152,254	429,448	263,616	423,374	757,556	847,787	932,897	1,012,679	1,086,924

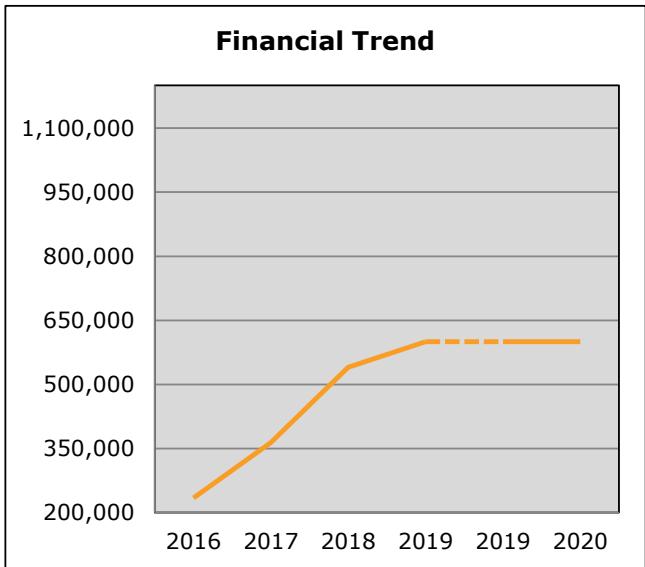
Transfer from Enterprise Fund

General Ledger Code: 54-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
--	--

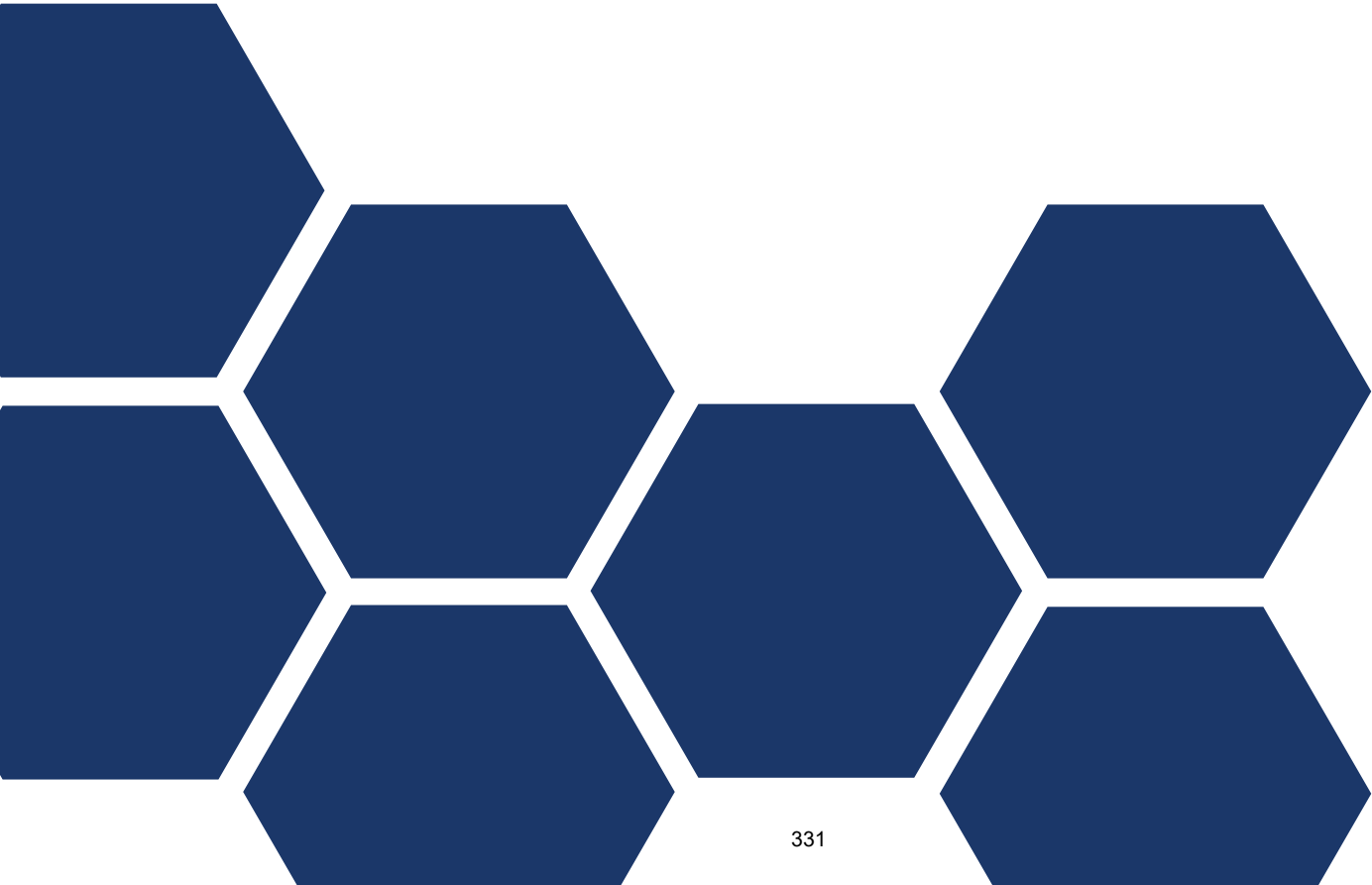
Revenue Description

Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) an amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. The fund has built up a sizable balance, therefore the transfer has been reduced until larger maintenance items are needed and allowing the funds to remain in the Enterprise Fund to address more immediate needs in that area. In 2015 the annual amount was reduced to help offset the cost of service for the Enterprise Fund. This amount will grow slowly over the next ten years to the full 1% contribution.

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	1,154,055	N/A
2011 Actual	632,750	-45.17%
2012 Actual	680,267	7.51%
2013 Actual	680,267	0.00%
2014 Actual	687,709	1.09%
2015 Actual	234,144	-65.95%
2016 Actual	234,144	0.00%
2017 Actual	364,146	55.52%
2018 Actual	540,099	48.32%
2019 Budget	600,000	11.09%
2019 Projected	600,000	0.00%
2020 Adopted	600,000	0.00%



APPENDIX





This page intentionally left blank.

COMBINED 4 YEAR - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Budget	FY 2019-20 Adopted
Property Taxes	3,806,164	4,101,317	4,279,328	4,660,540
Franchise Taxes	2,131,712	2,247,932	2,245,694	2,171,765
Sales Taxes	7,884,759	8,040,259	8,404,094	8,081,696
Intergovernmental	362,167	381,572	-	-
Fees and Permits	1,380,814	1,557,465	515,482	385,353
Licenses	140,723	133,208	133,053	133,184
Municipal Court	360,246	310,731	324,987	331,047
Program / Service Fees	8,019,178	8,369,662	7,463,053	7,695,877
Centerview	8,971	34,570	52,805	68,725
Raymore Activity Center	-	235	169,840	200,350
Penalties	138,969	115,352	141,807	144,551
Miscellaneous	673,795	1,111,013	546,481	934,681
Bond Proceeds & Interest	2,910,124	-	-	-
2017 Bond Proceeds - estimated	-	-	-	-
Other Sources / Transfers	3,317,736	3,901,015	3,829,568	2,958,438
Revenues	31,135,358	30,304,331	28,106,192	27,766,207
Administration	1,013,233	952,361	1,032,981	1,336,407
Integrated Technology Systems	465,464	422,664	457,561	633,976
Economic Development	184,335	180,691	186,783	193,464
Development Services	616,059	660,929	674,032	690,510
Engineering	369,128	393,907	420,592	421,283
Streets	883,982	802,701	864,408	828,992
Stormwater	283,316	295,631	301,313	310,536
Buildings and Grounds	310,303	285,388	374,280	377,956
Municipal Court	146,560	128,249	124,399	139,454
Finance	591,142	624,343	625,566	632,057
Communications	184,563	279,685	317,946	186,021
Prosecuting Attorney	22,165	21,200	24,940	24,400
Police	3,759,114	3,911,255	4,314,707	3,934,782
Emergency Management	126,082	121,782	130,550	135,805
Parks	651,921	788,392	725,089	827,615
Recreation	557,058	597,230	537,076	365,816
Centerview	20,558	26,651	49,255	90,963
Raymore Activity Center	-	3,868	81,172	234,977
Water & Sewer	6,288,000	6,382,826	5,359,919	5,745,301
Miscellaneous	-	391,097	70,500	70,500
Debt Service	3,330,797	3,627,913	3,696,339	3,435,064
Fees	44,065	1,449	3,000	3,000
911 Exp/Communications	-	-	5,000	5,000
Capital Outlay	103,195	133,248	161,755	456,419
Capital Projects	7,149,053	8,131,289	4,666,600	4,450,227
Capital Projects - GO Bond	-	-	-	-
Transfers Out	3,288,365	3,720,954	3,700,691	2,837,684
Total Expenditures	30,388,458	32,885,703	28,906,454	28,368,209
TTD Expenditures				-
Net Changes in Fund Balance	746,900	(2,581,372)	(800,262)	(602,002)
Percentage change in PY Revenue	-22.46%	-2.67%	-30.00%	-1.21%
Percentage change in PY Expenditures	-7.99%	8.22%	-12.48%	-1.86%
Percentage change in PY change of Fund Balance	-89.52%	-445.61%	-111.23%	-24.77%

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR 2019-20	General Fund	Parks Fund	Enterprise Fund	Debt Service Fund	Internal Service Fund	Capital Project Funds	Combined Total Presentation
Fund Balance CASH Beginning of the Year	3,004,427	454,305	2,086,378	1,926,744	2,339,972	6,130,704	15,942,531
Property Taxes	1,571,438	420,565		2,668,538			4,660,540
Franchise Taxes	2,171,765						2,171,765
Sales Taxes	3,518,123	375,000				4,188,573	8,081,696
Intergovernmental					-		-
Fees and Permits	194,779					190,574	385,353
Licenses	133,184						133,184
Municipal Court	326,464				4,583		331,047
Program / Service Fees		337,140	7,039,732			319,005	7,695,877
Centerview		68,725					68,725
Raymore Activity Center		200,350					200,350
Penalties			128,539	16,011			144,551
Miscellaneous	544,193	23,641	63,945	33,718	24,427	244,757	934,681
2017 Bond Proceeds - estimated						-	-
Other Sources / Transfers	1,513,498	100,000	-	-	407,510	937,430	2,958,438
Revenues	9,973,444	1,525,421	7,232,216	2,718,267	436,520	5,880,339	27,766,207
Administration	1,336,407						1,336,407
Integrated Technology Systems	633,976						633,976
Economic Development	193,464						193,464
Development Services	690,510						690,510
Engineering	421,283						421,283
Streets	828,992						828,992
Stormwater	310,536						310,536
Buildings and Grounds	377,956						377,956
Municipal Court	139,454						139,454
Finance	632,057						632,057
Communications	186,021						186,021
Prosecuting Attorney	24,400						24,400
Police	3,929,782				5,000		3,934,782
Emergency Management	135,805						135,805
Parks		827,615					827,615
Recreation		365,816					365,816
Centerview		90,963					90,963
Raymore Activity Center		234,977					234,977
Water & Sewer			5,745,301				5,745,301
Miscellaneous						70,500	70,500
Debt Service			-	2,099,185		1,335,879	3,435,064
Fees				3,000			3,000
911 Exp/Communications					5,000		5,000
Capital Outlay		-			456,419		456,419
Capital Projects	-	1,500	3,500			4,445,227	4,450,227
Transfers Out	100,000		1,597,684			1,140,000	2,837,684
							-
Total Expenditures	9,940,643	1,520,871	7,346,485	2,102,185	466,419	6,991,606	28,368,209
TTD Expenditures							-
Net Changes in Fund Balance	32,801	4,550	(114,269)	616,082	(29,899)	(1,111,267)	(602,002)
% of change	-1%	-1%	5%	-32%	1%	18%	4%
Less: Restricted Balances	-	-	-	-	-	-	-
Less: Reserved Balance 20% of Exp	(1,968,129)	(304,174)	(1,349,297)	-	-	-	(3,621,600)
Available Fund Balance - End of Year	1,069,099	154,681	622,812	2,542,827	2,310,073	5,019,437	11,718,929

Capital Funds Combined Statement of Changes in Fund Balance (cash basis)

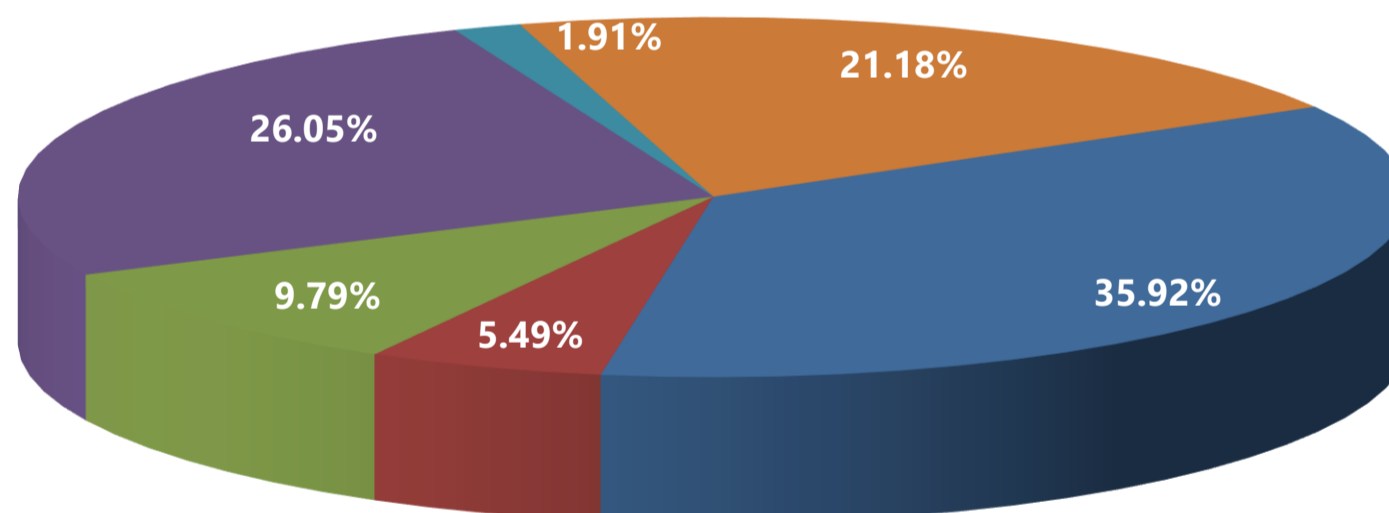
	05 - BERP Fund	27-Park Fee in Lieu	36-Transportation Fund	36,38-GO Transportation Fund	37-Excise Tax Fund	45-Capital Improvement Fund	46-Stormwater Sales Tax	47-Parks Sales Tax	47,38-GO Parks	52-Water Connection Fees	53-Sewer Connection Fees	54-Ent. Capital Maintenance	Total Combined
Fund Balance - Beginning of Year	367,309	64,338	180,577	358,465	1,558,445	367,399	250,398	247,983	112,453	1,218,974	980,990	423,374	6,130,704
Revenues													
Sales Taxes													
1/2 cent Capital Improvement Sales Tax (40% of 1/2 cent) *						1,266,457	506,583	506,583					1,266,457
Additional - Council Determined Transportation Sales Tax			1,266,457				126,646	126,646					1,013,166
Cass R&B Sales Tax			176,043										253,292
Fees and Permits													1,266,457
Park Fee in Lieu		14,327											176,043
Tap Fees -Residential					176,248								14,327
Refunds & Reimbursements	100,000	965	11,858	5,377	23,377	7,349	4,382	3,100	618	202,555			176,248
Interest						35,000	15,878			21,332		7,409	202,555
Resident Contribution	8,112												185,767
Connection Fees-Residential											116,450		58,990
Connection Fees-Commercial													116,450
GO Bond Proceeds & Earnings													
Request Funding for Security Items													
Other Sources / Transfers	137,430		150,000		50,000							600,000	937,430
Total Revenues	245,542	15,292	1,817,516	5,377	249,624	1,308,806	653,489	636,328	618	223,887	116,450	607,409	5,880,339
Expenditures													
Debt Service													
Misc						1,136,998	22,208			88,337	88,337		1,335,879
Transfers out						500				70,000			70,500
General Fund Transfer			320,000										615,000
Misc Stream Clean ups													
T.R.U.E. (Teaching Rivers in an Urban Environment) Blue Education Program								375,000					375,000
Park Sales Tax Transfer			50,000										50,000
Excise Tax Transfer													100,000
BERP Transfer						100,000							100,000
Capital Projects Budgeted													
Facility Duress/Fire System	12,000												12,000
City Hall / Police Dept Parking Lot Repair	20,000												20,000
Exterior Door Repair & Replacement - City Hall/PD	6,000												6,000
City Hall Sidewalk Replacement & Repair	100,000												100,000
Radiant Heaters	40,000												40,000
Annual Curb Replacement			400,000										400,000
Street Preservation			800,000										800,000
Right of Way Infrastructure Repairs			150,000										150,000
Foxridge Sidewalk (Drake to Creekmoor Dr)			180,000										180,000
Operation Green Light - Additional Cameras			6,000										6,000
Foxridge Sidewalk (Drake to Creekmoor Dr)													100,000
Maintenance of Thoroughfare Routes													75,000
Traffic Study - North Cass Pkwy					200,000								200,000
Turn Lane 58 Hwy to Foxridge					65,000								65,000
Intersection Improvements (58 Hwy & Foxridge)					700,000								700,000
Traffic Study - 58 Hwy & Dean Ave					100,000								100,000
Undeveloped Lots - Sidewalk Program					75,000								75,000
Concession Door Access System						13,000							13,000
Annual Curb Replacement					52,000								52,000
Silvertop Lane Bridge Wing Wells						300,000							300,000
Curved Replacement Aspen & Olive/Jefferson						25,000							25,000
Crest Drive Inlet Replacement						20,000							20,000
Memorial Park Arboretum Light Replacement						25,000							25,000
T.B. Hanna Park Landscaping Earthwork						300,000							300,000
Recreation Park Playground Replacement - Age 5-12						25,000							25,000
Johnston Lake Fountain						33,000							33,000
Recreation Park Trail Gap & Crosswalk											70,000		70,000
Upgrade SCADA System											375,000		375,000
Willowwind Sewer Connection												129,227	129,227
Inflow and Infiltration Reduction - current and future												144,000	144,000
Hydrant Replacement													
Total Expenditures	178,000	-	1,906,000	-	1,140,000	1,302,498	687,208	813,000	-	158,337	533,337	273,227	6,991,606
Net Changes in Fund Balance	67,542	15,292	(88,484)	5,377	(890,376)	6,309	(33,719)	(176,672)	618	65,551	(416,887)	334,182	(1,111,267)
Available Fund Balance End of Year	434,851	79,630	92,093	363,842	668,069	373,708	216,679	71,311	113,071	1,284,524	564,103	757,556	5,019,437

