

RAYMORE PARKS AND RECREATION BOARD

AGENDA

Tuesday, July 23, 2019

**7:00PM - City Hall
100 Municipal Circle
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances - None**
- 5. Consent Agenda.**
The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.
 - A. Park Board Minutes June 25, 2019
- 6. Staff Reports**
Recreation Superintendent
Parks Superintendent
Parks & Recreation Director
- 7. Unfinished Business - None**
- 8. New Business**
 - A. FY20 Budget Recommendation Action Item

Staff is presenting the proposed fiscal 2020 parks and recreation budget for board review and recommendation to the City Council.
- 9. Board Elections**
 - A. Call for Nominees - Board Chair
 - B. Motion and Vote for Board Chair
 - C. Call for Nominees - Board Vice-Chair
 - D. Motion and Vote for Board Vice-Chair
- 10. Public Comment**



11. Board Member Comment

12. Adjournment

Items provided under "Miscellaneous" in the Park Board Packet:

- *June 25 - WS Notes*
- *July 11 - WS Notes*
- *Status of Capital Improvements*
(Provided to the Council the 1st meeting of each month)

EXECUTIVE SESSION (CLOSED MEETING)

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JUNE 25, 2019, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Bartow, Collier, Eastwood, Harris, Manson, Supple and Williamson. Member Bartow left the meeting at 7:16 pm.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo, Office Assistant Naab.

1. Call to Order: Chairman Trautman called the meeting to order at 7:00pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Park Board Minutes

May 28, 2019

Motion: Member Harris moved to accept the Park Board minutes of May 28, 2019. Member Supple seconded.

Discussion:

Vote:	3 Aye	Member Bartow	Abstain
	5 Abstain	Member Collier	Abstain
	1 Absent	Member Eastwood	Abstain
		Member Harris	Aye
		Member Houdyshell	Absent
		Member Manson	Abstain
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Abstain

6. Staff Reports

Recreation Superintendent McLain highlighted his written report. Spring is wrapping up and summer is beginning. Summer camp has begun with great responses. Summer school is over so we anticipate more attendance. Coordinator Brennon has been working with the Raymore United Soccer Club teams and coaches. He will be signing up teams this Friday at Heartland. We have one more team than last fall. Recreation baseball will be ending next Monday. This Saturday is the Spirit Of America festival with fireworks starting at 930, with an app that streams music. Food trucks, bounce house, and a dunk tank. Coordinator Vankeulen is working with the police department and Superintendent Rulo's staff.

Member Harris asked "The retract upgrade, how has that been working out?" Superintendent McLain responded, "Working well, we have added computers to use retract at all concession stands." "Do we take cards at the concessions? Has it helped?" "Yes and yes."

"Dude Solutions for facility management. Does retract not do that?" "We use it for work orders and maintenance issues. It is City wide."

"Glad to see that soccer is up for United. Anyway we can let former Raymore players to let them know about the United club?" "We are continually putting out info via social media and word of mouth."

Parks Superintendent Rulo highlighted his written report. Drive by the pond at Recreation Park, the project is done and looks good. Staff met with MDC to talk about the water management at Hawk Ridge Park. Soccer concession stand has been power washed and is being prepped for painting. Staff is cutting up limbs from the storms that are on park property. Working to make Recreation Park look the best it can for the Spirit Of America.

Member Supple asked "park painting project at the soccer concession, what is the final plan/renderings?" Director Musteen responded "The artist did submit his final rendering to the art commission with some changes to the bathroom wall."

"Repairs to disc golf course where do we stand on that?" Superintendent Rulo responded "We are working on getting the baskets backup and will work on the tee pads when we have some spare time. The islands have fallen behind due to the recurring storms. We hope to get caught up with the baseball season ending freeing up other employees."

Parks & Recreation Director Musteen highlighted his written report. The ball field lights are completed and approved for final pay as well as the park house demo. Centerview audio/video has been approved and the project should start soon. The Station house was approved and should be starting soon. Limb drop off is at the soccer area at Hawk Ridge Park.

7. Old Business - None

8. New Business

A. TB Hanna Improvements - Ice Rink

Action Item

Staff is presented a contract with Custom Ice LLC. for the purchase and installation of a custom ice rink as part of the TB Hanna Station Improvement Projects.

Member Collier asked "Will there be skate rental and staff?" Director Musteen "No rentals, anyone can get regular skates for ice versus us being there to rent out skates." "So will it be open to the public?" "Yes it will be like the tennis courts and the skate park."

Member Supple asked, "What kind of care is planned?" Director Musteen responded, "Given the size it will not require a zamboni and will come with hand equipment, a hard broom like sweeper that works like a squeegee." "Minimal investment needed for maintaining?" "Yes just man hours."

Member Eastwod asked, "Do other cities have anything similar? How do they utilize their rinks?" Director Musteen responded, "We did compare to Gladstone for the synthetic and it did not work well for them. Lawrence had the same reaction."

Member Harris asked, "Thinking long term, is this equipment moveable?" Director Musteen responded, "Yes it is portable, but the refrigeration system is not. A new refrigeration would need to be purchased for a different area." "Is there an estimated operating cost?" "No" "How thick will it be?" "6-8 inches deep."

Motion: Member Harris moved to accept the recommendation to get a real ice rink. Member Manson seconded.

Discussion:

Vote:	7 Aye	Member Bartow	Absent
	0 Nay	Member Collier	Aye
	2 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Houdyshell	Absent
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

B. Budget Amendment

Action Item

Staff is requesting a budget amendment within Park Fund 47 to pay for additional work associated with trails at Hawk Ridge Park and Recreation Park.

Motion: Member Harris moved to accept transfer \$26,000.00 from Fund 47 for the Trail improvements
Member Manson econded.

Discussion:

Vote:	7 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Houdyshell	Absent
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye
		Member Williamson	Aye

9. Board Elections

A. Call for Nominees-Board Chair

Motion: Member Manson motioned to table nominations one month to the meeting in July.

Purpose is to allow new members to go through member orientation prior to having to vote.

Member Harris seconded.

Discussion:

Vote:	6 Aye	Member Bartow	Absent
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1 Nay	Member Cipolla	Aye
2 Absent	Member Eastwood	Nay
	Member Harris	Aye
	Member Houdyshell	Absent
	Member Manson	Aye
	Member Supple	Aye
	Member Trautman	Aye
	Member Williamson	Aye

B. Motion for Board Chair

- i. Tabled until July 23

C. Call for Nominees-Board Vice-Chair

- i. Tabled until July 23

D. Motion for Board Vice Chair

- i. Tabled until July 23

10. Board Member Comment

Member Harris welcomes the new members. Thanks to the Mayor and Ward 4 Council members to appoint him again.

Member Supple welcomes the new members and thanked the Mayor for his own reappointment. Thanks to the staff for all they do. My daughter has been at the park a lot and the parks look great.

Member Eastwood welcomes the new members and is excited to hear your new ideas. Kudos to the company doing the recreation pond. Thanks to the staff for the great parks and they are hopping with people.

Member Manson is glad to be a Park Board member again. Good to work with the group on the board and looks forward to working with staff and serve the city.

Member Williamson thanks for being allowed to be part of the group.

Member Collier is honored to be here and parks are essential to any city.

