

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, AUGUST 27, 2019, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Bartow, Collier, Harris, Manson, Supple and Williamson. Member Eastwood is absent.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo were present.

1. Call to Order: Chairman Trautman called the meeting to order at 7:00pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

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|-----------------------|-----------------|
| A. Park Board Minutes | June 25, 2019 |
| B. Park Board Minutes | August 13, 2019 |

Motion: Member Harris moved to accept the Park Board minutes of June 25 and August 13, 2019.
Member Houdyshell seconded the motion.

Discussion:

Vote:	8 Aye	Member Bartow	Aye
	0 Nay	Member Collier	Aye
	1 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

6. Staff Reports

Recreation Superintendent McLain highlighted his written report. Highlighted staff has been working with Finance and IT to support the software for the upcoming sessions of sports at the RAC. Pay to play programs are upcoming as well as day passes. Todd has had prep meetings for the fall sports. In August he has game scheduling meetings. Games will be started after Labor Day. Coordinator Vankeulen operated the Mini Mud Run event. Things went well with some adjustments made from previous years and the help of Superintendent Rulo and his staffs hard work. We had a

good summer with the Camp and expect more growth next summer. Farmer's Market vendor numbers have declined.

Member Bartow asked "What is the daily use fee and will there be a family pass?" Superintendent McLain replied that we are not having membership. The day use fee is \$3.00. Times for free facility use are posted online and in the guide, which will be in mailboxes the first week of September. We will have wrist bands or stamps so you can come back later in the day.

Parks Superintendent Rulo highlighted his written report. TB Hanna has work ongoing with the Station House. Scheduled the week of September 3 will be the removal of the north playground pieces at Memorial Park West Shelter. The seasonal workers have left for the year.

Parks & Recreation Director Musteen highlighted his written report. TB Hanna projects have been bid separately and are moving along. The site plan has some work done on it. Memorial Day 2020 is the projected opening date for the spray ground, the playground during the winter, and the ice rink in the winter. Thanks to those who came to the ribbon cutting at Hawk Ridge Park. Thanks to Greg Rokos and Paschal Smith for their day to day management on the project.

7. Old Business - None

8. New Business

A. Hawk Ridge Park Facility Fees Presentation Item

Staff is presenting the proposed rental fees for the north shelter and amphitheater at Hawk Ridge.

Member Bartow asked "What is the difference between Event Rental and Private Rental?" Superintendent McLain explained the difference.

Member Manson Is the Shelter rate hourly or daily?" Superintendent McLain replied "It is daily".

Member Harris has reservations about the shelter rate based on the difference from other shelters. Superintendent McLain explained that the rates were based on the number of people that can use the shelter area. Director Musteen explained that there are not very many amenities near the shelter.

Member Houdyshell asked "If the Arts Council brings in a large group, how will that affect the rental, security fee?" Superintendent McLain responded that "If it is within the city or a city department, there will be no rental fees charged.

Security fees will be charged and paid for by that department. The alcohol permit can be waived." Member Houdyshell "Will the vendor fee stay the same?" Superintendent McLain "Yes."

Member Collier wants to know "Are there noise and time ordinances, are they already on the books?" Superintendent McLain replied "Yes."

9. Board Elections

A. Call for Nominees-Board Chair

Member Manson nominates Steve Trautman for Board Chair.

Chairman Trautman accepts the nomination.

Motion: Member Manson motions to close nominations for the Park Board chair.
Ryan Supple seconds the motion.

Discussion: None

Vote:	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Absent
	1 Abstain	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Abstain
		Member Williamson	Aye

B. Call for Nominees-Board Vice Chair

Chairman Trautman nominates William Manson for Board Vice Chair.
Member Manson accepts the nomination.

Motion: Member Supple motions to close nominations for Board Vice Chair.
Member Harris seconds the motion.

Discussion: None

Vote:	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Absent
	1 Abstain	Member Harris	Aye
		Member Houdyshell	Aye
		Member Manson	Abstain
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

10. Board Member Comment

Member Collier attended the Min Mud Run and brought his nieces and nephews who are looking forward to next year. He attended the ribbon cutting at Hawk Ridge Park as well.

Member Williamson said the ribbon cutting was great and the park looks great.

Member Manson also attended the ribbon cutting and the park looks great. He is looking forward to the new playground.

Member Houdyshell walked around Hawk Ridge Park and it was very peaceful. It is lovely. She did notice about the lighting at Memorial Park. Is there going to be lighting at the Arboretum. Director Musteen noted that the lights will be removed and replaced November 1. The bidding process will begin shortly after that. We hope that the lights are replaced by Spring.

Member Supple loved Summer Camp. It had good organization this year and ran smoothly. The mud run was a blast and ran flawlessly. Thanks to the staff.

Member Trautman thanks the staff and all those behind the scenes to make things great. The mud run was great with a 10% increase. The ribbon cutting was amazing.

11. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Supple seconds the motion.

Discussion: None

Vote:	7 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Houdyshell	Absent
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

The regular meeting of the Raymore Park Board adjourned at 7:32 pm.

Respectfully submitted,
Greta Naab
Office Assistant