Combined Revenues by Fund

(Includes interfund transfers and interfund billings)

Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 9,973,444	35.92%
Parks & Recreation	1,525,421	5.49%
Debt Service	2,718,267	9.79%
Enterprise	7,232,216	26.05%
Internal Service Funds - combined	436,520	1.57%
Capital Funds - combined	5,880,339	21.18%
Total Combined Revenues	\$ 27,766,207	100.00%

■ General Fund ■ Parks & Recreation ■ Debt Service ■ Enterprise ■ Internal Service Funds - combined ■ Capital Funds - combined

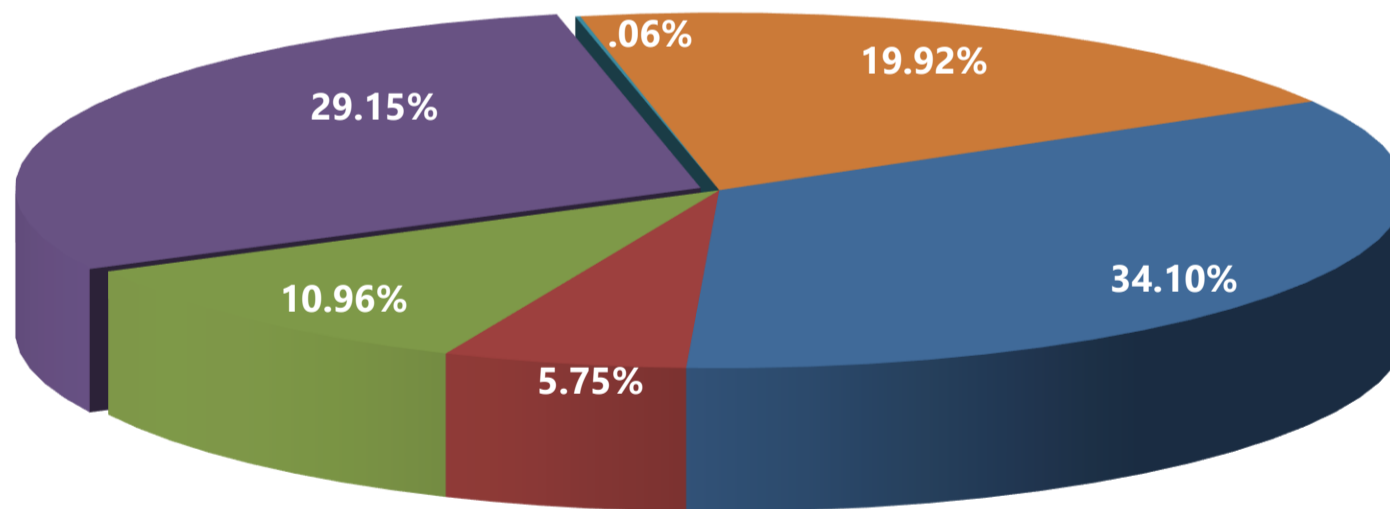


Combined Revenues by Fund

(Does not include interfund transfers and interfund billings)

Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 8,459,946	34.10%
Parks & Recreation	1,425,421	5.75%
Debt Service	2,718,267	10.96%
Enterprise	7,232,216	29.15%
Internal Service Funds - combined	29,010	0.12%
Capital Funds - combined	4,942,909	19.92%
Total Combined Revenues	\$ 24,807,769	100.00%

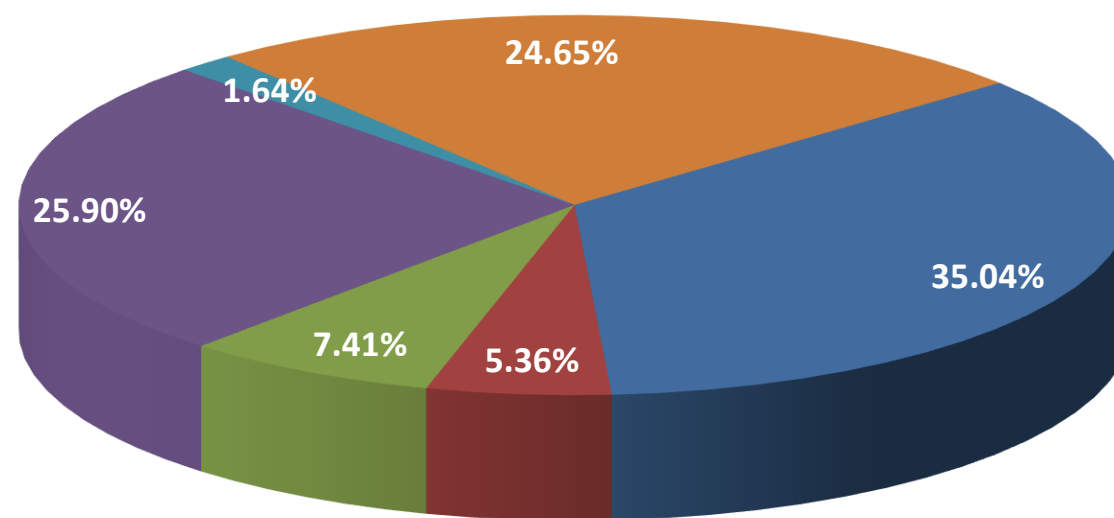
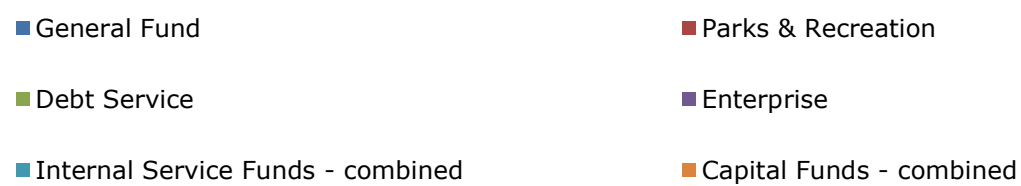
■ General Fund ■ Parks & Recreation ■ Debt Service
■ Enterprise ■ Internal Service Funds - combined ■ Capital Funds - combined



Combined Expenditures by Fund

(Includes interfund transfers and interfund billings)

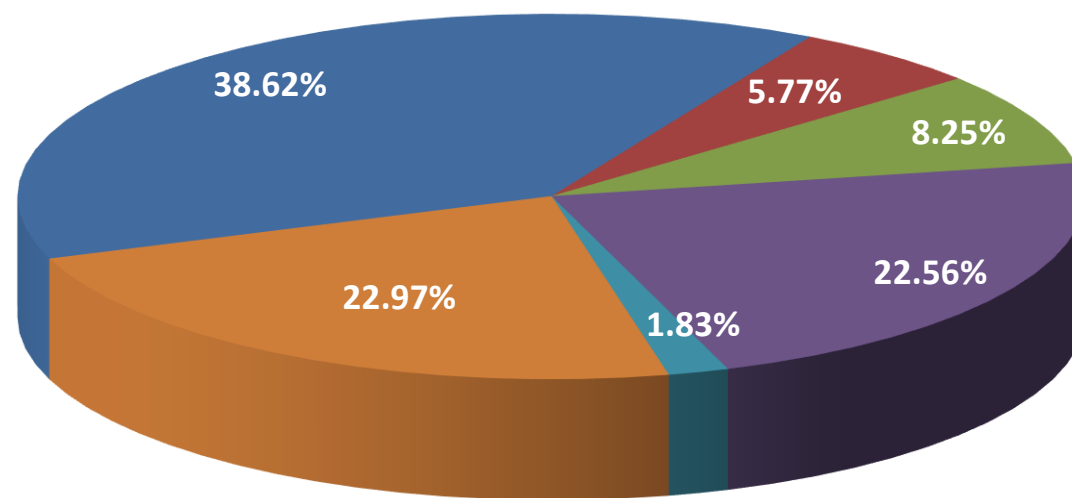
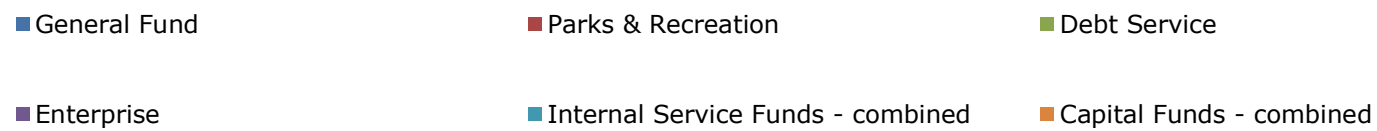
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 9,940,643	35.04%
Parks & Recreation	1,520,871	5.36%
Debt Service	2,102,185	7.41%
Enterprise	7,346,485	25.90%
Internal Service Funds - combined	466,419	1.64%
Capital Funds - combined	6,991,606	24.65%
Total Combined Expenditures	\$ 28,368,209	100.00%



Combined Expenditures by Fund

(Does not include interfund transfers and interfund billings)

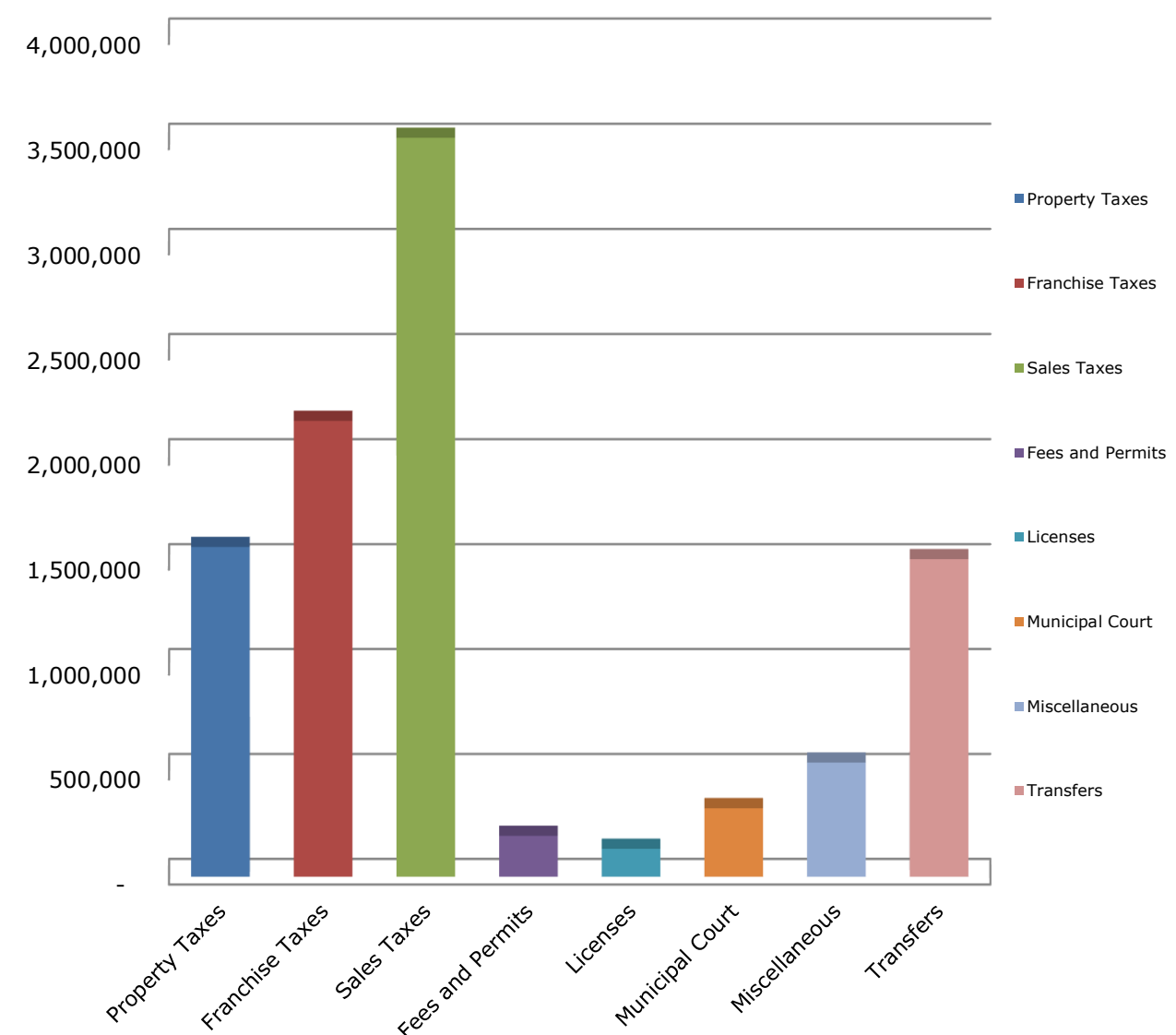
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 9,840,643	38.62%
Parks & Recreation	1,470,221	5.77%
Debt Service	2,102,185	8.25%
Enterprise	5,748,801	22.56%
Internal Service Funds - combined	466,419	1.83%
Capital Funds - combined	5,851,606	22.97%
Total Combined Expenditures	\$ 25,479,875	100.00%



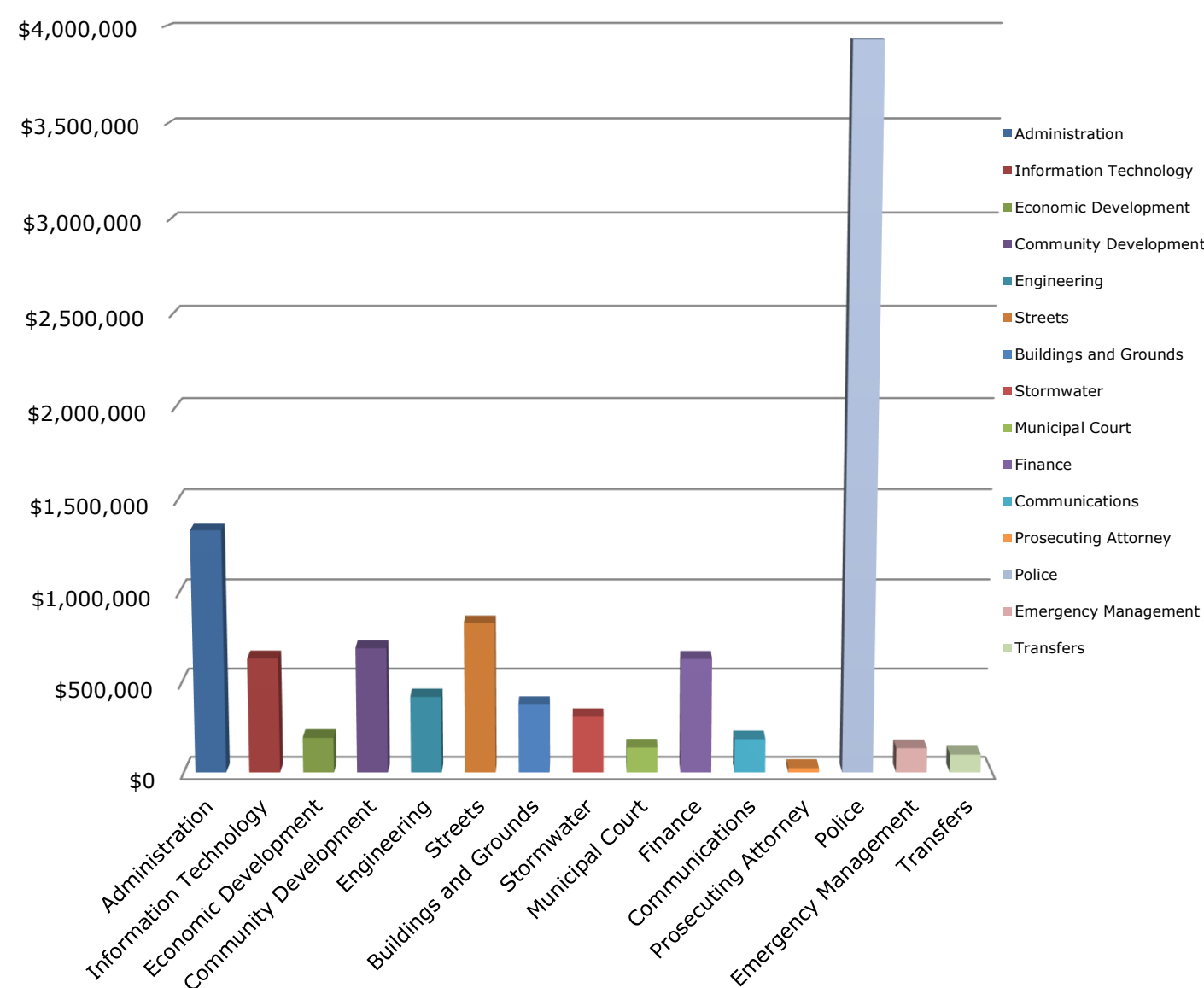
General Fund Budget Comparison

Revenue Budget Comparison			
	2019	2020	% +/-
Property Taxes	\$1,500,359	1,571,438	4.7%
Franchise Taxes	\$2,245,694	2,171,765	-3.3%
Sales Taxes	\$3,543,609	3,518,123	-0.7%
Fees and Permits	\$237,788	194,779	-18.1%
Licenses	\$133,053	133,184	0.1%
Municipal Court	\$320,884	326,464	1.7%
Miscellaneous	\$388,342	544,193	40.1%
Transfers	\$1,464,280	1,513,498	3.4%
Total	\$9,834,010	9,973,444	1.4%