Member Trautman when travelling outside the city he realizes what we have. Thank the Mayor, City Council, new members and old coming back and those reappointed.

Member Harris also thanks to the other staff members in the parks and recreation department.

11. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Manson seconded.

Discussion: None

Vote:	7 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Houdyshell	Absent
		Member Manson	Aye

Member Supple	Aye
Member Trautman	Aye
Member Williamson	Aye

The regular meeting of the Raymore Park Board adjourned at 7:35 pm.

Respectfully submitted,
Greta Naab
Office Assistant

STAFF REPORT

To: Park Board
From: John McLain, CPRP/AFO
Recreation Superintendent
Date: July 2019
Subject: Recreation Report

Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Provided customer service via the phone, email, and walk ups.
- Staff gave Centerview tours and rental quotes to interested parties.
- Staff worked with renters to finalize their events: graduation parties, weddings, trainings, celebration of life, and baby showers.
- Staff supervised RAC
- Staff collected information and provided it to communications for Fall Program Guide.

Meetings/Trainings Attended

- Office Assistant Naab
 - N/A
- Athletic Coordinator Brennon
 - July 25 - South Metro Sports Group
 - July 26 - KCML Bracketing meeting
- Recreation Coordinator VanKeulen
 - July 31 - Mini Mud Run Prep meeting
- Recreation Superintendent McLain
 - July 1 & 3 - PD Park meeting
 - July 2, 10, 23, & 30 - One on one with Coordinator VanKeulen
 - July 3 & 18 - Marketing meeting with Communications Specialist Harmer
 - July 8 - City Council meeting
 - July 9 - Farmers Market product and vendor meeting
 - July 9 - Finance budget meeting
 - July 9 - Park Board work session
 - July 10 - Park Board new member orientation
 - July 16, 23, & 30 - One on one with Office Assistant Naab
 - July 16 - Unlimited Play meeting
 - July 17 - Pre Construction meeting for Station House
 - July 17 - Fall 5K facility rental meeting
 - July 18 - Farmers Market meeting
 - July 23 - Park Board meeting
 - July 25 - One on one with Coordinator Brennon
 - July 25 - South Metro Sports Group Administrator meeting
 - July 31 - Mini Mud Run meeting

Programs

- Farmers Market
 - Average of 28 vendors more adding every week (lower from last year due to lack of produce)
 - Entertainment:
 - July 2 - Harris/Hernandez Music
 - July 9 - Shiver's Ice House (100 Free Sno Cones)
 - July 16 - Emma Jo Music
 - July 23 - Face Fancies Free Face Painting
 - July 30 - Shiver's Ice House (100 Free Sno Cones)
- Summer Camp
 - July 11 - Trip to KC Zoo
 - July 18 - Trip to Skyzone
 - July 25 - Trip to Harrisonville Pool
 - Cass County Library Bookmobile attends every Monday.
 - Weekly participation rose to above 100.

Rentals/Events/Concessions

- Rentals/Usage
 - Ball Fields
 - N/A
 - Centerview
 - Rental Usage
 - 15 paid rental bookings
 - Program Usage
 - 22 time slots
 - Special Events
 - N/A
 - City Internal Usage
 - 9 bookings
 - RAC
 - Fitness classes
 - Martial Arts classes
 - Summer Camp
 - Adult Pick Up Volleyball
 - Adult Pick Up Basketball
 - Soccer Officials Certification
 - Club Volleyball Rental
- Events
 - Held during the Month
 - N/A
 - Upcoming
 - August 2 - Movie in the Park: Incredibles 2
 - August 16 - Mini Mud Run
- Concessions
 - Put in weekly concession orders for Recreation Park.
 - Recreation Park concessions operational for Adult Softball games.

Sports (Adult)

- Softball
 - Summer League Games began July 7
- Open Play Adult Basketball
 - Registration is currently open
- Open Play Adult Volleyball
 - Registration is currently open

Sports (Youth)

- Fall
 - Soccer
 - Rec soccer registration deadline July 26
 - Raymore United
 - Heartland teams registered
 - KCML teams registered and bracketed
 - Volleyball
 - Fall Volleyball Warmup Clinic scheduled for August 24 at Raymore Activity Center
 - Rec Volleyball season registration deadline August 16
 - Baseball/Softball
 - Registration deadline August 2
 - Flag Football
 - Registration deadline August 2

Sports (Tiny)

- Fall
 - Tiny Soccer registration deadline July 26

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: July 23, 2019
Subject: Parks and Maintenance Report

Park Operations

- Staff has been doing routine mowing.
- Staff should be doing a walk thru at Hawk Ridge Park this week, and will make up a punch list.
- Staff dealt with graffiti and vandalism in the parks.
- Staff trimmed trees along the Lucy Webb Trail.
- Staff changed ballasts in the soccer restrooms.
- Staff has started to prep for the Mud Run.
- Staff met with R.L.Phillips for a PRe-Construction meeting on the Station House Renovations.
- Staff set up and worked the Spirit of America Celebration.
- Staff has been trimming trees from the storms in the parks.
- Staff started spraying the Disc Golf Course for weeds.
- Staff will be meeting with Fry and Associates to discuss the playground at Memorial Park.
- A Church group came out to volunteer for a day. They mulched all the islands at Recreation Park parking lots.

MONTHLY REPORT

July 2019

HIGHLIGHTS

- Recreation Coordinator Katie VanKeulen hosted the summer edition of Movie in the Park at T.B. Hanna Station. *Mary Poppins Returns* was the feature presentation.
- Athletic Coordinator Todd Brennon hosted the South Metro Soccer League spring season wrap-up meeting at Centerview.
- The irrigation systems at all public facilities were activated and are now operational and on a timer.
- Park staff powerwashed the concession stand at the Soccer Complex in preparation for the new mural provided by the Arts Commission.
- Parks and Recreation Director Nathan Musteen and Parks Superintendent Steve Rulo met with Fry and Associates in preparation for the new playground to be installed at Memorial Park.
- Recreation Park Pond project is complete.
- Raymore Summer Camp visited Kauffman Stadium, the Kansas City Zoo and the Harrisonville pool.
- Recreation Coordinator Katie VanKeulen and parks maintenance staff made final preparations for the Spirit of America Celebration.
- Athletic Coordinator Todd Brennon attended the South Metro Sports Coordinator's meeting and prepared the concession stands for the upcoming Spirit of America Celebration this Saturday.
- Parks and Recreation Director Nathan Musteen gave the Raymore Parks & Recreation Board an update on park projects and welcomed new board members during their work session on June 25. The board voted to recommend a budget amendment for trail improvements and to purchase an ice rink for T.B. Hanna Station during the regular meeting.



- Parks and Recreation administrative staff attended the department budget meeting in preparation for next year.
- Parks maintenance staff cut down several trees and limbs from the storms in late June.
- The summer youth baseball/softball league played the final game of the season on July 2.
- A HUGE thanks to staff and volunteers from Raymore PD, Emergency Management, Public Works, Communications, South Metro Fire and the Parks & Recreation crew for making the 2019 Spirit of America Celebration a huge success!



