

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, APRIL 23, 2019, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Bartow, Eastwood, Harris, Heath, Houdyshell, and Supple. Member Cipolla is absent. Member Seimears has resigned her position.

**STAFF PRESENT:** Director Musteen, Superintendent McLain, Superintendent Rulo, Office Assistant Naab.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:01pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

**A. Park Board Minutes**

**March 26, 2019**

**Motion:** Member Harris moved to accept the Park Board minutes of March 26, 2019. Member Supple seconded.

**Discussion:**

<b>Vote:</b>	4 Aye	Member Bartow	Abstain
	3 Abstain	Member Cipolla	Absent
	1 Absent	Member Eastwood	Abstain
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Abstain
		Member Seimears	Resigned
		Member Supple	Aye
		Member Trautman	Aye

**6. Staff Reports**

Recreation Superintendent McLain highlighted his written report. The Easter Festival this weekend had a great attendance. Various organizations such as the Boy Scouts and Foxwood Springs stuffed 15,000-17,000 eggs. Summer camp staff has been hired with staff training to start in May. Office assistant Naab attended a retrack training. Coordinator Brennon has been having baseball games for the competitive league. The recreation league had their coach meeting today with practices starting soon. Baseball scheduling has begun. Superintendent Rulo and Superintendent McLain met with KC Sports and USSSA to discuss baseball tournaments.

**APPROVED: May 28, 2019 (5-0, 1 Abstain)**

Parks Superintendent Rulo highlighted his written report. The Maintenance staff has begun the routine mowing of all parks. All the restrooms are now open. Flower gardens are being prepped. The pond project has begun. Lights at the tennis courts are fixed. Member Eastwood asked "Why is the pond project starting this week? Why was there a delay since we voted in January?" Director Musteen replied, "The project went to council in February, with 2 readings, Once the Mayor signed the contract, it takes about 10 days to get things in motion followed by a notice to proceed, which was April 5."

Parks & Recreation Director Musteen highlighted his written report. Monday, April 22, the City Council had the second reading on the screen print and beverage contracts. Thanks to Michelle Seimears for her time on the Board. We will miss her and John Seimears both. Member Supple asked "Why have summer camp ages changed?" Superintendent McLain responded, "During meetings after the summer was over, one thing noted was multiple issues with the oldest age group of 12-13. As this group is close in age to the counselors, they have a harder time listening and being engaged in the camp."

**7. Old Business - None**

**8. New Business**

**A. Memorial Park - Playground Replacement**

**Action Item**

Staff presented a proposal for the playground replacement just North of the West Shelter in the Arboretum at Memorial Park.

Director Musteen indicated that staff was interested in applying for a grant to offset costs of the surfacing. Member Houdyshell asked "When do we find out about grant?" Director Musteen responded, "The grant is due at the end of the month and will need a quote from Fry and Associates. The grant has a quick turn around. "The poured in place surface, what will happen to the current surface?" Director Musteen responded, "The rubber tire mulch will be removed and the new surfaced poured in that location." Member Houdyshell asked "What is the discount on the ropes course?" Director Musteen responded "We are getting the course at \$20,000. The original quote is \$25,000 with installations at an additional cost."

**Motion:** Member Harris moved to accept the proposal to replace the playground at the West Shelter as written.  
Member Houdyshell seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Absent
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Resigned
		Member Supple	Aye
		Member Trautman	Aye

**B. Festival in the Park - MOU**

**Action Item**

Staff presented an updated memorandum of understanding between the Festival in the Park LLC. and the City of Raymore for the 2019 fall event.

**Motion:** Member Harris moved to accept the 2019 MOU with the Festival in the Park as presented.  
Member Houdyshell seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Absent
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Resigned
		Member Supple	Aye
		Member Trautman	Aye

**C. Festival in the Park - Alcohol Request**

**Action Item**

A request by the Festival in the Park Committee to serve alcohol during the annual Festival in the Park at Memorial Park on September 20 and 21, 2019.

**Motion:** Member Harris moved to accept the application to serve alcohol at Festival in the Park 2019.  
Member Cipolla seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Absent
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Resigned
		Member Supple	Aye
		Member Trautman	Aye

**9. Public Comment**

**10. Board Member Comment**

- Member Harris gives thanks to Michelle and John Seimears for their work and passion for the City and boards
- Member Supple commented that the Easter Festival had a great turnout. He enjoyed being at Centerview for a luncheon hosted by the Belton and Raymore Chamber of Commerce. He did get to listen to compliments about the facility. Hawk Ridge Park looks great.
- Member Houdyshell likes the look of Hawk Ridge Park. Thanks to Michelle and John.

**APPROVED: May 28, 2019 (5-0, 1 Abstain)**

- Member Eastwood is excited to see Hawk Ridge Park almost complete. Went to Recreation Park to see the pond. It is smelly but is going to look nice.
- Member Bartow commented that it is nice to see the parks active now, Coordinator Brennon is doing a great job. The Parks crew is doing a good job keeping the parks nice.
- Member Heath hears a lot of excitement for the amphitheater, It looks great and can't wait to see it used.
- Member Trautman stated that Michelle and John Seimears will be missed by the city.

**11. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting.  
Member Houdyshell seconded.

**Discussion:** None

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Absent
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Resigned
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:32 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant