

# CALL FOR ARTISTS

## 2019 City Hall Display Case Art Exhibit

The City of Raymore Arts Commission invites entries for the 2019 Raymore City Hall glass display cases. The Commission will host quarterly exhibits in 2019:

Exhibit Start Date	Exhibit End Date	Deadline to Apply	Awarded By
June 10	Aug 30	May 2	May 3
Sept. 9	Dec. 2	Aug. 1	Aug. 2
Dec. 9	Feb. 3	Nov. 7	Nov. 8

**Eligibility:** Artists ages 18 and older are eligible to submit work. Emerging and career artists are encouraged to apply. Artists from Raymore and/or Cass County will be given first consideration.

### Artist Requirements:

- Artists may apply to display 3D art in one or both display cases. Case dimensions are 48" tall, 36.5" wide and 8.5" deep, with the bottom of the case as a shelf and two shelves that may be moved up or down to accommodate work.
- The artist must deliver the art to City Hall and unpack it at the agreed upon date and time. The artist must also pick up the art at the agreed upon date and time.
- Artwork must be ready for display.
- Artist will provide uniform labels in 16-point font or above, with titles and medium or display, and provide a price list (unless not for sale) for the public, unless other arrangements have been made in advance.
- Art must remain displayed for the entire show.
- Artists are advised that the exhibition space is open to the public and in turn, artists are asked to submit work appropriate for this venue. The City will preview all art before it is exhibited and retains the right to remove pieces from the exhibit.

### Exhibit Promotion:

- The City will promote the the exhibit on its website, social media channels, and through its e-newsletters.

- Press releases will be released to local media and arts organizations in the Kansas City Area.

**Review Criteria:** The submissions will be reviewed and selected by the Raymore Arts Commission's Public Art Committee. The selection criteria include assessment of originality, craftsmanship, and appropriateness for the venue, as well as a review of the supporting documentation.

**Sales:** All purchase inquiries will be directed to the exhibitor, however the City should be notified of sales so a "sold" notification can be placed on the art. The City of Raymore does not take a percentage of sales; however, artists may choose to donate a percentage of sales to the Raymore Arts Commission for future programming.

**Exhibit Agreement:** Artists are required to provide a signed Exhibit Agreement Form at the delivery of artwork. Permission to photograph artwork is considered granted unless otherwise stated in writing. The City of Raymore is not liable for theft or damage to artwork.

**Submission of Work:** Complete the Exhibit Application and one page biography about the artist and his or her work. In addition, submit photographs of the work that would be displayed as part of the exhibit. Each exhibit must contain at least five pieces of art. Submissions can be made via hard copy or electronically.

**Submission Deadline:** Submissions will be accepted on a rolling deadline schedule throughout the year. The Committee may consider any submissions that were not selected for a specific exhibit for other exhibits throughout the year. Submissions are due by 4 p.m. on the deadline.

**How to Submit:** Mail or hand-deliver submissions to:

Mike Ekey  
City of Raymore  
100 Municipal Circle  
Raymore, MO 64083

(816) 892-3109  
Arts@Raymore.com

# Artist Application

City Hall Glass Display Case Art Exhibit

Name \_\_\_\_\_

Email \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Artist Website \_\_\_\_\_

**Brief Description of Artwork for Exhibit (include medium, subject area, etc.)**

**Please Review the Exhibit Space Layout and indicate how many pieces your exhibit will contain: \_\_\_\_\_ pieces**

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**Submission Instructions:**

Submit this completed application, five photographs of samples of the pieces that would be included in the exhibit, and a one-page biography to:

Mike Ekey, City of Raymore  
100 Municipal Circle, Raymore, MO 64083  
Arts@Raymore.com

## Raymore City Hall Glass Display Case Arts Exhibit Agreement

For and in consideration of the display of the art described below ("Artwork") on City of Raymore ("City") property, I, the undersigned Owner of the Artwork ("Owner") do hereby agree as follows:

1. Owner acknowledges that the City will endeavor to ensure the safe-keeping of the Artwork displayed on City property; however, Owner acknowledges and agrees that he or she assumes all risk or loss or damage to the Artwork while displayed on City property.
2. Owner acknowledges that he or she is responsible for maintaining insurance, if desired, for the Artwork, and acknowledges and agrees that insurance will not be, and is not required to be, provided by the City.
3. Owner hereby releases and discharges the City, its officers, employees and agents, from any and all claims, damages, liabilities, and causes of action of every kind of nature, in law or equity, which I now have or which I or my heirs, executors, administrators and assigns may hereafter have, arising out of or in any way related to the display of my Artwork.
4. Owner agrees to indemnify and hold harmless the City, its officers, employees and agents from any and all loss where loss is caused or incurred in whole or in part as a result of negligence or other actionable fault of Owner, its employees, agents, and assigns, arising out of or in anyway related to the display of Artwork hereunder.
5. Owner authorizes the City to take and to use, at its discretion, any photographs or videos of Artwork while displayed on City property, including use on the City's website and social media channels, and forever waives any and all claims that Owner may have, or claim to have, resulting from the use, publication, or dissemination of such photographs or videos.
6. Owner also authorizes the City to include a link to the Owner's website, at the City's discretion, on the City's social media sites, website, e-newsletter, or any other City communication.
7. Owner agrees that the City has the absolute right, in its sole discretion, to remove or relocate the Artwork, however, the City agrees to inform the Owner of any such change within 48 hours.

*I have read and understand the above and foregoing Waiver and Release.*

Owner Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Title of Exhibit: \_\_\_\_\_

Number of Pieces in the Exhibit: \_\_\_\_\_