- Recreation Coordinator Katie VanKeulen and park maintenance staff cleaned up after the Spirit of America celebration and prepared the archery range for the upcoming outdoor skills archery class.
- Park maintenance staff continues to clean up storm debris and landscape beds around town.
- Parks administration and Capt. Jim Wilson of the police department met to discuss safety and security for parks and recreation staff.
- A new Centerview brochure was finalized and will be printed and ready for the fall.
- Park Maintenance crews trimmed trees along the trails on Lucy Webb Road and the Brookside Subdivision. The summer maintenance on the Recreation Park Disc Golf Course began this week along with regular weekly routine of all the parks.
- Introduction to Archery began July 8. This beginner course introduces the basics of archery equipment and technique, while focusing on safety and having fun.
- Open play adult volleyball and basketball began July 8 at the RAC. For more information on these ongoing sport activities, contact Raymore Parks and Recreation at 816-322-2791 or visit our website at www.raymore.com/parks
- Parks Administrative staff hosted a Parks and Recreation Board Orientation on Wednesday for the newly appointed Park Board Members.
- Parks and Recreation Director Nathan Musteen met with Monique Lewis of the Raymore Park Foundation to finalize the Park Foundation's donation to the Raymore Community Foundation.



- Parks and Recreation Director Nathan Musteen attended the KC Metro Parks and Recreation Association's monthly meeting. Topic of discussion focused on e-bikes along trails.
- Paving, grading and plantings continue at Hawk Ridge Park as we come near completing the project.

CENTERVIEW

- South Metro Sports Coordinators Meeting
- Department of Revenue Training
- Rotary Club Banquet
- Arts Commission - Concerts on the Lawn
- Birthday Parties
- Family Reunions
- HOA Meetings
- Garden Club Meeting
- Tri-County Art League Work Shop
- Cass County Case Review Awards Dinner
- ERC Quarterly Luncheon
- YouMatter Raymore
- 50th Wedding Anniversary
- Bridal Shower
- Chamber of Commerce Luncheon
- Cass County Central Democrat's Meeting
- Baby Shower
- 40th Wedding Anniversary
- Blood Drive
- Yoga classes
- Seated Strength and Conditioning Class

RAC - Raymore Activity Center

- Summer Camp
- Volleyball Practices
- Martial Arts Classes
- Open Gym Volleyball
- Open Gym Basketball
- Soccer Referee Certification Class

RECREATION PROGRAMS & SPECIAL EVENTS



The poster features a dark wood-grain background. At the top is a blue banner with a white dashed border containing the text 'RAYMORE FARMERS MARKET' and a small green leaf icon. Below the banner, the text 'TUESDAYS 4-7 P.M.' and 'JUNE-SEPT' is displayed in white. At the bottom, it says 'T.B. HANNA STATION 214 S WASHINGTON'. There are illustrations of a pear, a tomato, and two radishes.

Farmers Market
4-7 p.m., Tuesdays from June-September

Join us every Tuesday through September at T.B. Hanna Station for the Original Town Farmers Market!

Area growers and artisans sell locally produced foods, plants, crafts and handmade products.

Original Town Farmers Market

WALTER BUCK MEMORIAL

Fishing Derby

Join us for this FREE fishing event open to children 15 and under. We will have prizes for Largest Caught Fish, Most Caught Fish and more!

WHEN // Sept. 14, 9-11 a.m.

WHERE // Hawk Ridge Park, Johnston Lake

Refreshments and snacks provided. Check-in begins at 8 a.m.

**NEW
DATE!**



RECREATIONAL SOCCER

- Players will enjoy an 7 game season in the Recreational League where games are held at Recreation Park.
- U9 and up will play a six-game season plus a two-game guarantee season end tournament.
- Recreational games may have some travel involved due to share play with surrounding cities.
- Practices will held during the weeknights, Monday through Friday depending on the coach's choosing.
- **Registration Deadline is Friday, July 26, 5 p.m.**
 - Pre-registration discount of \$10 will apply if registered by July 12 at 5 p.m.

DIVISIONS (ALL RECREATION DIVISIONS ARE COED)	FEE PER PLAYER
U6 (2014 Birth Year)	\$85
U7 & U8 (2013 & 2012 Birth Years)	\$95
U9, U10, U11, U12 (2011-2008 Birth Years)	\$95



Raymore Parks and Recreation Board Agenda Item Information Form

Department Division: P&R Administration
Submitted By: Nathan Musteen
Date: July 23, 2019

<input type="checkbox"/>	Discussion Item	X	Action Item
X	Council Recommendation	<input type="checkbox"/>	Presentation

Title / Issue / Request:

FY20 Budget Recommendation

Background / Justification:

Department Staff began the process of preparing the FY20 Budget in early May. During this process, we evaluated current FY19 budget expenditures, projections and future needs.

Staff presented their recommendations to the City Manager on June 20. On July 9, Staff presented to the Park Board a draft version of the proposed FY20 budget. Detail sheets were provided to the Park Board during the work session and members of the board had the opportunity to review the proposed budget line by line and ask questions of the staff. No changes were made during the work session and staff was tasked to present the proposed budget for acceptance and recommendation to the City Council during the July Park Board meeting. The City Manager will present the budget to the City Council in August.

The proposed budget currently has an ending balance with revenues higher than expenses, however, final projections for tax revenue, personnel matters, fuel prices, insurance, etc. were estimated for the proposed budget and will be finalized by the Finance Director and approved by the City Manager in July/August prior to the budget presentation to the City Council.

Financial Impact: - See Attachment

Project Timeline:

Finance Director review and presentation preparations	June
Presentation to City Manager	June
Park Board Review - Work Session	July



Park Board Final Review
City Manager Final Review
City Manager Presentation to the City Council
FY17 Budget/CIP Public Hearing & 1st Reading
FY17 Budget/CIP 2nd Reading

July 23
July 24 - August 18
August 19
October 14
October 28

Staff Recommendation:

Staff requests a motion to accept and recommend the proposed FY20 Budget as presented with the authorization for the Parks and Recreation Director and the City Manager to make necessary changes to balance the final budget based on updated projections.

Attachments:

FY20 Proposed Park Fund Budget

25 -PARK FUND

FINANCIAL SUMMARY

	2016-2017	2017-2018	2018-2019		2019-2020			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>REVENUE SUMMARY</u>								
<u>NON-DEPARTMENTAL</u>								
MISCELLANEOUS	2,276	0	0	0	0	0	0	
TOTAL NON-DEPARTMENTAL	2,276	0	0	0	0	0	0	
<u>PARKS DIVISION</u>								
PROPERTY TAXES	364,047	384,680	402,780	400,147	404,272	411,669	411,669	
MISCELLANEOUS	5,144	27,458	7,967	16,130	27,032	23,641	23,641	
FACILITY RENTAL REVENUE	24,159	6,170	6,080	4,145	6,080	6,790	6,790	
TRANSFERS - INTERFUND	475,000	450,000	450,000	300,000	450,000	450,000	450,000	
TOTAL PARKS DIVISION	868,350	868,308	866,827	720,422	887,384	892,100	892,100	
<u>RECREATION DIVISION</u>								
MISCELLANEOUS	0	3,621	0	0	0	0	0	
CONCESSION REVENUE	54,273	47,893	62,000	41,870	62,000	65,000	65,000	
FACILITY RENTAL REVENUE	0	13,058	22,200	23,969	25,000	28,000	28,000	
PROGRAM REVENUE	332,636	333,163	227,520	173,026	213,620	224,160	224,160	
TOTAL RECREATION DIVISION	386,909	397,733	311,720	238,865	300,620	317,160	317,160	
<u>CENTERVIEW</u>								
FACILITY RENTAL REVENUE	8,971	32,050	50,205	35,705	50,205	60,000	60,000	
PROGRAM REVENUE	0	2,520	2,600	3,195	5,500	6,600	6,600	
TOTAL CENTERVIEW	8,971	34,570	52,805	38,900	55,705	66,600	66,600	
<u>RAYMORE ACTIVITY CENTER</u>								
MISCELLANEOUS	0	0	2,340	0	525	2,340	2,340	
CONCESSION REVENUE	0	0	7,650	1,800	4,000	5,500	5,500	
FACILITY RENTAL REVENUE	0	275	13,050	2,065	3,500	6,000	6,000	
PROGRAM REVENUE	0	(40)	146,800	102,435	139,050	162,800	162,800	
TOTAL RAYMORE ACTIVITY CENTER	0	235	169,840	106,299	147,075	176,640	176,640	
TOTAL REVENUES	1,266,507	1,300,846	1,401,192	1,104,486	1,390,784	1,452,500	1,452,500	