2020 General Fund Revenue By Category



2020 General Fund Expense By Category



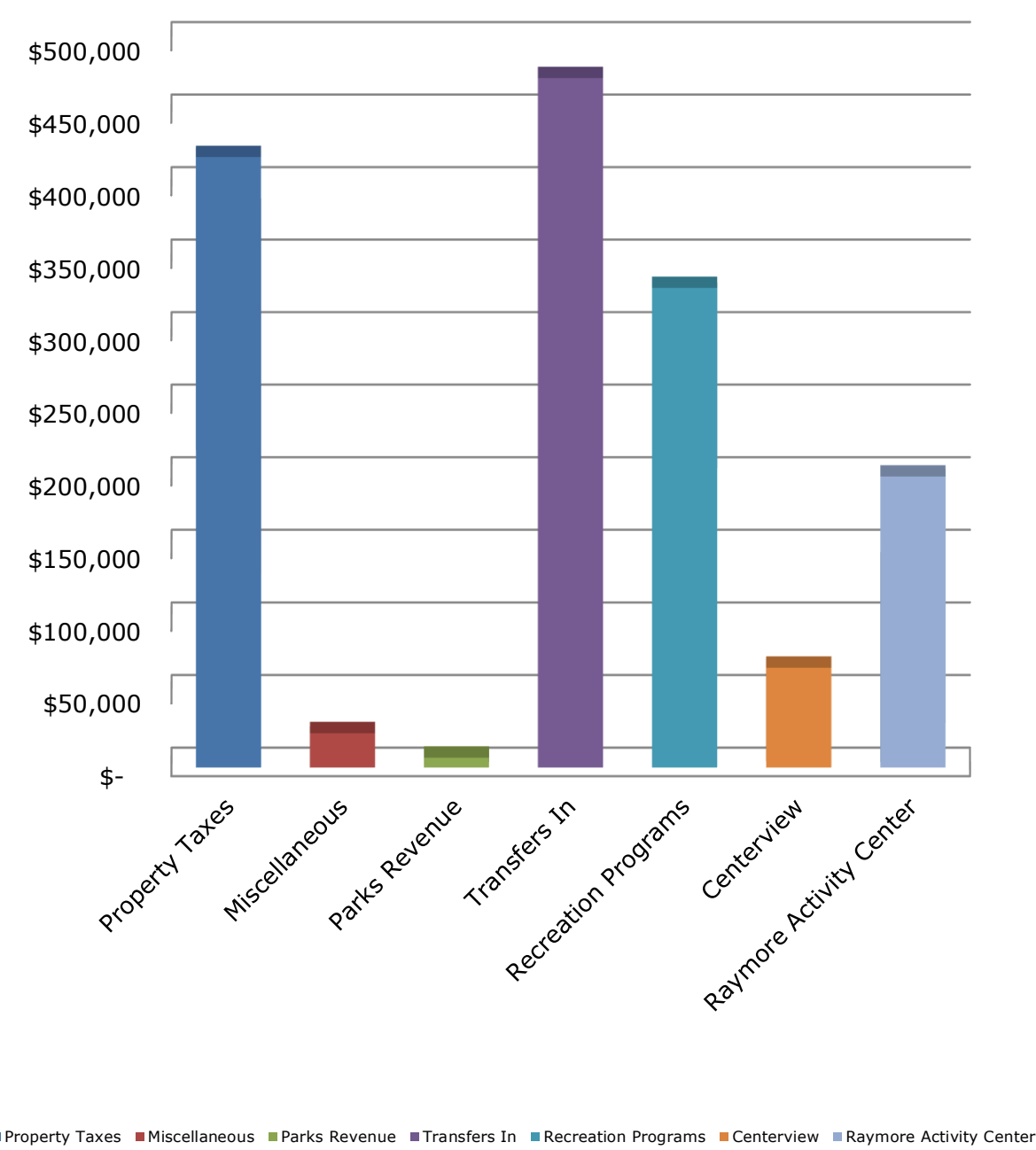
Expense Budget Comparison

	2019	2020	% +/-
Administration	\$1,032,981	\$1,336,407	29.4%
Information Technology	\$457,561	\$633,976	38.6%
Economic Development	\$186,783	\$193,464	3.6%
Community Development	\$674,032	\$690,510	2.4%
Engineering	\$420,592	\$421,283	0.2%
Streets	\$864,408	\$828,992	-4.1%
Buildings and Grounds	\$374,280	\$377,956	1.0%
Stormwater	\$301,313	\$310,536	3.1%
Municipal Court	\$124,399	\$139,454	12.1%
Finance	\$625,566	\$632,057	1.0%
Communications	\$317,946	\$186,021	NA
Prosecuting Attorney	\$24,940	\$24,400	NA
Police	\$4,314,707	\$3,929,782	-8.9%
Emergency Management	\$130,550	\$135,805	4.0%
Transfers	\$932,190	\$100,000	-89.3%
Total	\$10,782,248	\$9,940,643	-7.8%

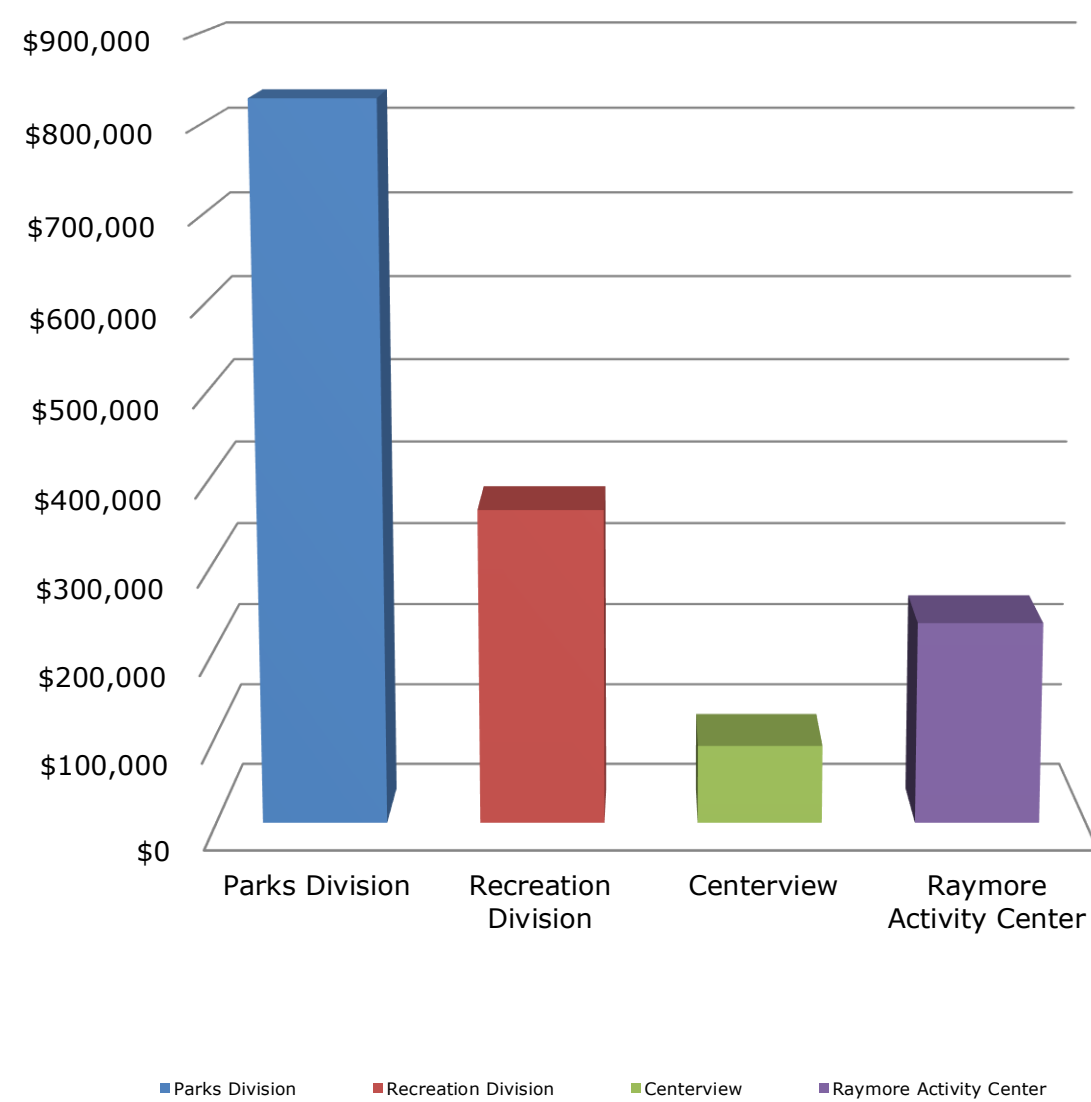
Park Fund Budget Comparison

Revenue Budget Comparison			
	2019	2020	% +/-
Property Taxes	\$402,780	\$ 420,565	4.4%
Miscellaneous	\$7,967	\$ 23,641	196.7%
Parks Revenue	\$6,080	\$ 6,790	11.7%
Transfers In	\$450,000	\$ 475,000	5.6%
Recreation Programs	\$311,720	\$ 330,350	6.0%
Centerview	\$52,805	\$ 68,725	30.1%
Raymore Activity Center	\$169,840	\$ 200,350	NA
Total	\$1,401,192	1,525,421	8.9%

2020 Park Fund Revenue By Category



2020 Park Fund Expense By Category

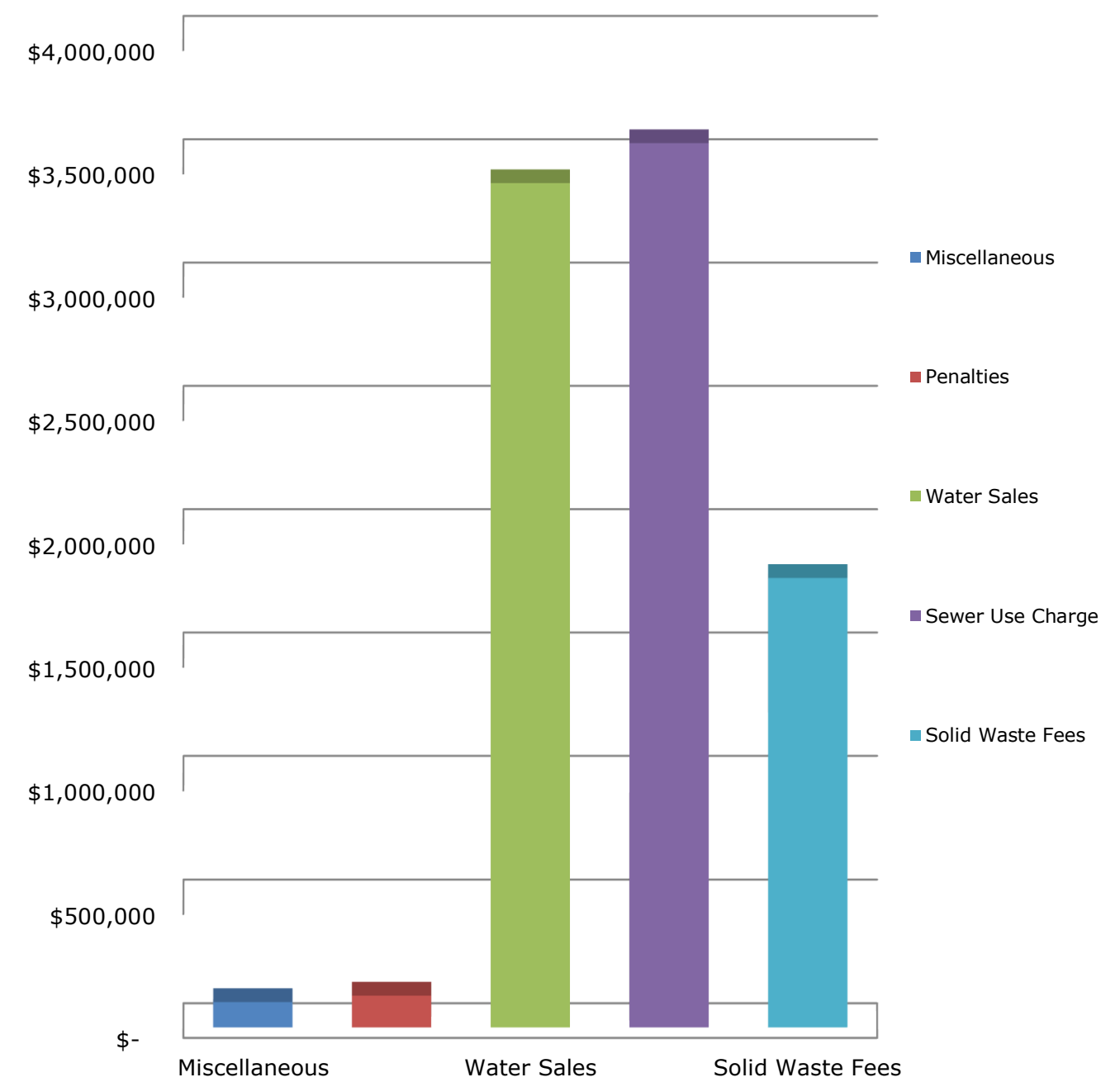


Expense Budget Comparison			
	2019	2020	% +/-
Parks Division	\$732,989	\$829,115	13.1%
Recreation Division	\$537,076	\$365,816	-31.9%
Centerview	\$49,255	\$90,963	84.7%
Raymore Activity Center	\$81,172	\$234,977	NA
Total	\$1,400,492	\$1,520,871	8.6%

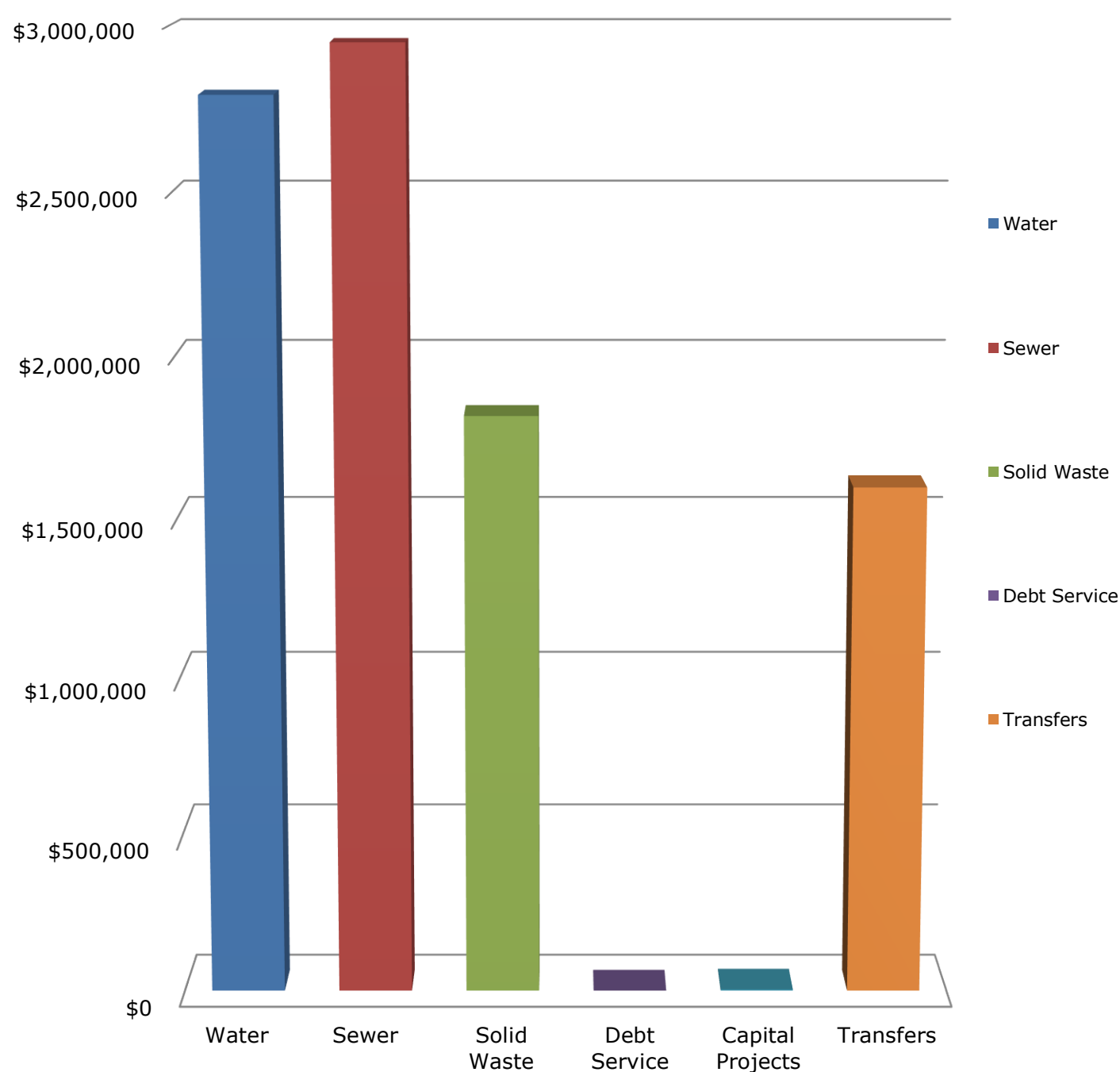
Enterprise Fund Budget Comparison

Revenue Budget Comparison			
	2019	2020	% +/-
Miscellaneous	\$236,319	\$ 102,450	-56.6%
Penalties	\$132,302	\$ 128,539	-2.8%
Water Sales	\$3,373,801	\$ 3,419,515	1.4%
Sewer Use Charge	\$3,259,452	\$ 3,581,712	9.9%
Solid Waste Fees	\$1,164,598	\$ 1,818,416	56.1%
Total	\$8,166,473	\$9,050,632	10.8%

2020 Enterprise Fund Revenue By Category



2020 Enterprise Fund Expense By Category



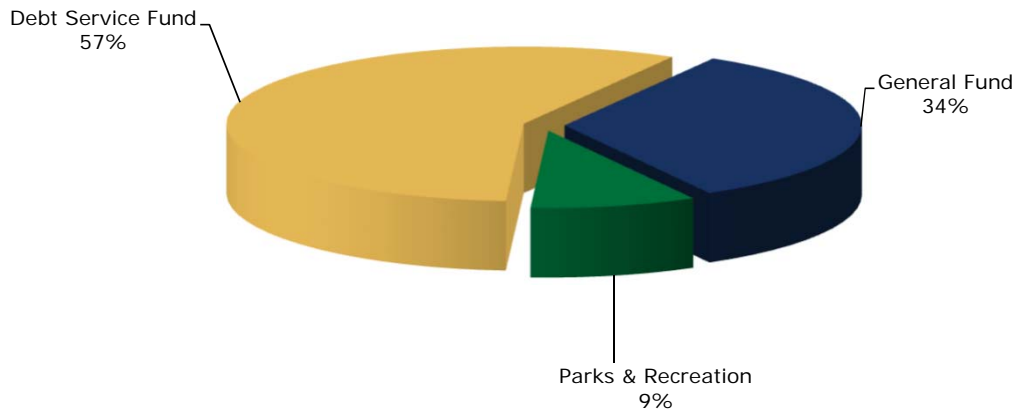
Expense Budget Comparison			
	2019	2020	% +/-
Water	\$2,691,528	\$2,794,124	3.8%
Sewer	\$2,668,391	\$2,951,177	10.6%
Solid Waste	\$1,164,598	\$1,818,416	56.1%
Debt Service	\$153,338	\$0	0.0%
Capital Projects	\$7,500	\$3,500	0.0%
Transfers	\$1,534,466	\$1,597,684	4.1%
Total	\$8,219,821	\$9,164,901	11.5%

City of Raymore

Property Tax Levy Distribution

General Fund	\$ 0.4197
Parks & Recreation	\$ 0.1130
Debt Service Fund	<u>\$ 0.7170</u>
Total Tax Levy	<u><u>\$ 1.2497</u></u>

Tax Levy Distribution



Assessed property values are determined by taking the market value, as determined by the County Assessor, times the assessment ratio. Assessment ratios are: commercial at 32%, residential at 19% and agricultural at 12%. Tax is paid on each \$100 of assessed value. Property values are re-assessed biennially by the County Assessor and the County Collector receives and distributes the taxes to the various taxing authorities.

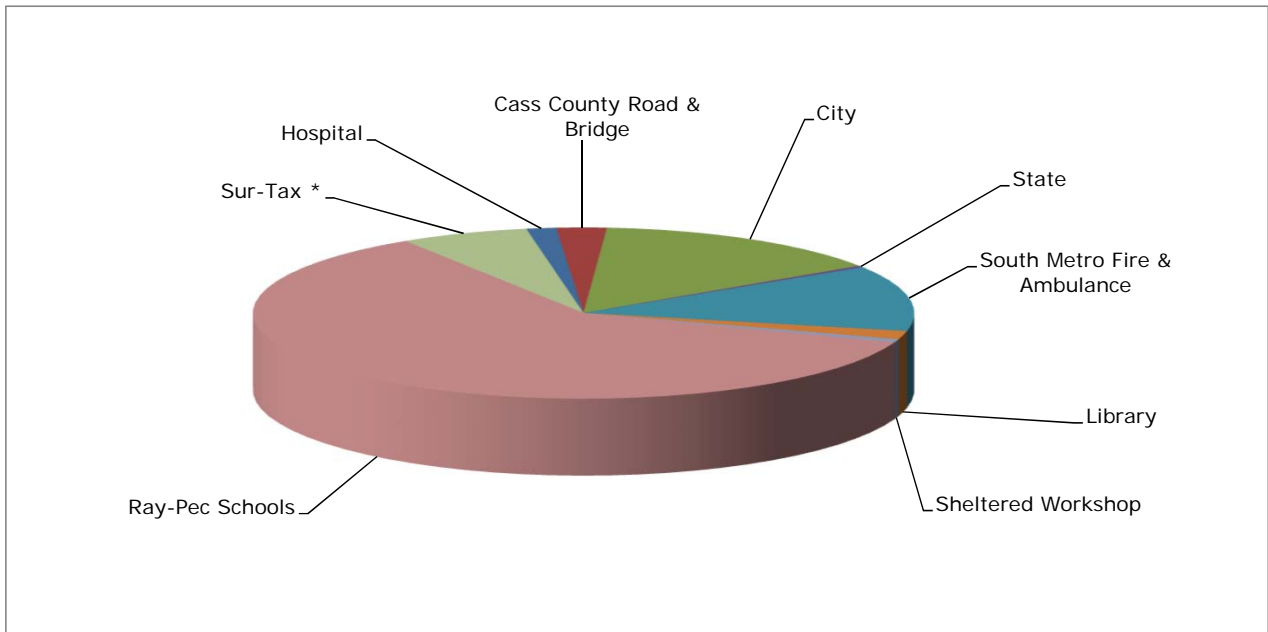
Property Tax Levy - Raymore

FY 2019-20

Levies	Rate	% of Total
Hospital	0.1247	1.45%
Cass County Road & Bridge	0.2108	2.46%
City	1.2497	14.56%
State	0.0300	0.35%
South Metro Fire & Ambulance	1.0606	12.36%
Library	0.1376	1.60%
Sheltered Workshop	0.0458	0.53%
Ray-Pec Schools	5.1823	60.39%
Sur-Tax *	0.5400	6.29%
	8.5815	100.00%

Total Tax Levy for Raymore Residential 8.0415 per \$100 of assessed value

Total Tax Levy for Raymore Commercial * 8.5815 per \$100 of assessed value

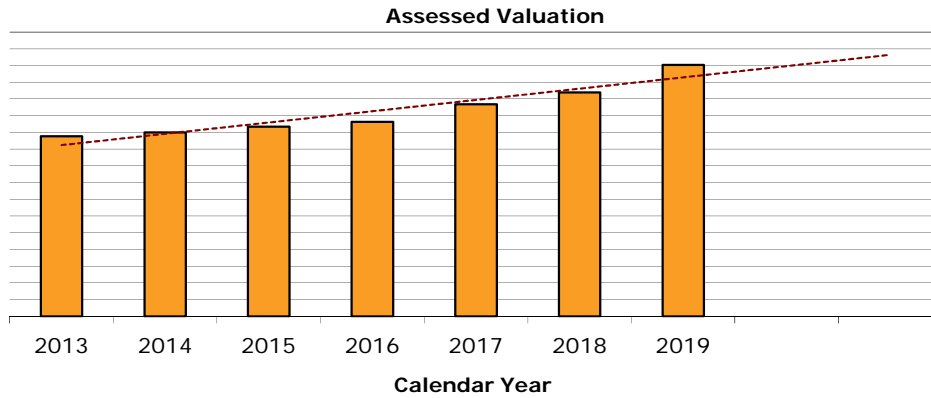


* Sur-Tax is applied to commercially assessed real estate in place in 1984, then it is redistributed to all the taxing entities entitled to receive.

Also note the above listed property taxes do not include any Community Improvement Districts located within the City.

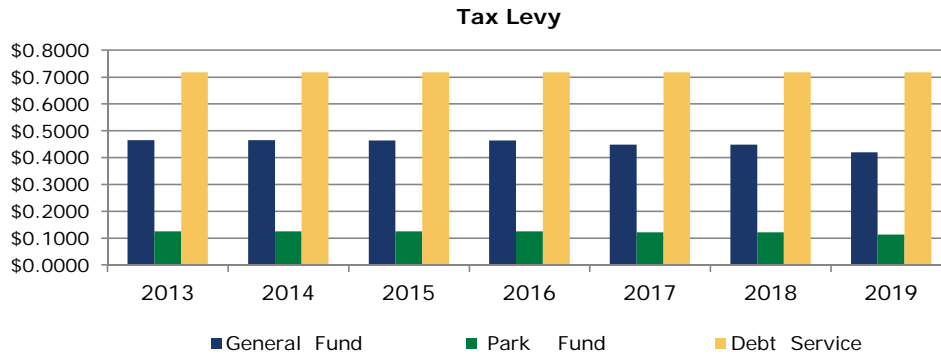
History of Property Valuation and City Tax Levy

Tax Year	Assessed Valuation	Change from Prior Year
2013	\$269,391,874	3.04%
2014	\$274,918,628	2.46%
2015	\$283,422,039	5.21%
2016	\$290,902,454	5.81%
2017	\$316,915,279	11.82%
2018	\$334,754,591	15.07%
2019	\$375,940,446	18.62%



Tax Year	General Fund	Park Fund	Debt Service	Total Levy
2013	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2014	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2015	\$0.4638	\$0.1249	\$0.7170	\$1.3057
2016	\$0.4638	\$0.1249	\$0.7170	\$1.3057
2017	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2018	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2019	\$0.4197	\$0.1130	\$0.7170	\$1.2497

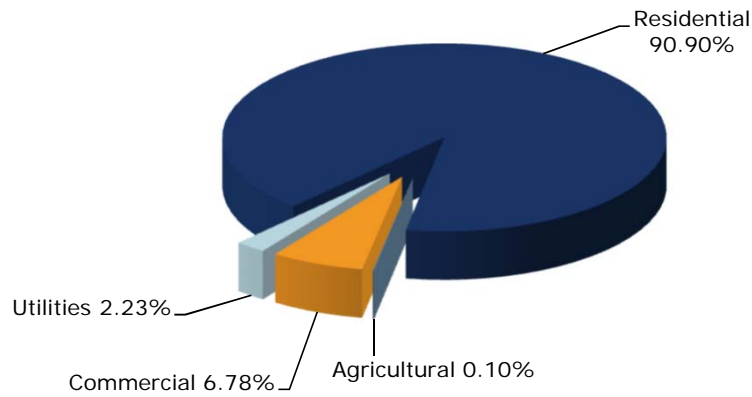
Avg % of total Levy 33.58% 9.04% 57.37%



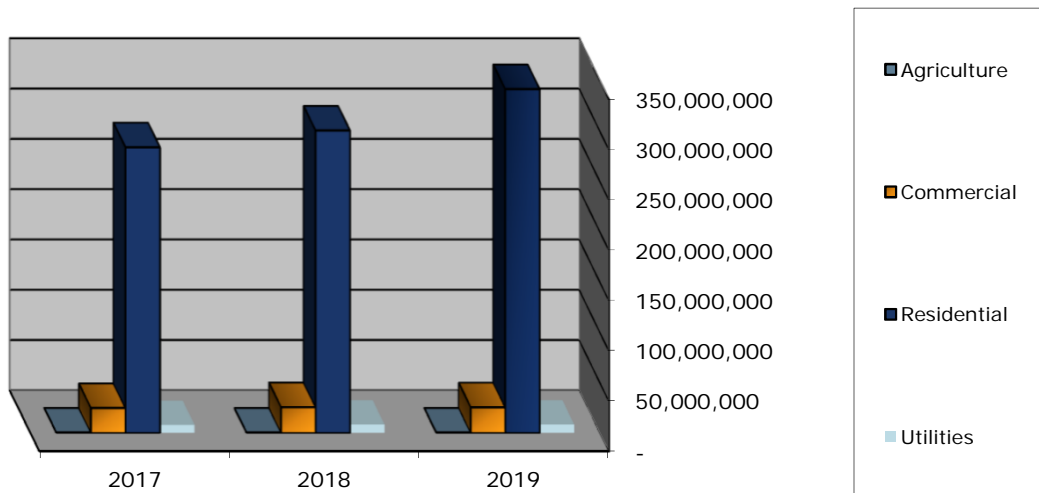
Property Tax Assessed Valuations By Classification

	2017	2018	2019
Agricultural	365,110	364,850	373,340
Commercial	24,706,570	25,532,520	25,475,880
Utilities	7,809,274	8,276,224	8,372,947
Residential	283,934,315	300,580,997	341,718,279
	316,815,269	334,754,591	375,940,446

2019 Assessed Valuations Breakdown



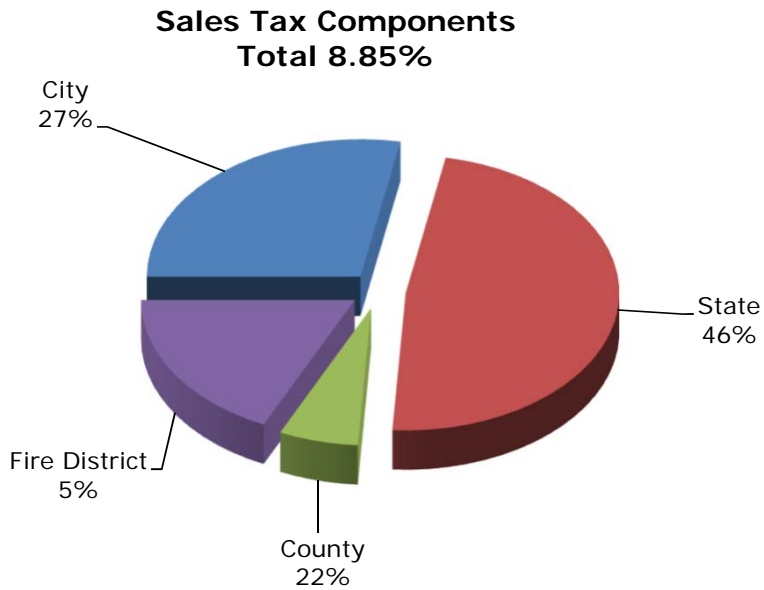
Three-Year Comparison



Sales Tax Breakdown

City of Raymore 2019-20

City	Sales	1.000
	Transportation	0.500
	Capt. Improvement	0.500
	Park/Stormwater	<u>0.500</u>
	Total City	<u>2.500</u>
State	Sales	3.000
	Conservation	0.125
	Education	1.000
	Parks & Soils	<u>0.100</u>
	Total State	<u>4.225</u>
County	Sales	0.500
	Road & Bridge	0.250
	Law Enforcement	0.500
	Justice Center	0.250
	911 Tax	<u>0.125</u>
	Total County	<u>1.625</u>
Fire District	South Metro Fire	<u>0.500</u>
	Total Fire District	<u>0.500</u>

