

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MARCH 26, 2019, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Cipolla, Harris, Heath, and Supple. Members Bartow, Eastwood, Houdyshell, Seimears are absent.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo, Office Assistant Naab and City Attorney Jonathan Zerr.

1. Call to Order: Chairman Trautman called the meeting to order at 7:00pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes

January 22, 2019

Motion: Member Harris moved to accept the Park Board minutes of January 22, 2019. Member Cipolla seconded.

Discussion:

Vote:	5 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Seimears	Absent
		Member Supple	Aye
		Member Trautman	Aye

6. Staff Reports

Recreation Superintendent McLain highlighted his written report. Staff has been working on getting the wifi connections hooked up at all concession stands. We will have inventory control thru retrac. Superintendent Rulo's staff have assisted by putting in shelving to accommodate the new hardware. Both coordinators have been soliciting businesses as sponsors for special events and sports teams. Soccer has started, the volleyball coach's meeting is happening tonight and baseball registration is still open. Coordinator Vankeulen is conducting summer camp interviews. We heard from parents who enjoyed Spring Break camp and having it at the RAC. They are looking forward

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to Summer Camp. Coordinator Vankeulen held a Farmer's Market meeting for vendors. Friday Food Fest at Recreation Park last Friday was the largest crowd ever with several trucks selling out. The Spring craft show went well. All the booths were sold to vendors and we had numerous other vendors on a wait list.

Member Cipolla asked about the date and time of the market, "Why is the Market on Tuesdays at 4pm?" Superintendent McLain replies "It is a day that we always have had and our vendors go to other markets during the week." Member Cipolla asked "Can the Market be done on a Saturday?" Superintendent McLain replied, "We did look at that, but our vendors are unable to do that day." Member Cipolla replied "Perhaps a Saturday morning could be done as well." Superintendent McLain replied, "We will look into that as an option."

Parks Superintendent Rulo highlighted his written report. The Park House has been demolished. Demolition started on Monday and they are finishing with clean up. Shade structures are going up today and tomorrow. By Monday all restrooms will be open.

Member Harris asked "Does this include the bathrooms at Hawk Ridge?" Superintendent Rulo replied, "No, they are not completely hooked up yet."

Member Heath asked "How are the shades holding up?" Superintendent Rulo replied "This is the third year for the shades and we have a couple of tiny holes, but other than that they are holding up well."

Member Supple asked "Do you have a completion date for Hawk Ridge Park and is there a grand opening scheduled?" Director Musteen replied, "late Spring, early Summer is the expected completion and a Grand Opening will possibly be scheduled for May."

Parks & Recreation Director Musteen highlighted his written report. If you go up to Hawk Ridge you can see the boardwalk and the amphitheatre. The shelter house is being concreted and the restrooms are looking good. At TB Hanna, we placed the order for the pump house . There are 3 RFP's out; The ice rink RFP has 2 options, synthetic or real ice and the RFP for the site work for the park-grading etc is also open for bidding. Renovation for the old post office (station house) has not been open for bidding yet. The Farmer's Market map has been changed to accommodate the construction. At the RAC, new bollards have been ordered. The Recreation Park Bridge replacement is coming up. The Recreation Park pond project is proceeding as well as the project for the ball field lights. Centerview will host the upcoming municipal elections.

7. Old Business - None

8. New Business

A. Screen Print

Presentation Item

Staff manages the Screen Printing and Embroidery Services Contract for the City. Staff presented the results of the January bid to the Park Board and will be recommending approval of contract to City Council.

Member Heath asked "Does the selected business do their work in Missouri?" Superintendent McLain replied, "Yes, all their work is in house with printing done at a shop in Blue Springs and heat press in Lee's Summit."

Member Supple asked "Have they done large contracts before?" Superintendent McLain replied, "Yes, they currently have our contract and have done work with Blue Springs."

B. PepsiAmericas

Presentation Item

Staff manages the beverages and vending contract for the City. Staff presented the results of the January bid to the Park Board and will be recommending approval of contract to City Council.

C. Budget Amendment

Action Item

Staff requested to amend the Capital Fund with a transfer of funding from the Parks Master Plan project to the T.B. Hanna Improvements Project in the amount of \$50,000.

Motion: Member Harris moved to amend the Capital Fund with a transfer of \$50,000.00 From fund 47.
Member Cipolla seconded.

Discussion:

Vote:	5 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Seimears	Absent
		Member Supple	Aye
		Member Trautman	Aye

D. Capital Improvement Plan

Action Item

Staff is requesting approval of the proposed 5 year Capital Improvement Plan.

Member Supple talked about the state of rec park playground. "Can that timeline be moved up?" Superintendent Rulo replied "It will be one of the first projects done this winter. We will be upgrading all the equipment as well. We will be working on some of the playground pieces ourselves this spring."

Member Supple asked "Will the fence be included in the project?" Superintendent Rulo replies, "Staff usually fixes that and will do so now that the good weather is here."

Motion: Member Harris moved to approve the proposed 5 year Capital Improvement Plan.
Member Cipolla seconded.

Discussion:

Vote:	5 Aye	Member Bartow	Absent
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0 Nay	Member Cipolla	Aye
4 Absent	Member Eastwood	Absent
	Member Harris	Aye
	Member Heath	Aye
	Member Houdyshell	Absent
	Member Seimears	Absent
	Member Supple	Aye
	Member Trautman	Aye

9. Public Comment

10. Board Member Comment

Member Cipolla asked if there will be an Easter bunny this year? Rumor says he will be Out at the Park around 10 am.

Member Heath offered thanks to staff during this busy time of the year.

Member Supple said his kid loved spring break camp, the counselors were great. Food truck Event was great. He said that Foxwood springs was abuzz with Nathans visit last week regarding the park house, the parks, etc.

Member Harris offered thanks for all your work to the staff.

Trautman offered his thanks to staff, and City Council for their work with the Park Board.

11. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Supple seconded.

Discussion: None

Vote:	5 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Seimears	Absent
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:42 pm.

Respectfully submitted,
Greta Naab
Office Assistant