EXPENDITURE SUMMARY

<u>NON-DEPARTMENTAL</u>								
<u>PARKS DIVISION</u>								
PERSONNEL	445,451	477,162	498,363	344,628	504,471	498,363	498,363	
COMMODITIES	21,301	24,538	25,337	11,158	18,837	25,601	25,601	
MAINTENANCE & REPAIRS	42,212	50,997	47,000	32,729	49,960	49,250	49,250	
UTILITIES	44,766	47,764	46,779	22,242	46,714	64,515	64,515	
CONTRACTUAL	45,568	65,314	59,244	56,822	61,630	86,260	86,260	
CAPITAL PROJECTS	5,006	0	7,900	0	1,900	2,200	2,200	
TRANSFERS/MISCELLANEOUS	47,617	122,617	48,366	32,244	48,366	48,366	48,366	
TOTAL PARKS DIVISION	651,921	788,392	732,989	499,822	731,878	774,555	774,555	

25 -PARK FUND

FINANCIAL SUMMARY

			2018-2019			2019-2020		
	2016-2017	2017-2018	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
NON-DEPARTMENTAL								
=====								
MISCELLANEOUS								
25-00-4350-0000 INTEREST REVENUE	2,276	0	0	0	0	0	0	
TOTAL MISCELLANEOUS	2,276	0	0	0	0	0	0	
TRANSFERS - INTERFUND								
TOTAL NON-DEPARTMENTAL	2,276	0	0	0	0	0	0	
PARKS DIVISION								
=====								
PROPERTY TAXES								
25-25-4010-0000 REAL ESTATE PROPERTY TA	304,229	319,326	336,715	333,400	335,341	342,048	342,048	
25-25-4020-0000 PERSONAL PROPERTY TAX	59,818	65,354	66,065	66,747	68,931	69,621	69,621	
TOTAL PROPERTY TAXES	364,047	384,680	402,780	400,147	404,272	411,669	411,669	
MISCELLANEOUS								
25-25-4350-0000 INTEREST REVENUE	4,684	15,685	7,967	12,739	23,641	23,641	23,641	
25-25-4370-0000 MISCELLANEOUS REVENUE	0	474	0	1,391	1,391	0	0	
25-25-4480-1500 DONATIONS - LEGACY	460	11,300	0	2,000	2,000	0	0	
TOTAL MISCELLANEOUS	5,144	27,458	7,967	16,130	27,032	23,641	23,641	
FACILITY RENTAL REVENUE								
25-25-4710-0000 PARK RENTAL FEES	24,159	6,170	6,080	4,145	6,080	6,790	6,790	
TOTAL FACILITY RENTAL REVENUE	24,159	6,170	6,080	4,145	6,080	6,790	6,790	
TRANSFERS - INTERFUND								
25-25-4901-0000 TRANSFER FROM GENERAL F	100,000	100,000	100,000	66,667	100,000	100,000	100,000	
25-25-4947-0000 TRANSFER FROM PARK SALE	375,000	350,000	350,000	233,333	350,000	350,000	350,000	
TOTAL TRANSFERS - INTERFUND	475,000	450,000	450,000	300,000	450,000	450,000	450,000	
TOTAL PARKS DIVISION	868,350	868,308	866,827	720,422	887,384	892,100	892,100	
RECREATION DIVISION								
=====								
PROPERTY TAXES								
MISCELLANEOUS								
25-26-4315-0000 RECREATION GRANTS - PAR	0	3,621	0	0	0	0	0	
TOTAL MISCELLANEOUS	0	3,621	0	0	0	0	0	

25 -PARK FUND

REVENUES	2016-2017	2017-2018	(----- 2018-2019 -----)			(----- 2019-2020 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>CONCESSION REVENUE</u>								
25-26-4700-0000 CONCESSION	54,273	47,893	62,000	41,870	62,000	65,000	65,000	
TOTAL CONCESSION REVENUE	54,273	47,893	62,000	41,870	62,000	65,000	65,000	
<u>FACILITY RENTAL REVENUE</u>								
25-26-4710-0000 RENTAL FEES	0	13,058	22,200	23,969	25,000	28,000	28,000	
TOTAL FACILITY RENTAL REVENUE	0	13,058	22,200	23,969	25,000	28,000	28,000	
<u>PROGRAM REVENUE</u>								
25-26-4715-1600 PROGRAM - LEAGUE MISC	26,242	24,151	12,250	6,647	10,500	12,300	12,300	
25-26-4715-1605 PROGRAM - DAY CAMP	81,029	88,343	0	0	0	0	0	
25-26-4715-1610 PROGRAM - BASEBALL/SOFT	84,565	81,489	86,600	64,811	86,600	88,600	88,600	
25-26-4715-1615 PROGRAM - BASKETBALL	19,660	20,115	0	80	0	0	0	
25-26-4715-1620 PROGRAM - SOCCER	62,125	64,439	67,900	71,426	72,000	75,350	75,350	
25-26-4715-1625 PROGRAM - ADULT SOFTBAL	15,200	15,700	20,250	9,900	16,000	16,650	16,650	
25-26-4715-1630 PROGRAM - MISC	11,978	5,084	0	0	0	0	0	
25-26-4715-1635 PROGRAM - INSTRUCTIONAL	3,680	3,387	6,300	940	1,500	1,500	1,500	
25-26-4715-1640 PROGRAM - TINY SPORTS	9,220	10,535	11,520	7,940	11,520	12,960	12,960	
25-26-4715-1645 PROGRAM - FITNESS	6,105	5,005	7,200	0	0	0	0	
25-26-4720-0000 SPECIAL EVENT CONTRIBUT	12,832	14,915	15,500	11,282	15,500	16,800	16,800	
TOTAL PROGRAM REVENUE	332,636	333,163	227,520	173,026	213,620	224,160	224,160	
TOTAL RECREATION DIVISION	386,909	397,733	311,720	238,865	300,620	317,160	317,160	
<u>CENTERVIEW</u>								
=====								
<u>MISCELLANEOUS</u>								