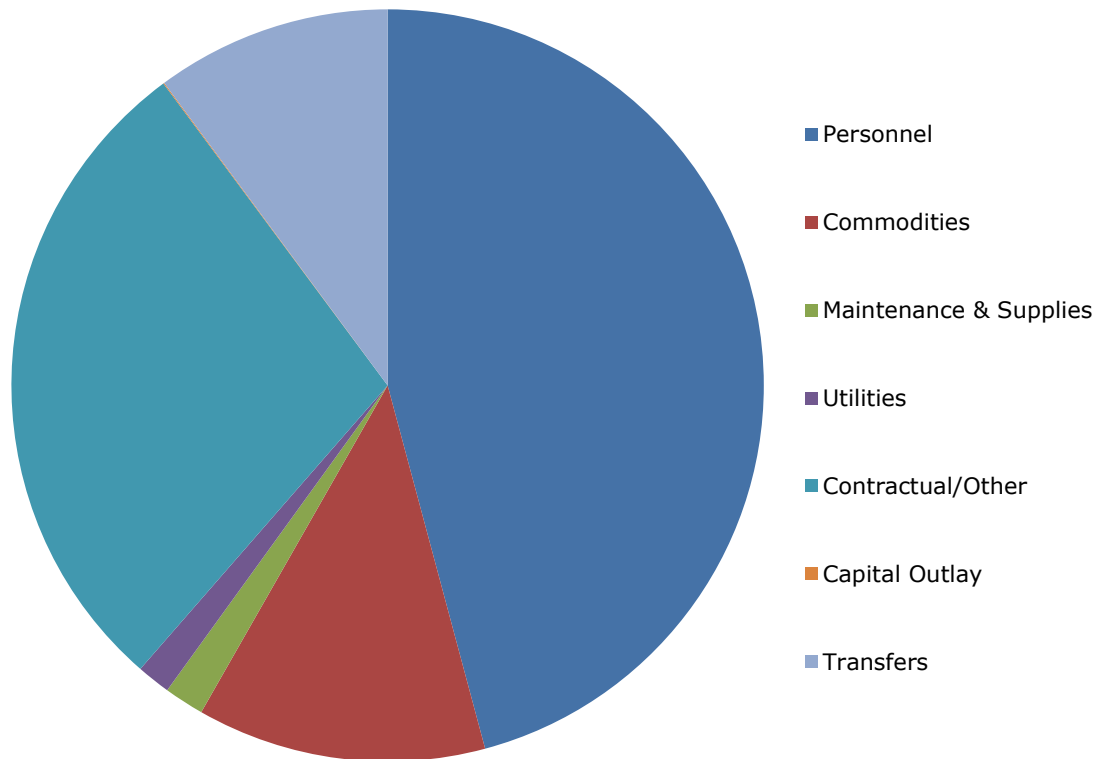


Combined Expenditures

Operational Funds by Function

Summary

	Budget	% of Budget
Personnel	\$ 9,452,408	45.83%
Commodities	2,562,138	12.42%
Maintenance & Supplies	\$ 353,972	1.72%
Utilities	299,089	1.45%
Contractual/Other	\$ 5,861,990	28.42%
Capital Outlay	8,500	0.04%
Transfers	\$ 2,088,318	10.12%
Total Combined Expenditures	\$ 20,626,415	100.00%

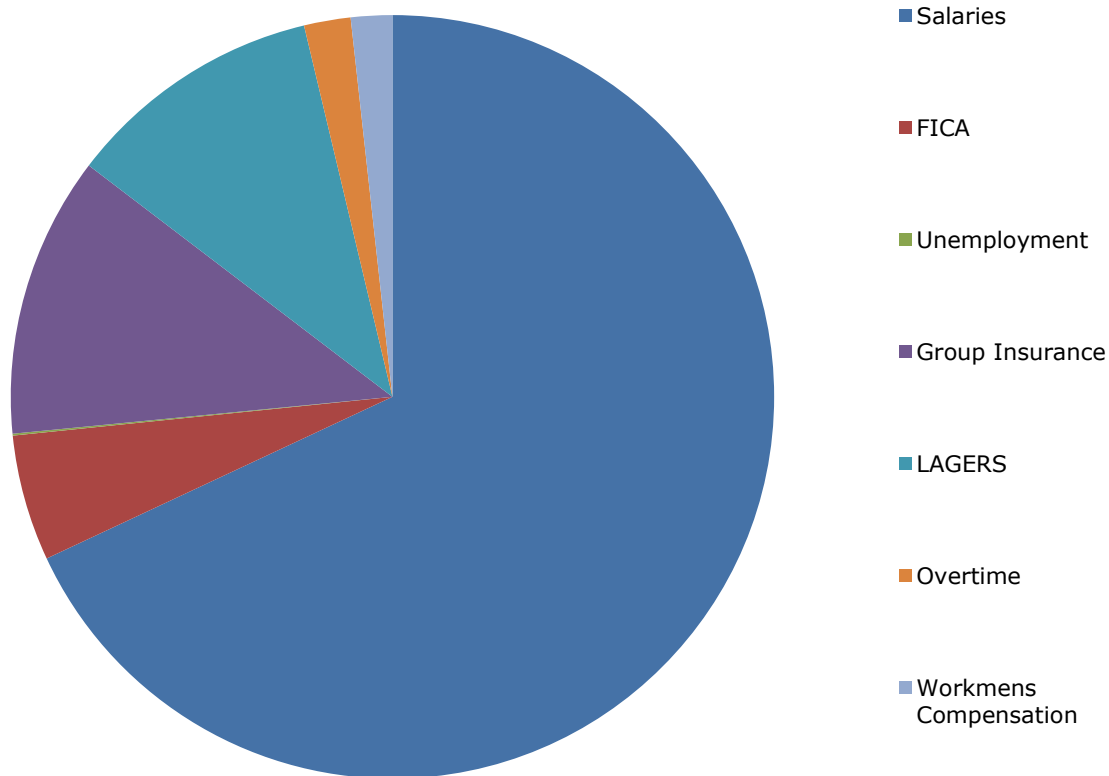


Personnel Expenditures

Operational Funds by Type

Summary

	Budget	% of Budget
Salaries	\$ 6,431,469	68.04%
FICA	504,620	5.34%
Unemployment	\$ 7,552	0.08%
Group Insurance	1,125,165	11.90%
LAGERS	\$ 1,031,728	10.91%
Overtime	186,447	1.97%
Workmens Compensation	\$ 165,427	1.75%
Total Combined Expenditures	\$ 9,452,408	100.00%



Position Control Roster

By Department and Fund	2017-18 Actual	2018-19 Actual	2019-20 CM Recommended	Variance FY20 vs FY19
Administration ⁴	6.00	7.00	7.00	-
Integrated Technology Systems ⁵	2.00	2.00	3.00	1.00
Economic Development	1.00	1.00	1.00	-
Development Services	7.00	7.00	7.00	-
Engineering	3.97	3.97	3.97	-
Streets ¹	3.46	3.61	3.61	-
Stormwater ^{1,2}	3.40	3.65	3.65	-
Building & Grounds ²	2.15	2.40	2.40	-
Court ³	2.10	1.60	1.60	-
Finance	-	-	-	-
Communications ^{1,4}	2.00	1.00	1.00	-
Prosecuting Attorney	-	-	-	-
Police ⁵	43.50	43.50	43.50	-
Emergency Management	1.00	1.00	1.00	-
Total All Positions				
General Fund	77.58	77.73	78.73	1.00
Parks ^{2,6}	6.07	6.57	7.00	0.43
Recreation ^{2,6}	3.93	3.93	2.00	(1.93)
Centerview ⁶	-	-	0.50	0.50
Recreation Activity Center ⁶	-	-	1.00	1.00
Total All Positions				
Park Fund **	10.00	10.50	10.50	-
Water ¹	6.44	6.44	6.44	-
Sewer ¹	6.44	6.44	6.44	-
Total All Positions				
Enterprise Fund	12.88	12.88	12.88	-
Total All Positions	100.46	101.11	102.11	1.00

See department section for full department roster

¹ FY18 Expansion request to add an additional FTE to be split with: Streets (.15), Storm Water (.15), Water (.35), and Sewer (.35)

² FY19 FTE was added the opening of Centerview, the Activity Center, and soon Hawk Ridge Park needing to be kept in first class condition along with City Hall, split 0.25 with Buildings & Grounds, 0.25 Stormwater, 0.50 Parks

³ FY19 During the fiscal year, the full-time position was vacated, reviewed and determined that it should be replaced with a part-time position

⁴ FY19 During the fiscal year, the Communications Director was promoted to the Assistant City Manager

⁵ FY20 FTE was added to the Information Technological Services Department to provide network support to the Police Department

⁶ FY20 The Park Staff allocation between Park departments was changed to coincide with the department that the employees provide services to.

City of Raymore

Fiscal Year 2019-20 Adopted Salary Range Chart

Range	Minimum	Midpoint	Maximum		Title
1	\$13.55	\$16.51	\$20.12	Hourly	Office Assistant*** Assistant Building Technician
2	\$14.28	\$17.40	\$21.20	Hourly	Meter Reader
3	\$15.01	\$18.29	\$22.28	Hourly	Building Maintenance Technician Municipal Court Clerk Parks Maintenance Worker I Police Records Clerk Public Works Maintenance Worker I
4	\$15.74	\$19.17	\$23.36	Hourly	Permit Technician Accounting Technician
5	\$16.46	\$20.06	\$24.44	Hourly	Parks Maintenance Worker II Public Works Maintenance Worker II
6	\$17.20	\$20.96	\$25.54	Hourly	Utility Billing Technician
7	\$17.92	\$21.83	\$26.60	Hourly	Administrative Assistant Animal Control Officer Communications Officer** Property & Evidence Technician
8	\$18.65	\$22.72	\$27.68	Hourly	Code Enforcement Officer Crew Leader, Parks Maintenance Crew Leader, Public Works
9	\$19.38	\$23.61	\$28.76	Hourly	Crew Supervisor Deputy City Clerk
10	\$20.11	\$24.51	\$29.86	Hourly	Payroll & Purchasing Specialist
11	\$20.83	\$25.38	\$31.70	Hourly	Building Inspector Engineering Technician Storm Water Specialist ITS Technician Recreation Coordinator Athletic Coordinator Graphic Design Assistant*** Police Officer

Range	Minimum	Midpoint	Maximum		Title
12	\$21.57	\$26.28	\$32.82	Hourly	Police Detective
					Public Works Field Supervisor
					Master Police Officer*
13	\$22.31	\$27.18	\$33.94	Hourly	GIS Coordinator
					Chief Communications Officer
14	\$1,907.60	\$2,324.22	\$2,902.64	Bi-Weekly	City Clerk
					Accountant
					Emergency Management Director
					Municipal Court Administrator
					Communications Specialist
					Associate Planner
					ITS Senior Network Technician
15	\$24.85	\$30.28	\$37.81	Hourly	Police Sergeant *
16	\$2,104.53	\$2,564.17	\$3,202.29	Bi-Weekly	Building Official
					City Planner
17	\$2,221.17	\$2,706.28	\$3,379.78	Bi-Weekly	Police Lieutenant
					Superintendent, Parks Operations
					Recreation Superintendent
18	\$2,454.37	\$2,990.42	\$3,734.62	Bi-Weekly	Assistant Director, PW - Operations
					Manager, Human Resources
					Manager, Integrated Technology Systems
					Manager, Communications
19	\$2,571.01	\$3,132.53	\$3,912.10	Bi-Weekly	Assistant Director, PW - Engineering
					Economic Development Director
					Police Captain
20	\$2,979.18	\$3,720.59	\$4,646.50	Bi-Weekly	Director, Development Services
					Director, Finance
					Director, Parks & Recreation
21	\$3,212.38	\$4,112.12	\$5,010.22	Bi-Weekly	Chief of Police
					Director, Public Works & Engineering
22	\$3,445.62	\$4,303.11	\$5,373.99	Bi-Weekly	Assistant City Manager
Notes					
Annual salaries are based on 2080 per year at straight time unless otherwise noted.					
*Position works 2184 hours per year at straight time.					
***Part-Time position					

City of Raymore
Fiscal Year 2019-20 Adopted Step Chart

Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
1	\$13.55	\$13.89	\$14.24	\$14.59	\$14.96	\$15.33	\$15.72	\$16.11	\$16.51	\$16.93	\$17.35	\$17.78	\$18.23	\$18.68	\$19.15	\$19.63	\$20.12		
2	\$14.28	\$14.64	\$15.00	\$15.38	\$15.76	\$16.16	\$16.56	\$16.97	\$17.40	\$17.83	\$18.28	\$18.74	\$19.21	\$19.69	\$20.18	\$20.68	\$21.20		
3	\$15.01	\$15.38	\$15.77	\$16.16	\$16.57	\$16.98	\$17.40	\$17.84	\$18.29	\$18.74	\$19.21	\$19.69	\$20.18	\$20.69	\$21.21	\$21.74	\$22.28		
4	\$15.74	\$16.13	\$16.53	\$16.95	\$17.37	\$17.80	\$18.25	\$18.71	\$19.17	\$19.65	\$20.14	\$20.65	\$21.16	\$21.69	\$22.23	\$22.79	\$23.36		
5	\$16.46	\$16.88	\$17.30	\$17.73	\$18.17	\$18.63	\$19.09	\$19.57	\$20.06	\$20.56	\$21.08	\$21.60	\$22.14	\$22.70	\$23.26	\$23.84	\$24.44		
6	\$17.20	\$17.63	\$18.07	\$18.52	\$18.99	\$19.46	\$19.95	\$20.45	\$20.96	\$21.48	\$22.02	\$22.57	\$23.13	\$23.71	\$24.31	\$24.91	\$25.54		
7	\$17.92	\$18.37	\$18.83	\$19.30	\$19.78	\$20.27	\$20.78	\$21.30	\$21.83	\$22.38	\$22.94	\$23.51	\$24.10	\$24.70	\$25.32	\$25.95	\$26.60		
8	\$18.65	\$19.11	\$19.59	\$20.08	\$20.58	\$21.10	\$21.63	\$22.17	\$22.72	\$23.29	\$23.87	\$24.47	\$25.08	\$25.71	\$26.35	\$27.01	\$27.68		
9	\$19.38	\$19.86	\$20.36	\$20.87	\$21.39	\$21.92	\$22.47	\$23.03	\$23.61	\$24.20	\$24.80	\$25.42	\$26.06	\$26.71	\$27.38	\$28.06	\$28.76		
10	\$20.11	\$20.62	\$21.13	\$21.66	\$22.20	\$22.76	\$23.33	\$23.91	\$24.51	\$25.12	\$25.75	\$26.39	\$27.05	\$27.73	\$28.42	\$29.13	\$29.86		
11	\$20.83	\$21.35	\$21.89	\$22.43	\$22.99	\$23.57	\$24.16	\$24.76	\$25.38	\$26.02	\$26.67	\$27.33	\$28.02	\$28.72	\$29.43	\$30.17	\$30.92	\$31.70	
12	\$21.57	\$22.11	\$22.66	\$23.23	\$23.81	\$24.40	\$25.01	\$25.64	\$26.28	\$26.94	\$27.61	\$28.30	\$29.01	\$29.73	\$30.48	\$31.24	\$32.02	\$32.82	
13	\$22.31	\$22.86	\$23.44	\$24.02	\$24.62	\$25.24	\$25.87	\$26.52	\$27.18	\$27.86	\$28.56	\$29.27	\$30.00	\$30.75	\$31.52	\$32.31	\$33.12	\$33.94	
14	\$1,907.60	\$1,955.29	\$2,004.17	\$2,054.28	\$2,105.63	\$2,158.27	\$2,212.23	\$2,267.54	\$2,324.22	\$2,382.33	\$2,441.89	\$2,502.94	\$2,565.51	\$2,629.65	\$2,695.39	\$2,762.77	\$2,831.84	\$2,902.64	
15	\$24.85	\$25.47	\$26.11	\$26.76	\$27.43	\$28.12	\$28.82	\$29.54	\$30.28	\$31.03	\$31.81	\$32.60	\$33.42	\$34.26	\$35.11	\$35.99	\$36.89	\$37.81	
16	\$2,104.53	\$2,157.14	\$2,211.07	\$2,266.35	\$2,323.01	\$2,381.08	\$2,440.61	\$2,501.63	\$2,564.17	\$2,628.27	\$2,693.98	\$2,761.33	\$2,830.36	\$2,901.12	\$2,973.65	\$3,047.99	\$3,124.19	\$3,202.29	
17	\$2,221.17	\$2,276.70	\$2,333.62	\$2,391.96	\$2,451.76	\$2,513.05	\$2,575.88	\$2,640.28	\$2,706.28	\$2,773.94	\$2,843.29	\$2,914.37	\$2,987.23	\$3,061.91	\$3,138.46	\$3,216.92	\$3,297.34	\$3,379.78	
18	\$2,454.37	\$2,515.73	\$2,578.63	\$2,643.09	\$2,709.17	\$2,776.90	\$2,846.32	\$2,917.48	\$2,990.42	\$3,065.18	\$3,141.81	\$3,220.35	\$3,300.86	\$3,383.38	\$3,467.96	\$3,554.66	\$3,643.53	\$3,734.62	
19	\$2,571.01	\$2,635.29	\$2,701.17	\$2,768.70	\$2,837.92	\$2,908.87	\$2,981.59	\$3,056.13	\$3,132.53	\$3,210.85	\$3,291.12	\$3,373.39	\$3,457.73	\$3,544.17	\$3,632.78	\$3,723.60	\$3,816.69	\$3,912.10	
20	\$2,979.18	\$3,053.66	\$3,130.00	\$3,208.25	\$3,288.46	\$3,370.67	\$3,454.93	\$3,541.31	\$3,629.84	\$3,720.59	\$3,813.60	\$3,908.94	\$4,006.66	\$4,106.83	\$4,209.50	\$4,314.74	\$4,422.61	\$4,533.17	\$4,646.50
21	\$3,212.38	\$3,292.69	\$3,375.01	\$3,459.38	\$3,545.87	\$3,634.51	\$3,725.38	\$3,818.51	\$3,913.97	\$4,011.82	\$4,112.12	\$4,214.92	\$4,320.29	\$4,428.30	\$4,539.01	\$4,652.48	\$4,768.80	\$4,888.01	\$5,010.22
22	\$3,445.62	\$3,531.76	\$3,620.06	\$3,710.56	\$3,803.32	\$3,898.40	\$3,995.86	\$4,095.76	\$4,198.16	\$4,303.11	\$4,410.69	\$4,520.95	\$4,633.98	\$4,749.83	\$4,868.57	\$4,990.29	\$5,115.04	\$5,242.92	\$5,373.99

“AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI APPROVING THE FISCAL YEAR 2020 BUDGET.”

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The annual budget of the City of Raymore, Missouri, for the Fiscal Year beginning on November 1, 2019, and ending October 31, 2020, is finally approved, adopted and appropriated by fund and the maximum amounts to be expended are as follows:

	FY 2019-2020
General Fund (01)	
Administration	1,336,407
Information Technology	633,976
Economic Development	193,464
Development Services	690,510
Engineering	421,283
Streets	828,992
Stormwater	310,536
Buildings & Grounds	377,956
Municipal Court	139,454
Finance	632,057
Communications	186,021
Prosecuting Attorney	24,400
Police	3,929,782
Emergency Management	135,805
Total Expenditures	\$9,840,643
Transfer to Park Fund	100,000
Total Transfers	100,000
Total General Fund	\$9,940,643
Park Fund (25)	\$1,520,871
General Obligation Debt (40)	\$2,102,185
Vehicle Replacement (03)	\$449,939
Restricted Revenue (04)	\$16,480
Enterprise Fund (50)	
Water & Sewer Departments	5,748,801
Total Expenditures	\$5,748,801
Transfer to General Fund	892,498

Transfer to VERP Fund	105,186
Transfer to Ent. Cap Maint Fund	600,000
Total Transfers	\$1,597,684
Total Enterprise Fund	\$7,346,485
Capital Funds	
<i>(includes projects, debt service, and other operating expenditures)</i>	
05 Building Equipment Replacement	178,000
36 Transportation	1,906,000
37 Excise Tax	1,140,000
45 Capital Sales Tax	1,302,498
46 Stormwater Sales Tax	687,208
47 Parks Sales Tax	813,000
52 Water Connection	158,337
53 Sewer Connection	533,337
54 Enterprise Capital Maintenance	273,227
Total Capital Funds	\$6,991,607

Section 2. The funds necessary for expenditure in the budget of the City of Raymore for the Fiscal Year beginning November 1, 2019, as summarized in Section 1, are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Raymore, Missouri, together with the various activities and improvements set forth in said budget.

Section 3. The amount apportioned for each department as shown in the budget shall not be increased except by motion of the City Council duly made and adopted, but the objects of the expense comprising the total appropriation for any department may be increased or decreased at the discretion of the City Manager, providing that said adjustment shall not increase the total appropriation for the department.

Section 4. All portions of the final Fiscal Year 2019-20 budget book document prepared and submitted to the Mayor and City Council for consideration, as amended by the City Council prior to the adoption of this ordinance, are hereby adopted by reference, including all organizational charts, salary range charts, policies and procedures, and are made a part of this ordinance.

Section 5. All revenue of the City of Raymore not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the City Council.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct,


and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 14TH DAY OF OCTOBER 2019.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 28TH DAY OF OCTOBER, 2019, BY THE FOLLOWING VOTE:

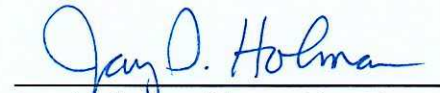
Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Jacobson	Aye
Councilmember Townsend	Aye

ATTEST:



Jean Woerner, City Clerk

APPROVE:



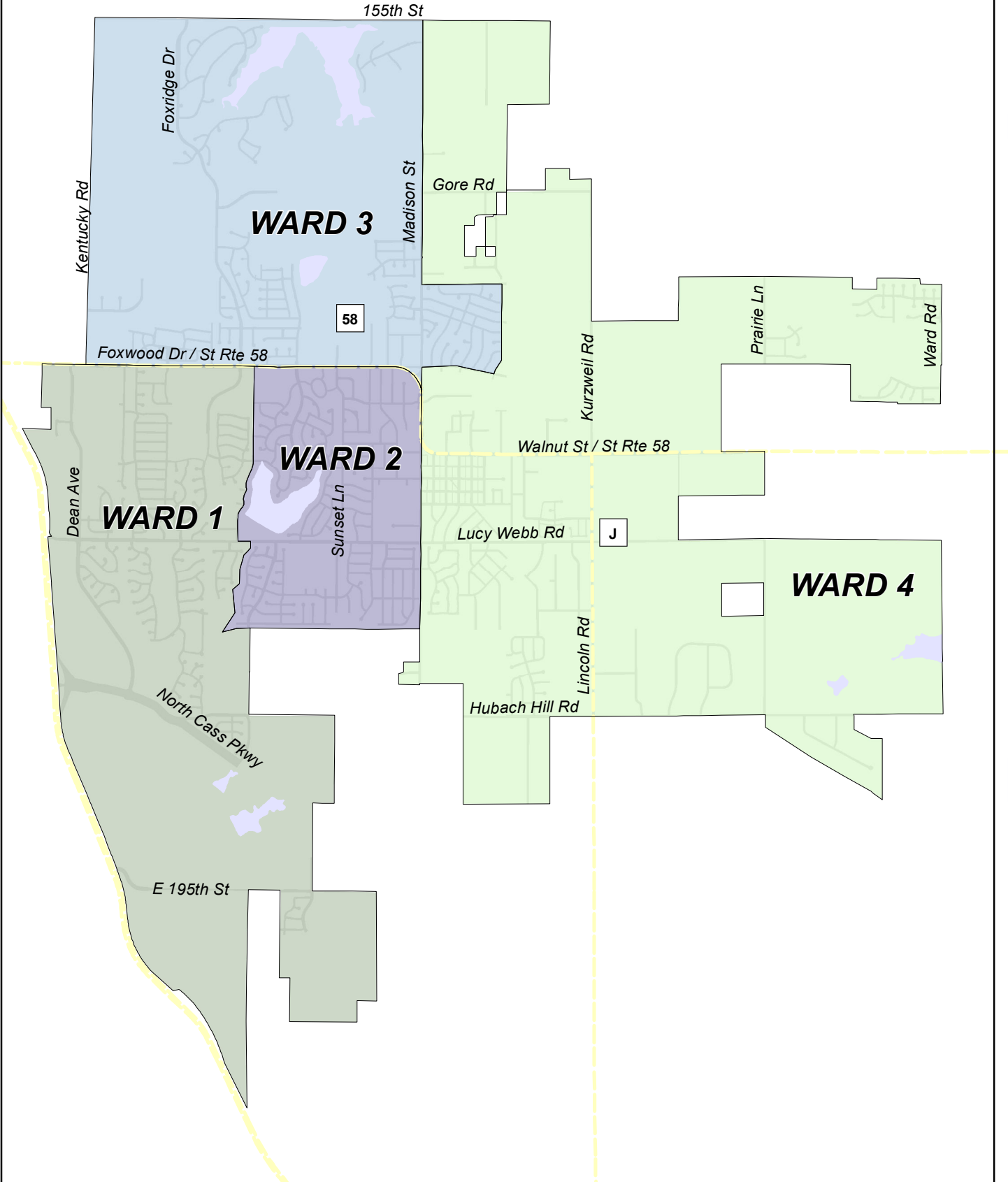
Jay Holman, Mayor Pro Tem



Date of Signature

Ward Boundary Map

Approved by Bill 2687
Effective July 25, 2011





This page intentionally left blank.

CITY OF RAYMORE'S STRATEGIC PLAN

In early 2016, the City of Raymore began an in-depth strategic planning process to develop a plan for the City for the next 5-10 years. Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore. Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and areas of focus they saw as a priority for Raymore in real time. Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input

from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community. Not only will this input strengthen the strategic plan itself, along with our bi-annual citizen survey, but it also created community-wide buy-in and a new level of excitement in the process that is necessary to see the plan succeed in future years.

The following report details the goals outlined by residents and is being used as the foundation for the City's new strategic plan, which is still being developed as of the publication of this budget.





CITY OF RAYMORE, MISSOURI

STRATEGIC PLAN



A MESSAGE FROM THE CITY MANAGER

When our City was established in the late 1800s, there is no way our City's founders could have envisioned the kind of community we would have today. It was their careful planning — and the planning of the community leaders after them — that laid the foundation for our community.

Now, as community prepares to undertake more growth and expansion, it is time that we outline a plan to guide our City and ensure that we are meeting the needs and expectations of our residents.

This strategic plan serves as a blueprint for the growth of our community in the coming decade and is supported by input from our own residents.

As our staff worked to compile the data and developed the measurable objectives behind the overarching goals, we knew this plan still had to be a true, useful reflection of what we aspire to be as a community. That is why the voice of our residents can be heard throughout this document.

We did not undertake this multi-year process thinking this plan it would sit on a shelf. Raymore's strategic plan had to be something that anyone could follow and fully understand the vision mapped out in its pages.

Because it is a vision we all share for our community.

A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a large initial "J" and "F".

Jim Feuerborn, City Manager

VISION, MISSION & VALUES

VISION

The City of Raymore is dedicated to being a **QUALITY COMMUNITY** in which to:



LIVE



WORK



PLAY

MISSION

In order to achieve this vision, the City will develop and deliver programs, policies, and services that enhance the lives of our citizens, employees and visitors.

VALUES

HONESTY - We deal openly and honestly with citizens and all others with whom we meet and work.

RECEPTIVE AND RESPONSIVE - We remain receptive to our customers and respond to their needs.

INTEGRITY - We do what we say and we mean what we do. We follow through.

RESPONSIBILITY - We manage our resources prudently and efficiently.

SENSE OF COMMUNITY - We are a community serving one another and promoting family values.

LEADERSHIP - It is our responsibility to set direction and plan for the future of our community.

PARTNERSHIP - We work cooperatively with those who affect the Raymore quality of life.

STRATEGIC PLANNING PROCESS



In the summer of 2015, the Raymore City Council held a retreat intended get members thinking about broad council goals and the future of our community. Led by John Nalbandian, a highly regarded professor in the University of Kansas's School of Public Affairs and Administration, the council's discussion revealed that each member had a slightly different view of what would make our community a success in the coming years.

The conversation among Council members also revealed that there were a number of focus areas that only our residents could answer.

Those focus areas explored the future of our parks and public spaces; public safety; community identity; business development; and infrastructure. Although these are common topics for many cities, the direction our residents would help us chart for the next 5-10 years would be uniquely Raymore.

Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore.

Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and focus areas they saw as a priority for Raymore.

Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community.

This input strengthened the strategic plan itself along with our bi-annual citizen survey. It created community-wide support and excitement in our planning process that is necessary to see the plan succeed in future years.

Using the data from those public meetings, as well as several other sources, staff began to refine the goals and created strategic initiatives and action steps to support the overall strategic plan. This year-long process developed the following plan and will serve as our City strategic plan for the coming years.

COMMUNITY IDENTITY & CONNECTIONS

STRATEGIC FOCUS AREA #1

GENERAL RATIONALE FOR STRATEGIC THEME:

The community in which someone chooses to live speaks volumes about both the city and the individual. Even the way we design our city should be a defined reflection of who we are as a community. We want to foster a relationship with all of our residents that says, unequivocally, we are a strong community with tangible goals and aspirations while respecting and valuing new ideas from all corners.

GOAL 1.1

DEVELOP A COMPELLING COMMUNITY IDENTITY AND BRAND.

The City's brand and identity is more than just a logo and colors. It is how we define our community in a single sentence. It is what our residents feel when we talk about our community to someone from another town. Tapping into what that brand and identity represents to our residents will guide our growth and give residents a sense of ownership of the community as a whole.

Strategies

- 1.1.1 Determine the desired image of Raymore
- 1.1.2 Implement and promote the Raymore brand
- 1.1.3 Create opportunities for residents to personally engage with the City's brand
- 1.1.4 Promote and develop signature events and amenities

GOAL 1.2

ENHANCE FIRST IMPRESSIONS OF THE COMMUNITY.

We must set the right tone for our community when being introduced, not only to future residents, but prospective businesses and visitors to our community. We want to make sure people feel welcome from the moment they arrive and offer ways for them to feel connected to the broader community. We also must ensure that people know where Raymore is, that they can identify when they have arrived and leave with a positive impression every time.

Strategies

- 1.2.1 Create a physical environment that inspires a sense of pride
- 1.2.2 Manage external impressions to position Raymore as a top community in the Kansas City metropolitan region
- 1.2.3 Provide exceptional service by implementing processes that allow those who contact us to receive the information they need on the first try.

GOAL 1.3

FOSTER OPPORTUNITIES FOR ALL CITIZENS TO FEEL VALUED AND CONNECTED WITHIN THE RAYMORE COMMUNITY.

Our greatest strength is the involvement of our residents. We should provide as many opportunities as possible for them to provide feedback and offer ideas to a wide variety of initiatives and projects. At the same time, City staff should be able to provide seamless customer service not just at City Hall, but anywhere in the community.

Strategies

- 1.3.1 Communicate with residents in a way that is purposeful and expected
- 1.3.2 Develop programs and amenities that meet the diverse needs of the present and future community
- 1.3.3 Provide opportunities for residents to regularly be involved in and provide input about City functions
- 1.3.4 Enhance internal communication and employee engagement

SAFE, WELL-DESIGNED & BEAUTIFUL PLACES

STRATEGIC FOCUS AREA #2

GENERAL RATIONALE FOR STRATEGIC THEME:

For our residents, their home should be more than just the four walls of a house. We should strive to make our residents feel welcome, safe and at home no matter where they are in the community.

GOAL 2.1

SET THE STANDARD FOR A SAFE AND SECURE COMMUNITY.

A safe and secure community is essential to the quality of life and economic success of Raymore. The City is committed to a high level of public safety and working in partnership with the community to maintain a safe and secure city. We also recognize that our police force alone cannot be the only ones to protect our community and keep it safe. We must design community areas and other amenities that ensure safety and promote the general well being of all who use our public spaces.

Strategies

- 2.1.1 Maintain a high-caliber and community-oriented Police Department through citizen engagement and outreach
- 2.1.2 Enhance & strengthen emergency preparedness response and recovery plans across the organization in collaboration with other community & regional efforts
- 2.1.3 Engage in community involvement, education and regional partnerships that make our community safer and stronger
- 2.1.4 Review and expand strategies that promote and enforce building safety and code requirements

GOAL 2.2

CREATE A PHYSICAL ENVIRONMENT THAT INSPIRES A SENSE OF PRIDE IN PUBLIC SPACES.

From the moment a visitor comes to Raymore, they should unquestionably know where they have arrived. Our buildings, neighborhoods and public spaces should uniformly reflect the pride we take in our community. Our physical presence will make our visitors feel welcomed and wanting to return while also providing residents with a tangible feeling of being home.

Strategies

- 2.2.1 Develop plans and guidelines that communicate and encourage high standards
- 2.2.2 Create and maintain a well-connected transportation network
- 2.2.3 Value and protect natural resources and green spaces

GOAL 2.3

IMPROVE SAFETY FOR ALL MODES OF TRAVEL THROUGHOUT THE COMMUNITY.

Strategies

- 2.3.1 Incorporate new technology and practices to develop safer pedestrian walkways and trails
- 2.3.2 Increase community-wide participation in driving/ pedestrian safety programs
- 2.3.3 Strengthen development and maintenance of streets, trails and pedestrian pathways

ECONOMIC VITALITY

STRATEGIC FOCUS AREA #3

GENERAL RATIONALE FOR STRATEGIC THEME:

Our city has outgrown its status as a bedroom community. Our residents now demand the kinds of services and amenities that many other communities have and the ability to both live and work in Raymore. We want to foster a sense of pride and purpose when we encourage residents to shop local and have the needed retail, restaurant and services available to make that possible.

GOAL 3.1

CREATE A HEALTHY AND SUSTAINABLE ECONOMY.

Our ability to provide high-quality services and amenities depends on our local economy thriving year after year. We must be responsive and open to the changing needs of our residents when it comes to housing, retail and other private amenities.

Strategies

- 3.1.1 Expand the commercial tax base
- 3.1.2 Focus development strategies on opportunities that align with community priorities

GOAL 3.2

ENABLE RAYMORE RESIDENTS TO LIVE AND WORK IN THE COMMUNITY.

As our community continues to grow, our residents seek new opportunities to live and work in their own city. We need to ensure that we have a variety of workforce options and can provide educational tools to residents. We must also have the cultural amenities that make Raymore an attractive place to locate.

Strategies

- 3.2.1 Align workforce development efforts to match the skill needs of targeted industries and businesses
- 3.2.2 Pursue businesses and amenities that reinforce Raymore's positioning as a community for all ages
- 3.2.3 Create a culturally vibrant community
- 3.2.4 Provide quality, diverse housing options that meet the needs of our current and future community

GOAL 3.3

CULTIVATE A CLIMATE FOR PROSPEROUS BUSINESS GROWTH AND DEVELOPMENT.

It is important that our businesses feel as supported and connected as our residents do on a daily basis. As we begin to attract new development and commercial interest, we want to position Raymore as a community that is willing to be innovative and creative to ensure the needs of our residents and the business community are met.