<u>FACILITY RENTAL REVENUE</u>								
25-27-4710-0000 RENTAL FEES	8,971	32,050	50,205	35,705	50,205	60,000	60,000	
TOTAL FACILITY RENTAL REVENUE	8,971	32,050	50,205	35,705	50,205	60,000	60,000	
<u>PROGRAM REVENUE</u>								
25-27-4715-1600 PROGRAMS-MISC	0	2,520	2,600	3,195	5,500	6,600	6,600	
TOTAL PROGRAM REVENUE	0	2,520	2,600	3,195	5,500	6,600	6,600	
TOTAL CENTERVIEW	8,971	34,570	52,805	38,900	55,705	66,600	66,600	
<u>RAYMORE ACTIVITY CENTER</u>								
=====								
<u>MISCELLANEOUS</u>								
25-28-4370-0000 MISCELLANEOUS REVENUE	0	0	2,340	0	525	2,340	2,340	
TOTAL MISCELLANEOUS	0	0	2,340	0	525	2,340	2,340	

25 -PARK FUND

REVENUES	2016-2017	2017-2018	2018-2019			2019-2020		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>CONCESSION REVENUE</u>								
25-28-4700-0000 CONCESSION	0	0	7,650	1,800	4,000	5,500	5,500	
TOTAL CONCESSION REVENUE	0	0	7,650	1,800	4,000	5,500	5,500	
<u>FACILITY RENTAL REVENUE</u>								
25-28-4710-0000 RENTAL FEES	0	275	13,050	2,065	3,500	6,000	6,000	
TOTAL FACILITY RENTAL REVENUE	0	275	13,050	2,065	3,500	6,000	6,000	
<u>PROGRAM REVENUE</u>								
25-28-4715-1600 PROGRAM - LEAGUE MISC	0	200	20,800	7,715	14,000	21,800	21,800	
25-28-4715-1605 PROGRAM - DAY CAMPS	0	0	85,500	77,933	90,000	95,450	95,450	
25-28-4715-1615 PROGRAM - BASKETBALL	0	0	21,850	8,837	21,850	24,150	24,150	
25-28-4715-1630 PROGRAM - MISCELLANEOUS	0	(240)	6,750	645	1,200	4,650	4,650	
25-28-4715-1645 PROGRAM - FITNESS	0	0	1,300	7,130	9,000	10,550	10,550	
25-28-4715-1650 PROGRAM - ADULT VOLLEYB	0	0	7,000	0	1,500	4,000	4,000	
25-28-4715-1655 PROGRAM - ADULT BASKETB	0	0	3,600	175	1,500	2,200	2,200	
TOTAL PROGRAM REVENUE	0	(40)	146,800	102,435	139,050	162,800	162,800	
TOTAL RAYMORE ACTIVITY CENTER	0	235	169,840	106,299	147,075	176,640	176,640	
TOTAL REVENUES	1,266,507	1,300,846	1,401,192	1,104,486	1,390,784	1,452,500	1,452,500	

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	2016-2017	2017-2018	2018-2019		2019-2020			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
PERSONNEL								
25-5010-0000 SALARIES/WAGES	0	0	19,233	0	19,233	19,233	19,233	
25-5010-1250 SALARIES/WAGES	313,153	326,563	327,719	234,577	327,719	327,719	327,719	
25-5020-1010 FICA	(9)	204	0	0	0	0	0	
25-5020-1250 FICA	23,724	24,755	25,751	17,202	25,751	25,751	25,751	
25-5030-1250 UNEMPLOYMENT	549	366	1,011	277	1,011	1,011	1,011	
25-5040-1250 GROUP INSURANCE	48,600	54,664	55,986	36,221	55,986	55,986	55,986	
25-5045-1250 LAGERS	38,653	46,270	50,582	35,871	50,582	50,582	50,582	
25-5050-1250 OVERTIME	11,860	13,296	8,892	14,513	15,000	8,892	8,892	
25-5060-1250 WORKERS COMP	8,921	11,044	9,189	5,967	9,189	9,189	9,189	
TOTAL PERSONNEL	445,451	477,162	498,363	344,628	504,471	498,363	498,363	
COMMODITIES								
25-6065-1250 EQUIPMENT & FIXTURES-PARKS	2,971	5,688	6,900	1,011	2,500	6,900	6,900	
25-6070-1250 FUEL/OIL	9,029	10,000	10,450	5,590	10,450	10,392	10,392	
25-6150-1010 OFFICE SUPPLIES	2,405	2,577	1,500	370	400	700	700	
25-6260-1250 TOOLS/EQUIPMENT	2,554	1,100	2,500	742	1,500	2,500	2,500	
25-6270-1010 UNIFORMS	437	293	162	0	162	216	216	
25-6270-1250 UNIFORMS	3,906	4,880	3,825	3,445	3,825	4,893	4,893	
TOTAL COMMODITIES	21,301	24,538	25,337	11,158	18,837	25,601	25,601	
MAINTENANCE & REPAIRS								
25-6400-1010 BUILDING MAINTENANCE	0	1,891	0	0	0	0	0	
25-6400-1250 BUILDING MAINTENANCE	0	0	2,000	232	1,000	2,000	2,000	
25-6410-1250 EQUIPMENT MAINTENANCE	31	465	500	588	588	500	500	
25-6430-1250 GROUNDS MAINTENANCE	41,658	41,228	40,000	26,489	40,000	42,000	42,000	
25-6430-1255 GROUNDS MAINT-TREES	140	1,828	4,000	1,000	4,000	4,000	4,000	
25-6430-1500 GROUNDS MAINTENANCE - LEGAC	25	4,635	0	3,609	3,622	0	0	
25-6490-1010 VEHICLE MAINTENANCE	358	951	500	810	750	750	750	
TOTAL MAINTENANCE & REPAIRS	42,212	50,997	47,000	32,729	49,960	49,250	49,250	
UTILITIES								
25-6800-1010 ELECTRICITY	39,816	45,529	46,564	22,242	46,564	60,100	60,100	
25-6810-1010 WATER	2,900	45	215	0	150	215	215	
25-6820-1010 NATURAL GAS/PROPANE	1,103	1,135	0	0	0	0	0	
25-6840-1010 TELEPHONE	946	1,055	0	0	0	0	0	
25-6850-1010 TRASH	0	0	0	0	0	4,200	4,200	
TOTAL UTILITIES	44,766	47,764	46,779	22,242	46,714	64,515	64,515	
CONTRACTUAL								
25-7020-1010 ADVERTISING/LEGAL NOTICES	77	0	135	0	0	100	100	
25-7070-1010 CONTINGENCY	50	0	0	0	0	0	0	
25-7090-1010 ED/TRAIN/SEMINAR	2,270	4,232	2,750	4,540	4,750	4,000	4,000	
25-7090-1255 EDUCATION/TRAINING/SEMINAR	465	365	500	445	445	500	500	
25-7140-1250 EQUIPMENT RENTAL	85	678	1,000	425	900	1,000	1,000	
25-7180-1010 INSURANCE	9,819	11,414	12,003	12,606	12,606	13,284	13,284	
25-7210-1010 LEGAL SERVICES	800	300	800	0	800	800	800	
25-7240-1010 MEALS/LODGING/MILEAGE	5,615	7,387	6,770	6,255	6,770	7,050	7,050	
25-7240-1255 MEALS/LODGING/MILEAGE	1,386	171	250	105	105	250	250	

25 -PARK FUND

PARKS DIVISION

EXPENDITURES	2016-2017	2017-2018	(----- 2018-2019 -----)			(----- 2019-2020 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
25-7250-1010 MEMBERSHIP DUES	2,045	1,005	1,600	1,800	1,800	1,950	1,950	_____
25-7280-1010 MISCELLANEOUS EXP	30	143	110	128	128	200	200	_____
25-7300-1010 COPIER EXPENSE	1,015	2,160	2,076	1,619	2,076	2,226	2,226	_____
25-7320-1250 PROFESSIONAL SERVICES	<u>21,911</u>	<u>37,459</u>	<u>31,250</u>	<u>28,900</u>	<u>31,250</u>	<u>54,900</u>	<u>54,900</u>	=====
TOTAL CONTRACTUAL	45,568	65,314	59,244	56,822	61,630	86,260	86,260	_____
CAPITAL PROJECTS								
25-8480-0000 CAPITAL OUTLAY	<u>5,006</u>	<u>0</u>	<u>7,900</u>	<u>0</u>	<u>1,900</u>	<u>2,200</u>	<u>2,200</u>	=====
TOTAL CAPITAL PROJECTS	5,006	0	7,900	0	1,900	2,200	2,200	_____
TRANSFERS/MISCELLANEOUS								
25-9803-0000 TRANSFER TO VERP	47,617	47,617	48,366	32,244	48,366	48,366	48,366	_____
25-9804-0000 TRANS TO RESTRICTED REV FUN	<u>0</u>	<u>75,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	=====
TOTAL TRANSFERS/MISCELLANEOUS	47,617	122,617	48,366	32,244	48,366	48,366	48,366	_____
TOTAL PARKS DIVISION	651,921	788,392	732,989	499,822	731,878	774,555	774,555	

25 -PARK FUND

RECREATION DIVISION

EXPENDITURES			(----- 2018-2019 -----)			(----- 2019-2020 -----)		
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
PERSONNEL								
26-5010-1310 SALARIES/WAGES	262,310	269,213	254,927	227,110	292,852	254,927	254,927	_____
26-5020-1310 FICA	19,649	20,718	19,740	15,979	20,707	19,740	19,740	_____
26-5030-1310 UNEMPLOYMENT	453	282	787	206	787	787	787	_____
26-5040-1310 GROUP INSURANCE	23,393	17,713	25,269	22,372	31,584	25,269	25,269	_____
26-5045-1310 LAGERS	20,577	24,205	33,881	24,858	33,993	33,881	33,881	_____
26-5050-1310 OVERTIME	1,312	8,330	3,115	4,119	5,796	3,115	3,115	_____
26-5060-1010 WORKERS COMP	<u>6,389</u>	<u>6,792</u>	<u>5,712</u>	<u>3,688</u>	<u>5,947</u>	<u>5,712</u>	<u>5,712</u>	_____
TOTAL PERSONNEL	334,084	347,253	343,431	298,332	391,666	343,431	343,431	_____
COMMODITIES								
26-6190-1010 POSTAGE	228	78	288	94	200	180	180	_____
26-6245-1010 SOFTWARE	973	1,336	1,350	0	0	0	0	_____
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	180	456	300	642	642	500	500	_____
26-6260-1600 TOOLS/EQUIPMENT-MISC	17	5,826	750	0	500	550	550	_____
26-6260-1605 TOOLS/EQUIP - DAY CAMP	0	255	0	0	0	0	0	_____
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTB	799	4,308	4,000	67	2,500	4,000	4,000	_____
26-6260-1615 TOOLS/EQUIPMENT-BASKETBALL	497	889	0	0	0	0	0	_____
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0	2,633	2,500	1,087	2,000	2,500	2,500	_____
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOFTB	0	69	0	0	0	0	0	_____
26-6260-1640 TOOLS/EQUIPMENT - TINY SPOR	0	503	625	321	500	500	500	_____
26-6270-1010 UNIFORMS	<u>800</u>	<u>831</u>	<u>546</u>	<u>534</u>	<u>534</u>	<u>546</u>	<u>546</u>	_____
TOTAL COMMODITIES	3,494	17,185	10,359	2,745	6,876	8,776	8,776	_____
UTILITIES								
CONTRACTUAL								
26-7060-1010 CONCESSION EXP-ADMINISTRATI	26,740	25,506	30,000	22,855	30,000	32,920	32,920	_____
26-7090-1010 ED/TRAIN/SEMINAR	1,945	3,517	2,980	2,874	2,980	2,980	2,980	_____
26-7240-1010 MEALS/LODGING/MILEAGE	4,229	4,253	4,570	4,125	4,570	4,650	4,650	_____
26-7250-1010 MEMBERSHIP DUES	410	35	35	0	35	115	115	_____
26-7280-1290 MISC/CASH/DEBT MGMT	7,036	7,798	7,500	4,379	7,500	8,100	8,100	_____
26-7315-1010 PRINTING	264	2,282	2,500	0	0	1,450	1,450	_____
26-7320-1010 PROFESSIONAL SERVICES	0	295	0	0	0	0	0	_____
26-7330-1600 PROGRAM - MISC LEAGUES	17,751	13,042	5,145	2,826	5,145	4,220	4,220	_____
26-7330-1605 PROGRAM - DAY CAMP	21,656	25,049	0	0	0	0	0	_____
26-7330-1610 PROGRAM - BASEBALL/SOFTBALL	31,215	37,146	34,706	23,073	34,706	38,909	38,909	_____
26-7330-1615 PROGRAM - BASKETBALL	10,628	8,496	0	0	0	0	0	_____
26-7330-1620 PROGRAM - SOCCER	32,518	40,588	38,000	30,204	42,000	47,203	47,203	_____
26-7330-1625 PROGRAM - ADULT SOFTBALL	7,625	6,073	9,000	2,584	6,500	6,600	6,600	_____
26-7330-1630 PROGRAMS MISC	1,922	582	0	0	0	0	0	_____
26-7330-1635 PROGRAM - INSTRUCTION	2,702	1,300	4,750	1,022	1,022	1,000	1,000	_____
26-7330-1640 PROGRAM - TINY SPORTS	1,775	1,529	1,800	1,513	1,800	1,800	1,800	_____
26-7330-1645 PROGRAM - FITNESS	4,295	5,451	4,550	1,323	2,000	0	0	_____
26-7340-1600 RENT	7,625	7,888	5,000	4,127	5,000	5,300	5,300	_____
26-7360-1010 SOFTWARE MAINT - ADMINISTRA	11,520	13,514	4,500	0	0	0	0	_____
26-7370-1600 SPECIAL EVENTS	<u>27,624</u>	<u>28,452</u>	<u>28,250</u>	<u>23,192</u>	<u>28,250</u>	<u>28,550</u>	<u>28,550</u>	_____
TOTAL CONTRACTUAL	219,480	232,793	183,286	124,096	171,508	183,796	183,796	_____

25 -PARK FUND

RECREATION DIVISION

EXPENDITURES	2016-2017	2017-2018	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
CAPITAL PROJECTS								
TOTAL RECREATION DIVISION	557,058	597,230	537,076	425,173	570,050	536,003	536,003	