Strategies

- 3.3.1 Market and promote Raymore as a community that is viable for development
- 3.3.2 Provide support to existing local businesses
- 3.3.3 Deliver streamlined customer service to the business community
- 3.3.4 Ensure capital improvements, City plans and City regulations support economic development priorities

HIGH-PERFORMING ORGANIZATION

STRATEGIC FOCUS AREA #4

GENERAL RATIONALE FOR STRATEGIC THEME:

To provide high-quality services and amenities to our residents, we must also provide the people working at City Hall with high-quality support and training to ensure they have the tools to do their jobs. We will prioritize quality customer service and strive to build a positive relationship with all residents who interact with our staff.

GOAL 4.1

PROVIDE EXCEPTIONAL SERVICE.

In order to uphold the trust and confidence placed in us by the citizens of Raymore, it is our responsibility to serve the interests of all people and provide the best service possible at all levels of our organization.

Strategies

- 4.1.1 Implement processes that allow those who contact the City to receive the information they need on the first try
- 4.1.2 Optimize the use of technology to improve services, efficiency and productivity
- 4.1.3 Continuously improve the City's governance processes

GOAL 4.2

DEVELOP A HIGH-QUALITY CITY WORKFORCE.

Retaining employees through training, recognition, and transparent career development will not be just a cost-effective strategy for maintaining a highly motivated city staff, but will also make people want to work for the City of Raymore.

Strategies

- 4.2.1 Position Raymore as an employer of choice in the region
- 4.2.2 Strengthen our environment of placing a priority on retaining employees
- 4.2.3 Enhance internal communication and employee engagement

GOAL 4.3

ENSURE FISCAL DISCIPLINE AND GOOD STEWARDSHIP OF PUBLIC RESOURCES.

It is important that we make the the right financial decisions to ensure that our budget is not just balanced each year - as it is - but that we are using taxpayer dollars responsibly and ethically. As part of this process we must do everything we can to demystify the budget and create a culture of open and transparent government.

Strategies

- 4.3.1 Develop and implement long-term funding strategies to support City operations and needs
- 4.3.2 Establish a strong connection between the budget and strategic plan
- 4.3.3 Demonstrate our dedication to ethical behavior and transparency to maintain the public trust

Continued on next page.

HIGH-PERFORMING ORGANIZATION (CONT.)

STRATEGIC FOCUS AREA #4 (CONT.)

GOAL 4.4

DEVELOP AND EXECUTE A COMMUNICATIONS PROGRAM FOR THE STRATEGIC PLAN.

The success of the Reimagine Raymore community conversations - and level of enthusiastic participation in the sessions - came from the fact that residents were able to provide input directly and were given instant feedback on their ideas. For the strategic plan to remain relevant to our residents, it will be important that we continue that spirit of open, honest and transparent community dialogue and communications.

Strategies

4.4.1 Establish regular, consistent venues of communications and community feedback on plan progress

BUDGET GLOSSARY





ACCOUNT NUMBER - A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

ACCRUAL BASIS ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

ACTIVITY - Departmental efforts that contribute to the achievement of a specific set of program objectives; this is the smallest unit of the program budget.

ADVANCED REFUNDING - A bond issuance used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. A bond issuance in which new bonds are sold at a lower rate than outstanding ones. The proceeds are then invested, and when the older bonds become callable they are paid off with the invested proceeds. Advance refunding is most often used by governments seeking to postpone their debt payments to the future instead of having to pay off a large amount of debt in the present. Municipal bonds are traditionally exempt from federal tax, but if a municipal bond is issued in an advance refunding it is no longer tax exempt. This is because municipal bonds tend to have lower rates, and municipalities could potentially use advance refunding to issue unlimited amounts of debt at low rates and invest in higher rate investments.

ADVERSE OPINION – term used when an auditor

reports that the financial statements do not present fairly the financial position, results of operations, or changes in financial position or are not in conformity with GAAP. The auditor must provide the reasons for the adverse opinion in the audit report.

AD VALOREM - Latin term meaning “value of”. Refers to the tax assessed against real property (land and buildings) and personal property (equipment, vehicles, & furniture).

ALLOT - To divide an appropriation into specific line item amounts that can be encumbered or expended during a budget period.

AMORTIZATION OF DEBT - The annual reduction of principal through the use of serial bonds or term bonds with a sinking fund.

ANNUALIZE - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

APPRAISED VALUE - An estimate of the property value for the purposes of taxation. The Cass County Assessor establishes appraised values for all taxable property.

APPROPRIATION - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

APWA – The American Public Works Association exists

to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.

ARCIMS – Arc Internet Map Server.

ARRA MONEY – American Recovery and Reinvestment Act Money – Stimulus funding for economic recovery passed February 13, 2009 and implemented during the Obama administration.

ARBITRAGE - The interest rate differential that exists when proceeds from a municipal bond - which is tax-free and carries a lower yield - are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions..

ASSESSED VALUE - The value of property for tax levy purposes. The assessed value is set by the Cass County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

ASSESSMENT RATIO - The ratio at which the tax rate is applied to the tax base.

ASSET - Resources held or owned by a government which have on-going value - that is, they benefit more than one accounting period.

AUTHORIZED POSITIONS - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

AVAILABLE (UNDESIGNATED) FUND BALANCES - The funds remaining from prior years activity that are available for appropriation in the current budget year.

BALANCED BUDGET – A budget in which the expenditures incurred during a given period are

matched by revenues. A budget is balanced when current expenditures are equal to receipts. The City of Raymore follows city code Section 11.3 The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the Council may require. In no event shall the total proposed expenditures exceed the estimated revenues to be received plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

BASE BUDGET - The cost of continuing the existing level of services in the current budget year.

BASIS POINT - A unit that is equal to 1/100th of 1%, and is used to denote the change in a financial instrument. The basis point is commonly used for calculating changes in interest rates, equity indexes and the yield of a fixed-income security. The relationship between percentage changes and basis points can be summarized as follows: 1% change = 100 basis points, and 0.01% = 1 basis point.

BERP – Building and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital building and equipment replacement.

BOND - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

BOND COUNSEL - A lawyer who writes an opinion on the bond or note as to its tax exempt status and the authenticity of its issuance. In theory their opinion is meant to assure the bond investor, but they are paid by the issuer so it is not clear who their real client is.

BONDED DEBT - That portion of City debt represented by outstanding bonds.

BOND DISCOUNT – The amount below face value at which a bond is issued, generally when the interest rate on the bond is below the prevailing market

interest rate, and/or the bond has a long maturity period.

BOND PREMIUM – The amount in excess of face value (maturity value) at which a bond is issued, generally when the interest rate on the bond exceeds the market rate or has a short maturity period.

BOND RATING – The calculation of the probability that a bond issue will go into default, by measuring risk and therefore impacts the interest rate the bond is issued at.

BOND REFINANCING - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

BUDGET – A financial plan, for a specified period of operations that matches all planned revenues and expenditures with the services to be provided by the City. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT - Changes to the current budget on a departmental level that will not change the overall fund budget. These changes do not require council approval

BUDGET AMENDMENT - Changes to the current budget on any level that will change the overall fund budget. These changes require council approval.

BUDGET BASIS - The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: accrual, cash, or modified accrual.

BUDGET CALENDAR - The schedule of key dates that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - The written instrument used by City to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE - The opening section of the budget presented by the City Administrator, Finance Director or Budget Director, which presents the City Council and the Citizens of Raymore with highlights of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment by the City Council to approve the budget as presented that authorizes staff to obligate and spend revenues.

BUDGETARY CONTROL - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

CAD – Computer Aided Design.

CAFR - Comprehensive Annual Financial Report. The official annual report of a government.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

CAPITAL BUDGET - The appropriation of resources for the acquisition and construction of capital assets. It is also a plan of proposed acquisitions and replacements of long-term assets and their financing and is generally developed using one of several techniques such as the payback method, net present value method or the internal rate of return method.

CAPITAL EXPENDITURE – An outlay charged to a long-term asset account that either adds a fixed asset unit or increases the value of an existing fixed asset.

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure. Note: the City of Raymore generally uses this term to include real property, improvements to real property and infrastructure.

CAPITAL IMPROVEMENTS PROGRAM - A plan for capital improvements to be incurred each year over a set number of years to meet long term capital needs of the government.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets which have a value of more than \$5000 and have a useful economic life of more than one year. (see CAPITAL EXPENDITURE) Note: the City of Raymore generally uses this term to include tangible personal property such as vehicles and equipment.

CAPITAL PROJECTS FUND - A fund created to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CASH BASIS ACCOUNTING – The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCA – Certified Court Administrator.

CERTIFICATE OF DEPOSIT (CD) – A negotiable or nonnegotiable receipt for moneys deposited in a bank or other financial institution for a specified period at a specified rate of interest.

CERTIFICATE OF PARTICIPATION (COPS) - A certificate showing participation through ownership of a “share” of lease payments or lease-purchase agreement. Usually made between a municipality and an equipment vendor. While these certificates are similar to bonds, they are secured solely by the lease or rental revenues accruing to the municipality/ agency issuing the certificates have maturities and are paid in a manner parallel to the process involved in the execution and administration of bonds.

CEU – Continuing Education Unit.

CFE – Certified Fraud Examiner.

CHARGES FOR SERVICES - Revenue derived by charging a fee only to the specific user of the service.

CID (COMMUNITY IMPROVEMENT DISTRICT)

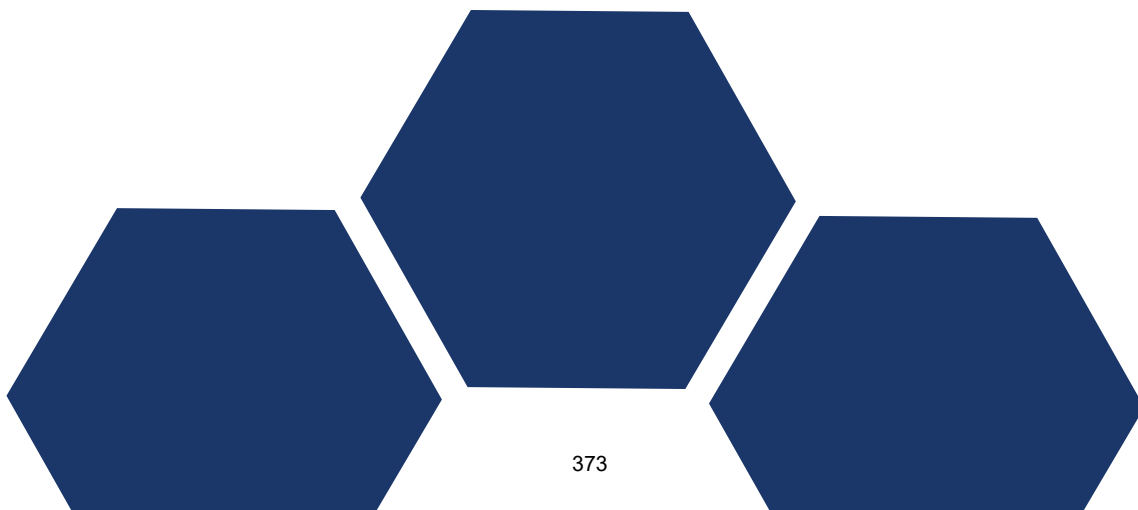
- A Community Improvement District may be either a political subdivision or a not-for-profit corporation. CID's are organized for the purpose of financing a wide range of public-use facilities and establishing and managing policies and public services relative to the needs of the district.

CITY COUNCIL – The governing body elected by the citizens of a municipality to provide policy direction for the operations of the city. Currently, for the City of Raymore, this consists of a Mayor who is elected at large and 8 Council Members who are elected from four wards – two Council Members per wards.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, and asphalt.

COMPETITIVE BID – The used of a sealed bid process where the bid contains the price and terms offered by the vendor for the good or service sought by the purchaser who awards the bid based on the best qualifications, price and terms.

CONSTANT (OR REAL) DOLLARS - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point of time in the past.



CONSUMER PRICE INDEX (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

CONTINGENCY RESERVE - A budgetary reserve set-aside for emergencies or unforeseen expenditures not included in the budget.

CONTRACTUAL SERVICES – Contractual services are professional fees for legal counsel, advertising, auditing, testing, service and equipment rentals, education, training and travel expenses.

COVENANT - A legally binding commitment by the issuer of municipal bonds to the bondholder. An impairment of a covenant can lead to a Technical Default. With respect to municipal bonds, covenants are generally stated in the bond contract.

CPA – Certified Public Accountant

CPE – Continuing Professional Education.

CSR – Code of State Regulations. The regulations derived from state statute used to operated the various departments and offices of state government. The State's policy and procedures manual.

CURRENT TAXES - Taxes levied and due within a one-year period, in relation to real and personal property taxes.

DARE – Drug Abuse Resistance Education

DEBT RATIO - The ratio of the issuer's general obligation debt to a measure of value, such as real property valuations, personal income, general fund resources, or population.

DEBT SERVICE - Required payments for principal and interest.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

DEBT SERVICE RESERVE FUND - A bank trustee account established by the trust indenture and used as a backup security for an issuer's bonds. It usually amounts to one year's debt service, and can be drawn on by the Trustee in the event of an impairment of the Trust indenture.

DEDICATED TAX - Taxes that are levied to support a specific government program or purpose. For example, a 1% sales tax for park maintenance can only be used to cover the expenses to maintain an entity's parks.

DEFEASANCE - Termination of the rights and interests of the bondholders and of their lien on the pledged revenues in accordance with the terms of the bond contract for the prior issue of bonds. Defeasance usually occurs in connection with the refunding of an outstanding issue before the final payment, or provision for future payment, of principal and interest on a prior issue.

DELINQUENT TAXES - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

DEMAND DEPOSIT – Accounts with financial institutions or cash management pools where cash may be deposited or withdrawn at any time without prior notice or penalty.

DEPARTMENT - A major administrative organization unit of the City that includes management responsibility for one or more operating divisions.

DEPRECIATION - The process of recognizing the physical deterioration of assets over a period of time. All assets are assigned an estimated life when purchased and a portion of the purchase price is charged off each year in recognition of wear and tear. Depreciation is recorded only in enterprise funds for the purpose of calculating net income for such funds.

DEVELOPMENT FEES - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

DISCOUNT - The amount of dollars by which market value of a bond is less than par value or face value.

DISCOUNT BONDS - Bonds which sell at a dollar price below par in which case the yield would exceed the coupon rate. The difference between the discount price and the maturity price is subject to federal capital gains tax except in the case of Original Issue Discount Bonds, which are tax exempt.

DISCOUNT NOTE - Non-interest-bearing note sold at a discount and maturing at par. A U.S. Treasury Bill is a discount note.

DISBURSEMENT - The expenditures of money from an account.

DIVISION - An organization unit of the City that indicates management responsibility for a specific activity.

DOR - Department of Revenue. The department responsible for the collection, audit and distribution of taxes, titling and registering motor vehicles and licensing drivers.

DRC - Development Review Committee.

EATS - Economic Activity Taxes. The increase in economic activity taxes or sales taxes generated by the redeveloped within a TIF area. The difference between the original sales tax revenues of the area and the new sales tax revenues after redevelopment is EATS and is proportionately used to pay on the TIF Bonds used for the redevelopment of the area. Generally, in the State of Missouri, 50% of the difference is designated for repayment.

EMPLOYEE (OR FRINGE) BENEFITS - Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security

and various pension, life, and medical plans.

ENCUMBRANCE - The commitment of funds to purchase an item or service. To encumber funds means to set aside funds to pay future cash expenditures.

ENTERPRISE FUND ACCOUNTING - Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable.

ESCROW FUND - A fund that contains monies that only can be used to pay debt service.

EXPENDITURES - A decrease in the net financial resources of the City due to the acquisition of goods or services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

FASB - Financial Accounting Standards Board. A nongovernmental body with the authority to promulgate Generally Accepted Accounting Principles (GAAP) and reporting practices. These are published in the form of FASB Statements. Practicing CPAs are required to follow the FASB pronouncements in the accounting and financial reporting functions. The FASB is independent of other companies and professional organizations.

FEASIBILITY STUDY - A report of the financial practicality of a proposed project and financing thereof, which may include estimates of revenues that will be generated and a revenue of the physical operating, economic or engineering aspects of the proposed project.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC) - publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market. The corporation's stock is owned by savings institutions

across the U.S. and is held in trust by the Federal Home Loan Bank System. Nicknamed "Freddie Mac," it has created an enormous secondary market, which provides more funds for mortgage lending and allows investors to buy high yielding securities backed by federal guarantees.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA) - publicly owned, government-sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. Nicknamed "Fannie Mae," the corporation mostly packages mortgages backed by the Federal Housing Administration, but also sells some non-governmentally backed mortgages. These blocks are bought and sold by investors.

FEMA – Federal Emergency Management Agency

FIDUCIARY FUNDS – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds. [SGAS 34]

FINANCIAL ADVISOR – A professional advisor offering financial counsel. The advisor can either earn commissions on the products they sell or they charge fees for their services and sell no products. Generally a bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

FINANCIAL ACCOUNTING FOUNDATION (FAF) – The institution that funds the FASB and appoints its members. Founded in 1972, the FAF is composed of nine trustees chosen by the board of directors of the American Institute of Certified Public Accountants(AICPA).

FISCAL AGENT - Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FINES & FORFEITURES - Revenues generated

from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

FISCAL POLICY - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies. The City of Raymore operates on a fiscal calendar year basis of November 1 through October 31.