25 -PARK FUND

CENTERVIEW

EXPENDITURES	2016-2017	2017-2018	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
<u>COMMODITIES</u>								
27-6065-1010 EQUIPMENT & FIXTURES	0	256	500	0	0	200	200	
27-6150-1010 SUPPLIES	2,849	3,188	5,000	1,098	2,500	3,100	3,100	
27-6190-1010 POSTAGE	0	0	250	0	0	0	0	
27-6245-1010 SOFTWARE	975	43	1,000	0	0	0	0	
27-6260-1600 TOOLS/EQUIP - MISC	0	168	250	0	100	100	100	
27-6270-1010 UNIFORMS	0	196	180	173	180	180	180	
TOTAL COMMODITIES	3,824	3,851	7,180	1,271	2,780	3,580	3,580	
<u>MAINTENANCE & REPAIRS</u>								
27-6400-1010 BUILDING MAINTENANCE	7,200	656	1,600	54	1,000	1,600	1,600	
27-6410-1010 EQUIPMENT MAINTENANCE	0	143	750	0	0	250	250	
27-6430-1010 GROUNDS MAINTENANCE	0	574	1,500	115	750	1,500	1,500	
TOTAL MAINTENANCE & REPAIRS	7,200	1,372	3,850	169	1,750	3,350	3,350	
<u>UTILITIES</u>								
27-6800-1010 ELECTRICITY	4,415	6,474	9,600	3,152	6,600	6,600	6,600	
27-6820-1010 NATURAL GAS/PROPANE	687	2,910	4,200	2,472	3,300	3,300	3,300	
27-6850-1010 TRASH	252	688	882	595	882	882	882	
TOTAL UTILITIES	5,354	10,072	14,682	6,219	10,782	10,782	10,782	
<u>CONTRACTUAL</u>								
27-7020-1010 ADVERTISING	0	480	1,000	0	0	750	750	
27-7280-1010 MISCELLANEOUS EXPENSE	34	80	1,280	80	1,280	1,280	1,280	
27-7300-1010 COPIER EXPENSE	1,471	1,812	2,076	1,121	2,076	2,076	2,076	
27-7315-1010 PRINTING	390	1,103	5,000	0	1,000	1,500	1,500	
27-7320-1010 PROFESSIONAL SERVICES	2,285	5,368	10,987	2,800	5,500	14,390	14,390	
27-7330-1600 PROGRAM - MISCELLANEOUS	0	293	1,200	1,857	3,500	4,600	4,600	
27-7360-1010 SOFTWARE MAINTENANCE	0	2,221	2,000	0	0	0	0	
TOTAL CONTRACTUAL	4,180	11,356	23,543	5,859	13,356	24,596	24,596	
<u>CAPITAL PROJECTS</u>								
TOTAL CENTERVIEW	20,558	26,651	49,255	13,517	28,668	42,308	42,308	

25 -PARK FUND

RAYMORE ACTIVITY CENTER

EXPENDITURES	2016-2017		2018-2019			2019-2020		ADOPTED BUDGET
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	
<u>PERSONNEL</u>								
<u>COMMODITIES</u>								
28-6065-1010 EQUIPMENT & FIXTURES	0	0	1,500	1,046	1,500	1,500	1,500	
28-6150-1010 SUPPLIES	0	0	1,000	597	1,000	1,000	1,000	
28-6245-1010 SOFTWARE	0	0	500	0	0	0	0	
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0	0	750	0	500	750	750	
28-6260-1605 TOOLS/EQUIP - DAY CAMP	0	0	2,100	1,835	2,100	2,900	2,900	
28-6260-1615 TOOLS/EQUIP - BASKETBALL	0	0	1,100	751	800	1,100	1,100	
28-6260-1630 TOOLS/EQUIP - MISC	0	0	0	0	0	800	800	
28-6260-1650 TOOLS/EQUIP - ADULT VOLLEYB	0	0	1,620	0	500	780	780	
28-6260-1655 TOOLS/EQUIP - ADULT BASKETB	0	0	1,370	0	500	880	880	
28-6270-1010 UNIFORMS	0	0	180	0	180	180	180	
TOTAL COMMODITIES	0	0	10,120	4,230	7,080	9,890	9,890	
<u>MAINTENANCE & REPAIRS</u>								
28-6400-1010 BUILDING MAINTENANCE	0	0	1,500	65	250	1,330	1,330	
28-6410-1010 EQUIPMENT MAINTENANCE	0	0	500	0	0	500	500	
28-6430-1010 GROUNDS MAINTENANCE	0	0	2,000	0	1,000	2,000	2,000	
TOTAL MAINTENANCE & REPAIRS	0	0	4,000	65	1,250	3,830	3,830	
<u>UTILITIES</u>								
28-6800-1010 ELECTRICITY	0	3,345	9,600	5,263	8,700	8,700	8,700	
28-6820-1010 NATURAL GAS/PROPANE	0	523	4,200	4,015	4,500	4,500	4,500	
28-6850-1010 TRASH	0	0	882	0	0	0	0	
TOTAL UTILITIES	0	3,868	14,682	9,278	13,200	13,200	13,200	
<u>CONTRACTUAL</u>								
28-7060-1010 CONCESSION EXP - RAC	0	0	4,000	618	2,000	4,000	4,000	
28-7280-1010 MISCELLANEOUS	0	0	1,200	0	1,200	1,200	1,200	
28-7320-1010 PROFESSIONAL SERVICES	0	0	2,190	1,595	2,190	2,190	2,190	
28-7330-1600 PROGRAM - LEAGUE MISC	0	0	6,205	1,408	3,000	5,650	5,650	
28-7330-1605 PROGRAM - DAY CAMP	0	0	16,400	4,057	25,000	25,275	25,275	
28-7330-1615 PROGRAM - BASKETBALL	0	0	10,900	7,844	8,000	10,933	10,933	
28-7330-1630 PROGRAM - MISC	0	0	4,725	980	2,500	5,725	5,725	
28-7330-1645 PROGRAM - FITNESS	0	0	0	0	0	7,400	7,400	
28-7330-1650 PROGRAM - ADULT VOLLEYBALL	0	0	3,850	0	1,000	1,000	1,000	
28-7330-1655 PROGRAM - ADULT BASKETBALL	0	0	1,900	0	1,000	1,000	1,000	
28-7360-1010 SOFTWARE MAINTENANCE	0	0	1,000	0	0	0	0	
TOTAL CONTRACTUAL	0	0	52,370	16,502	45,890	64,373	64,373	
<u>CAPITAL PROJECTS</u>								
TOTAL RAYMORE ACTIVITY CENTER	0	3,868	81,172	30,074	67,420	91,293	91,293	
TOTAL EXPENDITURES	1,229,537	1,416,141	1,400,492	968,587	1,398,016	1,444,158	1,444,158	

25 -PARK FUND

RAYMORE ACTIVITY CENTER

EXPENDITURES	2016-2017	2017-2018	(----- 2018-2019 -----)			(----- 2019-2020 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
REVENUE OVER/(UNDER) EXPENDITURES	36,970	(115,295)	700	135,899	(7,232)	8,342	8,342	

*** END OF REPORT ***



MISCELLANEOUS ITEMS

- *June 25 - WS Notes*
- *July 11 - WS Notes*
- *Status of Capital Improvements*



**Work Session Agenda
Raymore Parks and Recreation Board**

**Tuesday, June 25, 2019
6:00pm**

**Executive Conference Room
Raymore City Hall
100 Municipal Circle
Raymore, Missouri 64083**

Park Board Members Present: Bartow, Collier, Eastwood, Harris, Manson, Supple Trautman and Williamson were present. Member Houdyshell was absent.