FRANCHISE FEE - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Electric, Natural Gas, Telephone, and Cable services.

FULL FAITH AND CREDIT - A pledge of a government's taxing power to repay debt obligations.

The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bondholders.

FULL-TIME EQUIVALENT POSITION (FTE) - A way to measure an employee's productivity or involvement in an activity or project. It is generally calculated as how a part-time position in an activity or project is converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCES - The excess of assets over liabilities and reserves.

GAAP - Generally accepted accounting principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles. In the audit report, the CPA must indicate that the client has followed GAAP on a consistent basis.

GAAS – Generally Accepted Auditing Standards. Rules and guidelines promulgated by the AICPA's Auditing Standards Board which are followed by CPAs in the preparation and performances of financial statement audits. A CPA who does not conduct an examination in accordance with GAAS can be held in violation of the AICPA's Code of Professional Ethics and face legal action by affected parties.

GAO – General Accounting Office. An agency established to assist Congress in its oversight of the executive branch and to serve as the independent legislative auditor of the federal government.

GASB - Government Accounting Standards Board. The organization that formulates accounting standards for governmental units.

GASB 34 – The comprehensive changes in state and local government financial reporting issued by GASB in June, 1999. It required significant changes in an entity's reporting of Financial Statements and in Management's Discussion and Analysis for State and Local Governments. It requires that governmental entities present 1) government wide financial statements that are based on the accrual accounting basis and the flow of all economic resources and 2) governmental funds financial statements continue to be presented based on the modified accrual accounting basis and the flow of current financial resources.

GENERAL FUND - The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

GENERAL OBLIGATION BOND – Municipal bonds backed by the full faith and credit (which includes the taxing and further borrowing power) of a municipality. It is repaid with the general revenue

of the municipality, such as property taxes and sales taxes.

GFOA - Government Finance Officers Association. Professional organization of governmental financial personnel and associated interested individuals that provide assistance, training and guidance to governments in the areas of accounting, audit, cash management, internal controls, debt management and general finance.

GIS – Geographic Information Systems. A technology that is used to view and analyze data from a geographic perspective and is considered a piece of an organization's overall information system framework. GIS links location to information (such as people to addresses, buildings to parcels, or streets within a network) and layers that information to give you a better understanding of how it all interrelates.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) – the organization that formulates accounting standards for governmental units. It is under the auspices of the Financial Accounting Foundation.

GOVERNMENTAL FUNDS– Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue fund, debt service fund, capital projects funds, and permanent funds.

GPS – The Global Positioning System (GPS) is a satellite-based navigation system made up of a network of 24 satellites placed into orbit by the U.S. Department of Defense.

GRANT - A contribution by a government or other organization to support a specific function or operation.

HVAC – (Heating, Ventilation, and Air Conditioning) refers to technology of

indoor or automotive environmental comfort. HVAC system design is a major subdiscipline of mechanical engineering, based on the principles of thermodynamics, fluid mechanics, and heat transfer.

INDUSTRIAL DEVELOPMENT BONDS - (IDBs) also called Industrial Revenue Bonds (IRBs). Used to finance facilities for private enterprises, water and air pollution control, ports, airports, resource-recovery plants, and housing, among others. The bonds are backed by the credit of the private corporation borrower rather than by the credit of the issuer. Also known as Conduit Bonds. Private purpose bonds are limited by federal law to \$50 times the state's population on an annual basis.

INTERFUND TRANSFERS - Transfer of resources between two funds of the same governmental unit.

INTEREST EARNINGS - Revenue derived from the investment of cash on hand during the year in securities as specified by the City investment policy.

INTERGOVERNMENTAL REVENUE - Revenue received from Federal, State or local government bodies. Includes payment from other taxing authorities such as a School District.

INTERNAL CONTROL – an integral component of an organization's management that provides reasonable assurance that the following objectives are being achieved: 1) effectiveness and efficiency of operations; 2) reliability of financial reporting and 3) compliance with the applicable laws and regulations.

ITS – Information Technology Services..

LAPSING APPROPRIATION - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

LEGAL OPINION - A written opinion from bond counsel that an issue of bonds was duly authorized and issued. The opinion usually includes the statement, "interest received thereon is exempt from federal taxes and, in certain circumstances, from state and

local taxes."

LETTER OF CREDIT - A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LEVEL DEBT SERVICE - Principal and interest payments that, together, represent more or less equal annual payments over the life of the loan. Principal may be serial maturities or sinking fund installments.

LEVY - The imposition or collection of an assessment of a specified amount for the support of government activities. The Levy amount for the City of Raymore is \$0.4685 for the General Fund, \$0.1261 for the Park Fund and \$0.7170 for the Debt Service Fund.

LICENSES, PERMITS, & FEES - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

LINE ITEM BUDGET - Budget that is prepared on the basis of individual accounts of what is to be spent such as office supplies, paper supplies, or equipment maintenance.

LONG TERM DEBT - Debt that is repaid over a period of time longer than one year.

MAINTENANCE - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land.

MACA – Missouri Association of Court Administrators.

MARC – Mid-America Regional Council. Serves as the association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region.

MARCIT - Mid-America Regional Council Insurance

Trust. Provides insurance and loss prevention services to members of MARC.

MATERIALS & SUPPLIES - Expendable operating supplies necessary to conduct daily departmental activity.

MERP - (MIS Equipment Replacement Program) A planning tool used to set aside funds to maintain and replace machinery and information system equipment.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred.

MUNICIPAL BOND - Bonds issued by any of the 50 states, the territories and their subdivisions, counties, cities, towns, villages and school districts, agencies, such as authorities and special districts created by the states, and certain federally sponsored agencies such as local housing authorities. Historically, the interest paid on these bonds has been exempt from federal income taxes and is generally exempt from state and local taxes in the state of issuance. There are approximately \$1.3 trillion municipal bonds outstanding and they generate about \$50 billion tax-free interest income each year.

MUTCD - The Manual on Uniform Traffic Control Devices, or MUTCD defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, bikeways, and private roads open to public traffic. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F.

NACM - National Association of Court Management.

NPDES - National Pollutant Discharge Elimination System. Part of the EPA (Environmental Protection Agency) Act that requires state and federal permitting and oversight of the City's storm sewer system.

NET ASSET VALUE (NAV) - The market value of all the bonds in a mutual fund portfolio divided by all the outstanding shares.

NET BONDED DEBT - Gross general obligation debt less self-supporting general obligation debt, housing bonds, water revenue bonds, etc..

NET INTEREST COST (NIC) - Generally speaking, issuers award competitive bond sales to the underwriter bidding the lowest NIC. It represents the average coupon rate weighted to reflect the time until repayment of principal and adjusted for the premium or discount.

NET REVENUE AVAILABLE FOR DEBT SERVICE - Usually, gross operating revenues of an enterprise less operating and maintenance expenses but exclusive of depreciation and bond principal and interest. Net revenue as thus defined is used to determine coverage on revenue bond issues.

NID - Neighborhood Improvement District, A Neighborhood Improvement District (NID) may be created in an area desiring certain public-use improvements that are paid for by special tax assessments to property owners in the area in which the improvements are made. The kinds of projects that can be financed through an NID must be for facilities used by the public, and must confer a benefit on property within the NID.

OFFICIAL STATEMENT (OS) - A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OSs, the first known as the preliminary, or "red herring" - so named not because it smells but because some of the type on its cover is printed in red - and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

OPERATING EXPENSES - The cost for personnel, materials and equipment required for a department to function,

OPERATING TRANSFER - A transfer of resources from one fund to another.

ORDINANCE - A formal legislative enactment by the governing body of a municipality. An ordinance has full force and effect of law within the boundaries of the municipality. All revenue raising measures such as the imposition of taxes, special assessments, or service charges require an ordinance.

ORIGINAL ISSUE DISCOUNT - Some maturities of a new bond issue that have an offering price substantially below par; the appreciation from the original price to par over the life of the bonds is treated as tax-exempt income and is not subject to capital gains tax. See also Zero Coupon Bond.

PAR VALUE - The face value or principal amount of a bond, usually \$5,000 due the holder at maturity. It has no relation to the market value. For pricing purposes it is considered 100.

PARITY BONDS - Revenue bonds that have an equal lien on the revenues of the issuer.

PAYING AGENT - Also Fiscal Agent. Generally a bank that performs the function of paying interest and principal for the issuing body.

PREMIUM - The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRICE TO CALL - The yield of a bond priced to the first call date rather than maturity.

PRIMARY MARKET - The new issue market. Generally has the best yield rates for the issues available.

PRINCIPAL - The face value of a bond, exclusive of interest.

PROPRIETARY FUNDS - Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PUT BOND - A bond that can be redeemed on a date or dates prior to the stated maturity date by the bondholder. Also known as an option tender bond.

PAY-AS-YOU-GO BASIS - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

PERSONAL SERVICES - The costs associated with compensating employees for their labor, including salaries and fringe benefits.

PERFORMANCE MEASUREMENT - The quantification of an entity's efficiency or effectiveness in conducting operations for the period in review. Measurement criteria can be qualitative or quantitative in nature.

PILOTS - Payments in Lieu of Taxes or the incremental property taxes generated by the redevelopment of an area under a TIF program. The difference between the original property tax of the area and the new property tax after redevelopment is PILOTS and is used to pay on the TIF Bonds used for the redevelopment of the area.

PRIOR YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an entity undertakes or proposes, to carry out its responsibilities. It can be an activity or set of activities that provides a particular service to the Citizens.

PROGRAM BUDGET - A method of budgeting that allocates money to the functions or activities of a government rather than to specific line items of cost.

PROGRAM MEASUREMENTS - Specific quantitative measures of work performed within a program. Measures quantity the efficiency and effectiveness of a given program.

PROPERTY TAXES - Revenues derived from the levying of taxes on real and personal property located within the City limits. Property taxes are levied according to the property's assessed value.

PROPERTY TAX RATE - The amount per \$100 of value that will be levied against all property within the City limits. The tax rate must be adopted by the City Council annually and consists of two components: The General Operating Rate and the Parks Fund Rate and the Debt Service Rate. For 2008 the rates are \$.4647 for General Operating and \$.1251 for Parks Fund and .7170 for Debt Service, or a total rate of \$1.3068. The City's maximum tax rate for general operations is \$ 1.15 per hundred dollar of value. Any rate above this requires a vote of the Citizens of Raymore. This rate was set in 1985 as part of the statewide reassessment program.

PUBLIC HEARING - That portion of City Council meetings where the Citizens may present evidence and provide information on both sides of an issue.

QUALIFIED LEGAL OPINION - Conditional affirmation of the legal basis for the bond or note issue. The average investor should avoid any but the strongest opinion by the most recognized bond approving attorneys.

RATINGS - Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D . Each of the services use + or - or +1 to indicate half steps in between. The top four grades are

considered Investment Grade Ratings

RAYMAC - (Raymore Municipal Assistance Corporation) a corporation established to facilitate the purchase of land and facilities by the City.

REDEVELOPMENT AGENCY (REDEV.) - A legislatively established subdivision of government established to revitalize blighted and economically depressed areas of a community and to promote economic growth. Tax Allocation Bonds are issued to pay the cost of land and building acquisition and their redevelopment and are repaid by the incremental increase in tax revenues produced by the increased assessed value of the area after redevelopment. Redev. Agencies may also sell Housing Mortgage Revenue Bonds to finance housing units within the area, a fixed percentage of which must be for low-cost housing.

REFUNDING BOND - The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

REGISTERED BOND - A non-negotiable instrument in the name of the holder either registered as to principal or as to principal and interest.

REPO - A financial transaction in which one party "purchases" securities (primarily U.S. Government bonds) for cash and simultaneously the other party agrees to "buy" them back at some future time according to specified terms. Municipal bond and note issuers have used repos to manage cash on a short term basis. (Known formally as repurchase agreements.)

RESERVE - An account used to indicate that a portion of a fund balance is restricted to a specific purpose.

RESOLUTION - Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

RESOURCES - Total amounts available for appropriations including estimated revenues, fund

transfers, and beginning fund balances.

REVENUE - Funds received by a government as a part of daily operations.

REVENUE BONDS - Bonds issued to finance public works projects, such as water and sewage systems that are paid from the revenues of the projects. These bonds do not have the full faith and credit of the municipality. A municipal bond whose debt service is payable solely from the revenues derived from operating the facilities acquired or constructed with the proceeds of the bonds.

RFB – Request for Bid.

RFP – Request for Proposal.

RFQ – Request for Qualifications.

ROW – Right of Way. The permitted right to pass over or through land owned by another. Generally, the strip of land in which facilities such as highways, railroads, utilities or other infrastructure are installed and maintained.

RSMO – Revised Statutes of the State of Missouri

SALES TAX - A tax placed on the value of goods sold within the City limits. The rate is set by a majority of the voters within the City. The tax is collected by the State of Missouri and remitted to the City each month.

SERIAL BOND - A bond of an issue that features maturities every year, annually or semiannually over a period of years, as opposed to a Term Bond, which is a large block of bonds maturing in a single year.

SECONDARY MARKET - The trading market for outstanding bonds and notes. This is an O.T.C. market, a free form negotiated method of buying and selling, usually conducted by telephone or computer. Traders buy and sell for their own inventory. As many as \$2 billion of issues trade each day.

SINKING FUND – money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities.

SINKING FUND SCHEDULE - A schedule of payments required under the original revenue bond resolutions to be placed each year into a special fund, called the sinking fund, and to be used for retiring a specified portion of a term bond issue prior to maturity.

SPECIAL ASSESSMENT BOND - A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services that represents the specific benefit to the property owner derived from the improvement. In California these are usually 1915 Act or 1911 Act Bonds.

SOURCE OF REVENUE - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

SRF FUND - The Missouri SRF leveraged loan program is a revolving fund established pursuant to the federal Clean Water Act of 1987. It was developed by the EIARA and the Missouri Department of Natural Resources in cooperation with the Missouri Clean Water Commission, and provides subsidized low interest rate loans to qualifying applicants to issue General Obligation and/or Revenue Bonds to secure the debt used to acquire, by purchase or construction, the needed infrastructure.

SUPPLEMENTAL APPROPRIATION - An appropriation of resources made by the City Council after the budget has been formally adopted.

SWAP - The exchange of one bond for another. Generally, the act of selling a bond to establish an income tax loss and replacing the bond with a new item of comparable value.

TAX ANTICIPATION NOTE (TAN) - A short-term obligation of a state or municipal government

to finance current expenditures pending receipt of expected tax payments. TAN debt evens out the cash flow and is retired once tax revenues are received.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

TAX BASE - The total value of all real and personal property within the City limits as of January 1 of each year. The assessed value of assets, investment or income streams that are subject to taxation.

TAX-EXEMPT BOND - Bonds exempt from federal income, state income, or state tax and local personal property taxes. This tax exemption results from the theory of reciprocal immunity: States do not tax instruments of the federal government and the federal government does not tax interest of securities of state and local governments.

T.I.F. (TAX INCREMENT FINANCING) - An economic tool used to finance real estate development costs within a specific area of the City. Additional property taxes generated by development within the T.I.F. area are used to finance the cost of real estate and infrastructure improvements.

TELECOMMUNICATIONS FRANCHISE TAX - A tax levied on telecommunications companies for the privilege of operating within the city limits. This tax is similar to a business license in purpose, but is calculated on the specified gross receipts of the company's activities.

TERM BOND - A large block of bonds of long maturity. They may be part of a serial Bond issue; there may be more than one term bond in an issue or a single maturity. Some are subject to a sinking fund redemption.

TDD (TRANSPORTATION DEVELOPMENT DISTRICT) - A Transportation Development District may be created to act as the entity responsible for developing, improving, maintaining, or operating one or more "projects" relative to the

transportation needs of the area in which the District is located. A TDD may be created by request petition filed in the circuit court of any county partially or totally within the proposed district. There are specific rules that provide filing procedures and content requirements of TDD creating petitions.

TRUSTEE - A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

UNDERLYING DEBT - The general obligation bonds of smaller units of local government within a given issuer's jurisdiction.

UNDERWRITER - An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

UNRESERVED FUND BALANCES - That portion of a fund's balance that is not restricted to be used for a specific purpose and that is available for appropriation.

UNQUALIFIED OPINION - term used when in the auditor's judgment, that they have no reservation as to the fairness of presentation of financial statements and their conformity with GAAP.

USER FEES - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

UTILITIES - Utilities expenditures are those incurred for gas, electric, phone, water and sewer.

VARIABLE RATE BOND - A bond whose yield is not fixed but is adjusted periodically according to a prescribed formula.

VERP - Vehicle and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital equipment.

YELLOW BOOK – Publication issued by the United States General Accounting Office (GAO) on governmental auditing standards. It is revised periodically to ensure current GAAP, GASB, GAAS, FASB and SAS pronouncements and standards are included.

YIELD-TO-MATURITY (YTM) - Return available taking into account the interest rate, length of time to maturity, and price paid. It is assumed that the coupon reinvestment rate for the life of the bonds will be the same as the yield-to-maturity.

ZERO-COUPON BONDS - A deep discount municipal bond on which no current interest is paid. Instead, at bond maturity, the investor receives compounded interest at a specified rate. The difference between the discount price at purchase and the accreted value at maturity is not taxed as a capital gain but is considered tax-exempt interest. Widely used for college savings bonds.