Staff Present: Director Musteen, Parks Superintendent Rulo and Recreation Superintendent McLain

1. Welcome and Introductions

- i. The Parks and Recreation Board welcomed the new members. General introductions and a brief personal bio was given by all present including staff.

2. Project Update

- ii. Staff provided an update of current projects and answered questions related to those projects.

3. Adjournment - The meeting adjourned at 6:55pm.



**Work Session Agenda
Raymore Parks and Recreation Board**

**Tuesday, July 9, 2019
6:00pm**

**Executive Conference Room
Raymore City Hall
100 Municipal Circle
Raymore, Missouri 64083**

Park Board Members Present: Bartow, Collier, Harris, Houdyshell, Manson, Supple Trautman and Williamson were present. Members Bartow, Eastwood and Trautman were absent.

Staff Present: Director Musteen, Parks Superintendent Rulo and Recreation Superintendent McLain

1. Budget Discussion

- a. The discussion with Mr. Feuerborn was rescheduled for July 23.

2. Budget Review

- a. Staff provided the proposed FY20 Budget to the Board for review. General discussion and questions were asked. No changes were made to the proposed budget. The Park Board requested that staff bring the budget to the July 2019 Board meeting for approval.

3. Adjournment - The meeting adjourned at 7:25pm.

Status of Park & Recreation Capital Improvements

7/23/2019

2019 Projects

- Recreation Park Ballfield Lights: Installation of lighting on fields 1 and 2 at Recreation Park. *Park Sales Tax Fund, \$90,000 (NM)*
 - RFP is posted
 - Pre-Bid: November 28 & 29
 - Bid Opening: December 5
 - Park Board: January 22
 - City Council: February 11 & 25
 - Notice to Proceed: March 11
 - Construction complete
 - Project Finalized
- Recreation Park Pond: This project would involve an environmental analysis in the first year. The information gathered will provide guidance for the removal of sediment in the pond and cleaning up around the area making it easier to fish and more aesthetically pleasing. *Park Sales Tax Fund, \$10,000 (NM)*
 - Study is Complete: August 2018
 - RFP is posted
 - Pre-Bid: November 29 & 30
 - Bid Opening: December 7
 - Park Board: January 22
 - City Council: February 11 & 25
 - Notice to Proceed: March 21
 - Construction Complete
 - Project Finalized
- Memorial Park Trail Lights: The purchase and installation of light pole replacements in the Arboretum at Memorial Park. *Park Sales Tax Fund, \$26,000 (NM)*
- Memorial Park Playground Improvements: The replacement of the old playground equipment north of the West Shelter at the Arboretum. *Park Sales Tax Fund, \$48,000 (NM)*
 - Design - March - April
 - Park Board: April 23
 - City Council: May 6 and June 10
 - Planning for Construction
 - Received a \$28,000 surface grant from MO Department of Natural Resource
 - Construction to begin in August

2018 Projects

- Recreation Park Picnic Pavilion: This project would involve the demolition of the existing park house and site restoration and create an additional picnic pavilion with restrooms and special event storage. *Park Sales Tax Fund, \$210,000 (NM)*

- **Park House Demo**
 - Pre-Bid: December 12 & 13
 - Bid Opening: December 20
 - Park Board: January 22
 - City Council: February 11 & 25
 - Notice to Proceed: March 11
 - Construction Complete
 - Project Finalized

- Recreation Park Pedestrian Bridge Replacement: This project would involve the replacement of the current bridge and construction of new pedestrian crossing to the east connecting Moon Valley and Recreation Park. *Park Sales Tax Fund, \$55,000 (NM)*
 - Park Board: November 27, 2018
 - City Council: January 14, 2019
 - Notice to Proceed: March 11
 - Construction Complete
 - Project Finalized

2017 Projects

- Trail Lighting: This project involves a systematic study of costs, safety and needs assessment prioritizing the installation of lights along the trail system in the Parks and Recreation Department. *Park Sales Tax Fund, \$100,000 (NM)*
 - Funding to be used for lights on the Boardwalk at Hawk Ridge Park

2016 Projects

- Hawk Ridge Park Phase (I-b) ADA Dock: This project involves the purchase and installation of an ADA dock in Johnston Lake at the park. Staff worked with CAPS (Community Assistance Program) with the Missouri Department of Conservation seeking opportunities for grants and partnerships to obtain additional funding. The Council and Park Board approved an updated agreement in which the MO Department of Conservation will provide assistance with this project and other amenities totalling 75% of total project costs with a maximum of \$178,000. In addition, a 50 ft long fishing jetty will be added to the overall fishing access portion of the project. *Parks Sales Tax Fund, \$45,000 (NM)*
 - Construction is underway
 - Completion - July 2019

- Hawk Ridge Park Phase (I-c) Restroom: This project would involve the installation of a restroom facility at the park. This project has been partnered with the ADA Dock listed above and is also being completed and jointly funded under the CAPS agreement. *Park Sales Tax Fund, \$90,000 (NM)*
 - Construction is underway
 - Completion - July 2019

2015 Projects

- Hawk Ridge Park Walking Trail - Lake Loop
This trail will be a concrete path that is 4" in depth and 10' in width that loops around the perimeter of Johnston Lake. This project was initially delayed and has been partnered with the ADA Dock listed above. The loop trail is also partially funded under the CAPS agreement. *Park Sales Tax Fund, \$160,000; (NM)*
 - Construction is underway
 - Completion - July 2019

Bond Projects

- HAWK RIDGE PARK Projects
 - Construction is underway
 - Completion - July 2019

Hawk Ridge Park - Additional Signage: The final phase of the Hawk Ridge Park Master Plan calls for park signage that includes monument entrance signs, facility signs, trail and wayfinding signage, furnishings and other features that will enhance the park experience.

Hawk Ridge Park - Amphitheater: Located on the east side of Johnston Lake in Hawk Ridge Park, the amphitheater is the focal point of the HRP Master Plan and would be the facility for theater, musical performances and other community arts programming. This project involves other amenities that include additional parking, restrooms, trail enhancements, infrastructure and grading work.

Hawk Ridge Park - Parking lot expansion & ADA Playground: This phase of the Hawk Ridge Park improvements include an all-inclusive playground, parking and infrastructure expansion on the north-west side of Johnston Lake.

- T.B Hanna Station Park - Splash Park/Skate Rink: T.B. Hanna Station will gain a number of new amenities that would join the newly opened Depot shelter. Included in this project would be a spray water park, community ice rink and playground.
 - Design/Consultant Contract before the Park Board (1/23/18)
 - Design/Consultant Contract before the City Council (1st Read/Feb 12 - 2nd Read/Feb 26)
 - Design underway - April 2018
 - Accepted Donation from Variety KC - October
 - Redesigned playground/sprayground to be all-inclusive: December - March
 - Bidding documents and site plan development - complete
 - Projects currently being bid

All Inclusive Playground

Hawk Ridge Park will be home to Cass County's first and only ALL-Inclusive Playground. Designed by Unlimited Play and funded by the Raymore Community, this playground will be a destination play area for people of all abilities and nestled in the newly updated Hawk Ridge Park.

- Fundraising is underway